

BRIGHTON & HOVE CITY COUNCIL MEETING

4.30PM 19 JULY 2012

COUNCIL CHAMBER, BRIGHTON TOWN HALL

AGENDA



Brighton & Hove
City Council

Council Meeting

Title:	Council
Date:	19 July 2012
Time:	4.30pm
Venue	Council Chamber, Brighton Town Hall
Members:	All Councillors You are summoned to attend a meeting of the BRIGHTON & HOVE CITY COUNCIL to transact the under-mentioned business.
	Prayers will be conducted in the Council Chamber at 4.20pm by Reverend John Wall
Contact:	Mark Wall Head of Democratic Services 01273 291006 mark.wall@brighton-hove.gov.uk



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An Induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter and infra red hearing aids are available for use during the meeting. If you require any further information or assistance, please contact the receptionist on arrival.

FIRE / EMERGENCY EVACUATION PROCEDURE

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- You should proceed calmly; do not run and do not use the lifts;
- Do not stop to collect personal belongings;
- Once you are outside, please do not wait immediately next to the building, but move some distance away and await further instructions; and
- Do not re-enter the building until told that it is safe to do so.

AGENDA

1. DECLARATIONS OF INTEREST

- (a) Disclosure of pecuniary interests not registered on the register of interests;
- (b) Any other interests required to be registered under the local code;
- (c) Any other general interest as a result of which a decision on the matter might reasonably be regarded as affecting you or a partner more than a majority of other people or businesses in the ward/s affected by the decision.

In each case, you need to declare

- (i) the item on the agenda the interest relates to;
- (ii) the nature of the interest; and
- (iii) whether it is a disclosable personal interest or some other interest.

If unsure, Members should seek advice from the committee lawyer or administrator preferably before the meeting.

2. MINUTES

1 - 94

To approve as a correct record the minutes of:

- (a) the Budget Council meeting held on the 23rd February 2012 (copy attached);
- (b) Special Council Meeting held on the 22nd March 2012 (copy attached);
- (c) the last Ordinary Council meeting held on the 22nd March 2012 (copy attached);
- (d) the Special Council Meeting held on the 26th April 2012 (copy attached);
- (e) the Annual Council Meeting held on the 15th May 2012 (copy attached).

Contact Officer: Mark Wall
Ward Affected: All Wards

Tel: 29-1006

3. MAYOR'S COMMUNICATIONS.

4. TO RECEIVE PETITIONS AND E-PETITIONS.

Petitions will be presented to the Mayor at the meeting.

5. WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC.

A list of public questions received by the due date of the 12th July 2012 will be circulated separately as part of an addendum at the meeting.

COUNCIL

6. DEPUTATIONS FROM MEMBERS OF THE PUBLIC.

A list of deputations received by the due date of the 12th July 2012 will be circulated separately as part of an addendum at the meeting.

7. PETITIONS FOR COUNCIL DEBATE

95 - 100

Petitions to be debated at Council. Reports of the Monitoring Officer (copies attached).

- (a) Subsidised Bus Services – Lead Petitioner, Ms. Tracey Hill
- (b) Travellers, Horsdean Site – Lead Petitioner Councillor G. Theobald
- (c) Bowling Clubs – Lead Petitioner Councillor Farrow.

6.30 - 7.00PM REFRESHMENT BREAK

Note: A refreshment break is scheduled for 6.30pm although this may alter slightly depending on how the meeting is proceeding and the view of the Mayor.

8. WRITTEN QUESTIONS FROM COUNCILLORS.

101 - 102

A list of the written questions submitted by Members has been included in the agenda papers. This will be repeated along with the written answers received and will be taken as read as part of an addendum circulated separately at the meeting.

9. ORAL QUESTIONS FROM COUNCILLORS

103 - 104

A list of Councillors who have indicated their desire to ask an oral question at the meeting along with the subject matters has been listed in the agenda papers.

10. REPORTS OF THE CABINET, CABINET MEMBER MEETINGS AND COMMITTEES.

- (a) Call over (items 11 - 22) will be read out at the meeting and Members invited to reserve the items for consideration.
- (b) To receive or approve the reports and agree with their recommendations, with the exception of those which have been reserved for discussion.
- (c) Oral questions from Councillors on the Cabinet, Cabinet Member and Committee reports, which have not been reserved for discussion.

COUNCIL

- 11. ANNUAL REPORT OF OVERVIEW AND SCRUTINY** **105 - 114**
- Report of the Strategic Director; Resources (copy attached).
- Contact Officer:* Tom Hook *Tel:* 29-1110
Ward Affected: All Wards
- 12. TREASURY MANAGEMENT POLICY STATEMENT (INCORPORATING THE ANNUAL INVESTMENT STRATEGY) 2011/12 - END OF YEAR REVIEW** **115 - 136**
- Extract from the proceedings of the Policy & Resources Committee meeting held on the 12th July (to be circulated separately as part of an addendum at the meeting), together with a report of the Director of Finance (copy attached).
- Contact Officer:* Peter Sargent *Tel:* 29-1241
Ward Affected: All Wards
- 13. CORPORATE PLAN UPDATE 2012/13** **137 - 162**
- Extract from the proceedings of the Policy & Resources Committee meeting held on the 14th June 2012, together with a report of the Chief Executive (copies attached).
- Contact Officer:* Matthew Wragg *Tel:* 29-3944
Ward Affected: All Wards
- 14. ANNUAL PERFORMANCE UPDATE OF THE COUNCIL'S CORPORATE PLAN 2011/12** **163 - 190**
- Extract from the proceedings of the Policy & Resources Committee meeting held on the 12th July 2012 (to be circulated separately as part of an addendum at the meeting), together with a report of the Chief Executive (copy attached).
- Contact Officer:* Matthew Wragg *Tel:* 29-3944
Ward Affected: All Wards
- 15. CITY PERFORMANCE PLAN 2011/12 REPORT** **191 - 270**
- Extract from the proceedings of the Policy & Resources Committee meeting held on the 12th July 2012 (to be circulated separately as part of an addendum at the meeting), together with a report of the Strategic Director; Resources (copy attached).
- Contact Officer:* Paula Black *Tel:* 29-1740
Ward Affected: All Wards
- 16. CHANGING THE AGE RANGE OF THREE PRIMARY PHASE SCHOOLS IN PORTSLADE – FINAL DECISION** **271 - 278**
- Extract from the proceedings of the Policy & Resources Committee meeting held on the 12th July 2012 (to be circulated separately as part of an addendum at the meeting), together with a report of the Strategic

COUNCIL

Director; People (copy attached).

Contact Officer: Gil Sweetenham *Tel:* 29-3474
Ward Affected: All Wards

17. **PROPOSED OPTIONS FOR THE PROVISION OF 3 JUNIOR FORMS OF ENTRY IN PORTSLADE - RESULT OF CONSULTATION** **279 - 284**

Extract from the proceedings of the Cabinet meeting held on the 10th May 2012, together with a report of the Strategic Director; People (copies attached).

Contact Officer: Gil Sweetenham *Tel:* 29-3474
Ward Affected: All Wards

18. **STANDARDS UPDATE** **285 - 308**

Extract from the proceedings of the Audit & Standards Committee meeting held on the 26 June 2012, (to be circulated separately as part of an addendum at the meeting) together with a report of the Monitoring Officer (copy attached).

Contact Officer: Elizabeth Culbert *Tel:* 29-1515
Ward Affected: All Wards

19. **APPOINTMENT OF CHIEF EXECUTIVE** *To Follow*

Extract from the proceedings of the Policy & Resources Committee meeting held on the 12th July 2012, together with a report of the Chief Executive (to be circulated separately as part of an addendum at the meeting).

Contact Officer: Abraham Ghebre-Ghiorghis, Charlotte Thomas *Tel:* 29-1500, *Tel:* 29-1290
Ward Affected: All Wards

20. **NOTICES OF MOTION.** **309 - 320**

The following Notices of Motion have been submitted by Members for consideration (copies attached).

- (a) **Equal Marriage.** Proposed by Councillor Morgan.
- (b) **Supporting Brighton & Hove's Bowling Clubs.** Proposed by Councillor Brown.
- (c) **Asset Review and Community Investment Programme.** Proposed by Councillor.
- (d) **Traveller Encampments on Sensitive Sites in Brighton & Hove.** Proposed by Councillor G. Theobald.
- (e) **Air Quality.** Proposed by Councillor Sykes.
- (f) **Cumulative Impact of Welfare Reforms.** Proposed by Councillor Wakefield.

ITEMS REFERRED FOR INFORMATION

21. SUPPORTED BUS SERVICE NETWORK

321 - 334

Extract from the proceedings of the Policy & Resources Committee meeting held on the 14th June 2012, together with a Report of the Strategic Director; Place (copies attached).

Contact Officer: Nick Mitchell

Tel: 29-2481

Ward Affected: All Wards

Part Two

Page

ITEMS REFERRED FOR INFORMATION

22. SUPPORTED BUS SERVICE NETWORK - EXEMPT CATEGORY 3

335 - 348

Report of the Strategic Director; Place (circulated to Members only).

Contact Officer: Nick Mitchell

Tel: 29-2481

Ward Affected: All Wards

23. PART TWO PROCEEDINGS

To consider whether the item listed in Part Two of the agenda and the decision thereon should remain exempt from disclosure to the press and public.

24. CLOSE OF MEETING

The Mayor will move a closure motion under Procedure Rule 17 to terminate the meeting 4 hours after the beginning of the meeting (excluding any breaks/adjournments).

Note:

1. *The Mayor will put the motion to the vote and if it is carried will then:-*

- (a) Call on the Member who had moved the item under discussion to give their right of reply, before then putting the matter to the vote, taking into account the need to put any amendments that have been moved to the vote first;*
- (b) Each remaining item on the agenda that has not been dealt with will then be taken in the order they appear on the agenda and put to the vote without debate.*

The Member responsible for moving each item will be given the opportunity by the Mayor to withdraw the item or to have it voted on. If there are any amendments that have been

COUNCIL

submitted, these will be taken and voted on first in the order that they were received.

- (c) *Following completion of the outstanding items, the Mayor will then close the meeting.*
2. *If the motion moved by the Mayor is **not carried** the meeting will continue in the normal way, with each item being moved and debated and voted on.*
 3. *Any Member will still have the opportunity to move a closure motion should they so wish. If such a motion is moved and seconded, then the same procedure as outlined above will be followed.*

Once all the remaining items have been dealt with the Mayor will close the meeting.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

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If you have any queries regarding this, please contact the Head of Democratic Services or the designated Democratic Services Officer listed on the agenda.

COUNCIL

For further details and general enquiries about this meeting contact Mark Wall, (01273 291006, email mark.wall@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk.

ACCESS NOTICE

The lift cannot be used in an emergency and Evac Chairs are not suitable due to limitations of the escape routes. **For your own safety please do not to go beyond the Ground Floor if you are unable to use the stairs.**

Please inform staff on Reception if this affects you so that you can be directed to Committee Room 1 where video conferencing facilities will be available for you to use should you wish to watch the meeting or need to take part in the proceedings e.g. because you have submitted a public question.

We apologise for any inconvenience caused

Date of Publication - Wednesday, 11 July 2012



Chief Executive

King's House
Grand Avenue
Hove
BN3 2LS

BRIGHTON & HOVE CITY COUNCIL**COUNCIL****4.30pm 23 FEBRUARY 2012****COUNCIL CHAMBER, BRIGHTON TOWN HALL****MINUTES**

Present: Councillors Meadows (Chair), Wells (Deputy Chair), Barnett, Bennett, Bowden, Brown, Buckley, Carden, Cobb, Cox, Davey, Deane, Duncan, Farrow, Fitch, Follett, Gilbey, Hamilton, Hawtree, Hyde, Janio, Jarrett, Jones, A Kitcat, J Kitcat, Lepper, Littman, MacCafferty, Marsh, Mears, Mitchell, Morgan, A Norman, K Norman, Peltzer Dunn, Phillips, Pidgeon, Pissaridou, Powell, Randall, Robins, Rufus, Shanks, Simson, Smith, Summers, C Theobald, G Theobald, Turton, Sykes, Wakefield, Wealls and West.

Apologies: Councillor Kennedy

PART ONE**67. DECLARATIONS OF INTEREST**

- 67.1 Councillor Carden declared a personal and non-prejudicial interest in item 69, General Fund Revenue Budget & Council Tax 2012/13 as he was the vice-president of Brighton & Hove Football Association which was affected by the budget proposals.
- 67.2 Councillor Wealls declared a personal and non-prejudicial interest in item 69, General Fund Revenue Budget & Council Tax 2012/13 as he was a Trustee of Impact Initiatives which was directly affected by the budget proposals.
- 67.3 Councillor Cox declared a personal and non-prejudicial interest in item 69, General Fund Revenue Budget & Council Tax 2012/13 as he rented an allotment and was Secretary of Brighton & Hove Cricket Club which was affected by the budget proposals.
- 67.4 Councillor Hamilton declared a personal and non-prejudicial interest in item 69, General Fund Revenue Budget & Council Tax 2012/13 as he was the president of Portslade Horticultural Society and Chairman of Mile Oak Football Club which was affected by the budget proposals.
- 67.5 Councillor Randall declared a personal and non-prejudicial interest in items 69, General Fund Revenue Budget & Council Tax 2012/13 and 72, Housing Revenue Account Budget 2012/13 as he was a Board Member of Brighton & Hove Seaside Homes Ltd which was affected by the budget proposals.

- 67.6 Councillor G. Theobald declared a personal and non-prejudicial interest in item 69, General Fund Revenue Budget & Council Tax 2012/13 as he was vice-president of Brighton & Hove Cricket Club which was affected by the budget proposals.
- 67.7 Councillor Wakefield declared a personal and non-prejudicial interest in item 69, General Fund Revenue Budget & Council Tax 2012/13 as she was a co-worker on a Brighton & Hove Allotment which was affected by the budget proposals.
- 67.8 Councillor A. Norman declared a personal and non-prejudicial interest in item 69, General Fund Revenue Budget & Council Tax 2012/13 as she was a patron of Roedale Allotment Society which was affected by the budget proposals.
- 67.9 Councillor Powell declared a personal and non-prejudicial interest in item 69, General Fund Revenue Budget & Council Tax 2012/13 as she worked for the Friends Centre; she was a Trustee for Allsorts and an active Unison Member all of which were affected by the budget proposals.
- 67.10 Councillor Janio declared a personal and non-prejudicial interest in item 69, General Fund Revenue Budget & Council Tax 2012/13 as his wife owned a Trader's Permit which was affected by the budget proposals.
- 67.11 Councillor Mitchell declared a personal and non-prejudicial interest in item 69, General Fund Revenue Budget & Council Tax 2012/13 as she was the Chair of Brighton & Hove Estates Conservation Trust which was affected by the budget proposals.
- 67.12 Councillor Wells declared a personal and non-prejudicial interest in item 69, General Fund Revenue Budget & Council Tax 2012/13 as he was a Board Member of Brighton & Hove Seaside Homes Ltd and a Trustee of Woodingdean Youth Centre which was affected by the budget proposals.
- 67.13 Councillor Fitch declared a personal and non-prejudicial interest in item 69, General Fund Revenue Budget & Council Tax 2012/13 as he was a Board Member of Brighton & Hove Seaside Homes Ltd and a holder of a bus pass which was affected by the budget proposals.
- 67.14 Councillor C. Theobald declared a personal and non-prejudicial interest in item 69, General Fund Revenue Budget Council Tax 2012/13 as she was the president of Patcham Horticultural Society and president of Mencap Brighton & Hove which were affected by the budget proposals.
- 67.15 Councillor Robins declared a personal and non-prejudicial interest in item 69, General Fund Revenue Budget & Council Tax 2012/13 as he was an allotment holder which was affected by the budget proposals.
- 67.16 Councillor Bowden declared a personal and non-prejudicial interest in item 69, General Fund Revenue Budget & Council Tax 2012/13 as he was the chairman of Kemptown Carnival Association which could be affected by one of the proposed amendments to the budget proposals.

- 67.17 Councillor Pissaridou declared a personal and non-prejudicial interest in item 69, General Fund Revenue Budget & Council Tax 2012/13 as she was a joint allotment holder which was affected by the budget proposals.
- 67.18 Councillor Summers declared a personal and non-prejudicial interest in item 69, General Fund Revenue Budget & Council Tax 2012/13 as she was a Board Member of Brighton & Hove Seaside Homes Ltd which was affected by the budget proposals.
- 67.19 Councillor Simson declared a personal and non-prejudicial interest in item 69, General Fund Revenue Budget & Council Tax 2012/13 as she was a Trustee of the Deans Youth Project which was affected by the budget proposals.
- 67.20 Councillor Gilbey declared a personal and non-prejudicial interest in item 69, General Fund Revenue Budget & Council Tax 2012/13 as she was the Chair of Portslade Community Forum which was affected by the budget proposals.

68. MAYOR'S COMMUNICATIONS.

- 68.1 The Mayor reported that under Section 30(6) of the Local Government Act 1992 the Council had a duty to set the Council Tax by 11 March 2012. A failure to set a tax did not then in itself invalidate the tax demands but it had other adverse consequences including the potential loss of income to the Council. One significant practical implication was that the contractor who printed and sent out the Council Tax bills had a slot booked to process the City Council's bills and a delay in setting the Budget could have significant implications in this respect.
- 68.2 The Mayor noted that the procedure agreed for the budget debate enabled the Administration to outline its budget proposals along with any amendments and for the various Groups to put forward up to six amendments. She reminded the council of the need to set a balanced budget and whilst there was a situation of no overall control, she noted that Members had both a collective and individual responsibility to ensure that the process allowed for the setting of a balanced budget. She also noted that should any of the amendments put forward be approved, there may then be a need to adjourn the meeting to enable the Director of Finance and/or the Monitoring Officer to clarify the impact on the overall budget position.
- 68.3 The Mayor stated that there would not be a formal call over as she was aware that Members wished to discuss all three items under the Cabinet's proceedings. She also noted that a procedural note in relation to the Budget debate had been circulated as part of the addendum, which she hoped Members would find helpful. In this respect she stated that it was intended that the General Fund Revenue Budget and Council Tax 2012/13, the Supplementary Financial Information report, the Capital Resources and Capital Investment Programme and the Housing Revenue Account Budget would be taken together in the one debate.
- 68.4 The Mayor outlined the process for the debate and asked that in moving the Budget and the amendments, the Member concerned should give an indication of their Group's position in respect of the various amendments that had been notified to enable proper space for debate on the issues of contention. She stated that following the conclusion of the general debate, she would then take votes on each amendment and finally on the

substantive proposals as proposed or as amended. She noted that there would be three separate votes on the substantive proposals, i.e. Item 69 together with Item 70, then Item 71 and finally Item 72.

68.5 The Mayor then advised the council that Procedural Rules would need to be suspended in so far as was necessary to enable the business under Items 69-72 on the agenda to be dealt with as set out in the procedural note and moved the suspension accordingly.

68.6 **The Motion was carried.**

69. GENERAL FUND REVENUE BUDGET & COUNCIL TAX 2012/13

69.1 The Mayor noted that all three budget areas listed as Items 69, 71 and 72 would be debated together, along with Item 70 Supplementary Financial Information, once the proposed budget and the various amendments had been moved and seconded and invited Councillor J. Kitcat to propose the Administration's budget for 2012/13.

69.2 Councillor J. Kitcat stated that it was an honour and a privilege to introduce the Cabinet's Budget proposals covering the General Fund and Revenue Budget, the Capital Resources & Capital Investment Programme and the Housing Revenue Account Budget for 2012/13. He believed that the proposed budget offered a great deal for the city in what were both difficult and challenging times and which were likely to see further cuts from the Government in the years ahead. He noted that it had been an open and consultative budgetary process and one which had enabled changes to proposals to be taken on board. He stated that long-term provision had been identified within the capital budget and that the HRA had been maintained. He stated that there was a need to increase council tax by 3.5% in order to protect services and set the position for future years and therefore could not accept either the Conservative or Labour & Co-operative Groups' amendments, but rather recommended the budget to the Council for approval.

69.3 Councillor Randall formally seconded the proposed Budget and stated that as the first Green budget it sought to protect services and support the vulnerable. He noted that the Brightstart Nursery would be kept and that important front-line services would be maintained as well as enabling the city to become more sustainable. He hoped that it would be supported by the other groups and that the proposed amendment to retain council tax at 2.5% would not be kept at a cost of over £1m to this year's budget and a significantly higher level of savings for future years.

69.4 Councillor A. Norman moved the six amendments to the Budget proposals on behalf of the Conservative Group and stated that, the amendments resulted from a failure to listen to the concerns of residents and referred to the Argus on-line poll regarding the level of council tax that should be imposed. She believed that the proposed amendments would enable a council tax freeze and the ability to find an additional £1.2m in savings for 2012/13. She also believed that it was likely the Government would review the situation next year and further assistance would be provided but in the meantime there was an opportunity to provide residents with additional money in their pockets and to bring extra resources into the city's economy.

"Amendment 1 - It is proposed that the following additional savings are made in the General Fund revenue budget for 2012/13:

- To bring forward the 2013/14 saving of £0.228m in the Human Resources budget as set out on page 153 of the agenda. The part year effect of the saving is £0.057m in 2012/13 as the proposal will require a lead in time of about 9 months thereby requiring £0.171m reserves to meet the difference between the full and part year impact.
- To reduce the decentralised training and development budgets by 10% generating a saving of £0.056m.
- To cease the publication of City News and reduce the Communications budget by £0.052m in a full year. The part year effect of the saving is £0.039m in 2012/13 as the proposal will require a lead in time of about 3 months thereby requiring £0.013m reserves to meet the difference between the full and part year impact.
- To reduce the Communications budget by £0.044m in a full year from the budget for support for events marketing and seek to provide the support in other ways. The part year effect of the saving is £0.033m in 2012/13 as the proposal will require an estimated lead in time of 3 months thereby requiring £0.011m reserves to meet the difference between the full and part year impact.
- To bring forward the 2013/14 saving of £0.250m in management and administration set out on page 177 of the agenda. The part year effect of the saving is £0.125m in 2012/13 as the proposal will require a lead in time of about 6 months thereby requiring £0.125m reserves to meet the difference between the full and part year impact.
- To remove the additional funding for part of the sustainability team of £0.150m set out in paragraph 3.35 on page 16 of the agenda. The core team will remain unaffected.
- To keep the downland management contract with the existing provider for 6 months beyond the 1 April 2012 whilst a new contract is tendered and procured generating a saving of £0.050m in the relevant Resources and Finance budgets.
- To allocate £0.150m of the second tranche of the New Homes Bonus money to support the General Fund Revenue budget rather than housing initiatives set out in paragraph 3.17 on page 10 of the agenda where there are not yet firm commitments for this additional investment.
- This proposal retains £0.050m in officer time to undertake additional private sector work to bring back long term empty private sector properties into use and meet any costs that cannot be recovered from private sector landlords.
- To switch the funding arrangements for the Private Sector Renewal Grants capital programme of £1.500m and part of the funding for Woodvale cremators of £0.081m from borrowing to revenue reserves, thereby generating an ongoing saving of £0.207m in the debt financing budget. This proposal requires £1.581m of revenue reserves to reduce borrowing by the same amount.

The savings proposals set out above require a total of £1.901m revenue reserves. It is proposed that these are generated by:

- Reallocating the £1.217m contribution to the Customer Access and Accommodation reserve set out in paragraph 3.25 starting on page 13 of the agenda.
- Using the uncommitted balance of £0.090m on the unringfenced Seaside Towns grant.
- Reallocating £0.250m from the single status reserve generated from strike pay deductions as shown on page 43 of the agenda thereby maintaining a balance of £5.933m in the reserve.
- Reallocating £0.344m of the resources set aside to support the implementation of a local council tax benefit scheme from April 2013 set out in paragraph 3.25 starting on page 13 of the agenda.

The proposals will generate ongoing savings of £1.187m. It is proposed that these resources will be used as follows:

- £1.187m to reduce the council tax increase in 2012/13 so that the council qualifies for £2.986m 2012/13 council tax freeze grant to enable a freeze in the level of council tax for 2012/13.

The proposals in this amendment will increase the savings gap for 2013/14 by £3.630m due to the ending of the 2012/13 council tax freeze grant and because some 2013/14 savings have been brought forward into 2012/13.

Amendment 2 - It is proposed that the following additional savings are made in the General Fund revenue budget for 2012/13:

- Reduce the budget for de-centralised training and development budgets by a further 5% generating a saving of £0.028m.
- Generate additional income through the Communications team by undertaking joint working with other local authorities, creating a saving of £0.030m.

It is proposed to allocate the £0.058m generated from the above and from using £0.050m of the resources set aside to support the implementation of a local council tax benefit scheme from April 2013 set out in paragraph 3.25 starting on page 13 of the agenda to the following:

- £0.040m for Parking & Traffic to reduce the proposed annual charge for business permits from £300 (included as part of the savings on page 119 of the agenda) to £200 in 2012/13 and £250 plus inflation in 2013/14. However the council will seek additional savings in 2013/14 in order to keep the charge at £200 plus inflation for 2013/14. The quarterly charge for both years will be reduced in proportion. This proposal requires the use of £0.020m recurrent resources and £0.020m one off resources.

- £0.068m for Parking & Traffic to reduce the proposed annual charge for Traders permits from £600 (included as part of the savings on page 119 of the agenda) to £400 in 2012/13 and £500 plus inflation in 2013/14. This proposal also increases the number of permits issued by releasing 40% of the waiting list and allows for the consequent loss in on-street parking income. However additional savings will be sought in 2013/14 in order to keep the charge at £400 plus inflation for 2013/14. The quarterly charge for both years will be reduced in proportion. This proposal requires the use of £0.038m recurrent resources and £0.030m one off resources.

Amendment 3 - It is proposed to reduce the budget in Human Resources for council funded union officials by £0.083m per annum. This would leave £0.063m per annum for council funded union officials in the budget, the existing time off arrangements for staff undertaking union duties from services across the council and the temporary funding for work in conjunction with single status.

It is proposed to allocate the £0.083m generated above to the following:

- £0.013m for Library Services to reverse part of the saving identified on page 166 of the agenda in order to restore 0.5 day's opening to both Hangleton and Portslade libraries.
- £0.023m for City Parks to reverse part of the saving identified on page 121 of the agenda in order to reduce the annual allotment fee to £36 for a 5 pole plot and £72 for a 10 pole plot rather than the proposed fees of £44.20 and £88.40 respectively in 2012/13.
- £0.012m to reverse part of the saving identified on page 122 of the agenda in order to maintain the tree donation charge at current level of £144 rather than the proposed charge of £288.
- £0.035m for City Clean to reverse part of the saving identified on page 120 of the agenda in order to maintain current opening arrangements for seafront toilets at Black Rock, West Pier, King Alfred and King's Esplanade.

Amendment 4 - It is proposed to close Brightstart Nursery from 1 September 2012 generating a full year saving of £0.078m. The part year saving in 2012/13 will be £0.042m requiring reserves of £0.136m to cover both a provision for possible redundancy and redeployment costs and the difference between the full and part year savings. To meet this possible requirement it is proposed to reallocate £0.136m of the resources set aside to support the implementation of a local council tax benefit scheme from April 2013 set out in paragraph 3.25 starting on page 13 of the agenda. An Equalities Impact Assessment will be prepared before this proposal is implemented.

It is proposed to allocate the £0.078m generated above to the following:

- £0.030m for the Community and Voluntary Sector Forum to support their work with the children and young people's network.
- £0.048m to the Youth Service to reverse part of the proposed savings in that service set out on page 95 of the agenda.

Amendment 5 - It is proposed to remove the remaining budget in Human Resources for council funded union officials of £0.063m per annum. This would leave provision for the existing time off arrangements for staff undertaking union duties from services across the council and the temporary funding for work in conjunction with single status.

It is proposed to allocate the £0.063m generated above to the Parking & Traffic budget in order to reinstate a 3 hour charge of £9.50 during the week and £12 at weekends at the Lanes Car Park instead of going straight to the 4 hour charges of £12 weekday and £15 weekend from the 2 hour rates.

Comments of the Chief Finance Officer:

There is a risk that the Council will not be able to discharge its legal duties under the Trade Union and Labour Relations (Consolidation) Act 1992 without some funding of this nature and that costs would therefore simply be displaced to other budgets making the saving undeliverable. In this circumstance the council would need to make compensating savings elsewhere to offset the costs.

Amendment 6 - It is proposed not to sell the vehicle license plate CD1 and to switch the funding for voluntary and community organisations from the sale of this license plate to revenue reserves.

This proposal requires one off resources of £0.120m and it is proposed to reallocate £0.120m of the resources set aside to support the implementation of a local council tax benefit scheme from April 2013 set out in paragraph 3.25 starting on page 13 of the agenda.”

- 69.5 Councillor G. Theobald formally seconded the amendments and stated that he wished to thank the finance officers for their assistance with the formulation of the amendments. He believed that the Administration had wasted its first year in office and queried whether any new ideas had come to fruition. He stated that the council tax freeze for this year was a positive step and would boost the local economy and suggested that if the Administration had acted once the Government had made the offer of the £3m funding with a council tax freeze then the necessary savings could have been found.
- 69.6 Councillor Mitchell moved an amendment on behalf of the Labour & Co-operative Group and noted that the amendment covered a number of areas which affected the General Fund & Revenue Budget in the main but also the Capital Resources & Capital Investment Programme. She also wished to thank the finance officers for their assistance and advice during the budget setting process. She believed that the city's residents expected the council to be on their side and therefore it was only right to set a council tax freeze and accept the funding on offer. The Administration's proposals to salami slice services was not the right approach and failed to protect services in future years and she questioned whether there was any support for the Intelligent Commissioning approach to service provision that was yet to materialise. The amendment identified funding to enable the council tax freeze to be implemented and she hoped that the Administration would recognise the need to support it.

“It is proposed that the following additional savings are made in the General Fund revenue budget for 2012/13:

- To bring forward the 2013/14 saving of £0.228m in the Human Resources budget as set out on page 153 of the agenda as part of further ongoing efficiency improvements in this service. The part year effect of the saving is £0.057m in 2012/13 as the proposal will require a lead in time of about 9 months thereby requiring £0.171m reserves to meet the difference between the full and part year impact.
- To reduce the decentralised training and development budgets by 10% generating a saving of £0.056m.
- To cease the publication of City News and reduce the Communications budget by £0.052m in a full year. The part year effect of the saving is £0.039m in 2012/13 as the proposal will require a lead in time of about 3 months thereby requiring £0.013m reserves to meet the difference between the full and part year impact.
- To reduce the support for events marketing and seek to provide the support in other ways reducing the Communications budget by £0.044m in a full year. The part year effect of the saving is £0.033m in 2012/13 as the proposal will require an estimated lead in time of 3 months thereby requiring £0.011m reserves to meet the difference between the full and part year impact.
- To bring forward the 2013/14 saving of £0.250m in management and administration as set out on page 177 of the agenda as part of the implementation of a senior management review to generate further savings for 2013/14 and beyond. The part year effect of the saving is £0.125m in 2012/13 as the proposal will require a lead in time of about 6 months thereby requiring £0.125m reserves to meet the difference between the full and part year impact.
- To remove the funding for part of the sustainability team of £0.150m set out in paragraph 3.35 on page 16 of the agenda and undertake a review and consolidation of the sustainability policy work carried out across the council.
- To keep the downland management contract with the existing provider for 6 months beyond the 1 April 2012 whilst a new contract is tendered and procured generating a saving of £0.050m in the relevant Resources and Finance budgets.
- To bring forward the 2013/14 saving of £0.005m in the Mayoral budget as set out on page 149 of the agenda.
- To bring forward the 2013/14 saving of £0.010m in the consultancy and supplies and services budgets of the Strategic Leadership Board / Chief Executive as set out on page 154 of the agenda.
- To bring forward the 2013/14 saving of £0.035m in the Asylum Seekers budget as set out on page 104 of the agenda. The number of unaccompanied asylum seeker children is currently below the forecast in the 2012/13 budget and based on existing and recent trends, both nationally and locally, it is not anticipated that there will be any significant increase in the number of children currently supported.

- To reduce the parking budget by £0.025m leaving £0.055m to support local community events by meeting the costs of any required parking suspensions. This proposal will potentially restrict the number of events that might be supported.
- To allocate £0.200m of the New Homes Bonus money to support the General Fund Revenue budget rather than the housing initiatives as set out in paragraph 3.17 on page 10 of the agenda.
- To switch part of the funding for the Private Sector Renewal Grants capital programme from borrowing to revenue reserves thereby generating an ongoing saving of £0.132m in the debt financing budget. This proposal will not affect the service and it requires £0.987m of revenue reserves to reduce borrowing by the same amount.

The savings proposals set out above require a total of £1.307m revenue reserves. It is proposed that these are generated by:

- Reallocating the £1.217m contribution to the Customer Access and Accommodation reserve set out in paragraph 3.25 starting on page 13 of the agenda.
- Using the uncommitted balance of £0.090m on the unringfenced Seaside Towns grant.

The proposals will generate ongoing savings of £1.237m. It is proposed that these resources will be used as follows:

- £1.187m to reduce the council tax increase in 2012/13 so that the council qualifies for £2.986m 2012/13 council tax freeze grant to enable a freeze in the level of council tax for 2012/13.
- £0.025m to help fund the annual running costs of the mobile library service as a contribution towards securing its future as a combined mobile library and community advice outreach service. To work with the voluntary sector and seek contributions from partner agencies to fully fund the project. It is also proposed to amend the 2012/13 capital investment programme by allocating £0.120m from the Local Transport Plan grant to purchase a new mobile library subject to the identification of the full running costs as set out above.
- £0.025m for City Parks to reverse part of the saving identified on page 121 of the agenda in order to reduce the standard allotment fee to £35 rather than the proposed £44.20. It is also proposed that further savings of £0.031m should be identified in the 2013/14 budget to keep the fee at £35 plus inflation in 2013/14.

The proposals in this amendment will increase the savings gap for 2013/14 by £3.661m due to the ending of the 2012/13 council tax freeze grant and because some 2013/14 savings have been brought forward into 2012/13.”

- 69.7 Councillor Hamilton formally seconded the amendment, and stated that the city faced a triple whammy in terms of cuts in services, reduced government funding and increased council tax over the next three years. He believed that the funding provided for a

council tax freeze should be accepted and that it was likely the government would have to consider a similar level of support next year. He believed the amendment offered a way forward and was one that should be taken on board.

69.8 The Mayor then opened the matter up to a general debate and the following Members of the Council spoke on the various motions that had been put forward; Councillors Davey, West, Brown, Morgan, Wakefield and Duncan.

69.9 The Mayor stated that she intended to call a short adjournment to allow Members a refreshment break. She then adjourned the meeting at 6.15pm.

69.10 The Mayor reconvened the meeting at 6.35pm.

69.11 The following Members then spoke on the various motions that had been put forward; Councillors Cox, Shanks, Lepper, Sykes, Mears, Deane, Robins, Peltzer Dunn, MacCafferty, Jarrett, Simson, Hyde, Follett, Barnett, Farrow, Littman, Jones, Wealls, Wells, Phillips, Pissaridou, C. Theobald, Hawtree, Bowden, Fitch, Summers, Janio, Randall, Carden, K. Norman, A. Kitcat, Gilbey, A. Norman, G. Theobald, Powell, Rufus and Mitchell.

69.12 The Mayor noted that all Members wishing to speak during the debate had done so and congratulated Councillors Summers and A. Kitcat on their maiden speeches. She then called on Councillor J. Kitcat to respond to the debate and the amendments.

69.13 Councillor Kitcat thanked the Mayor and stated that whilst he understood the sentiments of the amendments he could not accept them and wished to recommend that the budget proposals as they were detailed in the agenda papers. He believed that a council tax increase of 3.5% coupled with the various actions provided the best option for the council and the residents and noted that a number of other authorities had also chosen to refuse the government’s offer and increase their council tax rather than freeze and face significant cuts in future years. He also wished to move a vote of thanks to the finance officers for their work and advice on the budget.

69.14 The Mayor stated that Items 69 and 70 would be taken together. She intended to put each of the amendments to the vote, following which she would put the substantive recommendations to the vote as outlined in the procedural document.

69.15 Councillor Cobb moved that a recorded vote be held for each of the amendments and the three main items when the substantive recommendations were put forward.

69.16 The Mayor noted that a sufficient number of Members had indicated their support for the proposed series of recorded votes and therefore would ask the Head of Democratic Services to undertake the votes.

69.17 Conservative Amendment Number One:

	For	Against	Abstain			For	Against	Abstain
Barnett	✓				Marsh		x	

Bennett	✓			Meadows		X	
Bowden		X		Mears	✓		
Brown	✓			Mitchell		X	
Buckley		X		Morgan		X	
Carden		X		A Norman	✓		
Cobb	✓			K Norman	✓		
Cox	✓			Peltzer Dunn	✓		
Davey		X		Phillips		X	
Deane		X		Pidgeon	✓		
Duncan		X		Pissaridou		X	
Farrow		X		Powell		X	
Fitch		X		Randall		X	
Follett		X		Robins		X	
Gilbey		X		Rufus		X	
Hamilton		X		Shanks		X	
Hawtree		X		Simson	✓		
Hyde	✓			Smith	✓		
Janio	✓			Summers		X	
Jarrett		X		Sykes		X	
Jones		X		C Theobald	✓		
Kennedy	Absent			G Theobald	✓		
A Kitcat		X		Turton		X	
J Kitcat		X		Wakefield		X	
Lepper		X		Wealls	✓		
Littman		X		Wells	✓		
MacCafferty		X		West		X	

	For	Against	Abstain	
Total	18	35	-	

69.18 The Mayor confirmed that the motion was lost.

69.19 Conservative Amendment Number Two:

	For	Against	Abstain		For	Against	Abstain
Barnett	✓			Marsh		x	
Bennett	✓			Meadows		x	
Bowden		x		Mears	✓		
Brown	✓			Mitchell		x	
Buckley		x		Morgan		x	
Carden		x		A Norman	✓		
Cobb	✓			K Norman	✓		
Cox	✓			Peltzer Dunn	✓		
Davey		x		Phillips		x	
Deane		x		Pidgeon	✓		
Duncan		x		Pissaridou		x	
Farrow		x		Powell		x	
Fitch		x		Randall		x	
Follett		x		Robins		x	
Gilbey		x		Rufus		x	
Hamilton		x		Shanks		x	
Hawtree		x		Simson	✓		
Hyde	✓			Smith	✓		
Janio	✓			Summers		x	
Jarrett		x		Sykes		x	
Jones		x		C Theobald	✓		
Kennedy	Absent			G Theobald	✓		
A Kitcat		x		Turton		x	
J Kitcat		x		Wakefield		x	
Lepper		x		Wealls	✓		
Littman		x		Wells	✓		
MacCafferty		x		West		x	

	For	Against	Abstain	
Total	18	35	-	

69.20 The Mayor confirmed that the motion was lost.

69.21 Conservative Amendment Number Three:

	For	Against	Abstain		For	Against	Abstain
Barnett	✓			Marsh		x	
Bennett	✓			Meadows		x	
Bowden		x		Mears	✓		
Brown	✓			Mitchell		x	
Buckley		x		Morgan		x	
Carden		x		A Norman	✓		
Cobb	✓			K Norman	✓		
Cox	✓			Peltzer Dunn	✓		
Davey		x		Phillips		x	
Deane		x		Pidgeon	✓		
Duncan		x		Pissaridou		x	
Farrow		x		Powell		x	
Fitch		x		Randall		x	
Follett		x		Robins		x	
Gilbey		x		Rufus		x	
Hamilton		x		Shanks		x	
Hawtree		x		Simson	✓		
Hyde	✓			Smith	✓		
Janio	✓			Summers		x	
Jarrett		x		Sykes		x	
Jones		x		C Theobald	✓		
Kennedy	Absent			G Theobald	✓		
A Kitcat		x		Turton		x	
J Kitcat		x		Wakefield		x	
Lepper		x		Wealls	✓		
Littman		x		Wells	✓		
MacCafferty		x		West		x	

	For	Against	Abstain	
Total	18	35	-	

69.22 The Mayor confirmed that the motion was lost.

69.23 Conservative Amendment Number Four:

	For	Against	Abstain		For	Against	Abstain
Barnett	✓			Marsh		x	
Bennett	✓			Meadows		x	
Bowden		x		Mears	✓		
Brown	✓			Mitchell		x	
Buckley		x		Morgan		x	
Carden		x		A Norman	✓		
Cobb	✓			K Norman	✓		
Cox	✓			Peltzer Dunn	✓		
Davey		x		Phillips		x	
Deane		x		Pidgeon	✓		
Duncan		x		Pissaridou		x	
Farrow		x		Powell		x	
Fitch		x		Randall		x	
Follett		x		Robins		x	
Gilbey		x		Rufus		x	
Hamilton		x		Shanks		x	
Hawtree		x		Simson	✓		
Hyde	✓			Smith	✓		
Janio	✓			Summers		x	
Jarrett		x		Sykes		x	
Jones		x		C Theobald	✓		
Kennedy	Absent			G Theobald	✓		
A Kitcat		x		Turton		x	
J Kitcat		x		Wakefield		x	
Lepper		x		Wealls	✓		
Littman		x		Wells	✓		

MacCafferty		x		West		x	
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	For	Against	Abstain
Total	18	35	-

69.24 The Mayor confirmed that the motion was lost.

69.25 Conservative Amendment Number Five:

	For	Against	Abstain		For	Against	Abstain
Barnett	✓			Marsh		x	
Bennett	✓			Meadows		x	
Bowden		x		Mears	✓		
Brown	✓			Mitchell		x	
Buckley		x		Morgan		x	
Carden		x		A Norman	✓		
Cobb	✓			K Norman	✓		
Cox	✓			Peltzer Dunn	✓		
Davey		x		Phillips		x	
Deane		x		Pidgeon	✓		
Duncan		x		Pissaridou		x	
Farrow		x		Powell		x	
Fitch		x		Randall		x	
Follett		x		Robins		x	
Gilbey		x		Rufus		x	
Hamilton		x		Shanks		x	
Hawtree		x		Simson	✓		
Hyde	✓			Smith	✓		
Janio	✓			Summers		x	
Jarrett		x		Sykes		x	
Jones		x		C Theobald	✓		
Kennedy	Absent			G Theobald	✓		
A Kitcat		x		Turton		x	
J Kitcat		x		Wakefield		x	
Lepper		x		Wealls	✓		

Littman		X		Wells	✓		
MacCafferty		X		West		X	

	For	Against	Abstain	
Total	18	35	-	

69.26 The Mayor confirmed that the motion was lost.

69.27 Conservative Amendment Number Six:

	For	Against	Abstain		For	Against	Abstain
Barnett	✓			Marsh		X	
Bennett	✓			Meadows		X	
Bowden		X		Mears	✓		
Brown	✓			Mitchell		X	
Buckley		X		Morgan		X	
Carden		X		A Norman	✓		
Cobb	✓			K Norman	✓		
Cox	✓			Peltzer Dunn	✓		
Davey		X		Phillips		X	
Deane		X		Pidgeon	✓		
Duncan		X		Pissaridou		X	
Farrow		X		Powell		X	
Fitch		X		Randall		X	
Follett		X		Robins		X	
Gilbey		X		Rufus		X	
Hamilton		X		Shanks		X	
Hawtree		X		Simson	✓		
Hyde	✓			Smith	✓		
Janio	✓			Summers		X	
Jarrett		X		Sykes		X	
Jones		X		C Theobald	✓		
Kennedy	Absent			G Theobald	✓		
A Kitcat		X		Turton		X	
J Kitcat		X		Wakefield		X	

Lepper		X		Wealls	✓		
Littman		X		Wells	✓		
MacCafferty		X		West		X	

	For	Against	Abstain	
Total	18	35	-	

69.28 The Mayor confirmed that the motion was lost.

69.29 The Mayor then noted that the Labour & Co-operative Group's amendment would be put to the vote.

69.30 Labour & Co-operative Group amendment:

	For	Against	Abstain		For	Against	Abstain
Barnett	✓			Marsh	✓		
Bennett	✓			Meadows	✓		
Bowden		X		Mears	✓		
Brown	✓			Mitchell	✓		
Buckley		X		Morgan	✓		
Carden	✓			A Norman	✓		
Cobb	✓			K Norman	✓		
Cox	✓			Peltzer Dunn	✓		
Davey		X		Phillips		X	
Deane		X		Pidgeon	✓		
Duncan		X		Pissaridou	✓		
Farrow	✓			Powell		X	
Fitch	✓			Randall		X	
Follett		X		Robins	✓		
Gilbey	✓			Rufus		X	
Hamilton	✓			Shanks		X	
Hawtree		X		Simson	✓		
Hyde	✓			Smith	✓		
Janio	✓			Summers		X	
Jarrett		X		Sykes		X	
Jones		X		C Theobald	✓		

Kennedy	Absent			G Theobald	✓		
A Kitcat		X		Turton	✓		
J Kitcat		X		Wakefield		X	
Lepper	✓			Wealls	✓		
Littman		X		Wells	✓		
MacCafferty		X		West		X	

	For	Against	Abstain	
Total	31	22		

69.31 The Mayor confirmed that the motion had been carried and called on the Director of Finance to outline the budgetary position in light of the amendment being agreed.

69.32 The Director of Finance informed the Council that should the recommendations in relation to the budget be approved as amended; then changes to both the General Fund and Capital Budgets would result and these needed to be taken into account by Members prior to their vote. She noted that a revised set of recommendations and budgetary positions was being circulated for Members information.

69.33 The Mayor then asked for the recommendations affecting the General Fund and Revenue Budget 2012/13 as amended to be put to the vote.

	For	Against	Abstain		For	Against	Abstain
Barnett	✓			Marsh	✓		
Bennett	✓			Meadows	✓		
Bowden	✓			Mears	✓		
Brown	✓			Mitchell	✓		
Buckley	✓			Morgan	✓		
Carden	✓			A Norman	✓		
Cobb	✓			K Norman	✓		
Cox	✓			Peltzer Dunn	✓		
Davey	✓			Phillips		X	
Deane	✓			Pidgeon	✓		
Duncan	✓			Pissaridou	✓		
Farrow	✓			Powell	✓		
Fitch	✓			Randall	✓		

Follett	✓				Robins	✓		
Gilbey	✓				Rufus	✓		
Hamilton	✓				Shanks	✓		
Hawtree	✓				Simson	✓		
Hyde	✓				Smith	✓		
Janio	✓				Summers	✓		
Jarrett	✓				Sykes	✓		
Jones	✓				C Theobald	✓		
Kennedy	Absent				G Theobald	✓		
A Kitcat	✓				Turton	✓		
J Kitcat	✓				Wakefield	✓		
Lepper	✓				Wealls	✓		
Littman	✓				Wells	✓		
MacCafferty	✓				West	✓		

	For	Against	Abstain	
Total	52	1		

69.34 The Mayor confirmed that the motion had been carried.

69.35 RESOLVED:

- (1) That subject to recommendation (3) below, the 2012/13 General Fund revenue Budget proposals contained in the body of the report as amended, including the following be approved:
 - (i) A freeze in the Brighton & Hove element of the council tax;
 - (ii) The 2012/13 budget allocations to services as set out in appendix 1 below;
 - (iii) The council's net General Fund budget requirement for 2012/13 of £223m;
 - (iv) The reinvestments as set out in paragraph 3.35 as amended;
 - (v) The budget savings package as set out in appendix 10 as amended;
 - (vi) The contingency budget of £4.7m;
 - (vii) The reserves allocations as set out in appendix 5 and table 3 as amended;
 - (viii) The borrowing limit for the year commencing 1 April 2012 of £383m (to include long term liabilities relating to PFI schemes of £62m);
 - (ix) The annual Minimum Revenue Provision statement as set out in appendix 8;
 - (x) The prudential indicators as set out in appendix 9 to the report.

2012/13 BUDGET - Budget changes from 2011/12 to 2012/13												Appendix 1		
	Changes										2012/13 Original Budget £'000	Increase over adjusted base £'000	Increase over adjusted base %	
	2011/12 Revised Base £'000	in function / funding £'000	Internal Transfers £'000	Reverse one-off allocation £'000	2011/12 Adjusted Base £'000	FYE of 2011/12 Savings	Inflation £'000	Service Pressures	Commitments and reinvestment £'000	Savings from Income £'000				VFM & Other Savings £'000
Commissioner - Childrens, Youth & Families	17,249	0	444		17,693	-187	294	1,635	7		-312	19,130	1,437	8.1
Commissioner - Learning and Partnerships	6,765	-409	-414	-30	5,912	-199	11	412	13	0	-1,053	5,096	-816	-13.8
Delivery Unit Childrens & Families	39,405	0	-489	-287	38,629	-664	291	636	432		-1,353	37,971	-658	-1.7
Delivery Unit City Services	13,649	0	-66	-340	13,243	-388	30	31	182	-275	-562	12,261	-982	-7.4
Commissioner - People	2,723	0	-143		2,580	-112	8	2	7		-441	2,044	-536	-20.8
Delivery Unit Adults Assessment	62,511	0	-107		62,404	-293	1,052	2,504	18		-2,101	63,584	1,180	1.9
Delivery Unit Adults Provider	14,352	0	-175	-180	13,997	-280	-55	34	225		-652	13,259	-738	-5.3
Commissioner - Communities & Equalities	3,405	0	3	-415	2,993	-13	59	0	101		-216	2,924	-69	-2.3
Commissioner - City Regulation & Infrastructure	3,270	-110	-7		3,153	-110	35	110	140		-332	2,996	-157	-5.0
Delivery Unit City Infrastructure	24,993	0	-282	-40	24,671	-276	156	171	119	-1,331	-2,318	21,192	-3,479	-14.1
Delivery Unit Planning & Public Protection	5,647	0	-71	-40	5,536	-301	-40	50	123	-50	-386	4,932	-604	-10.9
Community Safety	2,141	0	-27		2,114	-26	10	200	5		-171	2,132	18	0.9
Delivery Unit Housing & Social Inclusion	301	0	-2		299	0	2	200	1		0	502	203	67.9
Commissioner - Housing	16,484	0	-44		16,440	-138	178	12	20	-230	-964	15,318	-1,122	-6.8
Commissioner - Sports & Leisure	1,389	0	-2		1,387	-7	24	2	1		-141	1,266	-121	-8.7
Commissioner - Culture	1,823	0	29		1,852	-23	30	0	1		0	1,860	8	0.4
Delivery Unit Tourism & Leisure	3,746	0	-42		3,704	-231	-90	201	20	-250	-161	3,193	-511	-13.8
Resources & SLB	19,625	0	127		19,752	-632	75	784	87		-1,142	18,914	-838	-4.2
Finance	5,525	0	9		5,534	-195	1	0	38		-120	5,147	-387	-7.0
Total Directorate Spending	245,003	-519	-1,259	-1,332	241,893	-4,075	2,071	6,984	1,540	-2,266	-12,426	233,721	-8,172	-3.38
Concessionary Fares	9,660	0	0		9,660		193	0	243		-400	9,696	36	0.4
Insurance	3,009	0	0		3,009		60	250	100		0	3,419	410	13.6
Financing Costs	10,427	0	402		10,829		0		-1,365		-602	8,862	-1,967	-18.6
Corporate VFM Savings	-3,634	0	1,755		-1,879	375	0		1,250		-475	-729	1,150	15.6
Contingency and Risk Provisions	5,270	0	-1,378		2,692		756	160	1,097		0	4,705	2,013	38.2
Unringfenced grants income	-29,874	2,995	149	-1,200	-26,730			249	-3,963			-30,444	-3,714	-13.9
Levies to External Bodies	166	0	0		166		4		-3		0	167	1	0.6
Other Corporate Budgets	-2,743	0	331		-2,412		-96		255			-2,253	159	6.6
SAVINGS GAP	0	0	0		0		0	0	0		0	0	0	0.0
NET REVENUE EXPENDITURE	237,284	2,476	0	-2,532	237,228	-3,700	2,988	7,643	-846	-2,266	-13,903	227,144	-10,084	-4.4
Contributions to/ from(-) reserves	-5,063	0	0	2,532	-2,531	3,200			-4,859			-4,190	-1,659	-7.3
BUDGET REQUIREMENT	232,221	2,476	0	0	234,697	-500	2,988	7,643	-5,705	-2,266	-13,903	222,954	-11,743	-5.1
Funded by														
Formula Grant	112,413	2,476			114,889							104,372	-10,517	-9.2
Collection Fund surplus/(deficit)	0				0							-851	-851	-100.0
Council Tax	119,808				119,808							119,433	-375	-0.3
Total	232,221	2,476	0	0	234,697	-500	2,988	7,643	-5,705	-2,266	-13,903	222,954	-11,743	-5.1

- (2) That the revised Medium Term Financial Strategy budget and resource projections for 2012/13 to 2014/15 as set out in appendix 6 to the report and as amended be noted;
- (3) That the supplementary information needed to set the overall council tax as provided in the addendum papers for the budget council meeting as listed in paragraph 4.5 of the report be noted.
- (4) That it be noted that on 19 January 2012 the Council calculated the Council Tax Base 2012/13;
- (a) for the whole Council area as 94,601.45 (Item T in the formula in Section 31B of the Local Government Finance Act 1992, as amended (the "Act")); and
- (b) for dwellings in those parts of its area to which special items relate: -
 Rottingdean Parish – 1,548.24
 Hanover Crescent Enclosure – 40.06
 Marine Square Enclosure – 76.23
 Royal Crescent Enclosure – 30.57
- (5) That the Council Tax requirement calculated for the Council's own purposes for 2012/13 (excluding Parish precepts) is £119,433,000;
- (6) That the following amounts be calculated for the year 2012/13 in accordance with Sections 31 to 36 of the Act:
- (a) £716,689,000 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(2) of the Act taking into account all precepts issued to it by Parish Councils.

- (b) £597,220,000 being the aggregate of the amounts which the Council estimates for the items set out in Section 31A(3) of the Act
- (c) £119,469,000 being the amount by which the aggregate at 3(a) above exceeds the aggregate at 3(b) above, calculated by the Council in accordance with Section 31A(4) of the Act as its Council Tax requirement for the year. (Item R in the formula in Section 31B of the Act).
- (d) £1,262.87 being the amount at 3(c) above (Item R), all divided by Item T (1(a) above), calculated by the Council, in accordance with Section 31B of the Act, as the basic amount of its Council Tax for the year (including Parish precepts).
- (e) £63,854 being the aggregate amount of all special items referred to in Section 34(1) of the Act
- (f) £1,262.20 being the amount at 3(d) above less the result given by dividing the amount at 3(e) above by the Item T (1(a) above), calculated by the Council, in accordance with Section 34(2) of the Act, as the basic amount of its Council Tax for the year for dwellings in those parts of its area to which no special items relates.
- (g) £1,285.45 Rottingdean Parish
 £1,438.14 Hanover Crescent
 £1,462.27 Marine Square
 £1,443.91 Royal Crescent

being the amounts given by adding to the amount at 3(f) above the amounts of the special item or items relating to dwellings in those parts of the Council's area mentioned above divided in each case by the relevant amount at 1(b) above, calculated by the Council, in accordance with Section 34(3) of the Act, as the basic amounts of its council tax for the year for the dwellings in those parts of its area to which one or more special items relate.

Valuation Band: Parts of the Council's area	A*	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£	£
Rottingdean Parish	714.14	856.97	999.79	1,142.62	1,285.45	1,571.11	1,856.76	2,142.42	2,570.90
Hanover Crescent	798.97	958.76	1,118.55	1,278.35	1,438.14	1,757.73	2,077.31	2,396.90	2,876.28
Marine Square	812.37	974.85	1,137.32	1,299.80	1,462.27	1,787.22	2,112.17	2,437.12	2,924.54
Royal Crescent	802.17	962.61	1,123.04	1,283.48	1,443.91	1,764.78	2,085.65	2,406.52	2,887.82
All other parts of the councils area	701.22	841.47	981.71	1,121.96	1,262.20	1,542.69	1,823.18	2,103.67	2,524.40

* Entitled to disabled relief

- (7) That it be noted that the Police Authority and the Fire Authority have issued precepts to the Council in accordance with Section 40 of the Local Government Finance Act 1992 for each category of dwellings in the Council's area as indicated in the table below;

Valuation Band:	A*	A	B	C	D	E	F	G	H
-----------------	----	---	---	---	---	---	---	---	---

	£	£	£	£	£	£	£	£	£
Sussex Police Authority	76.90	92.28	107.66	123.04	138.42	169.18	199.94	230.70	276.84

* Entitled to disabled relief

Valuation Band:	A*	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£	£
East Sussex Fire Authority	45.48	54.57	63.67	72.76	81.86	100.05	118.24	136.43	163.72

* Entitled to disabled relief

- (8) That the Council, in accordance with Sections 30 and 36 of the Local Government Finance Act 1992, hereby sets the aggregate amounts shown in the tables below as the amounts of Council Tax for 2012/13 for each part of its area and for each of the categories of dwellings;

Valuation Band: Parts of the Council's area	A*	A	B	C	D	E	F	G	H
	£	£	£	£	£	£	£	£	£
Rottingdean Parish	836.52	1,003.82	1,171.12	1,338.42	1,505.73	1,840.34	2,174.94	2,509.55	3,011.46
Hanover Crescent	921.35	1,105.61	1,289.88	1,474.15	1,658.42	2,026.96	2,395.49	2,764.03	3,316.84
Marine Square	934.75	1,121.70	1,308.65	1,495.60	1,682.55	2,056.45	2,430.35	2,804.25	3,365.10
Royal Crescent	924.55	1,109.46	1,294.37	1,479.28	1,664.19	2,034.01	2,403.83	2,773.65	3,328.38
All other parts of the councils area	823.60	988.32	1,153.04	1,317.76	1,482.48	1,811.92	2,141.36	2,470.80	2,964.96

* Entitled to disabled relief

- (9) In accordance with Section 52ZB of the Local Government Finance Act 1992 the Council determines its relevant basic amount of council tax for the financial year 2012/13 is not excessive.

70. SUPPLEMENTARY FINANCIAL INFORMATION FOR BUDGET COUNCIL

- 70.1 The Mayor noted that Item 70 had been taken with Item 69 for the purposes of approving the General Fund Revenue Budget & Council Tax 2012/13 and the resolution was as set out under Item 69.

71. CAPITAL RESOURCES & CAPITAL INVESTMENT PROGRAMME 2012/13

- 71.1 The Mayor noted that the Labour & Co-operative Group's amendment had contained changes to the proposals for the Capital Resources & Capital Investment Programme 2012/13 and therefore put the recommendations in relation to the Capital Resources & Capital Investment Programme 2012/13 as amended to the vote:

	For	Against	Abstain		For	Against	Abstain
Barnett	✓			Marsh	✓		

Bennett	✓				Meadows	✓		
Bowden	✓				Mears	✓		
Brown	✓				Mitchell	✓		
Buckley	✓				Morgan	✓		
Carden	✓				A Norman	✓		
Cobb	✓				K Norman	✓		
Cox	✓				Peltzer Dunn	✓		
Davey	✓				Phillips		x	
Deane	✓				Pidgeon	✓		
Duncan	✓				Pissaridou	✓		
Farrow	✓				Powell	✓		
Fitch	✓				Randall	✓		
Follett	✓				Robins	✓		
Gilbey	✓				Rufus	✓		
Hamilton	✓				Shanks	✓		
Hawtree	✓				Simson	✓		
Hyde	✓				Smith	✓		
Janio	✓				Summers	✓		
Jarrett	✓				Sykes	✓		
Jones	✓				C Theobald	✓		
Kennedy	Absent				G Theobald	✓		
A Kitcat	✓				Turton	✓		
J Kitcat	✓				Wakefield	✓		
Lepper	✓				Wealls	✓		
Littman	✓				Wells	✓		
MacCafferty	✓				West	✓		

	For	Against	Abstain	
Total	52	1		

71.2 The Mayor confirmed that the motion had been carried.

71.3 **RESOLVED:**

- (1) That the Capital Investment Programme for 2012/13 as detailed in appendix 1 to the report and as amended by the approved Labour & Co-operative Group amendment (as shown in Item 69 above); be approved;
- (2) That the estimated capital resources in future years as detailed in appendix 1 to the report be noted;
- (3) That the allocation of £0.25m resources in 2012/13 for the Strategic Investment Fund for the purposes set out in paragraph 3.25 of the report be approved;
- (4) That the allocation of £0.5m for the ICT fund be approved;
- (5) That the allocation of £1.0m for the Asset Management Fund be approved; and
- (6) That the proposed use of council borrowing as set out in table 5 at paragraph 3.28 of the report be approved.

72. HOUSING REVENUE ACCOUNT BUDGET 2012/13

72.1 The Mayor stated that in light of Councillor Turton's recent predisposition, she would not undertake a recorded vote but rather put the recommendations in relation to the Housing Revenue Account Budget for 2012/13 to the vote.

72.2 The motion was carried.

72.3 RESOLVED:

- (1) That the budget for 2012/13 as detailed in appendix 1 to the report be approved;
- (2) That the individual rent increases and decreases be approved in line with rent restructuring principles as determined by the Government;
- (3) That the change to fees and charges as detailed in paragraphs 3.18 to 3.26 of the report be approved;
- (4) That the introduction a new service charges for communal digital aerials as detailed in paragraph 3.23 of the report be approved; and
- (5) That the separation of General Fund and Housing debt into two separate pools from 1st April 2012 in accordance with CIPFA guidance be approved.

73. CLOSE OF MEETING

73.1 The Mayor thanked everyone for attending and closed the meeting.

The meeting concluded at 9.40pm

Signed

Chair

Dated this

day of

Council	Agenda Item 2(b)
19 July 2012	Brighton & Hove City Council

BRIGHTON & HOVE CITY COUNCIL

SPECIAL COUNCIL

3.30pm 22 MARCH 2012

COUNCIL CHAMBER, HOVE TOWN HALL

MINUTES

Present: Councillors Meadows (Chair), Wells (Deputy Chair), Barnett, Bennett, Bowden, Brown, Buckley, Carden, Cobb, Cox, Davey, Deane, Duncan, Farrow, Fitch, Follett, Gilbey, Hawtree, Hyde, Jarrett, Jones, A Kitcat, J Kitcat, Lepper, MacCafferty, Marsh, Mears, Mitchell, Morgan, A Norman, K Norman, Peltzer Dunn, Pissaridou, Powell, Randall, Robins, Shanks, Simson, Smith, Summers, Sykes, G Theobald, Wakefield, Wealls and West.

PART ONE

1. MAYOR'S COMMUNICATIONS.

- 1.1 The Mayor welcomed everyone to the meeting and noted that it had been specially convened to consider the appointment of Mr. Brian Oxley as an Honorary Alderman.

2. DECLARATIONS OF INTEREST

- 2.1 There were no declarations of interest.

3. APPOINTMENT OF HONORARY ALDERMAN

- 3.1 The Mayor stated that the Council was asked to consider the appointment of previous councillors as Honorary Aldermen and Alderwomen of the City of Brighton and Hove and that any such appointment was made in recognition of the service given by those past councillors to the Council, Wards they represented and the City. She therefore called on the Leader of the Council to move a motion that Mr. Brian Oxley should be appointed as an Honorary Alderman.

- 3.2 Councillor Randall stated that it had been a great pleasure to serve with former councillor Oxley during his time on the council and he was pleased to see him here today to be recognised for the service he had given to the council and the city. He stated that Brian had always been well mannered and dignified in the way he behaved in the chamber and in that, he was an object lesson to us all. Brian would be greatly missed both inside and outside the Council chamber, by colleagues; opponents and council officers and he had no hesitation in proposing Brian as an Honorary Alderman."

- 3.3 Councillor Theobald supported the Leader of the Council's comments and stated that Brian was devoted to his constituents and electors in Westbourne Ward as well as seeking to ensure that the council was as democratic and open as it possibly could be when it moved to the Leader and Cabinet system. I am very pleased to support Brian in becoming an Honorary Alderman. It is one of the highest if not the highest honour this council can give and so I think Brian, comes well within all those who have been made Honorary Aldermen in the past and I am sure he will acknowledge the pride of being an Alderman in this great city of ours."
- 3.4 Councillor Mitchell stated that the Labour & Co-operative Group fully supported the giving of the title of Honorary Alderman of Brighton and Hove to Brian Oxley. She stated that having worked with Brian on the current constitution and seen his desire to make it as open and transparent as possible, it was an honour that was richly deserved and wished Brian well for the future."
- 3.5 Councillor Cobb stated that she had been very fortunate to have Brian as a ward colleague and had enjoyed her time working with him to represent Westbourne. He had a wealth of knowledge on numerous subjects which he was always willing share and was a diligent, hard working politician respected and appreciated by residents, opposition councillors and fellow colleagues.
- 3.6 The Mayor noted the comments and stated that in accordance with the legislation, a motion to appoint Brian Oxley as an Honorary Alderman had been moved and she would therefore put it to the vote, bearing in mind that two-thirds of those voting needed to be in favour of the motion for it to be carried.
- 3.7 The motion was carried.
- 3.8 **RESOLVED:** That Mr. Brian Oxley be appointed as an Honorary Alderman.
- 3.9 The Mayor then invited Alderman Oxley to come forward to collect a certificate in recognition of his appointment and to address the council.
- 3.10 Alderman Oxley thanked the Mayor and the Members of the Council and stated that he was very honoured to have been recognised in such a way. He was particularly pleased that that the ceremony had been held in the Hove Council Chamber, as he had first joined the old Hove Borough Council in 1995 and been seated in the lower level of the then tiered chamber in front of esteemed colleagues. He was also pleased that his partner and close friends had been able to attend the ceremony and wanted to thank the Mayor for her support to the Tony Madgi appeal and attending the memorial ceremony, which was well remembered by those present on the day. He wished the Leader well and offered his best wishes to him in his forthcoming role as Mayor in May, he noted that he would be joining the 'former leaders' club'. He advised Councillor Kitcat to ensure his mobile was fully charged as the incoming Leader he would need it. He wished to thank Councillor Mitchell for her frank views during their working relationship as Leaders of their respective Groups and believed that they had always put the interests of the council and the city first and he could always trust her word. He thanked Councillor Theobald for his comments and stated that it had been a pleasure to work with and represent the Conservative Group on the council, it had been a pleasure to

work with Councillor Mears and he was sure that Councillor Cox would become a first class councillor for Westbourne Ward and the council. He wished to thank everyone in Westbourne Ward and asked the Chief Executive to pass on his thanks and appreciation to all the officers who had supported and worked with him.

- 3.11 The Mayor noted the comments and offered her congratulations to Aldermen Oxley on his appointment.

4. CLOSE OF MEETING

- 4.1 The Mayor then closed the meeting.

The meeting concluded at 3.50pm

Signed

Chair

Dated this

day of

BRIGHTON & HOVE CITY COUNCIL**COUNCIL****4.30pm 22 MARCH 2012****COUNCIL CHAMBER, HOVE TOWN HALL****MINUTES**

Present: Councillors Meadows (Chair), Wells (Deputy Chair), Barnett, Bennett, Bowden, Brown, Buckley, Carden, Cobb, Cox, Davey, Deane, Duncan, Farrow, Fitch, Follett, Gilbey, Hamilton, Hawtree, Hyde, Janio, Jarrett, Jones, A Kitcat, J Kitcat, Lepper, Littman, MacCafferty, Marsh, Mears, Mitchell, Morgan, A Norman, K Norman, Peltzer Dunn, Phillips, Pidgeon, Pissaridou, Powell, Randall, Robins, Rufus, Shanks, Simson, Smith, Summers, Sykes, C Theobald, G Theobald, Turton, Wakefield, Wealls and West.

PART ONE**74. DECLARATIONS OF INTEREST**

- 74.1 Councillor Mitchell declared a personal but non-prejudicial interest in Item 91(a), Notice of Motion – Support for the 3Ts Development, Royal Sussex County Hospital as she worked for the NHS and in Item 86, Youth Justice Strategic Plan 2012-13 as her son worked for the Youth Justice Board.
- 74.2 Councillor West declared a personal but non-prejudicial interest in Item 89, South Downs National Park Authority – Delegation of Development Control Function to Constituent Authorities as he was a member of the Authority's Board.
- 74.3 Councillor Jones declared a personal but non-prejudicial interest in Item 91(a), Notice of Motion – Support for the 3Ts Development, Royal Sussex County Hospital as he worked for the NHS.
- 74.4 No other declarations of interests in matters appearing on the agenda were made.

75. MINUTES

- 75.1 The minutes of the ordinary meeting held on the 15th December 2011 were approved and signed by the Mayor as a correct record of the proceedings; subject to the substitution of Councillor Robins for Councillor Jones in paragraph 35.1; and
- 75.2 The minutes of the last ordinary meeting held on the 26th January 2012 were approved and signed by the Mayor as a correct record of the proceedings.

76. MAYOR'S COMMUNICATIONS.

- 76.1 The Mayor informed the council that she had agreed to take an additional item, Item 90A, Annual Investment Strategy 2012/13, as detailed in the addendum papers as an urgent item as it needed to be considered before the end of March and had been inadvertently missed from the agenda papers.
- 76.2 The Mayor also reminded council of her fish and chip supper which was taking place on the 19th April in aid of her charities.
- 76.3 Councillor Fitch noted the Mayor's decision to take the urgent item and wished to give notice that the Labour & Co-operative Group would be moving an amendment to the recommendations.
- 76.4 The Mayor noted Councillor Fitch's comments.

77. TO RECEIVE PETITIONS AND E-PETITIONS.

- 77.1 The Mayor invited the submission of petitions from councillors and members of the public. She reminded the Council that petitions would be referred to the appropriate decision-making body without debate and the person presenting the petition would be invited to attend the meeting to which the petition was referred.
- 77.2 Councillor Fitch presented a petition signed by 295 residents concerning the need to save Toads Hole Valley from development.
- 77.3 Ms. Justine Sylvester presented a petition signed by 317 residents calling on the council to expand the catchment area for Dorothy Stinger and Varndean Schools.
- 77.4 The Mayor noted that Item 87 on the agenda dealt with the admissions arrangements for schools in Brighton and Hove and therefore the petition would be taken into consideration as part of that debate.

78. WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC.

- 78.1 The Mayor reported that 5 written questions had been received from members of the public and invited Mr Michael Hollingdale to come forward and address the council.
- 78.2 Mr Hollingdale asked the following question; "Would the Council members please consider the benefit to the community of Brighton & Hove, of the Hove Open Bowls Tournament - it takes place for one week in July of each year on the four wonderful greens in Hove on the seafront. The Tournament has been established since 1929 with the Mayor being recognized as Patron - he / she attends to open the Tournament and gives prizes on Finals Day. Having duly considered, would the Members consider approving some financial support from an appropriate budget on an annual basis to help securing the future survival of the Tournament?"

- 78.3 Councillor Bowden replied; "We have sponsored the tournament, as you rightly say, and we will be doing so again this year, as you also observe, we are under some financial constraints from central government. We do wish to be as fair and consistent as possible with all clubs and there are many clubs making similar requests as yours and I'm going to take away your request and discuss that with officers to see how we can accommodate you."
- 78.4 Mr Hollingdale asked the following supplementary question; "Since you're going to take it away and attend to it, that's very kind thank you very much."
- 78.5 The Mayor thanked Mr Hollingdale for his questions and invited Mr Deryck Chester to come forward and address the council.
- 78.6 Mr Deryck Chester asked the following question; "In October every councillor voted for Saltdean Lido to be put on the forward plan. So why has it come off and why does the latest report from council officials say that the only ward affected is Rottingdean Coastal?"
- 78.7 Councillor Bowden replied; "There's no hidden agenda, nothing sinister, the council did vote as you say. It came to my CMM in December and we discussed it there, where decisions were made about the operation. It came again to my March meeting where progress was noted and, believe me, it will be on our radar and when we have things to discuss where decisions will be taken, you will see it on the forward plan again. It is not going away as you will probably discover from future questions coming after yours."
- 78.8 Mr Chester asked the following supplementary question; "Saltdean Lido is the only grade two listed lido in the country and as such it's not an issue just for local residents but for all of Brighton. The Saltdean Lido Campaign's put together a plan to make the site an economic hub and major tourist attraction. You wouldn't say the West Pier is an issue concerning just one ward so unfortunately it does sometimes appear that different rules are being applied to the lido. Why is that?"
- 78.9 Councillor Bowden replied; "I would take it further it's not just for Saltdean or the city, it's probably the country, because it is a leading example of its architecture of its time. In future reports I will make sure that there are no omissions and make certain all wards are affected and that's always been our understanding as well. We value it the same as you do, the same as the campaign, the same as the SRA and the all the community groups. It's to do with the whole city not just Saltdean."
- 78.10 The Mayor thanked Mr Chester for his questions and invited Ms Rebecca Crook to come forward and address the council.
- 78.11 Ms Crook asked the following question; "In view of English Heritage's visit to Saltdean Lido last week, when will the local planning authority be serving its second warning letter and a section 48 repairs notice to the leaseholder at Saltdean Lido? Given that the minimum time allowed is 2 months, how long will it be giving Mr. Audley to complete the works?"
- 78.12 Councillor MacCafferty replied;

- 78.13 “English Heritage’s visit last week was not specifically on the matter of a potential Repairs Notice and any decisions on this issue, including those on timings, are a matter for the council as local planning authority. The second stage warning letter has now been sent to Mr. Audley together with a draft schedule of works that we will be seeking to require under a repairs notice. The council has allowed a period of 28 days for Mr. Audley to respond to that letter before determining whether to proceed with the issue of a formal repairs notice. No specific deadline for completion of the works has been given as this will depend on the response received and the ongoing discussions we have with him.
- 78.14 The decision as to whether or not to serve a repairs notice will be a matter for the planning committee. If the notice were to be served, the council may proceed with compulsory purchase after a minimum of two months has elapsed and any decision on when to proceed with compulsory purchase would be taken at that time. I would stress, once again, that action under this legislation is not something this council can enter in to lightly and therefore it’s a relatively lengthy process as you are undoubtedly experiencing.”
- 78.15 Ms Crook asked the following supplementary question; “It’s reassuring to hear some progress has been made. I’m afraid there seems to be a lack of clarity around the council strategy on what the council are going to do moving forward. The latest report that we have highlights eighty pages of disrepair, so it seems to me that it would be fair to say it’s quite unlikely that anything will be complied with within twenty eight days I would like to know what the council are going to do in twenty eight days time.”
- 78.16 Councillor MacCafferty replied; “I will have to give you a written response because of the litigious nature of this area, I would be afraid of saying something that would actually mean that we damage ourselves as a council.”
- 78.17 The Mayor thanked Ms. Crook for her questions and invited Ms. Bridget Fishleigh to come forward and address the council.
- 78.18 Ms. Fishleigh asked the following question; “BHCC officials have repeatedly said that a CPO of Saltdean Lido would be expensive and so would only be undertaken as a last resort. What risk assessments and cost estimates have been produced by the council to support the view that a CPO will be too expensive and too time consuming?”
- 78.19 Councillor Bowden replied; “Compulsory purchase is indeed a very expensive last resort. If and when there is a proposal to compulsory purchase, as you heard from councillor MacCafferty to acquire the leasehold on the lido, full risk assessment will be taken. We’ve got solicitors here who have experience of that and they tell me that it is a very expensive process. This council doesn’t actually have the sort of money to throw down the throats of solicitors. It is the last resort but if we come to that point then we will do a full risk assessment to assess what those costs are likely to be.”
- 78.20 Ms. Fishleigh asked the following supplementary question; “We’ve heard again and again a CPO is too expensive and too time consuming. Have you actually produced any documents to give us an estimate? The people of Saltdean, Brighton and around the world want to know how much is too expensive. Give us a figure.”

- 78.21 Councillor Bowden replied; "We haven't got precise figures as we haven't reached that stage yet and as we say, every time this matter is raised we do not see this as the first resort. It is the very last resort because if it gets to this stage it will be costly. We have the experience of legal advice, of people who have done this before and it does cost a lot of money. I would say six figures easily and when you think of public enquiries and the hiring of venues and of evidence taking all those things will mount up. So it has to remain the last resort, I can't give you a precise figure yet because we haven't reached it. If the planning authority takes it to a stage where a compulsory order is going to be considered then we'll do that risk assessment and share that information with you."
- 78.22 The Mayor thanked Ms. Fishleigh for her questions and invited Ms Valerie Paynter to come forward and address the council.
- 78.23 Ms. Paynter asked the following question; "Automatic right of access to live planning application hard copy within City Direct was terminated on January 1st. People are told to view material online or seek to view the case officer's copy. This can mean only partial or very brief file access and is also planned to end shortly. The Council gave no advance notice of intention to force engagement online. There was no public consultation to understand how this might affect engagement with the planning process. Officers took just a one month look at user numbers. I'm shocked. Why was there no public consultation concerning this move?"
- 78.24 Councillor MacCafferty replied; "You started to talk about automatic right of access and automatic immediate access, the live planning applications as you well know is available online. That's been the case since 2005. Those can be viewed on any pc, at our city direct offices here in Hove Town Hall, libraries or at the various council contact points around the city. As you are well aware, City Direct has large format screens so that the plans can be viewed and measured at various scales. As you are probably also aware, because the training that we will provide for you, our electronic measuring tool can also be used on individual pc's as well.

The whole case file (which includes all the comments made on an application and the correspondence) can be booked to view at 24 hours notice. This has not changed. Most case files can and are made available on demand. The additional or spare hardcopy of the plans which was placed in City Direct is no longer being printed as this was a duplication of work and information which is already available and accessible online and is already on the case file.

This was a common sense change to working practices. This change followed a month of monitoring the situation without a spare hardcopy in City Direct. During that month (August 2011) we had a total of 448 callers to City Direct to use the planning service for various reasons. Of those, 54 dropped in to use our on demand and free pre-app and advice service. 34 wanted to see the whole case file to view the letters of representation (i.e. the case officer file). 17 just wanted to see the plans and used the pc's in City Direct. Interestingly 8 people needed some assistance from our staff. 4 were elderly and did not wish to view any documents, they wanted to be talked through the process and the proposals and 4 were shown how to view plans in City Direct.

City Direct and Planning Staff are always on hand to answer queries. Jeanette Walsh, as I referred to previously, has personally offered you assistance which I am more than happy to help facilitate for you and your colleagues from Save Hove.”

78.25 Ms Paynter asked the following supplementary question; “Everything you’ve said in this reply is what the development control manager said to me in her email and I decided to ask this question after receiving that email. You haven’t told me why there was no prior notice and why there was no consultation with the public which would have thrown up information which would tell you that there are at least 40 or 50% of the public out there who are not online, who do not wish to be online and who are now disenfranchised. It’s one thing to have a localism bill it’s another thing to have these neighbourhood councils but I am seeing an absolute assault on democracy here and I would like an explanation.”

78.26 Councillor MacCafferty replied; “This is actually our attempt to be ambitious in the terms of the way in which we deal with open governance of the council as well as trying to manage the planning applications as they come in. As you are well aware 60% of all the planning applications come in online through the national planning portal and that percentage has grown enormously since 2005 and we expect it to carry on in the future as well.

Prior to the launch there’s going to be assistance, there’s going to be support and there’s going information to help everyone with the changeover but if there is anything I can do in the meanwhile to support either yourself or your colleagues of course I will do that.”

78.27 The Mayor thanked Ms Paynter for her questions.

79. DEPUTATIONS FROM MEMBERS OF THE PUBLIC.

79.1 The Mayor reported that one deputation had been received from members of the public and invited Ms. Rebecca Crook as the spokesperson for the deputation to come forward and address the council.

79.2 Ms. Crook thanked the Mayor and stated that: “The Save Saltdean Lido campaign journey started 2 years ago and our lobbying efforts have certainly put the spotlight on the council resulting in recent activities. It is a pity that it has taken a campaign group to instigate action from the council but nevertheless progress is being made and for that we thank the council.

The council talk a lot about delivering improved collaboration with council communities and a commitment of listening to its residents which in principle sounds great but the reality for the people in Saltdean and the issues surrounding Saltdean lido is that on an implementation level the council’s intelligent commissioning has well and truly failed. We often wonder if the council even remember that Saltdean lido is part of the city, whether Saltdean is part of the city.

The council’s current tourism strategy, the ten year vision to 2018, outlines the vision and the targets for the city but not once in that 61 page document is Saltdean even mentioned, let alone the lido. Clearly the council don’t think owning the first listed lido in

the country and more recently the only lido to have grade 2 star recognition, is important or a benefit to the city or it's tourism strategy. How very short-sighted, perhaps this may explain why the council is so reluctant to take action against the lease holder of the site. Maybe it's because the council don't know what to do with Saltdean lido. We need the council to realise the potential of the lido site and the benefits that it could offer to local people. Intelligent commissioning shouldn't be about writing fluffy statements. It should be about taking action and making things happen for the benefit of local people.

Saltdean lido is an opportunity for the council to actually do something, make a positive impact on the local community. In the business plan - the Saltdean Lido Community Interest Company, we talk about economic growth potential, new employment opportunities, a community hub, a restored listed building, and better facilities for local people and an all year round major tourist destination. The sad fact and reality is, we've got a crumbling building on the English heritage at risk register. English heritage, as you have already heard, visited the site just last week and they confirmed to us that it will very much be remaining on the at risk register and it's apparent to us that without a comprehensive maintenance plan in place that will actually be enforced by the council, Saltdean lido could be lost forever.

The council have got to stop talking about things and take enforcement action, the leaseholder has made no secret that his desire is to develop the site under enabling development. As you'll be aware enabling development is an absolute last resort and a clear message to everyone is that Saltdean lido community interests company has a credible and robust business plan in place and as long as that option is on the table enabling development will be very unlikely.

We still believe the council has a comprehensive strategy in place the removal of the lease holder, or any plans for an exit strategy or the future of the site. The council have repeatedly attempted to underplay issues which the campaign group have raised including health and safety issues, planning concerns over listed building amendment consents, business rates, disrepair to the building, non compliance with the lease and a whole host of other things, so it's really disappointing that a letter sent to the council listing these points in detail still hasn't received a full reply.

We're sure that the council are getting more and more agitated by the campaign's group determination and focus. In the very first public meeting which we held we stated that we were in this for the long haul and we are. We will not be going anywhere until the matter is fully resolved and in fact as the campaign goes on everyday we only gain more momentum and more support and we will continue to come to these meetings every month if that's what it takes.

We ask again that the council listen to what local people want; for the lease to be removed from the current lease holder and for the community to be given the opportunity to tender for the entire site. The council talk about being committed to achieving stronger outcomes for citizens and the plans state, "this means using strong evidence to understand what needs to be done" that's the council's words.

We've provided the evidence to remove the leaseholder, research from 3000 local people, a full business plan, a fund raising strategy, even an intra-management plan. So what exactly is the council waiting for?"

- 79.3 Councillor Bowden replied, "I will only emphasise again that the council has to be very careful about the way it acts. It has to stay within the law at all times and we are working down a road map, we do have a plan and we are acting on it and you've heard today from my colleague and you've heard from me that we are taking this extremely seriously. This is an asset for the whole city and we intend to see this through like you. We're in it for the long term as well. I will remind you as well, I've said this before, our tourism strategy is in the process of being updated, rest assured Saltdean will feature large there because I see it as a huge asset as you do and as the rest of the community does. So watch this space is all I can say."
- 79.4 The Mayor thanked Ms. Crook for attending the meeting and speaking on behalf of the deputation. She explained that the points had been noted and the deputation would be referred to Economic Development & Culture Committee for consideration. The persons forming the deputation would be invited to attend the meeting and would be informed subsequently of any action to be taken or proposed in relation to the matter set out in the deputation.

80. WRITTEN QUESTIONS FROM COUNCILLORS.

- 80.1 The Mayor reminded the Council that written questions from Members and the replies from the appropriate councillor were now taken as read by reference to the list included in the addendum, which had been circulated as detailed below:

(a) Councillor Turton

- 80.2 "How many staff currently employed by the City Council are (a) casual/temporary staff; (b) what percentage of the Council's total workforce are casual/temporary staff; (c) what is the average length of time the Council employs a casual/temporary member of staff for; (d) what is the longest period of time a current casual/temporary member of staff has been employed for?"

Reply from Councillor Kitcat, Cabinet Member for Finance and Central Services.

- 80.3 "The terms 'casual' and 'temporary' are often mixed, but they do have a more formal definition that it may be useful to understand:

A casual worker does not have an employment contract with the council and is not obliged to work and the council is also not obliged to offer work (non mutuality of obligation). A temporary employee has a contract of employment with the council for a minimum of three months and is obliged to work the contracted hours that the contract states.

Casual workers provide a valuable service to the city council providing a wide variety of skilled workers who have been recruited and are available for work in a great many service areas. There are currently 1140 casual workers on our books, excluding schools where there are similar number including directly employed supply teachers. The length of time a casual worker remains on our books varies greatly. If a casual does not work for twelve weeks they are removed from payroll and made a leaver as the relevant checks including Criminal Records Bureau checks are not valid beyond this time.

Overall, just over 16% of the total number of people who work for the council are casual workers. However, their length of service varies considerably so the full-time-equivalent percentage is much lower. The casual worker with the longest work history with the council started at the Brighton Centre in 1983. There are also 612 individuals that are employed through temporary, fixed term and secondment contracts across the council excluding schools.

The non-mutuality of obligation makes the arrangement attractive to individuals who have other commitments which include study and child care responsibilities. The majority of our casual workforce, approximately 80%, work regularly supporting services across the council. Human Resources are continuing to review the casual workforce as part of our workforce planning including contractual requirements and this will be a key element of our evolving People Strategy.

The council also appoints casual workers to its staff pools as a route-way into employment. This includes both Care and Administration workers who are appointed through assessment centres. Overall the flexibility of our workforce coupled with the skills they have is a valuable asset to the council”

(b) Councillor Turton

80.4 “How many call centres serving the public does the Council have?”

Reply from Councillor Kitcat, Cabinet Member for Finance and Central Services.

80.5 “The Council is committed to improving the public telephone service within its customer access strategy. Our objective is to improve the whole customer experience, as underlined in the Customer Promise (we will be easy to reach; we will be clear and treat you with respect; we listen and act to get things done). This means enhancing customer service across all access channels (telephones, face to face and digital) and improving how those channels inter-relate.

On the telephones, we need to strike a balance between timely and efficient call answering and ensuring customer’s speak to the correct officer who can fully resolve the query. We are developing our front and back office processes to get the right mix of processes, technology and officer skills.

The council delivers a vast amount of services across the city; the majority of which have a telephone line for external customers to contact them. There are 16 services that are considered to have high volume telephone use. They all employ call centre technology to different degrees depending on their customer base and the proportion of calls that need to be handled by specialists. However, they are not call centres as the public perception might imagine them, in that they are not each cubicle farms of people with headsets dealing with nothing but calls. They are staffed by council officers going about their daily duties, which include responding to public enquiries.

We are currently upgrading our telephony systems and, as part of the recently agreed ICT strategy, will be reducing the number of different IT systems used to handle customer information. We are also developing the next stage in our customer access

plan focusing on ensuring we are providing the most appropriate access be that face-to-face, post, telephone or internet. This includes looking at options to drive more calls through a single number. The plan will also link even more closely to other major initiatives (such as workstyles).”

(c) Councillor Turton

- 80.6 “Since May 2010 to date, have any individuals who are not either councillors or employees of the Council been provided with a Council email account and, if so, for what reason?”

Reply from Councillor Kitcat, Cabinet Member for Finance and Central Services.

- 80.7 “The creation of email accounts is administered through the new starters’ process and is applicable to all Council employees, officers of the council employed by partner organisations, casual/agency workers and contractors. Since May 2010 the following individuals, who are not councillors or employees of the Council, have been set up with an email account:

1 x agency worker	Temporary arrangement contracted by the council to process caseload. Now ceased.
1 x South Downs Health Officer	Joint working with South Downs Health.
1 x Sussex Police Officer	Joint working with Sussex Police.
3 x employees of FutureGov	Contracted on behalf of the council to engage in development of Patchwork initiative 24/10/11 – 27/04/12.

All users of council provided email are subject to the controls outlined in:

- a. BHCC Acceptable use of ICT Policy which defines the acceptable use of ICT services for all Elected Members, employees and contractors of the council;
- b. BHCC Email Use Policy covering the use of all Council email systems on any computer system including any access to the Councils email via the internet.”

(d) Councillor G Theobald

- 80.8 “Will the Cabinet Member for Communities and Community Safety please give me an update on progress with the Council’s bid for the March 2012 round of Government Armed Forces Community Covenant Grant funding?”

Reply from Councillor Duncan, Cabinet Member for Communities and Community Safety

- 80.9 “The Communities & Equality Team has started work on ensuring the inclusion of the armed forces community as part of the council’s wider work to tackle inequality. We are waiting for the results of the Veteran’s Health needs analysis to provide data on the number and needs of local veterans. This will be released in May 2012. In the meantime we are working with local armed forces organisations and our commissioned community development workers to identify issues and possible activities to support local people.

In developing the Community Covenant Partnership our intention is to build on the existing Armed Forces network to include community and voluntary sector representatives. This will support broader community activity which can be funded from our existing discretionary grants. We are unsure at this stage whether the people involved would prefer a Brighton & Hove only approach, or one that covers the whole of Sussex.

Although there are no national resources still available this financial year there will be an opportunity to access government funding in 2012/13 – with quarterly decision-making panels. In Brighton & Hove we are also planning to re-launch the Heroes Welcome campaign. We are also working with Armed Forces representatives to build a larger presence at People’s Day in June. We are also mindful that it is the WW1 centenary in 2014 and we’re already actively looking to resource an event to mark this.”

(e) Councillor G Theobald

- 80.10 “Will the Leader of the Council list the meetings he has had with other local authority Leaders and heads of other organisations in the city about the possibility of sharing central services such as Human Resources and what was the result of these meetings?”

Reply from Councillor Randall, Leader of the Council.

- 80.11 “I have continued the previous administration’s commitment to working alongside other local authorities in the region through the South East 7 partnership. This comprises Kent, Hampshire, East Sussex, West Sussex, Surrey and Medway alongside Brighton & Hove. This group has focused on areas where we consider we could achieve financial savings through better procurement and we are collaborating on a whole range of policy initiatives and are getting excellent support from many government departments. Brighton & Hove, through the Director of Finance, are leading work on ICT across the region and great progress has been made in improving our ICT infrastructure through a project known as the “network of networks.

All the councils have been jointly funding some ICT category management expertise to make sure we get the best available deals from ICT suppliers across the region. There is also work on property asset management and commodities procurement through the SE7 partnership. The Strategic Director Resources is also discussing with East Sussex possible areas for sharing support services and it has been agreed to consider a few areas in more detail. One specific area that is showing great promise is the combined development of a local Public Service Network (called LINK). This initiative, started as part of SE7 work, is a joint procurement on behalf of various partners that will initially deliver cheaper, secure connections to each organisation. In the future, there will be additional benefits such as shared applications (e.g. telephony and video-conferencing)

and a platform for shared services and processes. The OJEU notice for this procurement was published on 26 October 2011, with an estimated value of between £10 million and £100 million

We are also pleased to be working alongside the South Downs National Park Authority as their provider of financial services, including payroll, and Chief Finance Officer support over the last two years. We have recently tendered for a 3-5 year contract for this service through a full OJEU procurement exercise and I am delighted to be able to announce that our bid has been successful.

Within the City, the Public Service Board has asked us, through the Strategic Director Resources, to lead a steering group to look at sharing support services across all public sector organisations. Partners have indicated a wish to look in detail at several possibilities including customer access, property, HR, ICT, learning and development, communications and others. The development of the Clinical commissioning Group opens up specific opportunities for sharing and several areas have been identified for further review. A City property group meets to specifically look at opportunities in sharing accommodation and discussions with the Police on their use of rooms in Hove Town Hall are ongoing.

We strongly believe that shared service arrangements are a positive way to distribute the costs of our support services and save money. We recognise that strong leadership and good planning is required to ensure success.”

(f) Councillor Brown

80.12 “How many applications has the Council so far received for Diamond Jubilee street parties and what is the Administration doing to encourage community events over the weekend of 2nd-4th June?”

Reply from Councillor Bowden, Cabinet member for Culture, Recreation and Tourism.

80.13 “To date we have had one completed application for a street party to celebrate the Diamond Jubilee and around 20 calls and enquiries on the subject. However in the run-up to the Royal Wedding, we had a large number of late applications for street parties, and we expect this to happen this year also. We are not charging fees for road closures for the Diamond Jubilee, making it easier and cheaper for groups to run street parties. We will be advertising small-scale funding to support community groups wanting to put on celebratory events during the summer, now that we have confirmation of community funding budgets for 2012/13.”

(g) Councillor C Theobald

80.14 “What is the Council doing to take advantage of the Government’s new £24 million Coastal Communities Fund, either by submitting a bid directly, or by helping other organisations in the city to bid?”

Reply from Councillor Randall, Leader of the Council.

80.15 “We received notification of the launch prospectus in mid February and the expressions of interest must be complete by the end of March. Whilst these deadlines are tight, I can confirm that we, as the local authority, will be making a formal expression of interest to the Fund. I am also pleased to say that officers from across the Council have supported awareness of the Fund among local partners as well as considering where we can match existing priorities to the Fund objectives.

Given the extremely tight deadlines, the expression of interest from the authority will focus on two key areas:

- Two bids related to training and skills development will be worked up jointly with partners involved in the City Employment and Skills Training Group. The group includes City College, Brighton & Hove Chamber of Commerce, Albion in the Community, the Economic Partnership, the LEP, CVSF, Job Centre Plus and others.
 - One funding application will be submitted for the Build Green project which aims to raise awareness of new technologies and develop the skills of local residents and businesses in sustainable construction methods through training.
 - The second bid is looking to research, develop and implement training programmes and develop business employment strategies and activities in order to equip and encourage young people to work in the Shoreham Port Regeneration area.
- A bid related to the seafront, specifically Madeira Drive, to support economic growth and wider regeneration in the area. This focus on Madeira Drive partly arises from cross-party work into the seafront strategy at a Culture Scrutiny meeting.

If successful in the short listing phase, the authority will be required to submit a full application and business plan by September with a decision due in December. DCLG has also indicated that it expects to run two further rounds of funding in 2013 and 2014 and we will be looking to apply in future rounds to both of these to ensure that local community organisations, charities and others can make the most of the funds available to enhance our City and promote employment and jobs.”

(h) Councillor Cox

80.16 "What steps are being taken to ensure that the Olympic Torch parade and other planned Olympic events in the city are not disrupted following recent threats to do so by prominent Trade Union leaders?"

Reply from Councillor Randall, Leader of the Council.

80.17 "We have heard of no planned action from the local Trade Union leadership during the Olympic Torch Parade. In terms of our general plans for the Torch parade and other associated events, a full Event Management Team (EMT) has been convened and has already met twice. This group consists of the police, fire, ambulance service, civil contingencies, the council's health, safety and licensing department and others. We are working closely with both Sussex and the Metropolitan Police. These plans are reviewed by the city-wide Safety Advisory Group, comprising of senior officers from the emergency services, healthcare providers and council personnel, including civil contingencies (emergency planning).

The council is also employing both volunteers and paid traffic management stewards to assist the police with the torch relay route. Finally, we have every faith in our excellent local police and if Cllr Cox has any information, perhaps he can share it with Chief Superintendent Graham Bartlett."

(i) Councillor Cox

80.18 "Overall, communal bins have been widely welcomed as a success when sited in suitable locations, with less rubbish spoiling the street scene. What plans does the Administration have for extending the use of communal bins to other suitable neighbourhoods?"

Reply from Councillor West, Cabinet Member for Environment and Sustainability.

80.19 "Communal bins have indeed been widely welcomed and resulted in cleaner streets in areas of high density housing. This week we have begun a communal recycling trial with 3200 households in Brunswick and Adelaide ward to see if this makes recycling easier for residents. When we consulted these residents 87% of them were willing to give the trial a go, which is very encouraging. If it is successful, and results in increased recycling rates, we will consult residents on rolling this service out more widely in the communal bin area.

Officers are also working with ward councillors in Hanover to see whether communal refuse could be introduced here. The streets in Hanover are very narrow and refuse containment is a problem. A trial in a few streets has been successful but further assessment and consultation with residents is needed before a decision is made.

No other areas are currently being considered for communal refuse. However officers are happy to discuss any particular suggestions for streets to be included in the scheme"

(j) Councillor Wealls

80.20 “Will the Cabinet Member for Children and Young People please identify the total value of services for children and young people that were commissioned ‘intelligently’ with an open tendering process in the year 2011/12, and those that will undergo a similar process in 2012/13?”

Reply from Councillor Shanks, Cabinet Member for Children and Young People.

80.21 “Details of services for children and young people commissioned during 2011/12 and plans for 2012/13 are set out in the City Commissioning Work Plan agreed by Cabinet. This includes services to address child poverty, to support families in multiple disadvantages and to improve outcomes for young people. A significant proportion of services are jointly commissioned with health including services for children with a disability, child and adolescent mental health services and provision for vulnerable teenagers. Collaboration and co-production underpins intelligent commissioning - fully engaging service users, communities and partners to understand need and existing services, to define outcomes and design care pathways and to prioritise efficiency and value for money.

In this context Intelligent commissioning may include an open tendering process if there is evidence this is the best option to develop the market, reduce costs and sustain the local economy. That has not been the case during 2011/12. The approach taken with youth work provision, for example, has been to give established local providers the opportunity to work together to meet the challenges set out in the joint commissioning strategy. This approach has received considerable national attention and last week praise from Tim Loughton.

However, during 2012/13 the council, in partnership with West Sussex Council, will re-tender the framework for accredited and preferred providers of children’s residential and fostering services which has been in place since 2008. The total value for these services in 2011/12 was £13.3m out of a children, youth and families commissioning budget of £17.127m.”

81. ORAL QUESTIONS FROM COUNCILLORS

81.1 The Mayor reminded the Council that councillors’ oral questions would be taken in the order as listed on the Council Agenda and that a period of 30 minutes was set aside for the item. Should any questions not be reached at the end of the time period, those councillors would have the opportunity for their question to be carried over to the next council meeting.

81.2 (a) Councillor G Theobald asked; “Over the last few weeks and months, I have received a lot of correspondence from sports clubs across the city who will be badly affected by the various increases in charges imposed by the green administration in last month’s budget. One of those that’s causing me particular concern is the introduction of parking charges in Preston Park up until 8 pm and at weekends which is going to threaten the very existence such as the St. Peters cricket club and the Preston Youth Cycle Club who use the velodrome in the park and indeed football clubs as well. Something that I would have thought would be very close to the green party’s hearts.

I understand that the cost of moving back the charging period from 8 pm to 6pm on week days would only be about £4000 and I don't know the cost for excluding weekends but given that the council's annual income from its parking operation is around 25 million pounds, will the cabinet member please give serious consideration to at least ending charging at 6pm for the sake of the hundreds of residents both young and old who are members of these 2 fantastic local sports clubs and many other users of Preston park who will now inevitably think twice before using the facilities?"

- 81.3 Councillor West replied; "You recall that this came to my CMM some little while ago and in the report there that was agreed, it set out that there had been an extensive amount of consultation with members of the public and with club users as well. It was extremely detailed as you will recall and the arguments were all set out then and I think the whole thing was gone through very thoroughly and I don't particularly remember you raising these specific questions at that time when it would have been useful.

That was agreed and the work will go ahead and the benefits of this is that at the moment we have a large amount of unrestricted parking happening within the public park but there has been in the past a petition of several thousand plus many complaints about the impact upon the fabric of the park and the safety, in particular, of children, and it was very much time to do something about it and that is a request of the former ward councillors who met as a cross party panel who considered this matter in detail before it was brought to me to make a decision upon extensive consultation.

So I think the matter has been done very well and the charging regime will be set in and the changes made. Now of course we can review hours and tariffs and things like that and I believe that I said at the time, when making the decision, that we will be able to do things like that. Without having charging we cannot enforce a parking regime in the park and therefore we will have no effect on the current situation of people parking in the way they do. I hope that answers your question, I could answer questions about sports pavilions if that is in your supplementary."

- 81.4 Councillor G Theobald asked the following supplementary question; "You refer to it was as agreed, what you mean is you agreed it, the fact is you wanted to stop commuters. My supplementary to you is if you don't have the charge in the evenings or at weekends, that won't affect commuters because commuters are, if that's your view, blocking up the car park during the day time working hours, I'm talking about sports clubs who use the park for their sports facilities, sports matches in the evenings after the commuters have gone home.

So by keeping this going until 8 o'clock at night rather than 6 o'clock at night makes a difference of about £4000 I'm told, which is very small and after all you'll make more money in Preston Park Avenue because presumably commuters will go in to Preston Park Avenue. By looking at this in 6 months the summer will have already gone, it is imperative that you look at this now before the summer season otherwise these sports clubs, I'm talking about who play their matches in the evenings, I'm particularly concerned about that; I'm also concerned at weekends. But I've asked you at least to deal with the night time issue. But I'd like you to deal with the weekend one as well because commuters do not use the park on the weekends or in the evenings but sports clubs do.

If you leave it 6 months these clubs really will be in a problem because the summer season will have gone, can you please look at this as soon as possible?"

81.5 Councillor West replied; "I'm happy to consider the point that Councillor Theobald makes and I'll get back to him in writing after consulting officers. The point is that we do need to continue with the regime that has now been agreed and is going to be installed, that was the decision. My esteemed colleague here reminds me, also, that this is a budgetary matter and that your party supported the budget that contains these details so you had there another opportunity to make a change if you thought this was inappropriate."

81.6 (b) Councillor Carden asked; "In Portslade we have a lot of problems with parking on the streets and the residents can't use the garages that are provided up there. Many are lying empty; many are full of rubbish where builders are using them as their lots but these cars are not getting out off the road.

Where the big vans are now parking its extremely dangerous where kids do cross and play in the evenings. My request is to try and bring those garage rents down so that people can actually use them because there's no mileage at all in a load of garages lying around empty so please could you bring those rents down?"

81.7 Councillor Wakefield replied; "In North Portslade I'm aware that you've got 7 areas of garages, Graham Avenue, Valley Road, Stonery Close, Hazelholt, Flint Close, Foredown Road and Downland Court. I'm aware that there are 146 garages in that area. A lot of the garages, as you say, aren't in use and are in disrepair. At the moment the garages in north Portslade are actually some of the cheapest in the city because they are in an outer area.

The current charge for garages in the area, as I'm sure you're aware, vary from £3.40p at the current price to, if you're a council blue badge holder, £15.39 if you're a private non-blue badge holder. The new charge, there is going to be a slight increase, will be of 7p if you're a blue badge holder, 31p if you are a private garage renter. I do sympathise that there's some difficulty when you have large vehicles and you don't have space. It would be nice to see more of the garages being used, garages will be being refurbished with some of the money that comes from the garages rents and hopefully that might make them more attractive. There's also quite a number of garages in your area that are within the scheme where they're going to be demolished, I believe they've already started, with the hope of building new council houses in their place.

I'm ever so happy to meet with local councillors, as I have before, to discuss garages and discuss pricing in that area along with relevant officers as well so please make an arrangement to meet me and have a meeting so that we can have a discussion on it."

81.8 Councillor Carden asked the following supplementary question; "Why is this different between a person that lives in a council house renting a garage and a person that lives on the same estate that's bought his house? I can't understand that. Same garage different rent. I don't understand it and this is what people are asked to make, someone quoted me it was nearly £18. I didn't get the full facts, they've got 2 cars and it's cost them a lot of money every week to get there cars off the road and keep the area safe."

- 81.9 Councillor Wakefield replied; "I haven't got all those details in front of me here; I haven't got them all in my head. Garages is one small part of the HRA budget, I would be very happy to meet with you, a lot of what you say is historical. There's absolutely no reason why some of these things can't change and I would be very willing to meet with you and discuss with yourself and fellow ward councillors."
- 81.10 (c) Councillor Janio asked; "The previous Conservative administration took some very courageous decisions in the development of sustainable transport solutions right across Brighton and Hove. One of the most magnificent was the increase in cycling usage of over 26% in 2 years. Can the Cabinet Member of transport tell us how many brand new sustainable transport solutions his administration has introduced of over their first year?"
- 81.11 Councillor Davey replied; "We are introducing sustainable transport solutions and sustainable transport solutions are informed by the sustainable transport hierarchy which is walking, cycling and public transport and there's a whole host of things we're doing; improving the public realm, putting in new crossings which are going in across the city, we've got this wonderful new cycle lane going on the Old Shoreham Road which I understand you were supportive of under your administration perhaps you could correct me if that isn't the case."
- 81.12 Councillor Janio asked the following supplementary question; "One year ago the Conservative administration was poised ready to launch their very own version of the cycle hire scheme known as Boris bikes in London. Could I ask the Cabinet Member, as this has failed to materialise, must we now call it Davey's duds?"
- 81.13 Councillor Davey replied; "If you were poised to launch your own Boris bikes scheme maybe let me have a copy of the business plan and I'll have a look at it and we'll see where we can go."
- 81.14 (d) Councillor Marsh asked; "Would the Cabinet Member agree with me that every child in this city is entitled to access of fair and equitable process when expressing their preferences for schools they wish their children to attend regardless of where they live in the city?"
- 81.15 Councillor Shanks replied; "Of course I would agree with you, there's obviously a supplementary coming."
- 81.16 Councillor Marsh asked the following supplementary question; "Could the Cabinet Member assure me that instead of the piecemeal tinkering with the admissions process currently being undertaken much to everyone's dissatisfaction and frustration, she will honour the commitment made by the Labour administration in 2007 for a full scale review of the admissions process in this current year 2012 to ensure that all the children and families of this city are entitled to and deserve. Will she give me assurance that that process will go ahead as previously committed?"
- 81.17 Councillor Shanks replied; "The commitment to review in 2012 would have to have been started in 2011 certainly before our administration came in to power. Because it was decided by the previous Conservative administration not to review that and I'm sure I don't need to remind councillors here because I wasn't a councillor then, what happened in the previous catchment area consultation."

I think we have got a system at the moment which is working really well for the majority of our children. 95% of parents got the preferred one of their 3 preferences at our secondary schools. Only 60 children have been directed as catchment. So we're not in a position where we've got a great deal of problems with the school admissions system and I think at the moment we do need more secondary places and we're really keen to make sure that in the next couple years we get new secondary schools in the city.

I think it will be preferential now in a sense, to review what we've got because we will need to look at where those schools are going and how we can make sure that they're in the right places and that children can get some easily. We feel that we have looked at this; it isn't something that we legally need to do. We are looking at reviewing, and we'll be coming on to that later when we discuss the school admissions plan as Councillor Marsh knows, at the work we've done this year on looking at some areas that we thought needed looking at."

- 81.18 **(e)** Councillor K Norman asked; "Recent figures from the care quality commission show that nationally, more than half of elderly disabled people in care homes are being denied medical care and are being treated with a lack of dignity and respect. I know that over the past few years, we've had a really good record of this in Brighton and Hove but would the Cabinet Member for Adult Social Care now reassure our local residents that safeguards are in place locally to ensure that such practices are not happening in Brighton and Hove and will not happen in Brighton and Hove?"
- 81.19 Councillor Jarrett replied; "I'm glad to see that there is somebody on the opposite benches who takes a keen interest in adult social care because it is nice to hear. We are constantly concerned about the issue of adult safeguarding and quality of care. We are in a situation where we do not have direct control over a large proportion of the provision because it is in private hands. We have discussed this at the adult safeguarding board and we have also discussed it at the homecare commissioning board and we are continuing to look for improved ways in which we can be more certain about the quality of the care that there is in our city. I would like to reassure everybody that the quality of care and adult safeguarding is always uppermost in our minds and we are continuing to seek to improve our procedures in that area."
- 81.20 Councillor K Norman asked the following supplementary question; "No doubt you will be aware of the interim report of the commission on improving dignity and care that was published by the Local Government Association. Will you make a commitment today to ensuring that all the recommendations from the final report of the commission to be published in their sum are implemented in Brighton and Hove as soon as possible?"
- 81.21 Councillor Jarrett replied; "Certainly we will implement all the recommendations as soon as possible within budgetary constraints. The big problem is going to be any cost implications of these requirements and as you'll be aware, we have a serious budgetary situation at the moment. As I stated in Budget Council I was extremely concerned about the long term impacts on the adult social care budget of the problem that we're going to find ourselves in for the 2013/2014 budget as a result of changes that have been made. But within cost constraints, yes we will do everything that we can to implement those recommendations as soon as possible."

81.22 (f) Councillor Morgan asked; “Given that the Council’s intelligent commissioning pilot report on domestic violence from spring 2011 stated that 11,000 women in the city each year are subject to domestic violence. Domestic violence continues to be under reported with possibly only a quarter of incidents being reported to police and which committed the city council to specifically deliver new shared outcomes to achieve a more co-ordinated community response to preventing and reducing domestic violence.

Does the Cabinet Member agree that the administration was wrong not to support the joint Crime Stoppers, Sussex Police, West Sussex County Council and Brighton and Hove Albion Project to increase anonymous third party reporting of domestic abuse?”

81.23 Councillor Duncan replied; “I think the first thing to say is that the background figures that you give about domestic violence inform us on this side of the chamber in our belief that tackling domestic violence, supporting victims and survivors of domestic violence and bringing perpetrators to justice is an absolute top priority. To that end we, through the intelligent commissioning pilot that you describe, are spending an extra £100,000 on measures particularly through drives to support front line services. I think the important thing when considering any of these issues is that all of the money we spend, next years’ budget whipped up £100,000 increase will be over half a million pounds, all that will be focused on frontline services to protect victims and bring perpetrators to justice.

I don’t actually agree that that Crime Stoppers scheme to which you refer would have been focused on those front line and projectors. That is why, in order to protect services that are delivering those front line objectives, I don’t agree that actually we should take money away from organisations like Rise and give it to organisations like Crime Stoppers.”

81.24 Councillor Morgan asked the following supplementary question; “Is the Cabinet Member saying that despite the estimated cost to local residents and public services that responding to domestic violence being estimated at £132,000,000 pounds, this council could not find £5000 from an annual budget of over £720,000,000 to fund a clearly identified and universally supported key policy area when it was prepared to spend 10 times that amount on promoting organic farming.”

81.25 Councillor Duncan replied; “I think the question was, again, why? And I think the answer was very clear, officers looked closely at that scheme, decided that the benefits it would provide in terms of supporting victims or bringing perpetrators to justice just weren’t justified by that scheme. That isn’t to say that this work isn’t of the utmost importance, that particular scheme however, professional officers decided; wasn’t the best way of spending money in our DV budget.”

81.26 (g) Councillor Wealls asked; “Can the Cabinet Member for Children and Young People please assure the council that the planned review of children’s centres will fully involve the not for profit voluntary and community sectors and that all commissioning and procurement will ensure that there’s a level playing field between them and in house service providers in order to ensure that there are no front service cuts?”

81.27 Councillor Shanks replied; “As you know the Children’s centres we’re talking about are in-house children centres and we are not proposing to consider out sourcing our

children centres because they're part of the city wide house led models so they're part of what we get money from the health service etc.

The consultation will look at a review of the children's health centre's services including health visiting which it needs to involve and we'll also need to look at the statutory guidance on children's centres which is being revised at the moment and then we'll be able to look at what level of saving we might be able to get and we'll look at this in the new children and young people's committee in terms of scope of the consultation.

I think we do already have voluntary sector providers which deliver children's services and we obviously welcome that provision but what we're consulting on here is our in-house provision and we do have a statutory duty to provide children's centres and sure start centres which we are very keen to do. We think that this model working with health is the best model that we can provide at the moment."

81.28 Councillor Wealls asked the following supplementary question; "Statutory obligation to provide isn't the same thing as statutory obligation to provide from in-house services and we need to make that clear. Just to make you aware a council like Westminster have managed reduce their budget by 20% without hitting front line services by fully engaging with voluntary sector. When I saw the Green's budget proposals back in December I asked officers whether they've been asked to talk to the voluntary sector to see whether there were more services that could be run by them in Sure Start centres and the answer to that was," we haven't been asked.

So I would like to ask you again whether you will at least talk to them to see what can be done by the non profit sector to see whether the priority of protecting front line services is maintained."

81.29 Councillor Shanks replied; "We do have different positions on this politically, Councillor Wealls and I, and we're not going to agree on this, I think it's very important that we provide services as a council but I also think it's very important that the voluntary sector provide services and we strongly support where they do. In this occasion we're providing children's centres which are very well regarded, they've had very high Ofsted ratings, they work very well, they're improving outcomes for young people and I would want to continue that where we can."

81.30 (h) Councillor Hamilton asked; "Many council facilities are free. I can go to a library, museum or art gallery at no cost. Residents can take a dog for a walk in the park or take their children to the playground. These amenities are free and so they should be, I never here the word subsidy mentioned with regard to them yet for those who wish to play cricket or football or keep an allotment, they are deemed to be subsidised and can therefore be subjected to extortionate increase to reduce the subsidy.

81.31 Councillor West replied; "We've had these arguments already and that was a matter for the budget and we had that discussion and the rates for the next year were set at that budget. I don't know why you're asking this question now really."

81.32 Councillor Hamilton asked the following supplementary question; "I see in the budget document that a saving of £93,800 is to be made on Bowling Green maintenance from April 2013. I understand the subsidy is to be limited to £4000 for each green. Bowls

clubs will either have to maintain the greens themselves, difficult as it is a specialist job, or face very large increases in their subscriptions which will prove difficult for many of the retired members. Some clubs may well go under, my estimate is that a bowls season ticket will at least double. Please can you give your estimate as to the likely increase?"

- 81.33 Councillor West replied; "Councillor Hamilton is correct to have identified in our projection for the 2013/ 2014 budget that would reduce the subsidy to bowling greens by £94,000. The question coming back your way really is why are we having to do this?"

That is because, as you understand, we are being subjected to very deep cuts in our grants from the government and that matter has only been exacerbated to a considerable degree by the actions of both the opposition parties in choosing to freeze the council tax out the budget this year which I think comes to a total of about 3.6 million in the years 2013/2014. So I think to some extent we already know the government's put us under this pressure it's also the opposition parties opposite that are putting us under this pressure to have to consider reducing these sorts of subsidies."

- 81.34 (i) Councillor A Norman asked; "The new Crime Stoppers domestic violence service which aims to increase anonymous third party information relating to incidents of domestic abuse in Sussex was launched on St Valentine's day by West Sussex County Council, Brighton and Hove Albion Football Club and Sussex Police. A similar scheme in London has recently proved very successful, a leading Sussex police officer said that it was vital that all local agencies came together in order to build a framework of trust for victims of domestic violence. Where those abused can feel safe, supported and empowered to make significant and often life changing decisions.

Can the Cabinet Member please tell me the reason Brighton and Hove City Council felt unable to join with our partners in this vitally important work?"

- 81.35 Councillor Duncan replied; "I refer Councillor Norman to the answer I previously gave. I will however, because it was phrased slightly differently, give a slightly nuanced answer which is to say yes the spirit of partnership is absolutely key to this. That is why we are working very closely with Sussex Police and indeed are embedding the partnership Community Safety Team with the Neighbour Policing Teams of Sussex Police.

It also suggests why it's so important for us to have discussions with other councils, notably East Sussex County Council who took exactly the same decision as officers here in Brighton and Hove, it's a scheme that West Sussex decided they would rather spend money on this particular scheme than on other things to protect these services that are operating on the front line to help victims of domestic violence. East Sussex County Council made the same decision we did and it's a decision that I think was the right one for victims."

- 81.36 Councillor A Norman asked the following supplementary question; "The money in question to join this initiative was £5000 is there any way that this money could be found from other sources such as the small grants funding?"

- 81.37 Councillor Duncan replied; "It is a technical question, yes the small grants is designed to make money available for organisations that are doing things in the city that contribute

to this council's corporate goals. Of course, as I've said, reducing domestic violence is one of our administration's goals it's also one of the council's corporate goals in a roundabout way through reducing inequality and throughout the corporate goals I'll go away and look at the very specific thing you've suggested, talk about it with officers in the grants scheme and provide a written response in due course."

81.38 **(j)** Councillor Cobb asked; "Given the unprecedented number road works in recent months, could the Cabinet Member for Transport and the Public Realm please tell me:

- A) What measures are being taken to try to ease delays for road users?
- B) What the timetable is for introducing a road permit or lane rental scheme in the city given that the Conservative groups' notice of motion was passed almost 6 months ago at full council on the 20th October 2011?

81.39 Councillor Davey replied; "The level of road works are not unprecedented and I'm sure we all remember the city absolutely grinding to a halt when Southern Water were digging up the town centre just a few years ago so you know only too well that the council has to facilitate the access for the utility companies to carry out essential works and that is exactly what we are doing as previous administrations have done before us.

To ease delays the Highways Manager and their team work very, very hard with the public transport operators. Concerning delays to people, one of the things that happened in Ditchling Road where that unfortunately had to be closed due to some danger, left some residents isolated in the Roundhill area and what we did do was arrange for the contractor to pay for a shuttle bus so that the older people that lived in the Roundhill area did not have the inconvenience and the delays to them as non car owners of not being able to get into the town.

Please look out for the report that will be at the Cabinet Member meeting next Tuesday which is about the introduction of a permit system which presents the business case for it and if this had been done under the previous administration, if we'd have inherited a permit system, we would have been in the position to apply for the lane rental system pilot that the central government was seeking but because you did not leave us with a permit system we were not in a position to do that. We will look at proceeding with a permit system and then, should the government decide to extend the lane rental facility to other authorities, we will be in a position to go for that should a Transport Committee or what ever other committee is made of a cross party membership, decide that is the best way to go for the city."

81.40 Councillor Cobb asked the following supplementary question; "I would like the Cabinet Member to respond with more detail in a written reply, in reference to the number of road works not being unprecedented you did say you had all the figures etc."

81.41 Councillor Davey replied; "In 2011 it was 10,300, in 2010 it was 10,000, 2009 it was 10,800 and in 2008 it was 10,600, however he would ensure a written response was provided."

81.42 **(k)** Councillor C Theobald asked; "Will the Cabinet Member please tell me why the council is turning down local businesses who are willing to pay good money to the council to sponsor things like flowerbeds and roundabouts etc in the city? For example,

the sponsor for the welcome to Brighton and Hove sign in Patcham has been refused their sponsorship this year and I would like to know why you are turning down good money in the city?"

- 81.43 Councillor J Kitcat replied; "You may recall that the previous administration, former councillor Fallon-Khan, approved a report starting a tender process for corporate sponsorship of a wide variety of sites across the city and that process has gone through and as such it will be through that contract through which any sponsorship will be done rather than on an ad-hoc basis.

A tender was advertised and 6 companies responded to the 9 lots however there were a variety of issues with those tenders and so it was agreed with those companies that further mapping information would be collected along with locations for large format advertising and we have reopened the process to let them improve and expand their tenders which will close at the end of April and I look forward to bringing forward some more information on the successful bidders at the end of that. That's why the process is currently held up because we are waiting for that to complete according to procurement regulations."

- 81.44 Councillor C Theobald asked the following supplementary question; "I just wonder why there have been such long delays in getting this tender process, it seems if you haven't got a corporate sponsor now that means we'll be losing out. I can't see how these things are going to take place, how you're going to have that sign ready for the summer when you haven't actually got the corporate sponsor in line at the moment. Please can you tell me have you got somebody that's actually going to do it for this year?"

- 81.45 Councillor J Kitcat replied; "As I say the process should be complete by the end of April so I hope we can move forward with that. Unfortunately because at the moment the bidders have been potentially expanding their tenders, we can't offer on a piece by piece basis various sponsorships because the tenderers could expand their documents to cover say a roundabout so we'd be in a situation where we'd agreed to let it to 2 people simultaneously which would not be appropriate.

Unfortunately there was a delay due to some contractual issues due to some existing agreements relating to bus stops which haven't been unpicked when we took over but we are moving ahead, and as I say by the end of April, I hope to have it in place and hopefully it will come to a Cabinet or Committee meeting and we can discuss it further then."

82. REPORTS OF THE CABINET, CABINET MEMBER MEETINGS AND COMMITTEES.

(a) Callover

- 82.1 The following items on the agenda were reserved for discussion:

- Item 83 - Traveller Strategy Scrutiny Review
- Item 84 - Traveller Commissioning Strategy 2012
- Item 85 - The Council's Equality Policy and Action Plan
- Item 87 - Admissions Arrangements for Brighton & Hove Schools 2013/14
- Item 88 - Pay Policy Statement

Item 90A - Annual Investment Strategy 2012/13

82.2 The Head of Democratic Services confirmed that Items listed above had been reserved for discussion;

(b) Receipt and/or Approval of Reports

82.3 The Head of Democratic Services confirmed that the following reports on the agenda with the recommendations therein had been approved and adopted:

Item 86 - Youth Justice Strategic Plan 2-12-13

Item 89 - South Downs National Park Authority – Delegation of Development Control Function to Constituent Authorities

Item 90 - Review of Part 9.4 of the Constitution

(c) Oral Questions from Members

82.4 The Mayor noted that there were no oral questions.

83. TRAVELLER STRATEGY SCRUTINY REVIEW

83.1 Councillor Littman introduced the report which detailed the findings and recommendations of the Traveller Scrutiny Panel and the response to those recommendations from the Administration. He stated that it had been a challenging and complex subject and he wished to acknowledge the role of the Chair, Dr. McGarry from the University of Brighton and the panel members. The Panel had been expertly supported by the exceptional scrutiny team and he hoped it would become a model for future scrutiny reviews.

83.2 Councillor West stated that it had been a pleasure to welcome the report which detailed a valuable and comprehensive piece of work, for which he wished to thank the panel members, the various witnesses and scrutiny officers. It was an excellent example of how scrutiny work could contribute to policy development and he believed it had improved the final commissioning strategy which was the next item on the agenda. He noted that the majority of the recommendations had been taken on board and built into the strategy which he hoped would be the foundation for future development.

83.3 Councillor Summers stated that she had welcomed the opportunity to sit on the panel and believed that a balanced report had been produced, based on current up-to-date data. She wished thank everyone who had given evidence, noting that at times it had been very intense with differing views being outlined and taken on board. She hoped that it had influenced the commissioning strategy and that the recommendations would be closely monitored under the new governance arrangements.

83.4 Councillor Robins stated that he had learnt a lot during the course of the panel and was pleased to have been a member and part of the process. He wished to pay tribute to the panel members and especially the Chair, Dr McGarry and to thank the scrutiny staff for their support throughout.

- 83.5 Councillor G. Theobald welcomed the report and thanked all concerned for taking his request forward and producing what was overall a very good report and a number of excellent recommendations. He was concerned about the final recommendation which he felt went too far in regard to the role of councillors and felt that Chair's foreword was unhelpful in referencing councillors.
- 83.6 Councillor Littman noted the comments and stated that he had nothing to add other than to recommend the report to all Members.
- 83.7 The Mayor noted that the report was before Members for information and asked that it be noted.
- 83.8 **RESOLVED:** That the report be noted.

84. TRAVELLER COMMISSIONING STRATEGY 2012

- 84.1 Councillor West introduced the report which outlined the proposed Traveller Commissioning Strategy for 2012 and its accompanying Action Plan. He stated that the strategy had been developed, taking on board the outcome of the scrutiny review and was aimed at enabling the challenges faced by the travelling community and local residents to be tackled so that their needs could be met. He believed the provision of a permanent site for travellers was a significant step forward and would enable access to services such as schools and employment opportunities. He was delighted to present the strategy to the Council and wished to thank all those that had been involved in what was a very significant piece of work. He also noted that it was already having an impact across the county and a new joint traveller forum had been established with representatives from both East and West Sussex County Councils. He hoped that all Members would support the strategy.
- 84.2 Councillor Mitchell welcomed the Strategy and the Scrutiny report which she believed had enhanced the development of the strategy itself. She believed it provided a right balance between the needs of travellers and the settled community and hoped that a local forum could be established to compliment the Sussex wide one.
- 84.3 Councillor G. Theobald welcomed the Strategy and agreed that there was a need to balance the needs of the travelling community and those of the settled community; however he was not sure that the balance had been struck or that anything new was being offered to residents. He still felt that the city was regarded as the place for travellers to be with the number of unauthorised encampments remaining at a high level. The most recent taking place when there had been spaces available at Horsdean transit site.
- 84.4 Councillor Janio stated that there was a need for a strategy but felt that the bias remained in favour of the travellers and if there was to be a consistent approach he would like more information on how that would be achieved.
- 84.5 Councillor Cox stated that the city council was becoming known as a tolerant authority which was supported by the increased levels of unauthorised encampments and

suggested that better communication may help in terms of identifying areas that were available. There were areas which should not be tolerated e.g. Wild Park and Queens Park and the police should be encouraged to act to move on illegal camps immediately they appeared.

- 84.6 Councillor Wakefield stated that she wished to formally second the Strategy and hoped that the increased level of site availability would have a positive impact for the city. She hoped that all Members would support the strategy and work to enable greater cohesion between the two groups.
- 84.7 Councillor Peltzer Dunn stated that a well balanced strategy was required and that such a strategy was fit for purpose. As things stood the question of the level of unauthorised encampments remained and he hoped that the adoption of the strategy would see the balancing of both the traveller and settled communities' needs. He suggested that some aspects were open to test and sought Councillor West's guarantee it would be effective.
- 84.8 Councillor C. Theobald questioned whether placing the permanent site adjacent to the transient one was the best way forward and suggested that a site elsewhere would have been a better approach. She was concerned that the problems encountered at the transient site would be exacerbated and queried how it would be affected by the National Park.
- 84.9 Councillor Mears stated that there were a lot of good aspects within the report and made a plea to the Administration that in having regard to unauthorised encampments, the residents and city's needs should be accounted for. There was a need to ensure that open spaces remained accessible to residents and suggested that a further report be brought back to Members later in the year detailing how well the strategy had worked.
- 84.10 Councillor Simson welcomed the strategy although she could not agree with every word; it was an important working document for the Traveller Liaison Team. She asked for clarity to be given in respect of the level of tolerated sites that would be accepted and hoped that there would be some form of protocol drawn up and made available. She also suggested that a list of unacceptable sites should be drawn up and queried whether the strategy effectively recognised what was likely to happen over the next 12-18 months.
- 84.11 Councillor West noted the comments and welcomed the support from the Leader of the Labour & Co-operative Group. He would also discuss the points raised with officers and look at whether certain parts could be clarified further or additional information made available to Members. He believed the strategy offered a positive approach to the matter and would in a large part rely on the political will of the council to be effective. There was a need to go through the planning process in relation to the establishment of the permanent site and hopefully if this proved successful the site could be instigated.
- 84.12 The Mayor noted that the report had been moved and put the recommendations to the vote.
- 84.13 **RESOLVED:**

- (1) That the Traveller Commissioning Strategy 2012 as detailed in appendix 1 to the report and the accompanying Action Plan as outlined in appendix 2 to the report be approved;
- (2) That the Strategic Directors and Heads of Service be given delegated authority to take all steps necessary or incidental to the Traveller Commissioning Strategy 2012 and accompanying Action Plan in (1) above; and
- (3) That Council's thanks be placed on record to the local residents, Travellers, Community & Voluntary Sector Organisations, community representatives, officers from other public sector organisations and the Traveller Scrutiny Panel who gave up their time to help develop the strategy.

84.14 The Mayor then adjourned the meeting for a refreshment break at 6.50pm.

84.15 The Mayor reconvened the meeting at 7.20pm.

85. THE COUNCIL'S EQUALITY POLICY AND ACTION PLAN

85.1 Councillor Duncan introduced the report and stated that it was an important policy and one that had been updated for 2012-15 and replaced the previous Single Equality Scheme and Working Towards an Inclusive City Policy. He hoped that the new policy would lead to greater joint working and improved accessibility to all and thereby create a more equal city.

85.2 Councillor Gilbey welcomed the report and the approach to tackling issues such as domestic violence, hate crime through to employment. She hoped that the new policy would clarify matters for staff and looked forward to it having a positive impact for all concerned.

85.3 Councillor Cobb welcomed the report and stated that she wished to thank the officers concerned for all their hard work in putting the policy together and ensuring that it was fully inclusive. She also noted that the council had achieved level 3 of the Equality Standard and hoped that this would be maintained.

85.4 The Mayor noted that the report had been moved and put the recommendations to the vote.

85.5 RESOLVED:

- (1) That the Equality and Inclusion Policy 2012-15 as set out in appendix 1 to the report be agreed;
- (2) That it be noted that the corporate actions to deliver on the objectives as set out in Section 2 of the Policy, and that a full, measurable action plan would be developed through consultation to support the agreed objectives, for submission to the appropriate committee after consultation.

86. YOUTH JUSTICE STRATEGIC PLAN 2012-13

86.1 RESOLVED:

- (1) That the Youth Justice Plan 2012-2013 given as appendix 1 to the report be approved; and
- (2) That it be noted that the Strategic Director was authorised to proceed with the Youth Justice Plan for 2012-15.

87. ADMISSIONS ARRANGEMENTS FOR BRIGHTON & HOVE SCHOOLS 2013/14

- 87.1 Councillor Shanks introduced the report and stated that she was pleased present the proposed admission arrangements for Brighton and Hove Schools in 2013/14. She noted that a cross-party working group had been established to look at the admission arrangements and that this was a national problem and not just one faced by Brighton and Hove. She also noted that following consultations changes had been taken on board and that further consultation was proposed for the Dorothy Stringer/Varndean areas and the points raised in the petition presented earlier could be considered as part of that process. She was keen to work with the schools, parents and governors to provide access to places across the city and noted that there was a need to increase the Secondary School provision in the city.
- 87.2 Councillor Lepper expressed concern over the report and its failure to address the needs of both primary and secondary school children. She stated that given the known changes in the child population across the city she was surprised to find that pressures for places remained and queried whether the children's right to an education was being addressed. She believed that the city was facing a crisis and action was required to address this otherwise the number of disillusioned parents would increase and children's education would suffer.
- 87.3 Councillor Wealls stated that there was a lot in the report which should be commended. However, it did appear that aspects of the consultation process were flawed and that people had not been made aware of the consequences and a prime example was that for Dorothy Stringer/Varndean which was highlighted by the petition today. He suggested that the Cabinet Member should consider holding an emergency meeting to review the situation and if need be recommend further action. He also suggested that the decision regarding the sibling link should be reconsidered.
- 87.4 Councillor G. Theobald referred to the previous Labour Administration and the decision to amend catchment areas and not to take account of the views that the boundary for Dorothy Stringer/Varndean should be taken up to Dyke Road. He noted that concerns had been expressed by the then Labour Members for Preston Park which had not been accepted and this had contributed to the situation that was faced today. He suggested that the mater should be looked at urgently and hoped that the Cabinet Member would address the matter in her right of reply.
- 87.5 Councillor Hamilton noted that there were also problems for Portslade South with the decision in 2010 that Benfield Junior would take in two reception classes which would then go to the Junior School at the exclusion of others. This had a direct effect on St Peter's and was something that should have been recognised and dealt with rather than

still being unresolved some 18months later. He therefore sought reassurance that the issue would be looked at as a priority.

87.6 Councillor Shanks noted the comments and stated that she hoped that progress was being made for Portslade as she was aware of proposals for St. Peter's that should help to alleviate matters. She was also aware that officers were working with staff at the Connaught School regarding the use of the old police station and the provision of buses and staggered start times. She also acknowledged that there appeared to be a question mark over the consultation process and was assured by officers that she could call an urgent CMM to consider the matter further, albeit that there was a need to meet statutory timeframes.

87.7 The Mayor noted that the report had been moved and put the recommendations to the vote.

87.8 RESOLVED:

- (1) That the proposed school admission numbers set out in the consultation documents be adopted for the admissions year 2013/14, with the exception of Portslade Infant School which it is proposed will become a primary school with an admission number of 60, and St Nicholas' CE Junior school which it is proposed will admit 60 reception children in addition to the 64 year 3 children proposed. Both of these proposed changes are currently going through the statutory processes, in order to take effect in September 2013;
- (2) That the admission priorities for Community Schools set out in the consultation documents be adopted for all age groups, with the amendments set out below;
- (3) That priority 1 (Children in the Care of the Local Authority) should be extended to include 'children who were looked after, but ceased to be so because they were adopted, (or became subject to a residence order or special guardianship order);
- (4) That the proposal to alter the boundary between the catchment areas for Portslade Aldridge Community Academy (PACA), and Blatchington Mill/Hove Park be adopted so that the shaded area on Map 4 of the consultation documents be included in the catchment area for PACA and not the catchment area for Blatchington Mill/Hove Park; and
- (5) That the proposal to amend the sibling link so that it only applies within catchment area be adopted, but that the protection for those living in areas which have changed catchment area be adopted as described in the consultation document.

88. PAY POLICY STATEMENT

88.1 Councillor Littman introduced the report which set out the proposed pay policy statement for the authority as required by the Localism Act 2011.

88.2 The Mayor noted that the report had been moved and put the recommendations to the vote.

88.3 **RESOLVED:**

- (1) That the adoption of the Pay Policy Statement as set out in appendix A to the report be adopted;
- (2) That the proposal to extend the role of the current Member Appointments Panel to become a Recruitment and Remuneration Panel, which would be responsible for the provision of advice on the council's pay policy and the starting salary of new appointees to Chief Officer posts be noted. The extended role of the Panel would come into force when the new constitution was approved and adopted by full council on 26 April 2012; and
- (3) That the requirement that the Council approve a Pay Policy Statement annually be noted.

89. **SOUTH DOWNS NATIONAL PARK AUTHORITY - DELEGATION OF DEVELOPMENT CONTROL FUNCTION TO CONSTITUENT AUTHORITIES**

89.1 **RESOLVED:** That it be agreed that the Agency Agreement dated 21 June 2011 between the SDNPA and the Council relating to the provision of planning services in Brighton and Hove be terminated on a date to be agreed by the SDNPA and the Strategic Director; Place.

90. **REVIEW OF PART 9.4 OF THE CONSTITUTION**

90.1 **RESOLVED:** That the amended version of Part 9.4 of the Council's Constitution, as set out in Appendix 1 to the report be approved.

90.A **ANNUAL INVESTMENT STRATEGY 2012/13**

90.2 Councillor J. Kitcat introduced the report which detailed the Annual Investment Strategy for 2012/13 which met with the CIPFA guidance and noted that officers had an excellent record in terms of the investment strategy for the council. He was happy to accept the Labour & Co-operative amendment that had been circulated and he hoped that further work would enable greater involvement with ethical institutions.

90.3 Councillor Fitch moved the amendment on behalf of the Labour & Co-operative Group which sought to ask officers to look at alternatives to financial investment in Barclays bank and he hoped that a report would be brought to a future committee meeting.

90.4 Councillor A. Norman stated that the council's record for investments was second to none and officers should be commended for their work over the years and she hoped that would continue.

90.5 Councillor G. Theobald queried whether the intention to review investing in Barclays should also include other institutions such as Santander, which was Spanish and may well have connections with areas that would not be regarded as ethical by some people

e.g. bull fighting. He was concerned about the process and how it would affect the council's ability to invest in various institutions.

- 90.6 Councillor Cox stated that he was staggered by the proposed amendment from the Labour & Co-operative Group and could not understand the reasoning behind it and questioned whether residents would.
- 90.7 Councillor J. Kitcat stated that the intention was to look at wider opportunities for investing in ethical institutions and to enable the council to diversify.
- 90.8 The Mayor noted that the amendment had been accepted by Councillor Kitcat and that Councillor Cobb had requested a recorded vote for which a sufficient number of Members had indicated their support. She therefore called on the Head of Democratic Services to undertake the vote.
- 90.9 The Mayor stated that the recommendation as amended had been carried by a vote of 33 to 17 and therefore was approved.

90.10 **RESOLVED:**

- (1) That the Annual Investment Strategy 2012/13 as set out in Appendix 1 to the report be approved;
- (2) That officers be requested to look at alternatives to financial investment in Barclays bank, and to bring a report to a future meeting of the Policy & Resources Committee or other appropriate body of the council.

91. NOTICES OF MOTION.

(a) Support for the 3Ts Development, Royal Sussex County Hospital

- 91.1 The Notice of Motion as detailed in the agenda was proposed by Councillor Randall on behalf of all three Groups represented on the Council and jointly seconded by Councillor G. Theobald and Councillor Mitchell.
- 91.2 The Mayor then put the following motion to the vote:

"This council notes that the Royal Sussex County Hospital has stood within this city for almost 200 years, serving the residents of and visitors to Brighton & Hove alike, as well as patients from across East Sussex and West Sussex and beyond.

The majority of the buildings are widely recognised to be desperately outdated, some in fact predating Florence Nightingale herself, and in need of urgent modernisation.

This council therefore welcomes the proposed investment in and redevelopment of the Royal Sussex County Hospital, which will provide not only state of the art facilities befitting of 21st century healthcare, but also greatly improve the quality of experience for patients and their visitors, which is so important to their treatment and recovery.

Such a major redevelopment of the hospital will also bring investment into the local area and create much needed jobs, through both the construction of the scheme and through new medical services provided on the site.

Council also notes also the unanimous Planning Committee decision to grant consent to the planning application on 27 January 2012.

Council therefore requests the Chief Executive to write to the Secretary of State for Health to confirm the Council's unequivocal support for this vital regeneration of the hospital, and asks that the Secretary of State confirm his wholehearted support for the scheme and early confirmation of the availability of the funding required thereby securing its timely delivery."

91.3 The motion was carried.

(b) Brighton & Hove: A City Fit for Cycling

91.4 The Notice of Motion as detailed in the agenda was proposed by Councillor Davey on behalf of the Green Group and seconded by Councillor Follett.

91.5 The Mayor then put the following motion to the vote:

"This council warmly welcomes the cycling campaign initiated by The Times newspaper following the collision in which their young reporter Mary Bowers was very seriously injured. The 'Cities Fit For Cycling' campaign has made a significant contribution to the national cycling debate both inside and outside government.

We would like to thank Parliamentary Under Secretaries of State Norman Baker MP and Mike Penning MP for their letter to The Chief Executive and Council Leader of February 28th which:

- Outlined coalition government actions to promote cycling
- Encouraged the city council to consider taking forward the points raised by The Times campaign
- Asked the city council to report back on its efforts so that they may be disseminated to others
- Invited the city council to the national conference hosted by the Department for Transport entitled 'Creating a National Cycling Revolution'.

We note that Brighton & Hove already has a good record in cycling following investment in both cycle infrastructure, such as cycle lanes and cycle parking, and smarter choices activities such as Personal, Employer and School travel planning. These initiatives, started under previous administrations and continued by the current administration, have enabled a steady increase in the number of people cycling.

We also note that cycling offers people the benefits of low cost, healthy and efficient transport. Furthermore, the city benefits from an increase in cycling through reductions in congestion and air pollution, which contribute to a safer, healthier and cleaner city.

However, this council recognises it must do everything possible to make the city's streets safer for cycling to avoid unnecessary and tragic loss of life such as that of Jo Walters on the Lewes Road in 2010.

This council therefore resolves to:

- Ask the Chief Executive to write to The Times pledging our support for the 'Cities Fit For Cycling' campaign
- Ask the Chief Executive to reply to the Under Secretaries of State thanking them for their commitment to cycling, and informing them of the measures this council is taking to promote cycling and increase safety, including the provision of high quality cycle infrastructure, reducing speed limits to 20mph in residential areas and improving road safety education – all of which are supported by the Times campaign and the Department for Transport.
- Invite the Under Secretaries of State to visit the city to see first hand the steps that we are taking to make Brighton & Hove a City Fit for Cycling and if they are able to attend the opening of the Old Shoreham Road cycle lane at the start of Bike Week 2012 on June 18th."

91.6 The motion was carried.

91.7 Councillor Randall stated that he felt the following motion placed him in a difficult position as he was likely to be the Mayor at the time of the Jubilee celebrations and therefore could be involved in various official events as part of those celebrations. He therefore felt that it would be appropriate for him to not take part in the debate or the voting on the motion.

91.8 The Mayor noted Councillor Randall's decision.

(c) Condemnation of Proposed Smash EDO Disruption

91.9 The Notice of Motion as detailed in the agenda was proposed by Councillor Janio on behalf of the Conservative Group and seconded by Councillor Cox.

91.10 Councillor Duncan moved an amendment on behalf of the Green Group which was seconded by Councillor J. Kitcat.

91.11 The Mayor noted that the amendment moved by Councillor Duncan had not been accepted by Councillor Janio and therefore put the proposed amendment to the vote, which was lost.

91.12 The Mayor then put the following Notice of Motion to the vote:

“This Council condemns Smash EDO over their plans to disrupt the Queen’s Diamond Jubilee celebrations, as part of a wider ‘Summer of Resistance’ in Brighton & Hove.

This Council welcomes the fact that the right to protest is a basic human right in the UK but also agrees that with that right comes a concurrent responsibility to the wider community. Smash EDO has demonstrated, over a number of years of activity in Brighton & Hove, that they have little regard to upholding these responsibilities.

Furthermore, this Council deeply regrets that Smash EDO consistently refuse to work with Sussex Police, and other agencies in the city, to ensure that the danger to the general public, the impact on city businesses and the cost of policing the protests themselves is minimised. This Council also believes that the current Administration’s policy of designating Brighton & Hove a ‘protest city’ will inevitably encourage Smash EDO to cause further disruption and endangers the city’s reputation as a top national and international tourist destination.

Therefore, this Council:

- 1) Calls on Smash EDO to abandon their plans to disrupt the Diamond Jubilee celebrations in the city;
- 2) Calls on Smash EDO to work with Sussex Police at the earliest opportunity in order to minimise the cost and disruption of any future demonstrations;
- 3) Calls on the City’s 3 MPs to write to Smash EDO, urging them to abandon their plans to disrupt the Diamond Jubilee and calls on the Leader of Brighton & Hove City Council to consider doing likewise.”

91.13 **The motion was carried.**

(d) Tenants with Disabilities and the Brighton & Hove Standard

91.14 The Notice of Motion as detailed in the agenda was proposed by Councillor Farrow on behalf of the Labour & Co-operative Group and seconded by Councillor Morgn.

91.15 The Mayor then put the following Notice of Motion to the vote:

“This council notes the Brighton and Hove Standard relating to the replacement of kitchens and bathrooms in council owned homes.

According to the policy the standard has a test to ensure the home is in a reasonable state of repair. A kitchen will fail this test if it is 30 years or older and in poor condition. A bathroom will fail this test if it is 40 years or older and in poor condition. Kitchens and bathrooms are considered as ‘other’ building components and one is allowed to fail and still meet the Decent Homes Standard. This means that two need to fail to have one replaced.

This council notes that the test is not made based on individual circumstance but only on the condition of the property. Whether the property has been adapted or not, if the bathroom passes decency then so does the property.

This council notes that the effect of this policy is to disqualify any tenant with disabilities or mobility issues who has had adaptations carried out to their bathroom by the council's social care team from having their kitchen replaced, regardless of condition.

This council believes that this policy could therefore be judged to discriminate against tenants with disabilities or mobility issues, and requests that the Cabinet Member for Housing to consider asking officers to bring a report on this issue to the first meeting of the Housing Committee in the next municipal year.”

91.16 The motion was carried.

(e) End the Big Six Energy Fix

91.17 The Notice of Motion as detailed in the agenda was proposed by Councillor Sykes on behalf of the Green Group and seconded by Councillor Randall.

91.18 Councillor Pissaridou moved an amendment on behalf of the Labour & Co-operative Group which was seconded by Councillor Mitchell.

91.19 Councillor G. Theobald moved an amendment on behalf of the Conservative Group which was seconded by Councillor Peltzer Dunn.

91.20 The Mayor noted that the amendment moved by Councillor Pissaridou had been accepted by Councillor Sykes and that the amendment moved by Councillor Theobald had not been accepted. She therefore put the proposed Conservative amendment to the vote, which was lost.

91.21 The Mayor then put the following motion as amended to the vote:

“This council notes with concern the oligopoly in the energy market, which sees excessive profiteering by the Big Six energy suppliers who control more than 99% of the market. *(i)

It also notes an OFGEM report that the Big Six are increasing the margins on their bills above the increase in fossil fuel price rises, and that a recent think-tank report found the Big Six overcharge as many as 5.6 million customers through their pricing policies. Furthermore, complex pricing systems mean many people, often the most vulnerable, are stuck on tariffs that don't offer them the best deal. As a result, the poor pay more.

This is a particular concern for Brighton & Hove, where many homes are not energy efficient and the number of households living in fuel poverty has increased during the last three years - mainly as a result of the price of domestic energy almost doubling during this period.

This council therefore resolves to:

- Join Friends of the Earth, Oxfam, the NUT, War on Want, and Church Action on Poverty among others, in supporting the 'End the Big Six Energy Fix' campaign.
- Ask the City Council's Chief Executive to write to the Chancellor of the Exchequer and Secretary of State for the Department of Energy and Climate Change urging them to consider the following actions, supported by a majority of voters in a recent poll: *(ii)
 - Impose a levy on the Big Six and ring-fence the proceeds for investment in home insulation and energy efficiency programmes, lifting the poorest out of fuel poverty and creating thousands of jobs.
 - Give OFGEM the power to cap and control energy. Any price cap could be linked to the wholesale price of energy to make energy costs fairer.
 - Launch an independent public inquiry into the Big Six energy companies in order to identify other market reforms that could help make energy prices fairer, reduce fuel poverty and increase trust between consumers and companies.

Furthermore,

This council calls on the coalition government:

- To ensure that those aged 75 and over are automatically on the cheapest tariff.
- To target the energy company obligation on families in fuel poverty.
- To improve energy efficiency by setting tough new standards for the private rented sector.”

Notes

(i) Department for Energy and Climate Change figures on market share.

(ii) A YouGov poll commissioned by Compass and Friends of the Earth found that:

- *71% of voters support a levy on the profits on the Big Six.*
- *77% of voters support the money raised from a levy being spent on home insulation and energy efficiency measures to remove people from fuel poverty.*
- *And an overwhelming 86% of voters support an independent public inquiry.*

91.22 The motion was carried.

92. CLOSE OF MEETING

93.1 The Mayor thanked everyone for attending and closed the meeting.

The meeting concluded at 9.40pm

Signed

Chair

Dated this

day of

BRIGHTON & HOVE CITY COUNCIL**COUNCIL****4.30pm 26 APRIL 2012****COUNCIL CHAMBER, HOVE TOWN HALL****MINUTES**

Present: Councillors Meadows (Chair), Barnett, Bennett, Brown, Buckley, Carden, Cobb, Cox, Davey, Deane, Duncan, Farrow, Fitch, Follett, Hamilton, Hawtree, Hyde, Janio, Jarrett, Jones, Kennedy, A Kitcat, J Kitcat, Lepper, Littman, Mac Cafferty, Marsh, Mears, Mitchell, Morgan, A Norman, K Norman, Peltzer Dunn, Pidgeon, Pissaridou, Powell, Randall, Robins, Rufus, Shanks, Simson, Smith, Summers, Sykes, C Theobald, G Theobald, Wakefield, Wealls and West.

PART ONE**1. DECLARATIONS OF INTEREST**

- 1.1 The Mayor drew the Council's attention to Item No. 9 Review of Members Allowances, on the agenda and stated that all councillors held a personal and prejudicial interest in the item. However, it was not practical to prevent them from voting on the matter and therefore all councillors had a general dispensation, in order to be able to consider and vote on the matter. She therefore sought agreement, which was given, to take the declaration of personal interests from all councillors as having been declared.
- 1.2 The Mayor then sought declarations of interest in any other matters appearing on the agenda.
- 1.3 Councillor Pissaridou declared a personal and prejudicial interest in Item 6, School Admission arrangements 2013/14 and her daughter was directly affected by the issue.
- 1.4 There were no other declarations.

2. MAYOR'S COMMUNICATIONS.

- 2.1 The Mayor welcomed Mr. Keane as the Chair of the Independent Remuneration Panel which had considered and made recommendations in respect of Members Allowances, Item 9 on the agenda to the meeting. She also noted that there was no formal call over for the meeting and therefore all the items listed on the agenda would be taken.

3. TO RECEIVE PETITIONS AND E-PETITIONS.

- 3.1 The Mayor invited the submission of petitions from councillors and members of the public that related directly to any of the items listed on the agenda. She reminded the Council that any such petitions would need to be taken into consideration during the debate on the relevant item.
- 3.2 The Mayor noted that there were no petitions.

4. WRITTEN QUESTIONS FROM MEMBERS OF THE PUBLIC.

- 4.1 The Mayor noted that there were no written questions from members of the public that related directly to any of the items on the agenda.

5. DEPUTATIONS FROM MEMBERS OF THE PUBLIC.

- 5.1 The Mayor reported that one deputation had been received from members of the public and invited Ms. Sylvester as the spokesperson for the deputation to come forward and address the council.
- 5.2 Ms. Sylvester thanked the Mayor and stated that:

“You may remember us. We presented a petition showing overwhelming support from our local community for this sensible boundary change at the last council meeting. We were touched by the warm reception we received and encouraged by the cross-party support to reconsider this issue. Thank you.

We are delighted that the boundary change for Map 1 is being recommended to council today. You will be able to change lives for the better with a simple ‘yes’ vote. This straightforward, popular decision will transform our local community and deliver benefits citywide.

Let’s look at the problem.

Stanford is the only junior school in the affected area, slap-bang on the catchment boundary. Torn apart by the current system, it has 96 children split between 11 different schools. It’s tough on children, sent miles from home. Even if they are lucky and get the school they want, it’s rare for them to go with the friends they’ve grown up with. In the past, the school has dealt with up to 20 appeals in one year.

Kids need certainty and support when they move to secondary school. Our children face division, disappointment and distress. Some families can’t stand the uncertainty. They choose ‘knees’ or ‘fees’ – either faking a faith to get into Cardinal Newman or reluctantly going private; not options open or attractive to everyone.

Sending children to their fifth and sixth closest schools makes no sense. Blatchington Mill and Hove Park are simply NOT our local schools. Children don’t walk or cycle; they take crowded buses. They can’t participate in after-school clubs because there is no bus service to bring them home. They join classes dominated by feeder schools in unfamiliar neighbourhoods.

Today, you can send our children back to their closest inclusive schools – Stringer and Varndean. You will transform our community. It's a better, fairer, and more sustainable solution.

Here's why. It means more children will:

- walk and cycle on safe routes to schools they can see from home
- help the council meet sustainable travel targets
- attend after-school clubs
- remain part of their local community
- go on to secondary school with friends

It means:

- less pollution and improved fitness
- less pressure on Hove secondary school places
- less time, money and resource spent on appeals and further consultation
- less uncertainty and anxiety for families.

No one action will solve the citywide school place issue. But this change is a quick and effective way of addressing Hove's ticking timebomb **and** solving our community's problem.

Let's tackle some concerns head on.

Will there be enough places in the Stringer/ Varndean catchment? Frankly, there's no point making a change unless there are.

Yes, the numbers stack up.

- after all, this boundary shift was originally proposed by the council!
- places at Stringer have been increased to 330
- Varndean placed 54 children out of catchment this year
- Cardinal Newman will continue to attract pupils
- the removal of out of catchment sibling link frees up more places
- honouring sibling link in the boundary change area, to help families with children already in Hove schools, also creates space.

Meanwhile, primary schools in Hove have been expanded to take an additional 270 children this year. These children will need secondary school places. They need to access **their** local schools too. Soon, Hove secondary schools simply won't have enough space. Inaction is not an option.

Has there been opposition to this boundary shift?

Residents in our area support this change passionately. We represent the majority view. You have seen the evidence: a (TBC)-strong petition, a committed action group and a steady stream of emails.

Of course, you can't please all the people all the time. However, opposition has been minimal. A dozen parents on the other side of Dyke Road in Hove want our children to keep their company as they travel to Hove and Hangleton. We ask them to consider the bigger picture. We urge people focused on protecting places for themselves at Stringer/ Varndean to find reassurance in the figures. We advise anyone keen to push our kids to another faraway school to think again.

Are there lessons to learn from the consultation?

In short, yes. It is difficult to get consultations right. Five years ago, our community campaigned fiercely to keep our local schools. We were ignored. Commitment to return our children to Stringer and Varndean is undiminished. So why didn't the original consultation reflect this? Many interpreted the consultation wording incorrectly – they thought it was a done deal. Two information sessions were nowhere near the affected area and information was not distributed reliably.

But the community stepped in. We have worked hard to inform residents by:

- including information about the consultation in school newsletters
- holding four community meetings
- ensuring links to the online petitions (both for and against) were sent by text to all parents at Stanford Juniors
- going door-to-door asking people to consider the boundary change, contact their councillors and sign petitions.

You can be confident that people have been effectively engaged.

Let's not meet again next year and rehash the same arguments. We will have failed another year group, Hove schools will be fit to burst and frankly, we know the city needs to focus on the pressing issues of creating new schools and improving school performance.

This decision is easy. We want our children to walk to their local school, participate in after-school clubs and go to secondary school with friends. You need to alleviate pressure on Hove schools, cut pollution, reduce appeals and respond to local communities. The numbers stack up and the outcome would be a greener, fairer, better, popular solution. So, what are we waiting for?

I implore you to vote for this change. We hope that we can count on your support.”

- 5.3 The Mayor thanked Ms. Sylvester for attending the meeting and speaking on behalf of the deputation. She explained that the points had been noted and would be taken into consideration during the debate on Item 6 on the agenda and therefore Ms. Sylvester was welcome to remain to see the outcome of the debate.
- 5.4 The Mayor then invited Councillor Shanks as the Cabinet Member for Children & Young People to respond to the two deputations.

- 5.5 Councillor Shanks thanked Ms. Sylvester for attending the meeting and putting forward her deputation. She noted that the matter had been considered at her recent Cabinet Member Meeting and was to be debated during consideration of the next item on the agenda, however she had listened to the points made in the deputation and would be putting forward recommendations to meet those points.
- 5.6 The Mayor then moved that the deputation be noted and taken into consideration during the debate on the following item relating to school admission arrangements.
- 5.7 **RESOLVED:** That the deputation as outlined be noted.

6. SCHOOL ADMISSION ARRANGEMENTS 2013/14

- 6.1 Councillor Shanks introduced the report and stated that following further consideration of the issue in regard to the proposals for extending the catchment area for Dorothy Stringer / Varndean Schools, she wished to recommend the changes as detailed. She believed that the revised boundary changes supported the admission arrangements across the city and should be implemented. She also wished to thank Councillor Wealls for bringing the matter to the attention of the council.
- 6.2 Councillor Lepper stated that she supported the proposal and that the authority needed to press ahead and address the needs of the children in the city and their education. There was a need to tackle the problems and find solutions for the children and their parents and she hoped that the consultation process would be thorough and as open as possible.
- 6.3 Councillor Wealls thanked Councillor Shanks for taking on board the concerns that had been raised and acknowledged that the objective had to be to enable children to attend school and extra-curricular activities. There was a clear need to consult parents and he hoped this would be extensive and clearly understood by parents in terms of what the implications were for their children. He hoped that parents would be contacted directly as it had shown that sending letters via the children was not sufficient.
- 6.4 Councillor Littman stated that as a ward councillor he supported the proposed changes which he felt were generally a good thing.
- 6.5 Councillor Jones stated that he was aware of the long history in regard to school admission arrangements and that he supported the changes proposed. However the need for clear and concise consultation had become evident and he hoped that the future process would prove to be more open and transparent and reach all affected.
- 6.6 Councillor G. Theobald noted that ex-councillor Allen was in attendance and that they had both argued previously for the change to boundary along Dyke Road and whilst the proposed changes went some way he hoped that further consideration could be given to this point.
- 6.7 Councillor Shanks noted the comments and stated that there was a need to look at how children could be supported to enable them to attend extra-curricular activities and also noted the point about boundary changes, although there was also a need to take

account of the availability of places. She then moved the recommendations as outlined in the report.

6.8 The Mayor noted that the report had been moved and put the recommendations to the vote.

6.9 **RESOLVED:**

(1) That alteration to the boundary between the catchment areas for Dorothy Stringer/Varndean and Blatchington Mill/Hove Park for 2013/14 as indicated by the yellow area on the indicative plan appended to the report, the Dorothy Stringer/Varndean catchment area to include the area to the east of Dyke Road be approved; and

(2) That commensurate with that in (1) above, the sibling link to be retained for a five year period to expire in 2018/19.

7. HOUSING ALLOCATION POLICY REVIEW

7.1 Councillor Wakefield introduced the report and stated that the report had resulted from concerns raised by this group of vulnerable people took account of the results of a public consultation exercise that took place between November and December last year. It was recommended that care leavers should be awarded Band A priority for social housing following a case conference which would identify the support package required for each individual. She noted that the council had a corporate parenting responsibility towards these people and hoped that this would enable the council to meet this responsibility.

7.2 The Leader of the Council stated that the allocation of housing in the city to care leavers who were a vulnerable group that required support was an important issue which needed to be addressed and he wished to thank the Labour & Co-operative Group for their support in this matter.

7.3 Councillor Peltzer Dunn moved an amendment on behalf of the Conservative Group which sought to amend paragraph 3.26 of the report to read, "Where a care leaver seeks to appeal an assessment decision and/or agreement cannot be reached by professional assessors, the matter is to be referred to the Strategic Director People and the Strategic Director Place for determination."

7.4 Councillor G. Theobald formally seconded the amendment.

7.5 Councillor Robins noted that he had previously recounted his personal experience as a care leaver at the recent Housing Management Consultative Committee meeting and that he would not have managed without the support of friends, siblings and others. Although society was somewhat different today from then, as a corporate parent the council should support care leavers and he did not see how they would be placed at an advantage to others and therefore urged all Members to support the proposed policy.

7.6 Councillor Mears stated that she wished to put the record straight and make it clear that the policy under her previous Administration had been a legal one and had not been

under the threat of judicial review. She was concerned about some of the recommendations and felt that the proposed policy raised a serious question about confidence. She believed that there was only one Member of the Administration with housing knowledge and her administration had worked to engage and bring tenants on board with the decision-making process. She was not against care leavers and was aware of the duty of care that the authority had, however the whole situation needed to be reviewed and the report delayed.

- 7.7 Councillor Barnett stated that the previous Conservative Administration had undertaken a comprehensive review of the situation only a year ago and therefore she could not understand the need for the latest policy change. She appreciated the difficulties faced by care leavers but they were not unique to them and many people were in a similar situations and needed help. She welcomed the proposed amendment and hoped it would be supported and noted that under the new Localism Act it was very likely that there would be a need for yet another review, so the latest one did appear to have been a waste of resources.
- 7.8 Councillor Marsh stated that as a corporate parent all Members needed to be responsible and to support care leavers. The proposed changes only affected a small number of people but the impact would be significant and she felt it had been a shame that the Conservative Members on the HMCC had not been able to vote on the matter. The Children's Act was clear in that the child had to be placed first and accommodation was an important factor in this regard.
- 7.9 Councillor Randall stated that there was no hidden agenda in terms of tenants' rights and noted that the Innovations Group was due to report to the HMCC next week on several points, including improving tenant involvement in decision-making. He noted that the last meeting of the Corporate Parenting Board had been attended by three young people, one who had been at university, one who was currently at university and one at an academy which just showed what could be achieved with the right level of support in place.
- 7.10 Councillor Cox stated that he has listened carefully to the points made during the debate and remained confused as to how the process would work. He was unsure whether all care leavers would be automatically placed under Band A or if the decision was discretionary and queried how it would be implemented if someone was a drug-user. He noted that he had a resident with an autistic child who was placed on Band C and yet if the child's needs were accounted for he believed they would be in Band A.
- 7.11 Councillor G. Theobald stated that previously there had been an element of discretion which enabled people to be placed in Band A and the proposed amendment was aimed to enable that to happen with the two officers taking the decision together, rather than placing the responsibility on one person only. He also felt that it was likely that the mater would have to be reviewed again as part of the requirements of the Localism Act, which meant that the recent review had been somewhat superfluous and an unnecessary use of resources.
- 7.12 Councillor Wakefield noted the comments and stated that a care leaver was not automatically granted Band A status, but it was an option that was available should officers feel that it was appropriate, afterall it might not be the best option available. She

was happy to accept the proposed amendment and noted that the young people faced a number of difficulties in their lives and the intention was to provide a positive experience of a tenancy.

7.13 The Mayor noted that an amendment had been moved and put it to the vote which was carried.

7.14 The Mayor noted the report as amended had been moved and put the recommendations to the vote.

7.15 **RESOLVED:**

- (1) That the proposals set out in paragraphs 3.22 to 3.28 in the report, as amended and also Appendix 3 to the report be approved;
- (2) That the Strategic Director, Place, be authorised to amend the Council's Housing Allocations policy to reflect the above changes; and
- (3) That the Strategic Director Place and the Strategic Director People, be authorised to take all steps necessary or incidental to the implementation of the proposals in paragraphs 3.22 to 3.28, including making appropriate arrangements for assessments, referrals and reporting to Members as suggested in paragraphs 3.14 and 3.24 of the report.

8. REVIEW OF CONSTITUTION

8.1 Councillor Randall introduced the report which set out the proposed new constitution for the council following its decision to move to a committee system. He noted that the new governance arrangements had taken on board those elements of the Leader and Cabinet model that had worked well and incorporated them into the new committee system. He wished to thank the Member Working Group and the officers involved in reviewing the constitution and commended it to the council. He stated that with the introduction of a committee system a number of councillors and officers faced a big learning curve and encouraged them to take advantage of the support and training that was being offered. He also noted that the Conservative Group wished to propose two amendments and stated that he could not accept either. The changes proposed in the amendments had been discussed at a number of levels, including the last Governance Committee and were not conducive to the aims and objectives of the new constitution. With regard to the proposed Transport Committee he believed there was justification for a separate committee but was happy to review its status as part of the yearly review of the constitution. He therefore moved the recommendations as outlined in the report.

8.2 Councillor Theobald moved two amendments on behalf of the Conservative Group which he believed recognised the political make-up of the council and the benefit of merging two committees into one which could deal with the overall remit of environment, sustainability and transport.

8.3 Councillor Peltzer Dunn formally seconded the amendments and stated that there was a need for the Policy & Resources Committee as the principal decision-making committee to reflect the political balance of the groups represented on the council. He also

believed that one environment committee was sufficient to deal with the various matters that would come before it and thereby generate a saving.

- 8.4 Councillor Morgan stated that he wished to thank the Monitoring Officer, the Head of Democratic Services and officers who supported the Member Working Group in bringing forward the new decision-making system in what had been a short space of time. The Working Group had been clear that there was a need for clear and open decision making without having too many levels and one that was understood by residents.
- 8.5 Councillor J. Kitcat stated that the aim had been to develop a new modern system, and the new constitution reflected that having been developed by a cross-party approach. Brighton & Hove was the first council to make the move to new governance arrangements and he wished to add his thanks to the legal team, Democratic Services and Members of the Working Group. He believed the new arrangements would be less bureaucratic and would enable greater efficiencies and involvement in the decision-making process. He stated that the size of the committees at ten meant that Members would not be over-burdened and that they had been apportioned in line with regulations. He did not accept the Conservative amendment and questioned the reasoning for it.
- 8.6 Councillor Mitchell stated that the council had resolved to change its governance arrangements in the shortest time possible and she supported the Leader's analysis for the change to the committee system. She did not support the amendments and noted that that the residents of the city had given the Green Administration a clear mandate and whilst reservations had been raised over the need for a separate Transport Committee, she was happy to review its role in a year's time.
- 8.7 Councillor Cox stated that whilst he understood the decision to move to a committee system he had previously supported the Elected Mayor model and would have done so again. He agreed with Councillor Morgan that the system needed to be streamlined and able to implement decisions and this would be tested in 2015 when people looked at what had been achieved.
- 8.8 Councillor Marsh stated that she welcomed the decision to retain the overview & scrutiny process, which had proved to be innovative and well supported by an excellent scrutiny team. She hoped that the scrutiny role would continue to be used to develop and influence policy.
- 8.9 Councillor Janio stated that the current proposals were biased and did not reflect the actual council situation and the committee proportions should be reviewed as they would not lead to a true decision-making process. It was clear that the Administration had wanted to retain control and used the sizes of committees to enable this. The retention of two scrutiny committees was not a real version and was unlikely to be effective. He believed that a further review should be undertaken.
- 8.10 Councillor Fitch stated that he had seen the benefit of having a committee system in the past and believed that the new system would encourage greater debate and allow for lobbying and influence decisions. The recent elections had put the Green Group in power and they should be able to take decisions and be held accountable for them.

- 8.11 Councillor Mears stated that the change to a cabinet model had been required by the Labour Government and the Conservative Administration had introduced the most open and transparent model that could have been. The pressure now was to ensure that the new system enabled decisions to be taken effectively and not get bogged down in bureaucracy for the benefit of the city and that was yet to be determined.
- 8.12 Councillor Peltzer Dunn stated that he was encouraged by the support for the committee system but noted that the Working Group had not been in agreement in regard to the proposed size of committees and had put forward a view for the Policy & Resources Committee to be increased to twelve. However, the Leaders Group had decided against that and accepted the size of ten for each of the policy committees. He questioned whether the overall balance of committees was proportionate and sought the support of the Labour & Co-operative Group for the two amendments that were proposed.
- 8.13 Councillor Randall stated that he fully supported Councillor Marsh's comments in regard to overview and scrutiny, which had proved itself and had an excellent team of officers to support it, which was why it had been retained in the new model. He could not accept the amendments and recommended that the recommendations as listed in the report be approved.
- 8.14 The Mayor noted that there were no other speakers and stated that she would put each of the Conservative amendments to the vote. She then put the first amendment to increase the size of the Policy & Resources Committee from 10 to 12 to the vote, which was lost.
- 8.15 The Mayor then put the second Conservative amendment to merge the Environment & Sustainability and Transport Committees into one committee to the vote, which was lost.
- 8.16 The Mayor then noted that the report had been moved and put the recommendations to the vote which were carried.
- 8.17 **RESOLVED:**
- (1) That the Council resolves, in accordance with section 9KC of the Local Government Act 2000, to change its governance arrangements from Leader and Cabinet to a Committee System;
 - (2) That the parts of the constitution set out in Appendix 1 to the report (being the parts where there are substantive changes) be approved;
 - (3) That the transitional arrangements in relation to the Audit and Standards Committees, as set out in paragraph 16.3 of the report, be approved and adopted until such time that the relevant Regulations relating to standards are made and come into force;
 - (4) That the current scheme of delegations to officers be approved subject to the changes set out at Appendix 5 to the report and any other consequential modifications;

- (5) That the rest of the existing constitution be approved and adopted, subject to such amendments as are necessary to make them fit for a committee system;
- (6) That the Monitoring Officer be authorised to make the minor and consequential changes referred to in resolutions (4) and (5) above;
- (7) That the constitution as set out in Appendix 1 to the report, with the addition of the parts referred to in resolution (5) above, be approved and adopted as the Council's constitution in accordance with the requirements of the Local Government Act 2000 and relevant Regulations, Orders and Directions made by the Secretary of State;
- (8) That the new system of governance and the new constitution come into force immediately after the conclusion of Annual Council on 17 May 2012;
- (9) That the Chief Executive be authorised to take all steps necessary or incidental to the implementation of the new governance arrangements, including the power to make such transitional arrangements as are necessary for the orderly implementation of the proposals;
- (10) That officers be instructed to make copies of the Council's new constitution available at its principal offices and to publish a notice describing the new arrangements, in accordance with s9KC of the Local Government Act 2000; and
- (11) That it be noted that the issue of Member's Allowances dealt with separately elsewhere on the agenda and that any proposed Code of Conduct be referred to Council as part of the recommendations from the Standards Committee.

9. REVIEW OF MEMBERS ALLOWANCES

- 9.1 Councillor Littman introduced the report and noted that the recommendations of the Independent Remuneration Panel had been accepted by the Governance Committee and were put before the council for approval. He wished to thank the Chair and the Panel members for their speedy review of the allowances scheme following the council's decision to move to committee system of governance and noted that a further review would be undertaken to compliment the yearly review of the new constitution. He then moved that the report and the recommendations be agreed.
- 9.2 Councillor A. Norman stated that she wished to thank the Panel Members for their work and asked that as part of their next review they look at the role of the Chair, which was not equivalent to that of a Cabinet Member and that of the Opposition Spokesperson which increased under a committee model.
- 9.3 The Mayor noted that the report had been moved and put the recommendations to the vote.
- 9.4 **RESOLVED:**
 - (1) That the Special Responsibility Allowance for the Leader's position remain at the current level of £28,758 as outlined in paragraph 3.4 and appendix 1 to the report;

- (2) That the Special Responsibility Allowance for the two Deputy Leaders' positions remain at the current level of £17,254 as outlined in paragraph 3.4 and appendix 1 to the report;
- (3) That the Special Responsibility Allowance of £10,927 be payable to the Chairs of Committees as outlined in paragraphs 3.6 to 3.9 and appendix 1 to the report;
- (4) That a Special Responsibility Allowance of £8,626 be payable to the Deputy Chair of Policy & Resources (with responsibility for Finance & Resources), as outlined in paragraph 3.7 of the report;
- (5) That a Special Responsibility Allowance of £3,594 be payable to the Deputy Chairs of Planning and Licensing Committees, as detailed in paragraph 3.9 of the report;
- (6) That the Special Responsibility Allowance of £2,156 for the Deputy Chairs of Committees be payable as outlined in paragraphs 3.6 to 3.9 and appendix 1 to the report;
- (7) That a Special Responsibility Allowance of £2,156 be agreed for the four positions of Opposition Spokesperson as outlined in paragraph 3.10 of the report; and
- (8) That the remaining aspects of the current Members' Allowance Scheme be retained with the inclusion of the changes in Special Responsibility Allowance's as outlined above (2-8) form the Members Allowances Scheme 2012/13 set out at Appendix 2 to the report and to take effect from 18 May 2012.

10. HEALTH AND SAFETY ANNUAL SERVICE PLAN 2012/13

- 10.1 Councillor Duncan introduced the report which detailed the Annual Health & Safety Plan for 2012/13 and stated that he was delighted to have the opportunity to use the small grants programme to help businesses to improve their position.
- 10.2 The Mayor noted that the recommendation to approve the Health & Safety Annual Service Plan 2012/13 had been moved and put it to the vote.
- 10.3 **RESOLVED:** That the proposed Health & Safety Annual Service Plan 2012/2013 at Appendix 1 to the report be approved.

11. OFFICIAL FEED AND FOOD CONTROLS SERVICE PLAN 2012/13

- 11.1 Councillor Randall introduced the report which detailed the proposed Official Feed and Food Controls Service Plan, as required by the Food Standards Agency.
- 11.2 The Mayor noted that the recommendation to approve the official feed and food controls plan had been moved and put it to the vote.
- 11.3 **RESOLVED:** That the Official Feed and Food Controls Service Plan 2012/2013 set out in the appendix to the report be approved.

12. CLOSE OF MEETING

12.1 The Mayor thanked everyone for attending and formally closed the meeting.

The meeting concluded at 6.20pm

Signed

Chair

Dated this

day of

Council	Agenda Item 2(e)
19 July 2012	Brighton & Hove City Council

BRIGHTON & HOVE CITY COUNCIL

COUNCIL

4.30pm 17 MAY 2012

COUNCIL CHAMBER, HOVE TOWN HALL

MINUTES

Present: Councillors Meadows (Chair), Wells (Deputy Chair), Barnett, Bennett, Bowden, Brown, Buckley, Carden, Cobb, Cox, Davey, Deane, Duncan, Farrow, Fitch, Follett, Gilbey, Hamilton, Hawtree, Hyde, Janio, Jarrett, Jones, A Kitcat, J Kitcat, Lepper, Littman, Mac Cafferty, Marsh, Mears, Mitchell, Morgan, A Norman, K Norman, Peltzer Dunn, Phillips, Pidgeon, Pissaridou, Powell, Randall, Robins, Rufus, Shanks, Simson, Smith, Summers, Sykes, C Theobald, G Theobald, Turton, Wakefield, Wealls and West.

PART ONE

1. DECLARATIONS OF INTEREST

1.1 There were no declarations of interests.

2. MAYORAL REPORT 2011-12

2.1 The Mayor formally moved the Mayoral report for 2011/12 be noted.

2.2 **RESOLVED** – That the report be noted.

3. ELECTION OF THE MAYOR OF BRIGHTON AND HOVE FOR THE MUNICIPAL YEAR 2012/13

3.1 The Mayor invited nominations for the position of Mayor of Brighton & Hove for the municipal year 2012/13.

3.2 Councillor Bill Randall was proposed by Councillor J. Kitcat and seconded by Councillor Powell.

3.3 Councillors Theobald and Mitchell supported the nomination of Councillor Randall as Mayor for 2012/13.

3.4 The Mayor declared that, there being no other nominations, Councillor Bill Randall be duly elected Mayor of Brighton & Hove for the forthcoming municipal year of 2012/13.

3.5 **The motion was agreed.**

3.6 The Mayor then adjourned the meeting at 4.40pm in order for Councillor Randall as the incoming Mayor to be robed and to take the Chair for the remainder of the meeting.

Councillor Randall in the Chair

3.7 Councillor Randall reconvened the meeting at 4.55pm and then made and signed the Declaration of Acceptance of Office.

3.8 The Mayor then thanked the Council for his appointment,

“Councillors – ladies – gentlemen – honoured guests and particularly my wife Heather, and my family & friends. Thank you all for joining me today on this memorable occasion.

Firstly, I would like to thank Councillor Anne Meadows for the excellent manner in which she has carried out her role as Mayor over the past year, not least in the very even-handed way in which she has chaired council meetings, which have sometimes been extremely robust. She has been a wonderful first citizen of our City – very ably supported by Tony as her Consort, and assisted by Councillor Geoff Wells, as her Deputy.

It is a huge honour for me to be appointed as Mayor of this extraordinary city. I moved here 15 years ago, my whole family moved here at the same time and three of my grandchildren were born here. My wife, rebukes me for boring for Brighton at every opportunity, and I must confess I am fond of cataloguing the city’s virtues to anybody who will listen. But that is because I am passionate about it. Like others, I identify with the city’s strong sense of place and like all the councillors in this chamber I am committed to doing the very best I can for Brighton and Hove, which faces many challenges and the people who live here.

We work with an extraordinary group of people from the business community, the creative community, the community and voluntary sector, tenants and residents’ groups, the other public services and the trade unions. Many of them are here today and I thank them all for their help and support during my year as Leader of the Council and I look forward to working with them during my year as Mayor.

And I must mention the council’s own staff whose tremendous work for our community often goes unsung. They are doing a terrific job in taxing times and need our support. Indeed, I had the opportunity to join the staff from Democratic Services in presenting their case to the judges of the MJ Awards to be awarded Democratic Services Team of the Year. I will keep an eye out for the results in June.

I would also like to thank the residents of Hanover & Elm Grove Ward for all their support and good wishes. I will, of course, remain a committed ward councillor, alongside Liz Wakefield and Matt Follett. I might say I can be guilty of going on too much about the wonders of Muesli Mountain, but it is a privilege to represent such a vibrant and strong-minded community.

It is, of course, only one of many strong communities in our city, and Heather and I look forward to meeting many more of them during my year as Mayor. My charities for this year will be Allsorts, who support and empower young and vulnerable LGBT people in the city, many of whom face prejudice and insecurity. The Martlets, whose work has touched almost every family in the city, not least mine. Heather's mother Peggy spent the last weeks of her life in their hospice, where she was beautifully looked after and so were the rest of the family. The Women's Centre, which works with and empowers vulnerable and disadvantaged women in the community. Their work is particularly important at a time when women, in particular, are feeling the effects of the difficult times we live in.

The charity committee, which includes councillors from all three parties, has met twice and I am greatly enthused by the way in which the three charities are already working so well together. We will be organising fundraising events throughout the year and I look forward to support from all parties and our partners in the city for these three organisations which do so much for so many people in Brighton and Hove.

My year as Mayor will be a multi-faith year, and I am asking representatives from the city's principle faiths to take prayers at the council meetings through the year. The Mayor's civic service on 27 May at the Unitarian Church in New Road, will be a multi-faith service with contributions from several faith communities.

When I put on the Mayor's robes for the official photographs last week, I have to confess that I had goose bumps. We have enjoyed local democracy in our city for a long time. The first Mayor of Brighton was elected in 1885 and in Hove in 1898. These robes, which have been worn by a succession of Mayors, are first and foremost a symbol of that democracy. As Winston Churchill told the House of Commons in 1947 Democracy is the worst form of government, except for all those other forms that have been tried from time to time. So, while it may not be perfect, we neglect it at our peril. I am aware of my duty as Mayor to do everything I can to nurture and promote it and I will do my very best for the city.

Thank you all again for joining me in what is a very special occasion for me and my family. I hope you will join me after this meeting at the Royal Pavilion."

- 3.9 The Mayor then called on Councillor Mac Cafferty.
- 3.10 Councillor Mac Cafferty thanked the Mayor and offered his congratulations on his appointment and stated that he wished to present the Mayor with a Plaque from the Mayor of Derry, which was offered as a token of friendship from the City of Derry to the City of Brighton & Hove. He noted that Derry was due to be the City of Culture in 2013 and hoped that relations between the two cities could be strengthened over the next year.
- 3.11 Councillor Bowden offered his thanks on behalf of the Green Group to Ms. Heather Randall for agreeing to the borrowing of Councillor Randall as Mayor for the year and to accompanying him in his role as much as possible over the year.

4. VOTE OF THANKS FOR THE RETIRING MAYOR

- 4.1 The Mayor called on Councillor Mitchell to move a vote of thanks for Councillor Meadows.
- 4.2 Councillor Mitchell moved a vote of thanks to Councillor Meadows as the retiring Mayor for her services during her term of office. She stated that Councillor Meadows had been a tremendous Mayor during her term of office and a true ambassador for the city. She stated that as mayor you had to put your personal life on hold and Councillor Meadows had certainly done that, as had her husband Tony and her two sons.
- 4.3 Councillor Marsh formally seconded the motion and stated that she had been privileged to have worked with her on her Charity Committee and noted that over £20k had been raised for the mayoral charities during the year. She stated that Councillor Meadows had fully embraced her role as Mayor and the city had similarly welcomed her and she would be a hard act to follow. However, she was personally glad to have her back as a fellow ward councillor.
- 4.4 The motion was supported by Councillors G. Theobald and J. Kitcat.
- 4.5 The Mayor put the motion to the vote.
- 4.6 **The motion was carried.**
- 4.7 The Mayor presented Councillor Anne Meadows and Mr. Tony Meadows with commemorative badges in recognition of their year of office.
- 4.8 Councillor Anne Meadows thanked the Council and stated that she had been delighted and honoured to have served the city as Mayor for the previous year. She had enjoyed every moment and wished to thank the mayoral staff for their help and assistance and the officers for their support prior to and at the council meetings. She had been pleased to see the increased use by many groups of the Mayor's Parlour and was grateful for all the invitations to the varied functions that she had attended during the year. She also wished to thank her family, the Deputy Mayor and her Chaplain for their support throughout her term of office.

5. APPOINTMENT OF THE DEPUTY MAYOR OF BRIGHTON & HOVE FOR THE MUNICIPAL YEAR 2012/13

- 5.1 The Mayor moved that the Council appoint Councillor Anne Meadows as Deputy Mayor for the forthcoming municipal year.
- 5.2 The Motion was seconded by Councillor Mitchell.
- 5.3 The Mayor declared that, there being no other nominations, Councillor Anne Meadows be duly elected as Deputy Mayor of Brighton & Hove for the forthcoming municipal year 2012/13.
- 5.4 **The motion was agreed.**

5.5 Councillor Anne Meadows made and signed her Declaration of Acceptance of Office as Deputy Mayor and was presented with his badge of office by the Mayor.

6. MAYOR'S COMMUNICATIONS.

6.1 The Mayor stated that he had noted that he already had a busy diary and was looking forward to the Jubilee celebrations, as well as welcoming the Olympic Torch to the city on the 16th and 17th July. He was also pleased to announce that officers had been in discussion with the Youth Council and it was hoped that the appointment of a Youth Mayor would be made in the autumn.

6.2 The Mayor also invited councillors to join him at the civic service to be held at 10.30am in the Unitarian Church in New Road on Sunday 27th May.

7. APPOINTMENT OF THE LEADER OF THE COUNCIL

7.1 The Mayor invited Councillor Deane to propose the appointment of the Leader of the Council.

7.2 Councillor Deane proposed that Councillor Jason Kitcat should be appointed as the Leader of the Council for the municipal year 2012/13.

7.3 Councillor Mac Cafferty formally seconded the proposal.

7.4 The Mayor noted that there were no other nominations and put the motion to the vote which was agreed.

7.5 **RESOLVED:** That Councillor Jason Kitcat be appointed as the Leader of the Council.

8. APPOINTMENTS

8.1 The Mayor moved the appointments of Councillors Deane and Mac Cafferty as Deputy Leaders of the Council for the forthcoming municipal year 2012/13 be agreed.

8.2 **The motion was carried.**

8.3 The Mayor moved that Councillor Geoffrey Theobald be appointed as the Leader of the Official Opposition, in recognition that he was the Leader of the Conservative Group which had the largest number of members of the two minority groups represented on the council.

8.4 **The motion was agreed.**

8.5 The Mayor moved that for the municipal year 2012/2013 the following appointments to the positions as agreed by the various Groups represented on the Council be noted:

- | | |
|---------------------------------------|------------------------------|
| (i) Convenor of the Green Group | Councillor Jason Kitcat |
| (ii) Leader of the Conservative Group | Councillor Geoffrey Theobald |

(iii) Leader of the Labour & Co-operative Group Councillor Gill Mitchell

8.6 **The motion was carried.**

9. REVIEW OF POLITICAL BALANCE AND APPOINTMENT OF COMMITTEES, SUB-COMMITTEES, FORUMS, PANELS AND OUTSIDE BODIES

9.1 The Mayor noted that the next item on the agenda concerned the review of the political balance and appointment of committees, sub-committees, forums and outside bodies. He also noted that there was an amendment from the Conservative Group and invited Councillor G. Theobald to move the amendment.

9.2 Councillor G. Theobald moved the amendment and in so doing explained that the Conservative Group felt that the proposed allocations to the committees was not a reflection of the political balance of the council and therefore should be altered to provide a fairer split across the various committees. He believed that the Policy & Resources Committee should have a membership of 12 which would be more appropriate. However, the amendment sought to change the allocation of the Transport Committee to 4 Green, 4 Conservative and 2 Labour & Co-operative Members, with the Audit & Standards Committee being changed to a 4:2:2 split, in order to retain the overall number seats allocated to each Group.

9.3 Councillor Peltzer Dunn formally seconded the amendment and stated that the proposed allocations should reflect the overall position on the council and noted that the Green Group held the majority of Chairs and Deputy Chairs' positions. The amendment sought to reflect the allocations across the committees in a fair way and he hoped that it would be supported.

9.4 The Mayor stated that the matter had been fully discussed at the Working Group, Leaders Group and at Policy & Resources Committee and he felt that there was no need to debate it further. He therefore noted that an amendment had been moved and put it to the vote which was lost.

9.5 The Mayor then put the recommendations as detailed in the report to the vote:

- (i) The allocation of seats as detailed in the report and in appendix 1 to the report be approved;
- (ii) For the municipal year 2012/2013 the following Committees and Sub-Committees be constituted and appointed to hold office until the next Annual Meeting of the Council and the number of Members and allocation of seats to the Party Groups (apart from co-opted Members) as detailed in appendix 1 to the report and as specified below be agreed:

Committee/Sub-Committee	Seats	Green	Conservative	Labour
Policy & Resources	10	5	3	2

Adult Care & Health	10	4	3	3
Children & Young People	10	4	3	3
Economic Development & Culture	10	4	4	2
Environment & Sustainability	10	5	3	2
Housing	10	5	3	2
Transport	10	5	3	2
Audit & Standards	8	3	3	2
Licensing*	15	6	5	4
Planning	12	5	4	3
Overview & Scrutiny Committee	10	4	3	3
Health & Well Being Overview & Scrutiny	8	3	3	2
Corporate Parenting Sub	5	2	2	1
Personnel Appeals Sub	3	1	1	1
Housing Management Consultative Sub	8	3	3	2
Total	139	59	46	34
<i>Licensing 2003 Act* - has the same membership as Licensing and does not come into the equation for the allocation of seats</i>	15	6	5	4

- (iii) That the membership of the committees and sub-committees as detailed in appendix 2 to the report and set out below be agreed;

Policy & Resources Committee – Councillors J. Kitcat (Chair), Littman (Deputy Chair), Hamilton, Mitchell, A. Norman, Peltzer Dunn, Shanks, G. Theobald, Wakefield and West.

Adult Care & Health Committee – Councillors Jarrett (Chair), Jones (Deputy Chair), Barnett, Buckley, Marsh, Meadows, Mears, K. Norman, Powell and Turton.

Children & Young People Committee – Councillors Shanks (Chair), Buckley (Deputy Chair), Brown, Gilbey, A. Kitcat, Lepper, Pissaridou, Powell, Simson and Wealls.

Economic Development & Culture Committee – Councillors Bowden (Chair), Mac Cafferty (Deputy Chair), Brown, Fitch, Janio, A. Kitcat, Littman, Morgan, Smith and C. Theobald.

Environment & Sustainability Committee – Councillors West (Chair), Sykes (Deputy Chair), Cobb, Deane, Janio, Mitchell, Pissaridou, Summers, G. Theobald and Wakefield.

Housing Committee – Councillors Wakefield (Chair), Powell (Deputy Chair), Barnett, Davey, Duncan, Farrow, Fitch, Jarrett, Mears and Peltzer Dunn.

Transport Committee – Councillors Davey (Chair), Follett (Deputy Chair), Cox, Janio, Mitchell, Phillips, Robins, Summers, G. Theobald and West.

Audit & Standards Committee – (8 Councillors and 6 Independent Members) Councillors Hamilton (Chair – Audit), Duncan, Lepper, Follett, A. Norman, Smith, Sykes and Wealls.

Dr Wilkinson (Chair - Standards), Mr J Bustard, Mr P Cecil, Mr G Rhodes, Mr P Rose and 1 vacancy.

Licensing & Licensing (2003) Committee – Councillors Duncan (Chair), Deane (Deputy Chair), Buckley, Cobb, Gilbey, Hawtree, Hyde, Jones, Lepper, Marsh, Pidgeon, Rufus, Simson, C Theobald, and Turton.

Planning Committee – Councillors Hawtree (Chair), Summers (Deputy Chair), Carden, Cobb, Davey, Gilbey, Hamilton, Hyde, Jones, Mac Cafferty, C Theobald and Wells.

Overview & Scrutiny Committee – Councillors Morgan (Chair), Cox (Deputy Chair), Brown, Buckley, Farrow, Follett, Hawtree, Marsh, K. Norman and Phillips.

Health & Well Being Overview & Scrutiny Committee – Councillors Rufus (Chair), C Theobald (Deputy Chair), Bowden, Cox, Marsh, Robins, Sykes and Wealls.

Licensing 2003 Sub-Committee (3 from the parent committee with designated reps) – Councillors Duncan (Chair), Simson and Lepper.

Corporate Parenting Sub-Committee – Councillors Shanks (Chair), Rufus (Deputy Chair), Bennett, Gilbey and Hyde.

Personnel Appeals Sub-Committee – (3 from a pool of Members with designated reps) Councillors Powell, Cox and Marsh.

Housing Management Consultative Sub-Committee – Councillors Wakefield (Chair), Duncan, Farrow, Peltzer Dunn, Pidgeon, Randall, Robins, Summers and Wells.

Community Safety Forum – Councillors Duncan (Chair), Barnett, Bowden, Carden, MacCafferty, Meadows, Morgan, Pidgeon, Shanks and Simson.

Shadow Health & Wellbeing Board – Councillors Jarrett (Chair), Bennett, Duncan, Meadows, K. Norman, Shanks and Tuton.

- (iv) That in having regard to (iii) above, those Members listed as Chair and Deputy Chair of the respective Committees, Sub-Committees and Forums as detailed in appendix 2 to the report be agreed;
- (iv) (a) That with regard to (iii) above and subject to (b) and (c) below, all Members of the Council be appointed as Substitute Members of each Committee of the Council in accordance with Standing Orders.
- (b) That no Member may act as a Substitute Member of the Planning Committee or the Personnel Committee unless he/she has received the appropriate training to enable them to serve on the respective Committee.
- (c) There are restrictions on membership of the Overview & Scrutiny Committees as set out in the Overview & Scrutiny Procedure rules.
- (v) That in having regard to (ii) above, an Urgency Sub-Committee for each Committee be approved in accordance with Procedure Rule 22;
- (vi) That the appointments of representatives to the list of Outside Bodies as detailed in appendix 3 to the report and specified below be agreed:

	Name of Organisation	Term of Office	Nominations 2012/13
1	Admissions Forum	Annual	Buckley Wealls
2	Adoption & Permanence Panel	Annual	Follett/Shanks (Job Share)
3	Age Concern	Annual	Jarrett and K. Norman
4	Arc Manche	Annual	Phillips
5	Arts Commission	Annual	Bowden, A Kitcat, Shanks, Brown, C Theobald Fitch
6	Brighton Dome & Festival Limited	Annual	Bowden Marsh

7	Brighton Housing Trust	Annual	Wakefield
8	Brighton & Hove in Bloom	Annual	Rufus, Shanks, West, Barnett, K Norman, C. Theobald, Pissaridou
9	Brighton & Hove Allotment Federation	Annual	Deane
10	Brighton & Hove Economic Partnership	Annual	Bowden G Theobald
11	Brighton & Hove Estates Conservation Trust	Annual	West Mitchell
12	Brighton & Hove Federation of Disabled People	Annual	Powell
13	Brighton & Hove Food Partnership Board of Directors	Annual	Sykes
14	Brighton & Hove Foster Panel	Annual	Shanks/Phillips (Job Share)
15	Brighton & Hove Foyer	Annual	Powell
16	Brighton & Hove Music Trust	Annual	Hawtree, Mac Cafferty A Norman
17	Brighton & Hove Seaside Community Homes Ltd	3-year 2011-14	Wakefield, Summers Wells Fitch
18	Brighton Unemployed Centre Families Project	Annual	Duncan
19	Citizen's Advice Bureau	Annual	MacCafferty Robins
20	City Inclusion Partnership	Annual	Duncan, Summers Cobb Marsh
21	City Sustainability Partnership	Annual	Sykes, West Janio Mitchell
22	City Sports Forum	Annual	Phillips, Bowden Smith Robins
23	Coast to Capital Local Enterprise Partnership	4-year term	J. Kitcat
24	Coastal Issues Special Interest Group	Annual	Summers
25	Consumer Direct	Annual	Deane
26	Cornerstone Community Centre Board of Management	Annual	Sykes
27	Councillor Disability Champion	Annual	Powell
28	East Sussex Fire Authority	Annual	Powell, Rufus, Summers

			Pidgeon, C Theobald Carden Littman Wealls
29	East Sussex Pension Fund Investment Panel	Annual	A Kitcat
30	Eurocities Network	Annual	Deane, Littman
31	Fair Trade Steering Group	Annual	Jones K Norman
32	Healthy City Partnership	Annual	Phillips
33	INTERREG Iva	Annual	Follett, J Kitcat G Theobald Mitchell
34	Local Government Association	Annual	West
35	LGA Rural Commission	Annual	Bowden, Mac Cafferty
36	LGA Urban Commission	Annual	Wakefield
37	Local Housing Allowance & Universal Credit Steering Group	Annual	Rufus Simson Hamilton
38	Members Advisory Group on Grants (MAG)	Annual	Jarrett
39	MIND	Annual	Davey
40	Patrol Adjudication Joint Committee (Appointee also sits on the Bus Lane Adjudication Service Joint Committee)	Annual	Buckley
41	Pre-School Learning Alliance (South)	Annual	Bowden (Board), Powell, Wakefield, West Brown, C Theobald Fitch (Board), Lepper
42	Race Ground Trustees	Annual	Davey
43	Resource Centre	Annual	Bowden Peltzer Dunn
44	Shoreham Port Authority LA Liaison Committee	Annual	Powell, Rufus Cox
45	South East England Employers	Annual	Summers
46	Southern Regional Flood & Coastal Committee	Annual	Mayor (ex-officio) Randall
47	The Brighton Fund	Annual	Jarrett
48	The Sussex Deaf Association	Annual	Bowden
49	The Royal Pavilion and Museums	Annual	

50	Foundation United Nations Association	Annual	Davey
51	University of Sussex Court	01/08/11- 31/07/12	(Mayor)Randall Summers A Norman
52	West Pier Trust	Annual	Buckley

7.2 **The motion was carried.**

10. CLOSE OF MEETING

10.1 The Mayor thanked everyone for attending and closed the meeting.

The meeting concluded at 5.40pm

Signed

Chair

Dated this

day of

Subject: Subsidised Bus Services**Date of Meeting: 19 July 2012****Report of: Monitoring Officer****Contact Officer: Name:** Mark Wall **Tel:** 29-1006**E-mail:** mark.wall@brighton-hove.gov.uk**Wards Affected: All****For General Release****PETITION TRIGGERING A FULL COUNCIL DEBATE****1. SUMMARY AND POLICY CONTEXT:**

- 1.1 Under the Council's Petition Scheme if a petition contains more than 1,250 signatures and is not a petition requesting officer evidence, it will be debated by the Full Council.
- 1.2 A combined paper and e-petition has resulted in triggering a debate at the council meeting, having exceeded the threshold with a total of 1,471 signatures.

2. RECOMMENDATIONS:

- 2.1 That in view of the decision taken at the Policy & Resources Committee meeting on the 14th June, 2012 the petition be noted.

3. RELEVANT BACKGROUND INFORMATION / CHRONOLOGY OF KEY EVENTS:**3.1 The Petition**

"We the undersigned petition the council to continue the current funding of subsidised bus services in Brighton and Hove.

Bus services exist so that people can get around without the need for a car, and reducing subsidies will make it more difficult to reduce car ownership and usage. The proposed cuts will mostly affect those who cannot afford a car, cannot walk far, or cannot pay for a taxi. We urge the council to find the modest sums required to continue bus subsidies from other projects and avoid this backwards step."

Lead Petitioner Tracey Hill

3.2 The options open to the council are:

- To note the petition and take no action for reasons put forward in the debate;
or

- To refer the petition to the relevant Committee Meeting; or
- To refer the petition to the relevant Committee Meeting with further recommendations.

4. PROCEDURE:

- 4.1 The petition will be debated at the Council meeting in accordance with the agreed protocol:
- (i) The Lead petitioner will be invited by the Mayor to present the petition and will have up to 3 minutes in which to outline the prayer of the petition and confirm the number of signatures;
 - (ii) The Mayor will then call on the relevant Committee Chair to respond to the petition and move a proposed response;
 - (iii) The Mayor will then open the matter up for debate by councillors and call on those councillors who have indicated a desire to move an amendment or additional recommendation(s) to the recommendation listed in paragraph 2.1 of the report;
 - (iv) Any councillor may move an amendment or recommendation, having regard to the recommendation in 2.1 above and any such proposal will need to be formally seconded;
 - (v) After a period of 15 minutes, the Mayor will then call an end to the debate and ask the relevant Committee Chair to reply to the points raised;
 - (vi) The Mayor will then formally put:
 - (a) Any amendments in the order in which they are moved, and then;
 - (b) The substantive recommendation(s) as amended (if amended).

Subject: Travellers Site at Horsdean – Petition Debate
Date of Meeting: 19 July 2012
Report of: Monitoring Officer
Contact Officer: Name: Mark Wall **Tel:** 29-1006
E-mail: mark.wall@brighton-hove.gov.uk
Wards Affected: All

For General Release**PETITION TRIGGERING A FULL COUNCIL DEBATE****1. SUMMARY AND POLICY CONTEXT:**

- 1.1 Under the Council's Petition Scheme if a petition contains more than 1,250 signatures and is not a petition requesting officer evidence, it will be debated by the Full Council.
- 1.2 A paper has resulted in triggering a debate at the council meeting, having exceeded the threshold with a total of 1,439 signatures.

2. RECOMMENDATIONS:

- 2.1 That the petition is referred to the Environment & Sustainability Committee Meeting on the 17th October, 2012 for consideration.

3. RELEVANT BACKGROUND INFORMATION / CHRONOLOGY OF KEY EVENTS:**3.1 The Petition**

"We the undersigned, object to Brighton & Hove City Council's plans for a static Traveller site at Horsdean on the South Downs National Park in Patcham."

Councillor G. Theobald

3.2 The options open to the council are:

- To note the petition and take no action for reasons put forward in the debate; or
- To refer the petition to the relevant Committee Meeting; or
- To refer the petition to the relevant Committee Meeting with further recommendations.

4. PROCEDURE:

- 4.1 The petition will be debated at the Council meeting in accordance with the agreed protocol:
- (i) The Lead petitioner will be invited by the Mayor to present the petition and will have up to 3 minutes in which to outline the prayer of the petition and confirm the number of signatures;
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 - (iv) Any councillor may move an amendment or recommendation, having regard to the recommendation in 2.1 above and any such proposal will need to be formally seconded;
 - (v) After a period of 15 minutes, the Mayor will then call an end to the debate and ask the relevant Committee Chair to reply to the points raised;
 - (vi) The Mayor will then formally put:
 - (a) Any amendments in the order in which they are moved, and then;
 - (b) The substantive recommendation(s) as amended (if amended).

Subject: Bowls – Petition Debate
Date of Meeting: 19 July 2012
Report of: Monitoring Officer
Contact Officer: Name: Mark Wall **Tel:** 29-1006
E-mail: mark.wall@brighton-hove.gov.uk
Wards Affected: All

For General Release**PETITION TRIGGERING A FULL COUNCIL DEBATE****1. SUMMARY AND POLICY CONTEXT:**

- 1.1 Under the Council's Petition Scheme if a petition contains more than 1,250 signatures and is not a petition requesting officer evidence, it will be debated by the Full Council.
- 1.2 A paper has resulted in triggering a debate at the council meeting, having exceeded the threshold with a total of 1,429 signatures.

2. RECOMMENDATIONS:

- 2.1 That the petition is referred to the Environment & Sustainability Committee Meeting on the 17th October, 2012 for consideration.

3. RELEVANT BACKGROUND INFORMATION / CHRONOLOGY OF KEY EVENTS:**3.1 The Petition**

"We the undersigned call on Brighton & Hove City Council presently governed by the Green Party, to debate their intention to reduce by £100,000 the subsidy to City Parks/Bowling Clubs throughout the City.

We call on the Council to debate this issue at their Council Meeting in July 2012.

City Parks are in discussion with each Bowling Club, individually, in Brighton and Hove over how each club can operate with reduced subsidy. If the proposed reduction is implemented it could mean Clubs would have to increase their charges by 200% or face possible closure."

Cllr Farrow

- 3.2 The options open to the council are:

- To note the petition and take no action for reasons put forward in the debate;
or
- To refer the petition to the relevant Committee Meeting; or
- To refer the petition to the relevant Committee Meeting with further recommendations.

4. PROCEDURE:

- 4.1 The petition will be debated at the Council meeting in accordance with the agreed protocol:
- (i) The Lead petitioner will be invited by the Mayor to present the petition and will have up to 3 minutes in which to outline the prayer of the petition and confirm the number of signatures;
 - (ii) The Mayor will then call on the relevant Committee Chair to respond to the petition and move a proposed response;
 - (iii) The Mayor will then open the matter up for debate by councillors and call on those councillors who have indicated a desire to move an amendment or additional recommendation(s) to the recommendation listed in paragraph 2.1 of the report;
 - (iv) Any councillor may move an amendment or recommendation, having regard to the recommendation in 2.1 above and any such proposal will need to be formally seconded;
 - (v) After a period of 15 minutes, the Mayor will then call an end to the debate and ask the relevant Committee Chair to reply to the points raised;
 - (vi) The Mayor will then formally put:
 - (a) Any amendments in the order in which they are moved, and then;
 - (b) The substantive recommendation(s) as amended (if amended).

ORAL QUESTIONS FROM COUNCILLORS

A period of not more than 30 minutes is set aside for oral questions from Members, at the expiry of which, the Mayor will call a halt and proceed to the next item of business of the agenda. Any Member whose question then remains outstanding will be contacted to determine whether they wish to have a written answer provided or for their question to be carried over to the next meeting.

The following Members have indicated that they wish to put questions to the Leader, Chairs of Committees or Members of the Council that have been appointed to an outside body. The Councillor asking the question may then ask one relevant supplementary question which shall be put and answered without discussion:

(a) Councillor G. Theobald

Subject matter – The City's Economy.

Reply from Councillor Bowden, Chair of the Economic Development & Culture Committee.

(b) Councillor Marsh

Subject matter – Lewes Road Traffic Issues.

Reply from Councillor Davey, Chair of the Transport Committee.

(c) Councillor Wealls

Subject matter – Academies

Reply from Councillor Shanks, Chair of the Children & Young People Committee.

(d) Councillor Robins

Subject matter – Seafront Parking Charges

Reply from Councillor Davey, Chair of the Transport Committee.

(e) Councillor Barnett

Subject matter – Council Housing Tenancies.

Reply from Councillor Wakefield, Chair of the Housing Committee.

(f) Councillor Hyde

Subject Matter – Armed Forced Covenant

Reply from Councillor J. Kitcat, Leader of the Council.

(g) Councillor Mears

Subject matter – Allocations Policy.

Reply from Councillor Wakefield, Chair of the Housing Committee.

Council

19 July 2012

Agenda Item 11

Brighton & Hove City Council

Subject:	Annual Report of Overview and Scrutiny 2012- 2013		
Date of Meeting:	Council 19 July 2012		
Report of:	Strategic Director: Resources		
Contact Officer:	Name:	Tom Hook	Tel: 29-1110
	Email:	tom.hook@brighton-hove.gov.uk	
Ward(s) affected:	All		

FOR GENERAL RELEASE**1. SUMMARY AND POLICY CONTEXT:**

- 1.1 Overview and Scrutiny is required to report annually to Council on its work. Appendix 1 of this report highlights the work undertaken by the six scrutiny committees, the scrutiny panels and workshops in 2011-2012.
- 1.2 The Annual report also looks to the future and the new role of scrutiny in the committee system

2. RECOMMENDATIONS:

- 2.1 That Members note the Scrutiny Annual Report

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

- 3.1 The Annual Report of Scrutiny 2011- 2012 summarises the work of each Overview and Scrutiny Committee during the year. It highlights the latest scrutiny reviews including the Traveller Strategy scrutiny panel that has for the second time brought the national Good Scrutiny Award for Innovation to the council's Scrutiny Team.
- 3.2 The report shows how the role of scrutiny will evolve to support decision-making in the committee system. It also outlines the call-in requests considered in 2011-2012.

4. COMMUNITY ENGAGEMENT AND CONSULTATION

- 4.1 Consultation has taken place with OSC Chairs.

5. FINANCIAL & OTHER IMPLICATIONS:Financial Implications:

- 5.1 There are no direct financial implications arising from this report

Legal Implications:

- 5.2 The constitution requires that the work of overview and scrutiny is report to council on an annual basis. This report fulfils this requirement.

Equalities Implications:

- 5.3 None directly in relation to this report.

Sustainability Implications:

- 5.4 None directly in relation to this report

Crime & Disorder Implications:

- 5.5 None directly in relation to this report

Risk and Opportunity Management Implications:

- 5.6 None directly in relation to this report

Public Health Implications:

- 5.7 None directly in relation to this report

Corporate / Citywide Implications:

- 5.8 Scrutiny has a remit to look at any issues that affects the quality of life; this extends beyond just Council-run services.

SUPPORTING DOCUMENTATION

Appendices:

1. Annual Report of Overview and Scrutiny 2011/2012

Documents in Members' Rooms

None

Background Documents

None

Brighton & Hove Overview & Scrutiny

Annual Report 2011/2012

information sharing regarding vulnerable adults

street access issues

dignity at work

20 miles per hour speed limits

budget 2011/12

services for adults with
autistic spectrum conditions

dual diagnosis

dementia

retail sector

children & alcohol

disability issues

cultural provision for children

climate change adaptation

in-year budget reductions

environmental industries

older people & community safety

gp led health centre

services for victims of
sexual violence

private sector agents

renewable energy potential

winter service plan

students in the community

traveller commissioning strategy

school exclusions



Brighton & Hove
City Council

Foreword by Councillor Gill Mitchell

Chair of the Overview & Scrutiny Commission

Welcome to the 2011/12 Overview & Scrutiny Annual Report. Casting an eye back over the last year there have been some notable successes. This report sets out the highlights including:

- The scrutiny panel that shadowed the development of the Traveller Commissioning Strategy showed scrutiny in its best light – engaging with residents and partners to help develop an improved strategy for the city;
- Work with retailers has highlighted where the council needs to focus its support for this important element of the city's economy;
- The budget scrutiny process allowed in-depth questioning of all Cabinet members and challenged proposals constructively.

Since May 2008 overview & scrutiny has provided cross-party challenge to the Leader and Cabinet, this role is set to evolve as the council moves to a committee system.

It has been my pleasure to chair the Overview & Scrutiny Commission over the last four years, during which time scrutiny members can be proud of the contribution they have made to the city.

The last four years have seen 24 detailed reviews; over 300 witnesses have provided their expertise free of charge and over 95% of our recommendations have been agreed.

It is important to thank all those who have given their time, knowledge and views over the last year. Without them meaningful scrutiny would be impossible.



Councillor Gill Mitchell
Chair, Overview & Scrutiny Commission 2008-2012

Overview & Scrutiny Committees 2011/12



Overview & Scrutiny Commission
(OSC)
Councillor Gill Mitchell



Culture, Tourism & Enterprise
Overview & Scrutiny Committee
(CTEOSC)
Councillor Vanessa Brown



Health Overview & Scrutiny
Committee (HOSC)
Councillor Sven Rufus



Children & Young People Overview
& Scrutiny Committee (CYPOSC)
Councillor Stephanie Powell



Adult Social Care & Housing Overview
& Scrutiny Committee (ASCHOSC)
Councillor Ken Norman



Environment & Community Safety
Overview & Scrutiny Committee
(ECSOSC)
Councillor Warren Morgan

Winner of the 2012 Good Scrutiny Award for Innovation – Traveller Strategy Scrutiny Panel

The national Good Scrutiny Awards were established by the Centre for Public Scrutiny (CfPS) to:

“...celebrate the often unheralded work of the scrutineer [and] positively publicise the ...value of scrutiny”

Brighton & Hove's Scrutiny Team won, for the second year running, the Good Scrutiny Award for Innovation. The award came back to Brighton & Hove for the Traveller Strategy Scrutiny Panel.

Shadowing the development of a new Traveller Strategy for the city, the review gave scrutiny members the chance to be involved in the development of a complex and controversial strategy at the pre-decision stage. Dr Aidan McGarry from the University of Brighton chaired the panel, alongside Councillor Dee Simson, Councillor Leo Littman, Councillor Alan Robins.

The panel heard from 30 witnesses including all three Brighton & Hove City MPs, the editor of the Argus, travellers, residents, the police, council officers and advocacy groups, as well as visiting the Horsdean transit site and proposed permanent site. The panel welcomed the Strategy as a significant step forward in meeting the needs of this disadvantaged group while balancing the needs of the settled community. They made 27 recommendations on how to strengthen the draft Strategy.

Cabinet member Councillor Pete West thanked the panel:

‘Your recommendations have led to a number of improvements to the Strategy & action plan which will ultimately benefit both Travellers and the settled community.’

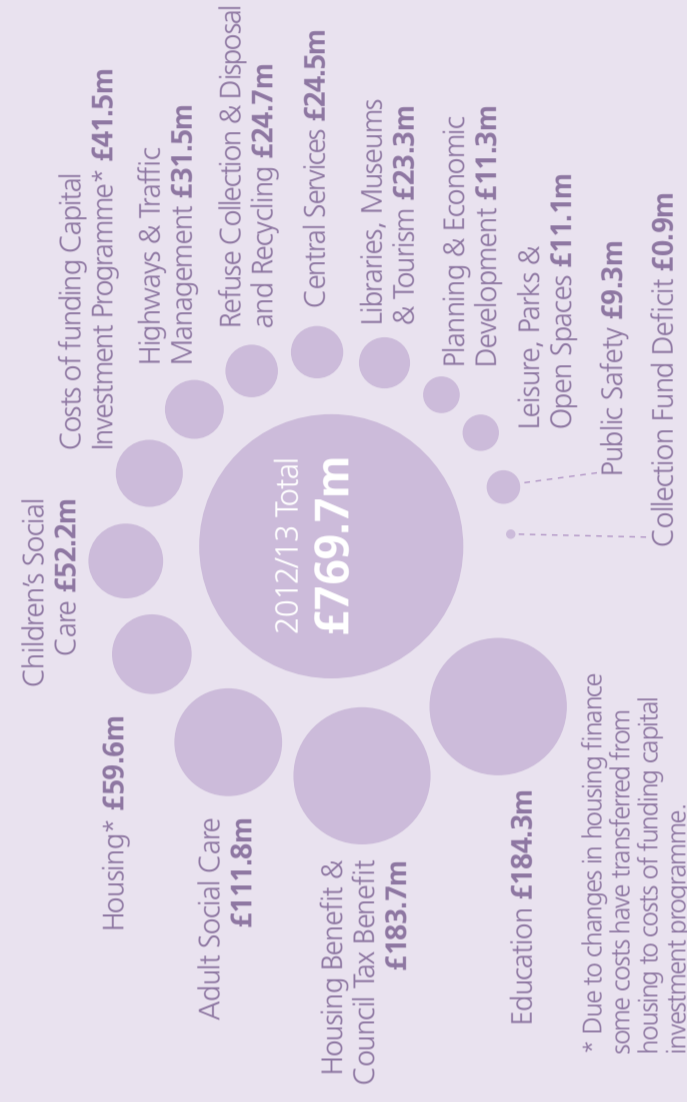
The panel's final report made a further 22 recommendations and 10 statements, on issues ranging from the local media to improving educational outcomes. Their aim was to help deliver the 19 outcomes of the Strategy.

Resources & Finance

Making the best use of resources, in a time of financial pressure, was a key focus of Overview & Scrutiny Commission (OSC) work this year.

The Budget for 2012/13

A scrutiny panel highlighted key areas of concern, challenged decisions and asked in-depth questions about the impact of budget changes. Two members from each political group, along with a co-opted community & voluntary sector representative held six meetings to quiz each Cabinet member in turn as to their budget priorities, impact of savings and spending assumptions.



Intelligent Commissioning

In 2011/12 OSC members reviewed the Intelligent Commissioning pilot programmes, and how Intelligent Commissioning has become embedded across the council.

In a challenging session scrutiny members questioned the senior management team of the council, and senior representatives from partner organisations as to what difference Intelligent Commissioning has made to the city.

The meeting can be viewed at

http://connect.brighton-hove.gov.uk/public-i-tv/site/player/pl_v7.php?a=70180&t=0&m=wm&l=en_GB#indx

Information Sharing Regarding Vulnerable Adults

The city has many vulnerable adults. Whilst some of them are known to the council and relevant agencies, others are in danger of falling through the gaps. This inquiry looked at how information is shared regarding vulnerable adults and what improvements could be made while maintaining confidentiality requirements.

Children & Young People

The Children & Young People Overview & Scrutiny Committee focused upon:

- The future of special educational need provision
- School performance and partnership working
- The Child Poverty Strategy
- The performance and impact of academies in the city
- Young carers' provision
- Summer 2012 holiday provision plans

Two workshops were held to consider the draft Youth Services Strategy with members focusing upon budgets and areas of service commissioning. The final Youth Services Strategy was agreed at Council in January 2012.

Following concerns presented to CYPOSC by a number of parents, a survey has been commissioned to better understand people's experience of services provided for children and young people with autistic spectrum conditions. A report will be brought back in the autumn with the survey results.

Significant changes relating to the Youth Justice Plan were looked at by members including a major service restructure, commissioning arrangements, service priorities and future funding.

6

Environment & Community Safety

The Environment & Community Safety Overview & Scrutiny Committee (ECOSOC) covered a wide range of topics including:

- The risks of flooding and sea defences at a member workshop on future plans and resources, as well as visiting Brighton Marina to gain a greater understanding of the issues.
- Asking robust questions about the replacement of our current fleet of vehicles. Issues raised included the need to reduce both CO₂ emission, and costs, whilst maintaining a flexible and 'fit for purpose' fleet of vehicles.
- Raising ongoing concerns about the accessibility of taxis within the city. After some initial work the Licensing Committee were asked to continue to develop a taxi licensing policy to improve services for disabled passengers.



- The Waste Management Strategy Review was discussed. Areas covered included: food waste, overall recycling rates, comparator information and cost, which then formed the basis of comments sent on to the executive.
- The draft Community Safety, Crime Reduction & Drugs Strategy was thoroughly reviewed. Questions were raised including how well community safety is integrated into the work of the council as a whole.
- Parking officers brought latest information and data on areas such as vehicle ownership and travel patterns to two dedicated ECOSOC workshops; comments and questions from the members helped to prompt the establishment of the current Citywide Parking Review.

ECOSOC members investigated details of the street lighting review currently under way, focussing on key areas such as maintenance, energy efficiency, light pollution and cost. Members agreed this was an area for future monitoring.

7

Health & Wellbeing

The most pressing issue for Health Overview & Scrutiny Committee (HOSC) this year has been the plan, by Sussex Partnership NHS Foundation Trust (SPFT), to reduce significantly the number of acute in-patient mental health beds it provides at Mill View Hospital. The Trust intends to reduce capacity on the site by 18 beds – more than 20% of its total beds in the city.

The SPFT argues that, by improving its community mental health services it can reduce the number of people being admitted to hospital, and, by streamlining its discharge procedures and working more closely with supported housing commissioners and providers, it can ensure that patients are discharged in a timely fashion, reducing average lengths of stay. Taken together, these measures, it is claimed, will mean that fewer beds are needed locally, enabling the Trust to reduce beds without impacting on the quality of services it delivers or routinely placing people out of area.

HOSC members accepted SPFT's argument, in theory, but were keen to test whether, in practice, local services could actually cope with this level of bed reduction. The HOSC therefore lobbied for, and was successful in achieving, the establishment of an independent clinical taskforce to monitor the impact of a temporary bed reduction at Mill View.

The clinical taskforce, chaired by Dr Becky Jarvis, Brighton & Hove GP lead for mental health, has been actively monitoring a range of measures; including out of area placements, bed occupancy rates, admission and re-admission rates, length of stay, delayed transfers of care, incidents and complaints, the effect of seasonal variations and the impact on community health teams of bed reductions.

Currently, SPFT's performance is slightly below the target requirements – targets will have to be achieved consistently for three months or more before the taskforce will consider approving closure. The HOSC is closely monitoring the work of the taskforce and will not itself approve any permanent closure until members are confident that there is no adverse impact on local services.

The Adult Social Care & Housing Overview & Scrutiny Committee undertook a substantial body of work relating to the future of community meals, making a series of recommendations for improvements. Support for adults with learning disabilities was also considered along with safeguarding.

On the housing front, members focused their efforts on the repairs contract and concerns regarding performance. Housing allocations were also scrutinised.

Culture & Economy

Culture, Tourism & Enterprise Overview & Scrutiny Committee (CTEOSC) had significant input into the draft Annual Libraries Plan. A scrutiny workshop was held for members of CTEOSC, along with the Cabinet member and the Leader of the Council. Key concerns raised by members included:

- The range and selection of books
- Maintaining a library presence in local communities (community libraries & Jubilee Library)
- Opening hours and accessibility

CTEOSC members attended a scrutiny workshop on the draft Seafront Strategy. The strategy was at an early stage and members had a wide ranging discussion on the key issues. The strategic priorities identified were:

- Maintenance
- Establishing different zones e.g. the Artists Quarter
- Madeira Drive

A report on the Withdean Sports Complex Masterplan was brought to CTEOSC in September 2011. Officers were keen to get some early feedback on members' views of the future of the Withdean Stadium, a key sports site in the city. The future of the Stadium forms part of a wider sports facilities strategy for the city and was discussed at some length.

Support for the Retail Sector Scrutiny Panel

Councillors Mitchell, Mac Cafferty and Carol Theobald looked at how the council can best support this crucial sector. The panel heard from 17 witnesses at the public and private meetings. There were 20 on-line submissions on live chat, eight e-mails and 17 tweets. Common issues emerged including: the increase in parking charges, the challenging level of business rates and rents, street markets, the need for a town centre strategy and town centre manager support, more flexibility with planning regulations and the introduction of retail quarters.



Call-Ins

Call-in is a mechanism to directly challenge an executive decision prior to it being implemented. Three call-ins were held in 2011/12.

Downland Management – OSC considered a request from Councillor Peltzer Dunn regarding management of the Downland Estate, and whether the Cabinet report had contained sufficient financial information for a robust decision to be made. OSC members voted to refer the decision on Downland Estate Management back to Cabinet for reconsideration on the following grounds:

- There was inadequate consultation carried out prior to the decision being taken
- The financial implications of the decision had not been properly assessed

In reconsidering the issue the Cabinet took the same decision as before – stating that there was information sufficient for the Cabinet to come to the decision that was made; specifically, consultation had taken place and the financial implications were explained.

Blattington Mill Hockey Pitches – OSC considered a request from Councillor Mitchell regarding loans to Blattington Mill School for the development of hockey pitches and whether enough information on the risk to the

Looking forward

With the introduction of a committee system, the role of scrutiny will evolve. A reduction from six to two committees, and from over 35 to 10 meetings per annum will enable us to focus on specific pieces of work that support the new system of governance.

Health scrutiny will continue to be important, this statutory duty being undertaken by a Health & Wellbeing Committee (HWOSC). Major structural changes within the health service will offer the opportunity for HWOSC to work through a large number of issues.

Scrutiny panels will continue to investigate issues in depth. This mechanism still exists for members and partners to look at some of the more intransigent issues facing the city. Both OSC and HWOSC will have commissioning roles, prioritise which panels should be undertaken.

At present the Trans Equality Scrutiny Panel is at the start of its work. Councillors Mac Cafferty, Cobb and Morgan are being joined by a trans female and trans male on this important review.

In addition to scrutiny panels members will be able to choose from an extensive menu of options to examine issues and support decision making.

council had been presented to Cabinet. Following debate, OSC decided not to refer the decision back to Cabinet.

Citywide Parking Review – ECSOSC considered requests from Councillors Pissaridou and Peltzer Dunn for a call-in based upon perceived flaws in the consultation and on the proposed timetable. ECSOSC resolved that the decision should be called in, and referred it back to the Cabinet for reconsideration requesting that. The CMM meeting consider separately the decisions on the Citywide Parking Review and the programme of other reviews and consultations.

In reconsidering the issue the Cabinet member confirmed this original decision.



Policy Committees will be encouraged to put forward topics for scrutiny or policy panels, particularly where politically contentious issues may struggle to successfully negotiate the decision-making process.

Overview & scrutiny can also help members to develop a consensus on policies currently being developed – supporting and augmenting the work of the councils policy committees.



Get Involved in Scrutiny...

There are many ways in which you can get involved in Scrutiny. This can be done by:

- 1 Attending a meeting – Most scrutiny meetings are open to the public. Please look at our website to see the dates, times and venues of each scrutiny meeting
- 2 Consultation – During the evidence gathering stage of a review, a range of stakeholders will be consulted. Details of the consultation will appear on our web pages or in a variety of other formats such as in the local newspaper.
- 3 Tell us your views – Please contact us if you have an idea for a Scrutiny review or if you would like to contribute to a current review.

How to contact us

Email us: scrutiny@brighton-hove.gov.uk

Follow us on Twitter: [@BHScrutiny](https://twitter.com/BHScrutiny) to find out about our meetings, give evidence to us, suggest reviews or tell us what you are up to.

Write to us: **Scrutiny Team, Room 128 King's House, Grand Avenue, Hove BN3 2LS**

Telephone us on **01273 291084**

Visit www.brighton-hove.gov.uk/scrutiny

Subject:	Treasury Management Policy Statement (incorporating the Annual Investment Strategy) 2011/12 - End of year review		
Date of Meeting:	12 July 2012		
Report of:	Director of Finance		
Contact Officer:	Name:	Peter Sargent	Tel: 29-1241
	E-mail:	peter.sargent@brighton-hove.gov.uk	
Key Decision:	No		
Wards Affected:	All		

FOR GENERAL RELEASE

1. SUMMARY AND POLICY CONTEXT:

- 1.1 The Treasury Management Policy Statement (TMPS) and the Treasury Management Practices (including the schedules) for the year 2011/12 were approved by Cabinet on 17 March 2011. The TMPS sets out the key role for treasury management, whilst the practices and schedules set out the annual targets for treasury management and the methods by which these targets shall be met.
- 1.2 The TMPS includes an annual investment strategy, which sets out the key investment parameters for council cash funds. Full Council approved the investment strategy on 24 March 2011.
- 1.3 The purpose of this report is to advise of the action taken during the second half of the financial year 2011/2012 on the TMPS, including the investment strategy.
- 1.4 In March 2012 full Council requested that officers look at investment alternatives for council funds. Section 4 of this report advises on the outcome of this review and recommends changes to the AIS.

2. RECOMMENDATIONS:

- 2.1 That Policy & Resources Committee endorses the action taken during the second half year to meet the treasury management policy statement and practices (including the annual investment strategy).
- 2.2 That Policy & Resources notes the maximum indicator for risk agreed at 0.05% has not been exceeded.
- 2.3 That Policy & Resources notes the authorised limit and operational boundary set by the Council have not been exceeded.

- 2.4 That Policy & Resources approve the change in the Annual Investment Strategy 2012-13 as set out in paragraph 4.11 of this report and the recommend the change to full Council on 19th July 2012

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

Overview of markets

- 3.1 The second half-year has seen a continuation of the financial uncertainty within the Euro zone. The sovereign debt crisis affecting Greece now encapsulates a number of other Euro countries, most notable Portugal, Ireland and Spain. In the UK the bias of policy decisions by the Bank of England during the half-year continued towards stimulating the economy with official rates remaining at ½% and quantitative easing (QE) increasing by a further £75 billion to £325 billion. The financial difficulties being experienced in the Euro zone are predicted to adversely affect the recovery within the UK and a further round of QE has not yet been ruled out. Inflation, as measured by the consumer prices index has fallen during the half-year, mainly due to factors within the index falling out the 12-month calculation period.
- 3.2 A commentary on the markets is set out in Appendix 1 to this report.

Treasury Management Strategy

- 3.3 A summary of the action taken in the period October 2011 to March 2012 is provided in Appendix 2 to this report. The main points are:
- one flexible loan totalling £10m agreed in early 2011 became “live” with the cash being received in February 2012
 - new borrowing totalling £18.081m was raised to fund the settlement payment due under the HRA self financing regime
 - no long term loans were repaid during the period
 - the level of investments made by the in-house treasury team totalled £28.1m as at 31st March 2012, a decrease of £3.3m during the half-year
 - the return on investments has exceeded the benchmark rate for both in-house investments and those undertaken by the cash manager
 - the two borrowing limits approved by the Council – the authorised limit and operational boundary – have not been exceeded.
- 3.4 The council continues to promote its’ ethical investment statement with institutions within which it deposits money. Investment counterparties are advised of the following statement each and every time a deposit is placed with them:

“Brighton & Hove City Council, in making investments through its treasury management function, fully supports the ethos of socially responsible investments. We will actively seek to communicate this support to those institutions we invest in as well as those we are considering investing in by:

- *encouraging those institutions to adopt and publicise policies on socially responsible investments;*
- *requesting those institutions to apply council deposits in a socially responsible manner.”*

- 3.5 Treasury management activity in the half-year has continued to focus on a short-term horizon as summarised in the table below

	Amount invested 1 Oct 11 to 31 Mar 12			
	Fixed deposits	Money market funds	Total	
Up to 1 week	£138.9m	£106.4m	£245.3m	77%
Between 1 week and 1 mth	£38.1m	-	£38.1m	12%
Between 1 mth and 3 mths	£33.3m	-	£33.3m	11%
	£210.3m	£106.4m	£316.7m	100%

Budget v Outturn 2011/12

- 3.6 The following table summarises the performance on investments compared with the budgeted position and benchmark.

	In-house investments		Cash manager investments (net of fees)	
	Aver bal	Aver rate	Aver bal	Aver rate
Budget 2011/12	£26.6m	0.94%	£24.3m	1.03%
Actual	£53.5m	0.85%	£24.5m	1.50%
Benchmark rate (i.e. average market rate)	-	0.47%	-	0.47%

- 3.7 There was an overspend on the financing costs budget of circa £195k in 2011/12. The following table (before adjusting for principal repayments and interest on PFI projects) summarises the areas of variance.

Budget 2011/12		£10.427m
Treasury management activity		
○ Higher cost of borrowing	+£0.028m	
○ Higher investment income	-£0.328m	-£0.300m
Other changes not directed related to treasury management activity (e.g. reduction in interest payable on interest reserves & provisions)		+£0.495m
Actual 2011/12		£10.622m

Summary of treasury activity October 2011 to March 2012

- 3.8 The table below summarises the treasury activity in the half-year to March 2012 with the corresponding period in the previous two years.

	Oct 09 to Mar 10	Oct 10 to Mar 11	Oct 11 to Mar 12
Long-term borrowing raised – capital financing requirement	£15.0m	£20.0m	£10.0m
Long-term borrowing raised – HRA self financing	-	-	£18.1m

Long-term borrowing repaid	-	(£15.0m)	-
Short-term borrowing raised	£138.0m	-	-
Short-term borrowing repaid	(£119.4m)	-	-
Investments made	£230.0m	£340.4m	£316.7m
Investments maturing	(£228.0m)	(£347.3m)	(£320.0m)

- 3.9 The following table summarises how the day-to-day cash flows in the second half-year have been funded compared to the same period in the previous two years.

	Oct 09 to Mar 10	Oct 10 to Mar 11	Oct 11 to Mar 12
Cash flow shortage – general	(£31.6m)	(£11.9m)	(£13.0m)
HRA settlement payment	-	-	(£18.1m)
Net cash flow shortage	(£31.6m)	(£11.9m)	(£31.1m)
Increase in long-term borrowing	£15.0m	£5.0m	£28.1m
Increase in short-term borrowing	£18.6m	-	-
Decrease / (increase) in investments	(£2.0m)	£6.9m	£3.3m
Increase in bank balance	-	-	(£0.3m)

Interest rate risk

- 3.10 Cabinet has previously been advised the policy of repaying debt (to reduce investment risk) left the council exposed to the risk of long-term interest rates rising. To protect against this risk three loans were entered into whereby the terms were agreed in advance of cash being received.
- 3.11 During the half-year the final loan of £10m were received. The average cost of these loans is 4.21% and the average period to maturity is 49 years. Details of the loans are set out in Appendix 2.

Security of investments

- 3.12 A summary of investments made by the in-house treasury team and outstanding as at 31 March 2012 is tabled below. The table shows that investments continue to be held in high quality, short-term instruments.

'A' rated institutions	£6.7m	24%
Local authorities	£5.0m	18%
'AAA' rated money market funds	£16.4m	58%
	£28.1m	100%
Period – less than one week	£17.4m	62%
Period – between one week and one month	£2.5m	9%
Period – between one month and three months	£3.2m	11%
Period – between three months and six months	£5.0m	18%
	£28.1m	100%

Risk

- 3.13 As part of the investment strategy for 2011/12 the Council agreed a maximum risk indicator of 0.05%. The indicator is a simple target that measures the risk within the investment portfolio based on counterparty risk and length of investment. The indicator is consistent with the investment parameters set out in the investment strategy.
- 3.14 The following table summarises the indicator at the mid-point of each month in the half-year period and confirms investments have been made in high quality counterparties

	Mid month					
	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12
Maximum risk indicator	0.050%	0.050%	0.050%	0.050%	0.050%	0.050%
Risk indicator	0.003%	0.002%	0.001%	0.001%	0.002%	0.002%

4 REVISION TO ANNUAL INVESTMENT STRATEGY 2012/13

- 4.1 The Annual Investment Strategy 2012/13 (AIS) was presented to full Council on 22nd March 2012. Council resolved that the AIS be approved but added that *“Officers be requested to look at alternatives to financial investment in Barclays Bank, and to bring a report to a future meeting of the Policy & Resources Committee or other appropriate body of the council”*.
- 4.2 The current structure of the council’s balance sheet reflects the decision to repay debt early as part of the strategy to reduce counterparty risk in the investment portfolio following the collapse of Icelandic Banks and the funding crisis within the financial markets. Core reserves, which previously were available for investment longer than one year, are now being used to internally finance the council’s debt funding requirement.

Table: Amount internally financed as at 31st March 2012

Council’s funding requirement as at March 2012	£297.0m
Total debt outstanding as at March 2012	£207.8m
Internally financed	£89.2m

- 4.3 With uncertainty in the financial markets continuing and the high number of downgrades of financial institutions World-wide it is not proposed to change this strategy at this stage. Subject to the recommended changes below investments will be made in selected UK based banks for periods up to one year only.
- 4.4 On 25th June officers and members met with Sector (the council’s external treasury advisors) to review the ethical investment options available for council investments and to consider changes to the counterparty list included in the AIS in light of the current conditions in the financial markets. The following paragraphs set out the outcome of the meeting.

Ethical investment options

- 4.5 Sector identified a number of ethical investment options (for example corporate ethical bonds) but in the main these require investors to deposit funds for periods between 2-5 years. The operation of these funds and the way in which the bonds

are valued mean that returns over the short-term can be extremely volatile, potentially resulting in loss of capital. The council's current investment strategy to invest only short-term effectively rules out these options at this time as the minimum period for investing in bonds is not consistent with this strategy.

- 4.6 Pension funds, such as the East Sussex LGPS, have a long-term investment objective. The longer-term investment opportunities offered by corporate ethical bonds are therefore more appropriate to this type of fund. Although not administered by this authority, Brighton & Hove does have representation on East Sussex LGPS investment panel. It is therefore possible to influence investments made by the LGPS if this Committee considers it a priority.
- 4.7 The council currently deposits funds with the Cooperative Bank. The Bank is currently categorised as good short-term credit quality and therefore falls below the current minimum criteria of highest credit quality set out in the AIS. The Bank is included only on the basis that they act as the council's bank for day-to-day operations. Investment in the Bank is limited to £10 million and one month duration to reflect the Bank's rating.
- 4.8 Additional banks with a strong ethical strategy have been considered such as Triodos Bank and the Ecology Building Society, but with each of these institutions it is difficult to assess their financial strength as there is no independent assessment (e.g. credit rating) or market involvement (e.g. equity prices) against which to compare with institutions of similar size. In respect of the Ecology BS the society is relatively small with an asset base at around £100 million. The majority of the Society's funding is raised through the retail sector (i.e. personal lenders) and any investment by the council would be considered material in size. Triodos Bank does offer investment opportunities but these require either direct investment in subsidiary companies (i.e. shares) which the council is prevented from doing or in funds such as those described in 4.5 above where investment is long-term.
- 4.9 Sector advise that the council is considered to be at the forefront of promoting an ethical investment statement for cash deposits and the statement is often passed by Sector to other local authorities seeking similar investment objectives. The council will continue to promote socially responsible investments through its statement. In addition the council will, where possible, seek the co-operation of fund managers to relay the council's commitment to socially responsible investment to the institutions in which their funds invest.

Changes to counterparty list

- 4.10 The recent and continuing down grade of financial institutions has meant the list of counterparties approved under the AIS has diminished, with limits on amounts and periods reduced and in some cases suspension from the list. This reduced list has meant that on two occasions in the first three months of the financial year the limits with existing counterparties have been breached for operational reasons. This was undertaken with the consent of the Director of Finance. The review of the AIS has identified a number of potential changes to the AIS that would help to negate the need to breach limits – namely increase the cash limit with existing counterparties or relax the minimum rating required in order that more counterparties may be added or a combination of the two.

- 4.11 The Director of Finance recommends that the AIS be revised so that:
- investment is made in selected financial institutions incorporated within the UK and regulated by the Financial Services Authority (this is a change from the current restriction of UK only institutions),
 - financial institutions that have received Government support (i.e. part nationalised banks) are deemed to have the highest rating irrespective of the actual rating assigned to them. This is due to the inherent guarantee that Government support affords them. The limits on the amount advanced and length of investment would be £10 million and 12 months respectively.
 - a combination of:
 - relaxation in the minimum short-term rating from highest short-term credit quality (F1, P-1, A-1) to good short-term credit quality (F2, P-2, A-2), and
 - relaxation in the minimum long-term rating from high credit quality (A, A2, A) to good credit quality (BBB, Baa, BBB).
- This will enable a number of financial institutions previously on the council's list to be used. The limits on the amount advanced and length of investment would be £5 million and 6 months respectively.

A revised list of counterparties is attached at Appendix 5 to this report.

- 4.12 The above changes continue with the underlying principle of security of investment but offer a wider range of investment opportunities. As and when the financial markets return to a more stable footing the above changes will be reviewed to ensure risk within the investment portfolio is not compromised.

5 CONSULTATION

- 5.1 The council's external treasury advisor has contributed to this report.

6 FINANCIAL & OTHER IMPLICATIONS

Financial Implications:

- 6.1 The financial implications arising from the action taken under the TMPS are included in Financing Costs. Details of the 2011/12 outturn for financing costs are included under Section 3.7 above.
- 6.2 The changes proposed to the AIS will increase the number of institutions in which the council may invest thereby negating the need to breach investment limits with institutions for operational purposes.

Finance Officer consulted: Peter Sargent

Date: 12 June 2012

Legal Implications:

- 6.3 The TMPS and action under it must be in accordance with Part I of the Local Government Act 2003 and regulations issued thereunder. Relevant guidance also needs to be taken into account.
- 6.4 This report is for information purposes only and as such it is not considered that anyone's rights under the Human Rights Act will be adversely affected by it.

Lawyer consulted: Abraham Ghebre-Ghiorghis Date: 12 June 2012

Equalities Implications:

- 6.5 No equalities impact assessment is required for this report.

Sustainability Implications:

- 6.6 None arising from this report.

Crime & Disorder Implications:

- 6.7 None arising from this report.

Risk and Opportunity Management Implications:

- 6.8 Action taken in the six months to March 2012 is consistent with the risks identified within the TMPS and associated schedules.
- 6.9 In February 2012 the council's Head of Internal Audit & Business Risk undertook an audit of the treasury management function. The audit concluded that "substantial assurance" is provided on the effectiveness of the control framework operating and mitigation of risks for treasury management meaning that effective controls are in place to manage the key risks to the system/service.
- 6.10 The change in the short-term and long-term minimum ratings in selecting investment counterparties as set out in paragraph 4.11 above will only marginally increase the risk on the investment portfolio and will still be within the maximum risk indicator of 0.05% approved within the AIS.

Corporate / Citywide Implications:

- 6.11 None arising from this report.

7. EVALUATION OF ANY ALTERNATIVE OPTION(S):

- 7.1 This report sets out action taken in the six months to March 2012. No alternative options are therefore considered necessary.

8. REASONS FOR REPORT RECOMMENDATIONS

- 8.1 Treasury management is governed by a code that is recognised as 'best and proper practice' under the Local Government Act 2003. The Code requires a minimum of two reports per year, one of which is a report looking back at the closing year. This report fulfils this requirement.

SUPPORTING DOCUMENTATION

Appendices:

1. Appendix 1 – Economic background
2. Appendix 2 – A summary of the action taken in the period October 2011 to March 2012
3. Appendix 3 – Performance and balances
4. Appendix 4 – Prudential indicators 2011/12 Actual
5. Appendix 5 – Revised schedule of investment counterparties

Documents In Members' Rooms

None

Background Documents

1. Part I of the Local Government Act 2003 and associated regulations
2. "The Treasury Management Policy Statement and associated schedules 2011/12" approved by Cabinet on 17 March 2011
3. The "Annual Investment Strategy 2011/12" approved by full Council on 24 March 2011
4. Papers held within Strategic Finance, Finance & Resources
5. "The Prudential Code for Capital Finance in Local Authorities" published by CIPFA 2003 and revised in 2009

Prudential indicators 2011/12 Actual

The following prudential indicators are required to be reported under the Prudential Code for Capital Finance in Local Authorities (published by CIPFA).

<u>Prudential indicator</u>	<u>Actual indicator 2011/12</u>
Actual ratio of financing costs to net revenue stream 2011/12	
- Non HRA	14.8%
- HRA	34.5%
Actual capital financing requirement as at 31 March 2012	
- Non HRA	£244.110m
- HRA	£100.339m
- Total	£344.449m
Actual external debt as at 31 March 2012	
- Actual borrowing	£207.827m
- Actual other long term liabilities	£61.344m
- Total	£269.171m

Note – The above indicators are based on International Financial Reporting Standards (IFRS) and include the impact of the council's three PFI projects.

Market Overview – October 2011 to March 2012
(courtesy of Sector)

Quarter Ended 31st December 2011

Activity indicators suggested that the economic recovery ground to a halt in the third quarter. Surveys indicated a poor performance in high street sales reflecting the pressures on households' finances with spending weaker than usual in December. Conditions in the labour market also continued to deteriorate, albeit at a slower pace than in the previous quarter. Despite this moderating trend, employment surveys have continued to point to further job losses ahead.

The housing market has continued to recover, albeit slowly. The number of mortgage approvals for new house purchase rose during the quarter with house prices rising marginally higher over the period.

The latest trade data tentatively suggested that net trade was on course to make a positive contribution to UK growth during the quarter with some survey measures pointing to a pick-up in demand for exports. Surveys suggested a quarterly rise in the volume of manufactured goods exports of around 2%.

Despite much weaker than expected growth, the latest public finance figures showed that borrowing would come in comfortably below the total for 2011. Spending growth has slowed, while growth in tax receipts held up reasonably well. Inflation fell in the third quarter with CPI inflation falling from its recent peak of 5.2% in September to 4.2% in December. Inflation remained on track to fall further.

The Monetary Policy Committee (MPC) restarted quantitative easing (QE) in October 2011 and announced £75bn of additional gilt purchases would be completed by February 2012. The MPC also looked primed to sanction further purchases. The November Inflation Report forecast projected CPI inflation to be well below the 2% target in two years time horizon.

In the euro-zone, policymakers made little progress to deal with the region's debt crisis. The economic data in the euro-zone also continued to weaken – a recession in the euro-zone remains a key risk to the outlook for the UK economy.

Quarter Ended 31st March 2012

The pick-up in business surveys at the start of 2012 suggested the economy managed to avoid relapsing into a technical recession in the first quarter of the year. The weighted output balance of the surveys rose to a level consistent with a quarterly expansion of approximately 0.5%. However there were tentative signs later in the quarter that the recovery might have started to lose momentum. The business surveys fell in February 2012, as did the official measure of consumer spending.

Employment continued to increase. However employment failed to rise fast enough to keep pace with the increase in those losing their jobs. Accordingly, unemployment rose further. Pay growth remained very weak – given the high rates of inflation, real pay continued to fall sharply.

House prices remained volatile. The Halifax measure rose and the Nationwide measure fell in January 2012 – and vice versa in the following month. Mortgage approvals fell in February 2012 despite the approaching end of the stamp duty holiday for first-time buyers. Banks' funding costs eased a little at the start of the quarter although they remained elevated. Banks have begun to pass these costs onto borrowers by raising their borrowing rates on certain types of mortgages.

The UK trade data continued to hold up surprisingly well given the crisis in the UK's main export market, the Eurozone.

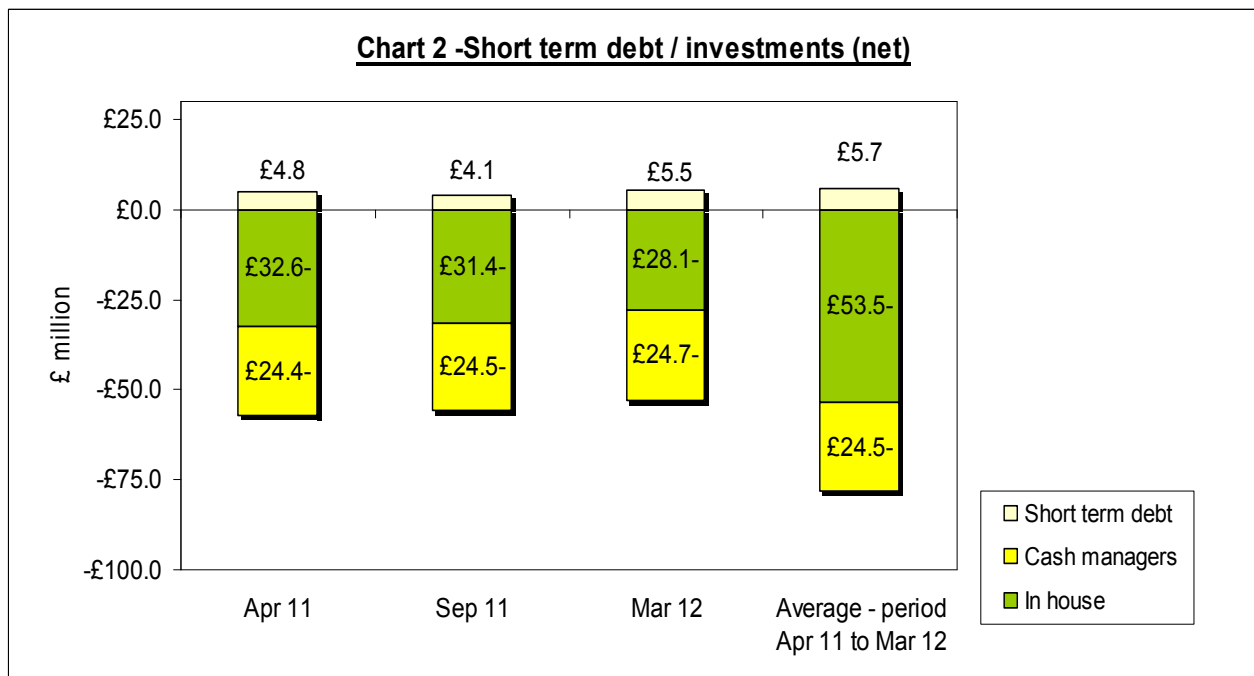
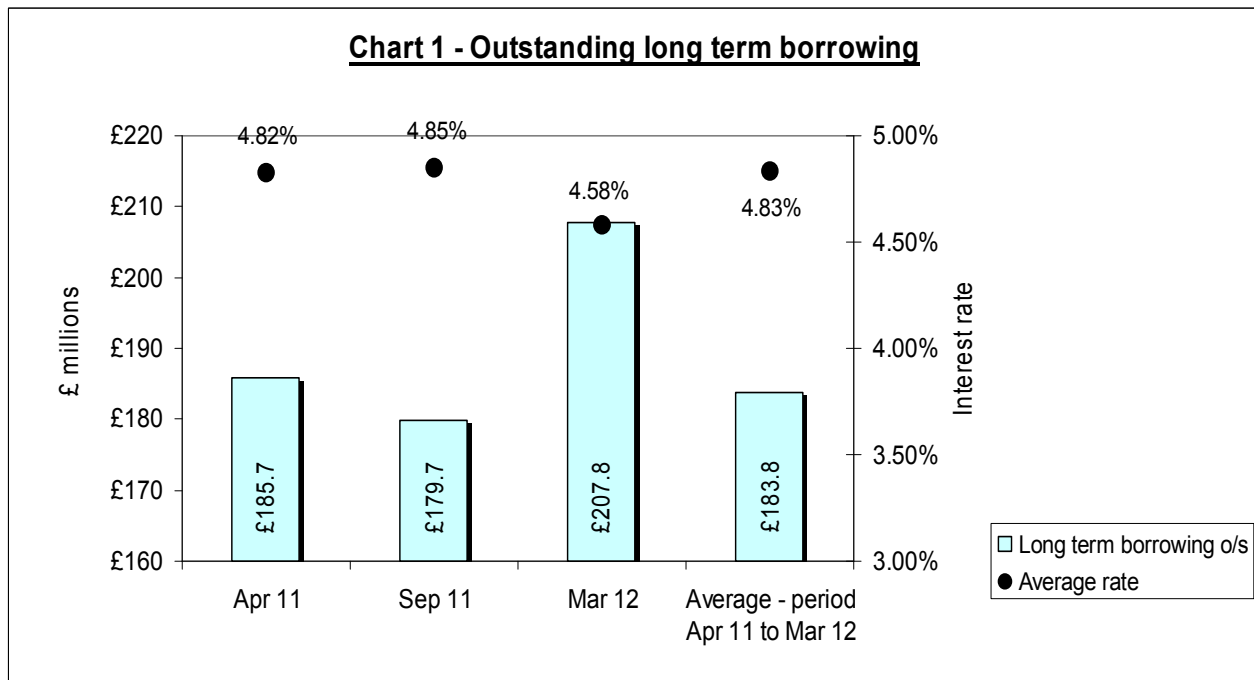
The latest public finance figures suggested that, contrary to previous indications, public sector borrowing in 2011/12 was unlikely to undershoot the forecasts made by the Office for Budget Responsibility (OBR) in November 2011. All borrowing forecasts were lowered by a cumulative £11bn over the total forecast period but the UK Government was still only expected to meet its fiscal mandate with a small amount of headroom.

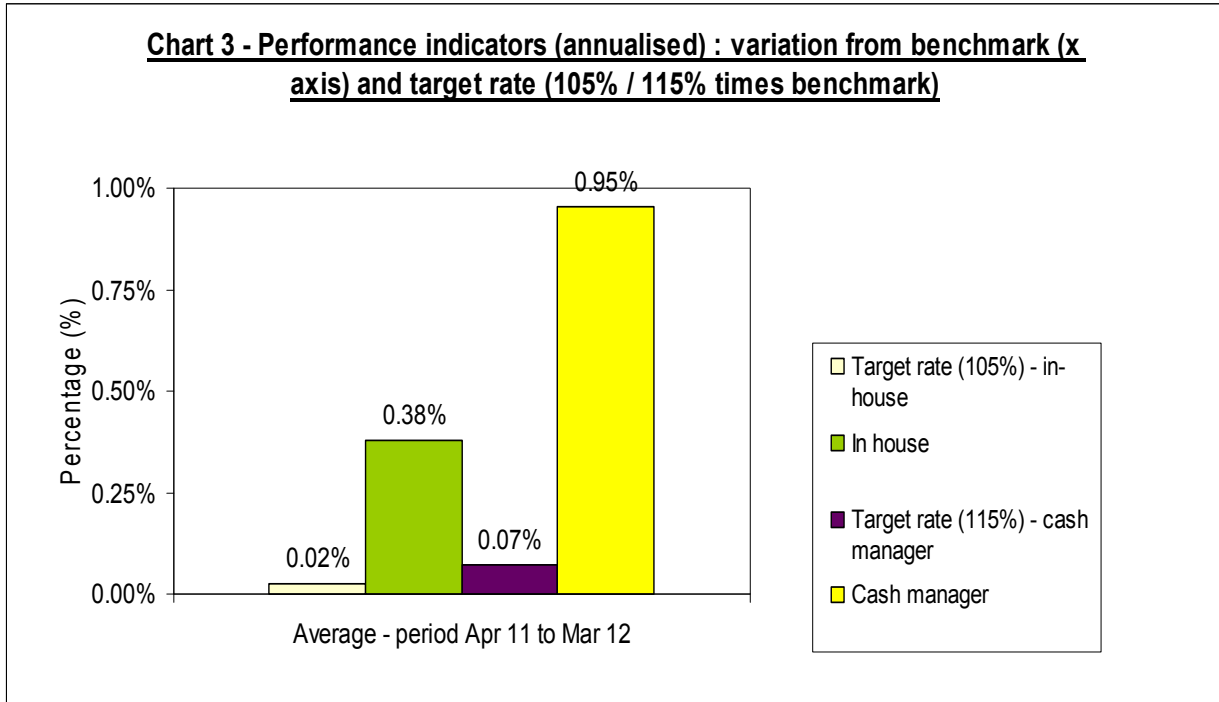
In March 2012 the Chancellor delivered a broadly fiscally-neutral Budget. Elsewhere, inflation fell further during the quarter. CPI inflation fell from 4.2% in December to 3.4% in February. February's Bank of England Inflation Report suggested that the inflation target would be met on the current policy stance.

Sentiment towards the Eurozone improved following the European Central Bank's second long-term refinancing operation in February 2012 and the conclusion of a second bailout package for Greece. This followed an agreement by the Greek Government to another major austerity package and agreement by private holders of Greek debt to a substantial cut in the value of their holdings.

In the UK the MPC announced another £50bn of quantitative easing (QE) in February 2012 having completed the previous £75bn of purchases. But the consensus view was that the MPC is unlikely to undertake further purchases once the current ones are finished in May.

Performance and balances





Summary of action taken in the period October 2011 to March 2012

New borrowing

In early 2010 three flexible loan facilities totalling £30m were agreed to protect the council from increases in long-term funding rates. Two of these loans became active in February 2011. The third became active in February 2012. Details of this loan are set out in Table 1.1.

Table 1.1 – New borrowing October 2011 to March 2012

<u>Date raised</u>	Amount	Rate	Period (years)
Royal Bank of Scotland – 16 Feb 12	£10.000m	4.35%	48

In addition the council made a payment of £18.081m under the new HRA housing finance introduced on 1st April 2012. This payment was funded through five new loans, details of which are set out in Table 1.2

Table 1.2 – New HRA borrowing October 2011 to March 2012

<u>Date raised</u>	Amount	Rate	Period (years)
Public Works Loan Board – 28 Mar 12	£4.000m	2.92%	14
Public Works Loan Board – 28 Mar 12	£3.000m	1.24%	5
Public Works Loan Board – 28 Mar 12	£4.181m	3.37%	22
Public Works Loan Board – 28 Mar 12	£3.900m	0.87%	3½
Public Works Loan Board – 28 Mar 12	£3.000m	1.11%	4½
	£18.081m	2.00%	10½

Debt maturity

No debt matured during the half year.

Lender options, where the lender has the exclusive option to request an increase in the loan interest rate and the council has the right to reject the higher rate and repay instead, on four loans were due in the 6 month period but no option was exercised.

Weighted average maturity of debt portfolio

The weighted average maturity period of the debt portfolio has reduced during the 2nd half-year as a consequence of the new debt raised (Table 2).

Table 2 – Weighted average maturity profile – debt portfolio

<u>Date raised</u>	Oct 2011	Oct 2011 balance as at Mar 2012 (*)	Mar 2012 (**)
Weighted average maturity period	35.4 yrs	34.9 yrs	33.3 yrs
(*) the 'Oct 2011 balance as at Mar 2012' figure reflects the natural 'time elapse' reduction in the average period of the debt portfolio			
(**) the weighted average maturity period as at 1 April 2011 was 30.2 years			

Debt rescheduling

No debt rescheduling was undertaken during the 2nd half-year.

Capital financing requirement

The prudential code introduces a number of indicators that compare 'net' borrowing (i.e.

after deducting investments) with the capital financing requirement (CFR) – the CFR being amount of capital investment met from borrowing that is outstanding. Table 3 compares the CFR with net borrowing and actual borrowing.

Table 3 – Capital financing requirement compared to debt outstanding

	1 April 2011	31 March 2012	Movement in period
Capital financing requirement (CFR)	£294.5m		
Less PFI element	-£29.4m		
Net CFR	£265.1m	£283.3m	+£18.2m
Long-term debt	£185.7m	£207.8m	+£22.1m
Investments – in house team	-£32.6m	-£28.1m	+£4.5m
Investments – cash manager	-£24.4m	-£24.7m	-£0.3m
Net debt	£128.7m	£155.0m	+£26.3m
O/s debt to CFR (%)	70.0%	73.3%	+3.3%
Net debt to CFR (%)	48.5%	54.7%	+6.2%

Traditionally the level of borrowing outstanding is at or near the maximum permitted in order to reduce the risk that demand for capital investment (and hence resources) falls in years when long-term interest rates are high (i.e. interest rate risk). However given the continued volatility and uncertainty within the financial markets, the council has maintained the strategy to keep borrowing at much lower levels (as investments are used to repay debt). Currently outstanding debt represents 73% of the capital financing requirement.

Cash flow debt / investments

The TMPS states the profile of any short-term cash flow investments will be determined by the need to balance daily cash flow surpluses with cash flow shortages. An analysis of the cash flows reveals a net shortfall for the 2nd half-year of £31.1 million of which £18.1m represented the payment to the Government under the new HRA housing finance regime (Table 4).

Table 4 – Cash flow October 2011 to March 2012

	October 11 to March 12			Apr 11 to Mar 12
	Payments	Receipts	Net cash	Net cash
Total cash for period	£407.3m	£394.3m	-£13.0m	-£8.3m
Payment to CLG re HRA settlement	£18.1m		-£18.1m	-£18.1m
			-£31.1m	-£26.4m
Represented by:				
Movement in in-house investments			+£3.3m	+£4.5m
Increase in long-term borrowing			+£28.1m	+£22.1m
Movement in balance at bank			-£0.3m	-£0.2m
			+£31.1m	+£26.4m

Overall the cash position for the financial year is a net deficit of some £26.4 million.

Prudential indicators

Budget Council approved a series of prudential indicators for 2011/12 at its meeting in March 2011. Taken together the indicators demonstrate that the council's capital

investment plans are affordable, prudent and sustainable.

In terms of treasury management the main indicators are the ‘authorised limit’ and ‘operational boundary’. The authorised limit is the maximum level of borrowing that can be outstanding at any one time. The limit is a statutory requirement as set out in the Local Government Act 2003. The limit includes ‘headroom’ for unexpected borrowing resulting from adverse cash flow.

The operational boundary represents the level of borrowing needed to meet the capital investment plans approved by the council. Effectively it is the authorised limit minus the headroom and is used as an in-year monitoring indicator to measure actual borrowing requirements against budgeted forecasts.

Table 5 compares both indicators with the maximum debt outstanding in the first half year.

Table 5 – Comparison of outstanding debt with Authorised Limit and Operational Boundary 2011/12

	Authorised limit	Operational boundary
Indicator set	£367.0m	£355.0m
Less PFI element	-£62.0m	-£62.0m
Indicator less PFI element	£305.0m	£293.0m
Maximum amount o/s in second half of year	£207.8m	£207.8m
Variance	(*)£97.2m	£85.2m

(*) can not be less than zero

Performance

The series of charts in Appendix 3 provide a summary of the performance for both the debt and investment portfolios.

In summary the key performance is as follows:

- Chart 1 shows the average cost of the long-term debt portfolio has reduced from 4.82% to 4.58% during the half-year. The reduction is due to new debt being borrowed at rates below the average rate.
- Chart 2 shows that the level of investment managed by the cash managers and the in-house treasury team. The sum invested via the cash manager increases as investment income is reinvested, whereas investment by the in-house team includes cash flow investments and therefore fluctuates throughout each month. The chart reflects little change in the level of investments over the half-year.
- Chart 3 compares the returns achieved on external investments with the benchmark rate of 7-day LIBID (London Inter-bank Bid Rate) rate for the in-house treasury team and 7-day LIBID rate (compounded) for the cash manager. The chart confirms that during the six months to March 2012:
 - the investment performance of the in-house treasury team has exceeded the target rate (which is 105% of the benchmark rate), and
 - the investment performance of the cash manager has exceeded the target rate (which is 115% of the benchmark rate).

Approved organisations – investments

No new organisations have been added to the list approved in the AIS 2011/12.

A number of changes to the short-term and long-term ratings have been assessed by the credit rating agencies but these have had no impact on the council's approved lending list or limits.

Brighton & Hove City Council

Banks and Other Institutions
Annual Investment Strategy 2012/2013 REVISED
In-house Treasury Team

<u>Counterparty</u>	<u>Specified/ Non- specified¹</u>	<u>Short-term (*)</u>			<u>Long-term (*)</u>			<u>Max amount</u>	<u>Max period – fixed deposits</u>
		<u>F = Fitch</u>	<u>M = Moody's</u>	<u>SP = Standard & Poor's</u>	<u>F = Fitch</u>	<u>M = Moody's</u>	<u>SP = Standard & Poor's</u>		
Bank of Butterfield (UK) Ltd	Specified	F	M	SP	F	M	SP	£5m	6 mths
Bank of Scotland / Lloyds TSB Bank	Specified	F1	P-1	A-1	A	A2	A	£10m	1 year
Barclays Bank plc	Specified	F1	P-1	A-1	A	A2	A+	£5m	1 year
Close Brothers	Specified	F1	P-1		A	A2		£5m	6 mths
Clydesdale Bank	Specified	F1	P-1	A-2	A	A2	BBB+	£5m	6 mths
Co-operative Bank plc	Specified	F2	P-2		A-	A3		£10m	1 mth
Crown Agents Bank Ltd	Specified	F2			BBB+			£5m	6 mths
HSBC Bank plc	Specified	F1+	P-1	A-1	AA	Aa3	AA-	£10m	1 year
National Westminster Bank / Royal Bank of Scotland	Specified	F1	P-2	A-1	A	A3	A	£10m	1 year
NM Rothschild & Sons	Specified	F2			BBB+			£5m	6 mths
Northern Rock plc	Specified			A-2			BBB+	£5m	6 mths
Santander UK plc	Specified	F1	P-1	A-1	A	A2	A	£5m	6 mths
Schroders plc	Specified	F1		A-1	A+		A	£5m	6 mths
Standard Chartered Bank	Specified	F1+	P-1	A-1+	AA-	A1	AA-	£10m	1 year
<u>BUILDING SOCIETIES</u>									
<u>(+)</u>									
Coventry (3)	Specified	F1	P-2		A	A3		£5m	6 mths
Leeds (5)	Specified	F2	P-2		A-	A3		£5m	6 mths
Nationwide (1)	Specified	F1	P-1	A-1	A+	A2	A+	£5m	6 mths
Principality (7)	Specified	F2	NP		BBB+	Ba1		£5m	6 mths
Skipton (4)	Specified	F3	NP		BBB	Ba1		£5m	6 mths
West Bromwich (6)	Specified		NP			B2			
Yorkshire (2)	Specified	F2	P-2	A-2	BBB+	Baa2	A-	£5m	6 mths
<u>OTHER</u>									
Other Local Authorities	Specified							£5m	1 year
Debt Management Acc	Specified							£10m	6 mths
Deposit Facility	Specified							£10m	Liquid

(*) Ratings as advised by Sector June 2012

(+) UK Building Societies ranking based on Total Asset size – Source: Sector June 2012

¹ distinction is a requirement under the investment regulations

Subject: Corporate Plan Update – Extract from the proceedings of the Policy & Resources Committee Meeting held on the 14th June 2012.

Date of Meeting: 19 July 2012

Report of: Strategic Director; Resources

Contact Officer: Name: **Mark Wall** Tel: **29-1006**
E-mail: mark.wall@brighton-hove.gov.uk

Wards Affected: All

POLICY & RESOURCES COMMITTEE

4.00 pm 14 June 2012
COUNCIL CHAMBER, HOVE TOWN HALL

MINUTES

Present: Councillor J Kitcat (Chair) Councillors Littman (Deputy Chair), Davey, Hamilton, Mitchell, A Norman, Peltzer Dunn, Shanks, G Theobald (Opposition Spokesperson) and West.

Other Members present: Councillors Bennett, Brown and Mears.

PART ONE

8. CORPORATE PLAN UPDATE 2012/13

- 8.1 The Chief Executive introduced the report which provided an update on those parts of the Council's Corporate Plan that required an annual report and detailed progress on the 2011/12 commitments (appendix 1) and proposed new commitments for 2012/13 (appendix 2). He noted that the actual Corporate Plan would be presented to the July Committee meeting before being submitted to the Full Council on the 19th July, 2012.
- 8.2 The Chair welcomed report and noted that a number of the priorities that had been set were either achieved or well on their way to being achieved. He believed that it showed good progress was being made and thanked the officers for their work.
- 8.3 Councillor Mitchell noted that the report would be submitted to the Full Council and therefore was likely to be debated in detail at that time. However, she was surprised to see the number of priorities listed that had been achieved and questioned whether the youth service had been redesigned, where the travellers site was, where were the 20mph zones and where was the People's Strategy?

8.4 The Chief Executive stated that a final draft of the People's Strategy was due to be considered by the Overview & Scrutiny Committee and that other areas had been taken forward and would be completed in due course.

8.5 Councillor G. Theobald asked for an update on item 9 in appendix 1 and questioned the implementation of the committee system in view of the Policy & Resources Committee not being politically proportionate in line with the situation on the council.

8.6 The Chair noted the comments and stated that actions were in hand and a number of achievements had been made. He would ensure that an update was provided for Councillor Theobald and put the recommendations to the vote.

8.7 **RESOLVED:**

- (1) That the progress made on the Corporate Plan 2011/12 commitments as detailed in appendix 1 to the report be noted;
- (2) That the new Corporate Plan commitments for 2012/13 as detailed in appendix 2 to the report be agreed and their adoption be recommended to Full Council;
- (3) That Full Council be recommended to authorise the Chief Executive to amend the Corporate Plan to incorporate the changes in (2) above and other presentational changes.

Subject:	Annual Update of the Council's Corporate Plan Commitments 2012/13		
Date of Meeting:	Policy & Resources Committee 14th June 2012 Council 19 th July 2012		
Report of:	Chief Executive		
Contact Officer:	Name:	Emma Mcdermott	Tel: 29-6805
	Email:	Emma.mcdermott@brighton-hove.gov.uk	
Ward(s) affected:	All		

FOR GENERAL RELEASE

1. SUMMARY AND POLICY CONTEXT:

- 1.1 In October 2011 Full Council approved the Council's Corporate Plan for 2011-15. The Plan describes in summary the priorities of Brighton & Hove City Council as an organisation, providing clear context and direction for, principally, those who receive services from the council and those who work for and with the authority.
- 1.2 The Plan is divided into two sections. Part One sets out the council's priorities and Part Two its operational approach, both for the period 2011-2015. Under each priority are the following:
 - **Outcomes:** within each priority there are a set of outcomes the council is seeking to achieve over the life of the plan
 - **Commitments:** these are key actions being undertaken to achieve the outcomes and are updated annually to reflect budget decisions.
 - **Measures of success:** these are indicators that will demonstrate if progress is being made towards the outcomes and priorities.
- 1.3 This report presents the elements of the Corporate Plan that require annual update which are as follows:
 - Appendix 1 – Progress on the 2011/12 commitments
 - Appendix 2 – Proposed new commitments for 2012/13
- 1.4 Due to the time lag in data availability, performance data for the Corporate Plan will be presented to Policy & Resources Committee and Full Council in July.

2. RECOMMENDATIONS:

- 2.1 That the committee note the progress made on the Corporate Plan 2011/12 commitments (Appendix 1)
- 2.2 That the committee approves the new Corporate Plan commitments for 2012/13 (Appendix 2) and recommend their adoption at Full Council.

- 2.3 That the committee recommend to Full Council to authorise the Chief Executive to amend the Corporate Plan to incorporate the changes in paragraph 2.2 and other presentational changes.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

- 3.1 In previous years there have been certain statutory requirements which local authority corporate plans have been obliged to fulfil, based primarily on reporting and inspection of statutory performance monitoring. National Government has removed these requirements, giving greater flexibility over content. Most local authorities now produce a Corporate Plan aligned to National government funding timescales.
- 3.2 The council's constitution requires that Full Council agree the Corporate Plan including any amendments during its duration.
- 3.3 The Corporate Plan is hosted as a live, interactive document on the council's website <http://corporateplan.brighton-hove.gov.uk/> Progress of the 2011/12 commitments and the new 2012/13 commitments will be reported on the Corporate Plan website following approval at Full Council in July.

4. COMMUNITY ENGAGEMENT AND CONSULTATION

- 4.1 The proposed commitments for 2012/13 are a direct result of ongoing service reviews across the council and the budget setting process for 2012/13. These commitments were discussed with all relevant managers of services, the corporate management team and the strategic leadership board as well as with appropriate senior councillors from the three political parties.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 The new commitments proposed for 2012/13 are either expected to be delivered within the 2012/13 budget or for those at planning stage included within the Medium Term Financial Strategy and reported back for approval. The new commitments will be reflected in service business plans and individual business cases and monitored through the corporate project governance framework.

Finance Officer Consulted: Anne Silley

Date: 11/05/12

Legal Implications:

- 5.2 As indicated in paragraph 3.2 above, it is the responsibility of Full Council to approve and adopt the council's Corporate Plan. This includes any amendments to the originally approved document in October 2011. However, it is appropriate for Policy and Resources Committee to formulate the update for submission to Full Council; this is reflected in recommendation 2.2.

Lawyer Consulted: Oliver Dixon

Date: 14/05/12

Equalities Implications:

- 5.3 Where the new commitments proposed for 2012/13 will mean a change to council service or policy an equality impact assessment will be required as standard practice.

Sustainability Implications:

- 5.4 Sustainability implications for both council operations and city outcomes were incorporated directly into the plan, in particular under the priorities 'Creating a more sustainable city' and 'A council the city deserves'. The new commitments proposed for 2012/13 under these priorities lead from the work of teams across the council, for example, transport, parks, waste, sustainability, as well as from changes to legislation and funding availability.

Crime & Disorder Implications:

- 5.5 Crime and disorder implications have been incorporated into the plan, in particular under the priorities 'Tackling inequality' and 'Engaging people who live and work in the city'. The new commitments proposed for 2012/13 under these priorities lead from work of teams across the council, specifically the community safety partnership team, as well as changes to legislation and funding availability.

Risk and Opportunity Management Implications:

- 5.6 When identifying the new commitments for 2012/13 associated risks and opportunities were considered, most significantly deliverability and likely impact on the priorities.

Public Health Implications:

- 5.7 Public health implications have been incorporated into the plan, in particular under the priority 'Tackling Inequality'. The new commitments proposed for 2012/13 under this priority lead from work of teams across the council, specifically, public health officers, as well as changes to legislation and funding availability.

Corporate / Citywide Implications:

- 5.8 The Corporate Plan sets out the overarching priorities for the council and provides the framework for developing service level outcomes and business plans, leading to individuals' work plans and performance reviews. The new commitments proposed for 2012/13 will be included in the relevant service and team plans. It also communicates the council priorities to external audiences. The approval of the new commitments for 2012/13 informs both public and partners of some of the key actions the council will be taking this year to deliver against the priorities and outcomes of the Corporate Plan.

SUPPORTING DOCUMENTATION

Appendices:

- Appendix 1 – Progress on the 2011/12 commitments
Appendix 2 – Proposed new commitments for 2012/13

Appendix 1: Brighton & Hove City Council Corporate Plan, Progress on the 2011/12 Commitments

PRIORITY 1: TACKLING INEQUALITY 2011/12 COMMITMENTS

Commitment	Status/Update	Link
1. Ensure that our children centres and nurseries are supported to provide the best start in life, having a focus on our most vulnerable families.	<p>ACHIEVED Work in our children's centres has focussed on improving outcomes for vulnerable families, for example the Triple P parenting programme and Family Learning.</p>	<p>Triple P council webpage: http://www.brighton-hove.gov.uk/index.cfm?request=c11856654</p>
2. Create a culture of collaboration between schools in order to raise standards, particularly in secondary schools.	<p>ACHIEVED A Secondary Schools Partnership is established, including all nine schools and academies in the city.</p>	-
3. Redesign the way in which youth services are delivered to ensure young people have the opportunity to be active citizens through participating in community activities.	<p>ACHIEVED A new commissioning strategy for services for young people has been produced.</p>	<p>Services for young people commissioning strategy (January 2012) http://present.brighton-hove.gov.uk/Published/C00000149/M00000320/A100023674/\$ServicesToYoungPeopleJointCommissioningStrategyversion101121.doc.pdf</p>
4. Co-produce with partners a city Child Poverty Strategy to ensure a co-ordinated approach across public, private and Community & Voluntary Sectors to reducing family poverty.	<p>ACHIEVED The Child Poverty Strategy was presented to Cabinet and the Brighton & Hove Strategic Partnership and a city working group being established.</p>	<p>Child Poverty Commissioning Strategy (January 2012) http://present.brighton-hove.gov.uk/Published/C00000120/M000003229/A100025441/\$20120201103046_001526_0005031_CabinetReport9212Appendix1.doc.pdf</p>
5. Work with the advice sector to reconfigure services to tackle financial exclusion for families and adults on low incomes, especially those subject to	<p>ACHIEVED Following the Financial Inclusion report to Cabinet a Community Banking approach has been adopted to build on proposals for</p>	<p>Financial Inclusion progress report, Cabinet (March 2012) http://present.brighton-hove.gov.uk/Published/C00000120/M000003</p>

Appendix 1: Brighton & Hove City Council Corporate Plan, Progress on the 2011/12 Commitments

<p>multiple disadvantage.</p>	<p>an advice hub and pilots with city partners.</p>	<p>230/A100026259/\$20120306161054_001798_0006169_cabinetfinancialinclusionFINAL.doc.pdf</p>
<p>6. Pay council employees a minimum living wage of £7.19 per hour and convene a commission on a living wage for the city.</p>	<p>ACHIEVED All council employees are now receiving a Living Wage of £7.19. The Living Wage Commission was convened in October 2011 and produced its final report in March 2012.</p>	<p>Living Wage Governance Committee report (September 2011) http://present.brighton-hove.gov.uk/Published/C00000119/M000003243/A100023229/\$Item32LivingWage.doc.pdf</p> <p>Living Wage Commission Final Report (March 2012) http://www.brighton-hove.gov.uk/downloads/bhcc/living_wage_commission/Living_Wage_Commission_Report_Final.pdf</p>
<p>7. Actively support the development of community networks, shared values and co-operation within communities to support vulnerable adults.</p>	<p>ACHIEVED A database of existing activities is in place and work is ongoing to identify gaps and a model to support delivery.</p>	<p>-</p>
<p>8. Ensure that major planning applications and key council decisions do not have a negative impact on the health of citizens.</p>	<p>ACHIEVED Reports to council and cabinet are required to state the public health implications of the proposals put forward.</p>	<p>-</p>
<p>9. Create an inclusive Health & Wellbeing Board providing strategic leadership for the city and political accountability.</p>	<p>ACHIEVED A Shadow Health and Wellbeing Board was agreed in January 2012.</p>	<p>Health & Wellbeing Board Council report (January 2011) http://present.brighton-hove.gov.uk/Published/C00000120/M000003228/A100024031/\$20120118103619_001017_0004719_item163DraftHWBpaperforGovernanceCommittee081212.doc.pdf</p>

Appendix 1: Brighton & Hove City Council Corporate Plan, Progress on the 2011/12 Commitments

<p>10. Reduce unauthorised encampments on sensitive sites by locating a new, permanent site for Gypsy and Roma Travellers.</p>	<p>ACHIEVED In March 2012 the Council gave landlord's consent for a new permanent traveller site at the existing transit site in Horesdean.</p>	<p>Location for a Permanent Traveller Site Cabinet report (March 2012) http://present.brighton-hove.gov.uk/Published/C00000120/M000003230/AI00025869/\$20120306094958_001668_0005968_PTSCabinetReportMarch2012.doc.pdf</p>
<p>11. Start a programme to fit solar photovoltaic panels on around 1,600 council homes to help cut Carbon Dioxide emissions and reduce residents' fuel bills.</p>	<p>NOT ACHIEVED Due to changes to national Feed-in Tariffs this commitment is no longer achievable. A business case for a smaller programme will be based on the new tariff rates.</p>	<p>Feed in Tariff Consultation Response Cabinet report (December 2011) http://present.brighton-hove.gov.uk/Published/C00000120/M000003227/AI00024687/\$20111121101450_001253_0002948_ReportTemplateCabinet.doc.pdf</p>
<p>12. Work with our council housing tenants, housing associations and co-operatives starting our four year '1000 homes programme', to help address the city's affordable housing shortage.</p>	<p>ACHIEVED Key pieces of work our '1000 homes programme' have so far identified viability for over 900 new affordable homes in the city.</p>	<p>-</p>
<p>13. Create a new Equalities and Inclusion Policy and action plan for the council to include wider social and economic inclusion.</p>	<p>ACHIEVED The new Equalities and Inclusion Policy was approved by Council in March 2012.</p>	<p>Equality and Inclusion Policy 2012-2015: http://www.brighton-hove.gov.uk/downloads/bhcc/equalities/Equality_and_Inclusion_Policy_2012-15.pdf</p>

PRIORITY 2: CREATING A MORE SUSTAINABLE CITY 2011/12 COMMITMENTS

Commitment	Status	Update
<p>1. Redraft the Core Strategy to support the new corporate priorities and outcomes,</p>	<p>ACHIEVED The strategy has been redrafted and further</p>	<p>City Plan council web page and link to Cabinet report (May 2012):</p>

Appendix 1: Brighton & Hove City Council Corporate Plan, Progress on the 2011/12 Commitments

<p>in particular sustainable transport and housing delivery.</p>	<p>consultation will take place from May to June 2012. The final City Plan will go to Council in December 2012 for submission to the Secretary of State.</p>	<p>http://www.brighton-hove.gov.uk/index.cfm?request=c1148443</p>
<p>2. With the business community create a new Economic Strategy, a blueprint for sustainable economic growth, and publish an investment prospectus.</p>	<p>PARTIALLY ACHIEVED The investment prospectus for the city is under development and will launch online in Summer 2012. The economic strategy will follow once the prospectus is complete.</p>	<p>-</p>
<p>3. Launch the city's first eco-tourism strategy.</p>	<p>PARTIALLY ACHIEVED The approach for the eco-tourism strategy was agreed in February 2012. Work on implementation is underway.</p>	<p>Culture Recreation and Tourism Cabinet Member Meeting report (February 2012): http://present.brighton-hove.gov.uk/Published/C00000152/M000003914/AI00025931/\$CMMEcotourismFEBFinal2.doc.pdf</p>
<p>4. Produce the city's Climate Change Strategy for developing a low carbon city that is adapting well to climate change.</p>	<p>ACHIEVED The Climate Change Strategy was agreed in November 2011 by the Brighton & Hove Strategic Partnership.</p>	<p>Climate Change Strategy on the Brighton & Hove Strategic Partnership website: http://www.bandhsp.co.uk/climatechangestrategy/</p>
<p>5. Reduce the Council's ecological footprint by installing solar photovoltaic panels on schools and council buildings, setting tough targets and working towards One Planet Living endorsement.</p>	<p>PARTIALLY ACHIEVED Changes to national Feed in Tariffs means that a smaller programme of installation is going ahead. The council has agreed to develop a Sustainability Action Plan toward achieving 'One Planet Council' status.</p>	<p>One Planet Council Cabinet report (April 2012): http://present.brighton-hove.gov.uk/Published/C00000120/M000003231/AI00026511/\$20120411105514_001774_0006785_CabinetReportforOnePlanetCouncildraft142.doc.pdf</p>
<p>6. Develop a 'carbon budget' for the council to be reported alongside the financial budget, providing accountability in our carbon emissions from 2012/13.</p>	<p>ACHIEVED A carbon budget was set out alongside the council's financial budget 2012/13 and will be monitored during 2012/13.</p>	<p>Carbon Budget Appendix from 2012/13 Budget Papers: http://present.brighton-hove.gov.uk/Published/C00000120/M000003</p>

Appendix 1: Brighton & Hove City Council Corporate Plan, Progress on the 2011/12 Commitments

<p>7. Offer greater choice in how people move about the city, prioritising action in the new Local Transport Plan to support a fairer balance between all road users.</p>	<p>ACHIEVED Nearly £6.5 million has been allocated for projects through the Local Transport Plan to maintain and renew the city's transport infrastructure and improve the transport network.</p>	<p>227/AI00023295/\$20111201104650_001358_0003393_CouncilCarbonBudgetsAppendix6.doc.pdf</p> <p>2012/13 Local Transport Plan Capital Programme Cabinet report (March 201): http://present.brighton-hove.gov.uk/Published/C00000120/M000003230/AI00025611/\$20120305175135_001863_0005945_201202231825090018630005698150312CabinetLTPcapprogreportv3MPplusAp.doc.pdf</p>
<p>8. Begin establishing a coordinated programme of 20 mile per hour speed limits in consultation with residents.</p>	<p>ACHIEVED Consultation on the programme begins in June 2012 and work on Phase 1, which includes the city centre, is anticipated for completion March 2013.</p>	<p>Environment Transport & Sustainability Cabinet Member Meeting report (May 2012): http://present.brighton-hove.gov.uk/Published/C000000637/M000003986/AI00026548/\$20120426074943_001891_0007270_ReportTemplateCabinet_v1.doc.pdf</p>
<p>9. Review the effectiveness and impact of current parking schemes on the city, for residents, businesses and visitors.</p>	<p>PARTIALLY ACHIEVED The City Wide parking Review is underway and results of public and stakeholder consultation will be reported in November 2012.</p>	<p>Environment Transport & Sustainability Cabinet Member Meeting interim report (May 2012): http://present.brighton-hove.gov.uk/Published/C000000637/M000003986/AI00027410/\$20120426114622_002017_0007298_CabinetMemberMeetingReportforCityWideParkingReviewInterimReport_v1.doc.pdf</p>
<p>10. Increase and make safer cycling in the city such as Old Shoreham Road and</p>	<p>ACHIEVED Construction of the Old Shoreham Road</p>	<p>Old Shoreham Road improvements webpage:</p>

Appendix 1: Brighton & Hove City Council Corporate Plan, Progress on the 2011/12 Commitments

<p>The Drive/Grand Avenue.</p>	<p>cycle lanes are due for completion by end of May 2012. Alterations to The Drive/Grand Avenue cycle lanes are complete.</p>	<p>http://www.brighton-hove.gov.uk/index.cfm?request=c1259134</p>
<p>11. Review the Municipal Waste Strategy and develop plans for a food waste collection and communal recycling trials, and implement a community composting scheme.</p>	<p>ACHIEVED A revised Waste Strategy has been approved by Cabinet and consulted on. Community recycling has been trialled, twelve community composting schemes have been put in place and a bid to develop food waste collections submitted for E.U. funding.</p>	<p>Waste Management Strategy review, Cabinet report (December 2011): http://present.brighton-hove.gov.uk/Published/C00000120/M000003227/AI00022841/\$20111125092205_001184_0003152_CabinetReportforWasteStrategyReviewFINALDec11.doc.pdf</p>

PRIORITY 3: ENGAGING PEOPLE WHO LIVE AND WORK IN THE CITY 2011/12 COMMITMENTS

Commitment	Status	Update
<p>1. Improve the council's online offer to residents by expanding the range of fully web-enabled transactions and make progress towards a website that can be personalised by the customer.</p>	<p>ACHIEVED More transactions can now be made on line including the Housing Benefit and Council Tax Benefit calculator and claim form and library lending of e-books and e-audiobooks. Work on a more personal website has commenced and is due for completion by end of 2012/13.</p>	<p>Link to council website 'Do it now' online services http://www.brighton-hove.gov.uk/index.cfm?request=a11</p>
<p>2. Support residents to self-serve and access services more locally by widening the Council Connect services to more locations and venues across the city.</p>	<p>ACHIEVED The number of libraries offering Council Connect increased from three in 2010/11 to nine in 2011/12.</p>	<p>Council Connect webpage: http://www.brighton-hove.gov.uk/index.cfm?request=c1241654</p>
<p>3. Work with communities to provide them with the power to directly influence</p>	<p>ACHIEVED Two pilot areas have been established for</p>	<p>Neighbourhood Governance cabinet report (May 2012):</p>

Appendix 1: Brighton & Hove City Council Corporate Plan, Progress on the 2011/12 Commitments

<p>services in their neighbourhood by piloting new approaches for neighbourhood governance.</p>	<p>Hollingdean and Stanmer ward and areas of Whitehawk and the Bristol estate, to begin in July 2012.</p>	<p>http://present.brighton-hove.gov.uk/Published/C00000120/M000003232/AI00026992/\$20120501093008_002126_0007356_NeighbourhoodCouncilsCabine t10thMay.doc.pdf</p>
<p>4. Work with private sector and community and voluntary sector partners, and members of the community to trial new ways of bringing community forums and online forums together.</p>	<p>ACHIEVED The development phase of the 'We Live Here' project is running in Hangleton & Knoll and Brunswick wards and across the city with Black & Minority Ethnic communities.</p>	<p>Neighbourhood Governance cabinet report (May 2012): http://present.brighton-hove.gov.uk/Published/C00000120/M000003232/AI00026992/\$20120501093008_002126_0007356_NeighbourhoodCouncilsCabine t10thMay.doc.pdf</p>
<p>5. Ensure school governing bodies are supported to engage with the council's priorities.</p>	<p>ACHIEVED A special meeting takes place each term for all school governors to discuss local and national priorities with senior council officers.</p>	<p>-</p>
<p>6. Explore how, through Scrutiny, we can improve the council's engagement with council housing tenants.</p>	<p>ACHIEVED A tenant 'innovation group' gave its recommendations for tenant scrutiny at the end of April 2012.</p>	<p>Housing Management Consultative Committee report (April 2012) http://present.brighton-hove.gov.uk/Published/C00000163/M000003304/AI00027376/\$20120420103404_002097_0007139_HMCCReportofInnovationGroupFINAL2.doc.pdf</p>
<p>7. Remove restrictive terms and conditions from the council's online planning and licensing application registers and meeting webcast system.</p>	<p>ACHIEVED Terms and conditions have been removed.</p>	<p>-</p>
<p>8. Have an open budget book.</p>	<p>ACHIEVED A significantly more detailed budget book has been published for 2011/12 and</p>	<p>Revenue Budget 2012/13 and Capital Programme 2012/13-2014/15: http://www.brighton-hove.gov.uk/Published/C00000120/M000003232/AI00026992/\$20120501093008_002126_0007356_NeighbourhoodCouncilsCabine t10thMay.doc.pdf</p>

Appendix 1: Brighton & Hove City Council Corporate Plan, Progress on the 2011/12 Commitments

	2012/13, as well as finance open data pages on the council website.	http://www.brighton-hove.gov.uk/downloads/bhcc/finance/budget2012/Budget_Book_2012-13_v.4.pdf
	Finance Open data webpages	http://www.brighton-hove.gov.uk/index.cfm?request=c1232374
9. Most inclusive Budget setting process to date for 2012/13 budget.	ACHIEVED Full proposals on the budget were published in December 2011 and were revised following scrutiny and other consultation in February 2012.	Budget Council Agenda and Draft Minutes http://present.brighton-hove.gov.uk/ie/ListDocuments.aspx?Cid=117&Mid=3266

PRIORITY 4: A RESPONSIBLE AND EMPOWERING EMPLOYER 2011/12 COMMITMENTS

Commitment	Status	Update
1. To listen and reflect the views of colleagues, partners and Trade Unions in the development of the People Strategy.	ACHIEVED Widespread engagement was undertaken and commitments arising from the conversation have been published.	Corporate Plan priority 'Responsible and empowering employer': http://corporateplan.brighton-hove.gov.uk/priority/responsible-and-empowering-employer (To be updated following July Council)
2. Continue to promote equality of opportunity through the refresh of our Equality and Inclusion Policy.	ACHIEVED The Equality and Inclusion Policy has been published and an Implementation Plan for council employees is under development.	Equality and Inclusion Policy 2012-2015: http://www.brighton-hove.gov.uk/downloads/bhcc/equalities/Equality_and_Inclusion_Policy_2012-15.pdf
3. Introduce a new policy to promote Dignity at Work.	PARTIALLY ACHIEVED In response to staff feedback, we will review the 'Dignity at Work' procedure with trade unions and colleagues across the council to ensure that it is effective.	-

Appendix 1: Brighton & Hove City Council Corporate Plan, Progress on the 2011/12 Commitments

<p>4. Implement a new policy for the management of attendance.</p>	<p>ACHIEVED A new Attendance Management Procedure was agreed in March 2012.</p>	<p>Attendance Management Procedure Governance Committee report (March 2012): http://present.brighton-hove.gov.uk/Published/C00000119/M000003248/AI00026337/\$Item71AttendanceManagementProcedure.doc.pdf</p>
<p>5. Provide a minimum Living Wage for employees of the council.</p>	<p>ACHIEVED All council employees now receive a living wage of £7.19 per hour.</p>	<p>Living Wage Governance Committee report (September 2011) http://present.brighton-hove.gov.uk/Published/C00000119/M000003243/AI00023229/\$Item32LivingWage.doc.pdf</p>
<p>6. Through careful workforce planning, continue to take action to reduce the need for compulsory redundancies.</p>	<p>ACHIEVED More than 100 applications were accepted for voluntary severance in 2011/12.</p>	<p>-</p>
<p>7. Help the organisation maintain its status and recognition as an 'Investor in People'.</p>	<p>ACHIEVED The council achieved reaccreditation for Investors in People in March 2012.</p>	<p>-</p>
<p>8. Deliver, in partnership, a successful city-wide community engagement learning programme.</p>	<p>ACHIEVED The programme has been established and brings together council employees, volunteers, public sector partners and Community and Voluntary Sector Groups.</p>	<p>-</p>
<p>9. Complete the council's bi-annual staff survey.</p>	<p>ACHIEVED The staff survey was undertaken from October to November in 2011 achieving a 50% response rate, the highest response rate to date.</p>	<p>-</p>

Appendix 1: Brighton & Hove City Council Corporate Plan, Progress on the 2011/12 Commitments

<p>10. Refresh our procedure for individual performance management.</p>	<p>PARTIALLY ACHIEVED A new framework of behaviours and skills will be established for council employees and a scored system of appraisal phased from April 2013.</p>	<p>-</p>
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PRIORITY 5: A COUNCIL THE CITY DESERVES 2011/12 COMMITMENTS

Commitment	Status	Update
<p>1. Improve the council's online offer to residents by expanding the range of fully web-enabled transactions and make progress towards a website that can be personalised by the customer.</p>	<p>ACHIEVED More transactions can now be made on line including the Housing Benefit and Council Tax Benefit calculator and claim form and library lending of e-books and e-audiobooks. Work on a more personal website, has commenced and is due for completion by end of 2012/13.</p>	<p>Link to council website 'Do it now' online services http://www.brighton-hove.gov.uk/index.cfm?request=a11</p>
<p>2. Increase the integration of the council website with back office systems to manage customer information more efficiently.</p>	<p>PARTIALLY ACHIEVED A new system for managing customer information through the council's website is currently being purchased.</p>	
<p>3. First in depth consultative approach to setting council's budget for 2012/13.</p>	<p>ACHIEVED Full proposals on the budget were published in December 2011 and were revised following scrutiny and other consultation in February 2012.</p>	<p>Budget Council Agenda and Draft Minutes http://present.brighton-hove.gov.uk/ie/ListDocuments.aspx?Cid=117&Mid=3266</p>
<p>4. First open book approach to council budgeting.</p>	<p>ACHIEVED A significantly more detailed budget book has been published for 2011/12 and 2012/13, as well as finance open data</p>	<p>Revenue Budget 2012/13 and Capital Programme 2012/13-2014/15: http://www.brighton-hove.gov.uk/downloads/bhcc/finance/budge</p>

Appendix 1: Brighton & Hove City Council Corporate Plan, Progress on the 2011/12 Commitments

	pages on the council website.	t 2012/Budget Book 2012-13 v.4.pdf Finance Open data webpages http://www.brighton-hove.gov.uk/index.cfm?request=c1232374
5. Introduce a Memorandum of Understanding to share support services across public organisations in the city.	ACHIEVED The Memorandum of Understanding was agreed by the Public Service Board in November 2011.	
6. Adopt open government license and make more council data available.	ACHIEVED The license was adopted in October 2011 and implemented across the main council website.	Open Government Licence council webpage: http://www.brighton-hove.gov.uk/index.cfm?request=b1000212
7. Develop an asset map of all council owned land and buildings including all major public partners.	ACHIEVED The interactive map of council and other public sector assets is published on the council website.	Asset map on Property and Land pages on the council website: http://www.brighton-hove.gov.uk/index.cfm?request=b1145624
8. Bring all property management functions across the council together to ensure we are making the best use of all our land and buildings.	ACHIEVED The roll out of a new Corporate Landlord approach is underway and will be finalised by the end of 2012/13.	-
9. Share accommodation with two new partners.	ACHIEVED The Police are in the process of moving operations to Hove Town Hall and to share the council's new Customer Service Centre there. The Public Health team has moved into council premises at King's House, Hove.	Asset Management Fund 2012/13 Cabinet report (April 2013): http://present.brighton-hove.gov.uk/Published/C00000120/M000003231/A100025217/\$20120411120227_000578_0006830_ReportTemplateCabinet.doc.pdf

Appendix 1: Brighton & Hove City Council Corporate Plan, Progress on the 2011/12 Commitments

<p>10. Reduce the council's electricity consumption and costs through improved energy management and by fitting photovoltaic panels on certain council buildings.</p>	<p>ACHIEVED Work is underway to reduce energy consumption at King's House and Trafalgar Street and Regency car parks. Photovoltaic solar panels are being installed at the Learning Development Centre in Moulsecoomb, Hove Town Hall and Bartholomew House.</p>	<p>-</p>
<p>11. Develop further the council's ISO 14001 environmental management system to reduce costs and improve resource efficiency.</p>	<p>ACHIEVED A standard approach to environmental management is being rolled out as part of the council 'work styles' programme.</p>	<p>-</p>
<p>12. Develop more robust sustainability indicators to more accurately monitor the council's performance.</p>	<p>ACHIEVED Data and reporting on staff travel and carbon emissions has been improved. Further developments are planned for 2012/13</p>	<p>-</p>
<p>13. Adopt new sustainable and ethical procurement standards.</p>	<p>ACHIEVED Sustainable procurement policies were agreed in January 2012 and a new Code of Practice for Equalities and Diversity Monitoring.</p>	<p>Sustainable Procurement Policy: http://www.brighton-hove.gov.uk/downloads/bhcc/procurement/Sustainable_Procurement_Policy.pdf</p>
<p>14. Improve the council's internal Environmental Champions network and staff engagement in sustainability.</p>	<p>ACHIEVED The Environment Champions scheme has been re-launched as part of the 'One Planet Council' internal communications campaign.</p>	<p>-</p>

Appendix 2: Brighton & Hove City Council Corporate Plan, Proposed New Commitments 2012/13

PRIORITY 1: TACKLING INEQUALITY 2012/13 COMMITMENTS

1. Look to reorganise services to vulnerable children and adults to provide more early help, reducing the need for crisis intervention.
2. Establish a new service for families in multiple disadvantage, working with 225 families this year to help prevent them from falling into need and helping them stay out of crisis.
3. Undertake a review of places in schools and agree a strategy for ensuring we have sufficient places to meet future needs for both four and eleven year olds.
4. Improve services for vulnerable teenagers by improving access to psychological therapies and supported accommodation.
5. Consult on the design and implementation of a new local council tax support system, which is required by central government, to ensure it meets the needs of local residents.
6. Increase access to community based mental health services by reviewing how we work with partner organisations, for example NHS Sussex Partnership Foundation Trust.
7. Provide more extra care housing and accommodation to meet the needs of the growing number of people who are living longer.
8. Review our work with partners to tackle rising street homelessness and improve health and life expectancy for rough sleepers.
9. Aim for 95% of council homes to meet the decent homes standard by April 2013.
10. Develop a Health and Wellbeing Strategy for the city.
11. Improve engagement levels and take up of Information Advice and Guidance (IAG), learning, skills and personal development for disadvantaged residents through the Learning Cities Project.
12. When council contracts come up for renewal our procurement team will, on a case by case basis, require contractors to submit bids that pay their staff a Living Wage.
13. Increase participation in sport and physical activity, particularly in disadvantaged neighbourhoods, for example by reviewing pricing across council sports facilities and improving the quality and availability of indoor facilities.
14. Develop a Community Banking Partnership to increase access to financial services, such as advice, banking, credit, deposits and education, starting with council tenants this year and then rolling out the approach.
15. Formalise the Community Partnership Safety Team bringing together the council and Police Service's Community Safety Teams dealing with anti-social behaviour, hate crime and domestic violence.

Appendix 2: Brighton & Hove City Council Corporate Plan, Proposed New Commitments 2012/13

PRIORITY 2: CREATING A MORE SUSTAINABLE CITY 2012/13 COMMITMENTS

1. Review the city's economic strategy using One Planet Living principles and implement the new Eco-tourism strategy working with partners, for example hotels in the city and the South Downs National Park Authority.
2. Launch a new investment prospectus to attract business to the city at the Eco Technology show at the Amex Stadium.
3. Develop a seafront strategy for key sites from Black Rock to King Alfred, including finding a new developer for the empty Peter Pan leisure park site on Madeira Drive and supporting the i360.
4. Develop a master plan to deliver 100% broadband coverage in the city with hubs of ultra fast access for businesses that depend on high speed access.
5. Plan for the new system of business rate retention from 2013/14 and consider its impact on the council's approach to economic development, planning and major projects.
6. Promote the newly refurbished and sustainable Brighton Centre to enhance the city's status as a conference and events destination.
7. Develop proposals for the introduction of a permit scheme for all road works across the city to minimise inconvenience.
8. Begin major improvement work to the Lewes Road, following the results of consultation, creating a better, safer and healthier travel route between key sites in the city – Circus Street Market, Preston Barracks, Amex stadium, Sussex University.
9. Begin a programme to replace and upgrade street lighting making it more energy efficient.
10. Develop and carry out a recycling campaign to increase domestic household recycling.
11. Commence planning for the implementation of the revised Waste Strategy, including extension of community recycling schemes and a pilot food waste collection (both subject to external funding) and a trial of a council operated commercial waste collection.
12. Develop an Allotment Strategy with allotmenters and other partners.
13. Implement the communication and engagement plan for the Biosphere Reserve Bid and finalise the overarching management plan.
14. Refresh the city's Cultural Strategy to ensure that culture remains a key driver for the city's economy and job creation, including new ways of delivering key cultural and heritage assets, such as the Royal Pavilion.

Appendix 2: Brighton & Hove City Council Corporate Plan, Proposed New Commitments 2012/13

**PRIORITY 2: CREATING A MORE SUSTAINABLE CITY
2012/13 COMMITMENTS**

15. Develop proposals with the South Downs National Park Authority to develop Stanmer Park and its buildings as the city's gateway into the national park.
16. Redevelop parts of the New England Quarter to promote the area as the city's creative and digital media business hub.

DRAFT

Appendix 2: Brighton & Hove City Council Corporate Plan, Proposed New Commitments 2012/13

PRIORITY 3: ENGAGING PEOPLE WHO LIVE AND WORK IN THE CITY 2012/13 COMMITMENTS

1. Support the community and voluntary sector to reconfigure the support available to groups and charities in the city.
2. Deliver a three year grants programme to support a range of community and voluntary organisations.
3. Establish the new council housing tenant scrutiny panel giving tenants a stronger voice in the management of council housing.
4. Implement the Travellers Commissioning Strategy 2012, seeking to balance the needs of Gypsy and Traveller communities and the city's settled communities.
5. Continue to develop libraries as hubs for community activity, and a key part of the city's advice and financial inclusion support.
6. Pilot a Young Mayor for the city.
7. Improve engagement with users and carers of adult social care services, using our learning from council tenant participation.
8. Implement the new committee system to enable all elected members to participate in formal decision making and better reflect the political make up of the council.
9. Introduce new neighbourhood governance pilots to enable people to make their voices heard on issues that matter most to them, including neighbourhood plans for new development and participatory budgeting trials.
10. Engage people in the design process to improve the public realm around Brighton Station and proposals to link up the open spaces of Valley Gardens.
11. Continue to improve how the council consults residents and businesses when setting its annual budget.
12. Hold quarterly 'Ask the Leader' interactive webcasts.

Appendix 2: Brighton & Hove City Council Corporate Plan, Proposed New Commitments 2012/13

PRIORITY 4: A RESPONSIBLE AND EMPOWERING EMPLOYER 2012/13 COMMITMENTS

The following 20 commitments have been developed with colleagues from the council as part of the People Strategy Conversation. Work to implement these commitments will begin in the 2012/13 financial year.

1. Adopt our Customer Promise for colleagues, partners and Members:
 - Be easy to reach
 - Be clear and treat you with respect
 - Listen and act to get things done
2. Introduce a framework which describes the behaviours and standards required of colleagues working at different levels across the organisation. This framework will be used as the basis for all recruitment, leadership, management and development work across the council.
3. Support early management intervention to resolve issues, disputes and conflict informally where appropriate.
4. Review the 'Dignity at Work' procedure with trade unions and colleagues across the council to ensure that it is effective.
5. Design, test and introduce a system of scored appraisals.
6. Revive the programmes of 'job shadowing' and 'back to the floor' activities and encourage greater take up.
7. Set up a programme of internal coaching support for managers.
8. Continue to work with all three current Workers' Forums to develop our organisation and people together.
9. Continue the work to develop 'Job families' as an aid to development and internal progression.
10. Ensure that all vacancies (including secondments) are openly advertised across the workforce (except from when they are ring-fenced as part of re-structuring).
11. Create ways for staff to increase their skills (e.g. skills pathways) at every level across the organisation to help staff move from one level to another and horizontally, widening skills and employment opportunities.
12. Promote, wherever possible, greater flexibility around how, when and where we work to improve efficiency and effectiveness, to improve customer service and to reduce costs.
13. Customise our employment policies to retain skills and experience and meet the needs of all generations in the workforce and all working patterns, styles and employment relationships.

Appendix 2: Brighton & Hove City Council Corporate Plan, Proposed New Commitments 2012/13

PRIORITY 4: A RESPONSIBLE AND EMPOWERING EMPLOYER 2012/13 COMMITMENTS

14. As part of our One Planet Living Council work, support our colleagues in activities to encourage active, sociable, meaningful lives and to promote good health and wellbeing.
15. Continue work in consultation with the trade unions to set out the terms of any future package that we will make available for those who choose to volunteer for severance.
16. Produce a workforce strategy that enables us to anticipate and invest in areas of demand, scarcity and growth.
17. Develop an internal two-way Communications Strategy to improve awareness and understanding of the Corporate Plan.
18. Maintain our commitment to Investors in People and use the assessments to help check and monitor our progress with implementation of the People Strategy commitments.
19. Support managers in ensuring that they find the right balance between leading, managing and supervising the work of others and progressing their own individual workload, and their own professional development.
20. Develop a simple electronic skills audit tool for colleagues to input and update their own record of skills, qualifications and experience.

Appendix 2: Brighton & Hove City Council Corporate Plan, Proposed New Commitments 2012/13

PRIORITY 5: A COUNCIL THE CITY DESERVES 2012/13 COMMITMENTS

1. Develop a sustainability action plan and work towards becoming a One Planet Living Council, reducing our water, gas and electricity consumption and increasing our resilience to climate change risks such as drought.
2. Increase the number of electric vehicles used by the council.
3. Update the Customer Access Strategy, to include emerging technologies and define the next phase of improvements.
4. Upgrade the council's telephone system to make it easier for customers to contact us and help staff to work flexibly in more places.
5. Implement Workstyles phase 2 and develop a plan to 'workstyle' the remaining services to allow staff to be more flexible and mobile in the way they work, reduce our accommodation and carbon footprint, save money and improve customer support.
6. Develop and further roll out 'systems thinking' as the way in which our staff continually improve the way they work and focus on providing excellent customer support.
7. Implement the council's agreed Carbon Budgets for 2012/13 and develop a longer-term plan.
8. Continue the council's value for money programme to make better use of resources, to include further reductions in management and administration costs and rolling out category management in procurement.
9. Expand the number of support services we share with partners across the city and with partners, including joint purchasing of a regional data network to provide better linked, more resilient and cheaper broadband across public services.
10. Continue to strengthen the way we manage projects through the development of the council's project management framework to make sure all projects are delivered on time, within budget and to the agreed standard and outcomes.

OVERVIEW AND SCRUTINY COMMITTEE

Agenda Item 15

Brighton & Hove City Council

Subject:	Annual Update of the Council's Corporate Plan – Performance Report 2011/12		
Date of Meeting:	Policy & Resources Committee 12 th July 2012 Full Council 19 th July 2012 OSC 10th September 2012		
Report of:	Chief Executive		
Contact Officer:	Name:	Matthew Wragg	Tel: 29-3944
	Email:	matthew.wragg@brighton-hove.gov.uk	
Ward(s) affected:	All		

FOR GENERAL RELEASE

1. SUMMARY AND POLICY CONTEXT:

- 1.1 This report presents the first annual performance update on the Brighton & Hove City Council Corporate Plan 2011-15 (Appendix 1). The report was presented to Policy and Resources Committee and to Full Council in July 2012. The report follows to Overview and Scrutiny Committee for information and contains additional performance information that has since become available.
- 1.3 The Corporate Plan, like the City Performance Plan, is a key component in the council's Performance and Risk Management Framework. This ensures that the work of the council contributes toward achieving the shared vision for the city set out in the Sustainable Community Strategy.

2. RECOMMENDATIONS:

- 2.1 That the Committee note the progress made against the performance indicators (the 'Measures of Success') in the Corporate Plan, set out in Appendix 1.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

- 3.1 In October 2011 Full Council approved the council's Corporate Plan for 2011-15. The plan describes in summary the priorities of Brighton & Hove City Council as an organisation, providing clear context and direction for, principally, those who receive services from the council and those who work for and with the authority.

- 3.2 In previous years there have been certain statutory requirements which local authority corporate plans have been obliged to fulfil, based primarily on reporting and inspection of statutory performance monitoring. National Government has removed these requirements, giving greater flexibility over content. Most local authorities now produce a Corporate Plan aligned to National Government funding timescales.
- 3.3 The Corporate Plan is divided into two sections. Part One sets out the council's priorities and Part Two its operational approach, both for the period 2011-2015. There are five priorities and under each priority are the following:
- Outcomes: within each priority there are a set of outcomes the council is seeking to achieve over the lifetime of the plan.
 - Commitments: these are key actions being undertaken to achieve the outcomes and are updated annually.
 - Measures of success: these are performance indicators that will demonstrate if progress is being made towards the outcomes.
- 3.6 Following the discontinuation of the statutory National Indicator Set, performance indicators used for the Corporate Plan have been under review either nationally or locally, in terms of accuracy and availability of resources to collect data. It was acknowledged when the Corporate Plan was agreed that the indicators used would need to be reviewed each year to ensure relevance and robustness.
- 3.7 Therefore some of the indicators in the plan are still awaiting data while new collection processes are designed, or have been discontinued where it has not been possible to capture meaningful data. Moreover, with the discontinuation of the collection and management of performance data at a national level, comparative data is no longer available for some indicators. Relevant comparator data is included in the narrative for indicators where it is available.
- 3.8 The Corporate Plan, like the City Performance Plan (also on this Policy & Resources Committee agenda), is a key component in the council's own Performance and Risk Management Framework. This ensures that the work of the council and its employees contributes toward achieving the shared vision for the city set out in the Sustainable Community Strategy.
- 3.9 The component parts of the Performance and Risk Management Framework therefore are:
- Sustainable Community Strategy
 - City Performance Plan
 - BHCC Corporate Plan
 - Business Plans and Risk Register
 - Individual Performance Reviews (all staff)

- 3.10 The council's constitution requires that Full Council agree the Corporate Plan including any amendments during its duration.
- 3.11 The Corporate Plan is hosted as a live, interactive document on the council's website <http://corporateplan.brighton-hove.gov.uk/> Progress of the 2011/12 commitments, the new 2012/13 commitments and performance information will be reported on the Corporate Plan website following approval at Full Council in July.

4. COMMUNITY ENGAGEMENT AND CONSULTATION

- 4.1 The performance measures in this report demonstrate whether we are achieving the priorities set out in the Corporate Plan. Those priorities were developed in consultation with staff and senior managers from across the organisation as well as consultation with the political groups. The Corporate Plan website offers the opportunity for readers to comment on any aspect of the plan.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 Monitoring progress against performance measures is a key element of the Performance and Risk Management Framework, any financial risks or resource requirements identified as a result will be considered in budget monitoring and future budget strategies.

Finance Officer Consulted: Anne Silley Date: 19/06/12

Legal Implications:

- 5.2 This annual performance report is for the Policy & Resources Committee to note and to refer to Full Council for approval, the process for which is consistent with the council's constitution

Lawyer Consulted: Name Oliver Dixon Date: 19/06/12

Equalities Implications:

- 5.3 'Tackling inequality', and so too increasing equality, is one of the five priorities of the Corporate Plan. This applies to the residents of the city and council employees and as such relevant equality indicators have been included under priority one 'Tackling inequality' and priority four 'A responsible and empowering employer'.

Sustainability Implications:

- 5.4 One Planet Living principles have been incorporated throughout the Plan, specifically in priority two 'Creating a more sustainable city', priority four 'A responsible and empowering employer' and priority five 'A council the city deserves'. Relevant indicators have been included under each of the priorities.

Crime & Disorder Implications:

- 5.5 Corporate Plan priority one, 'Tackling inequality', includes an outcome on cohesive and safe communities. Relevant indicators to measure progress against crime and safety have been included under this priority.

Risk and Opportunity Management Implications:

- 5.6 This Corporate Plan performance report is a key component in the council's Performance and Risk Management Framework. Monitoring progress against performance measures within the Plan helps to identify risk and opportunities for improvement, along with business planning processes and the City Performance Plan, in order to deliver the priorities.

Public Health Implications:

- 5.7 Reducing health inequalities and long standing public health issues in the city is one of the outcomes in Corporate Plan priority one, 'Tackling inequality'. As a large employer, the health and wellbeing of employees is also a key concern of the council, and is captured in the ten principles of our work to become a One Planet Living council.

Corporate / Citywide Implications:

- 5.8 The Corporate Plan performance report is a key component in the council's Performance and Risk Management Framework. Monitoring progress against performance measures in the plan, along with the annual Commitments, ensures that the council is working toward and making progress on its stated priorities and also toward achieving the shared vision for the city set out in the Sustainable Community Strategy.

6. EVALUATION OF ANY ALTERNATIVE OPTION(S):

- 6.1 This annual performance report is for the Policy & Resources Committee to note and to refer to Full Council for approval. The process is consistent with the council's agreed constitution.

7. REASONS FOR REPORT RECOMMENDATIONS

- 7.1 The report recommends that Policy & Resources Committee note progress against the performance measures. It was agreed at Full Council in October 2011 that a performance update on the Corporate Plan would be presented each year.

SUPPORTING DOCUMENTATION

Appendices:

1. Appendix 1 - BHCC Corporate Plan 2011-15: Annual Performance Indicator Report 2011/12

Documents in Members' Rooms

None

Background Documents

1. Brighton & Hove City Council Corporate Plan 2011-15, report to Full Council, 20 October 2011
2. Annual Update of the Council's Corporate Plan Commitments 2012/13, report to Policy & Resources Committee, 14 June 2012

Indicator	Unit	Target	Result	Status
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1. Priority One: Tackling Inequality

1.1. Outcome: Children and young people have the best start in life

1.1.1

Key Stage 2 Level 4+ (Gap in attainment for Special Educational Needs (SEN) pupils)	%	50	49.1	 AMBER
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There is no official target, so this is the SEN gap for England. The gap is between pupils with SEN and pupils with no SEN - lower is better.

1.1.2

Key Stage 2 Level 4+ (Gap in attainment for Free School Meals (FSM) pupils)	%	20	22.7	 GREEN
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There is no official target, so this is the FSM gap for England. The gap is between pupils with FSM and pupils not on FSM - lower is better.

1.1.3

Learners with Special Educational Needs (SEN) Gap as a % of 5+ A*- C grade GCSE including English & Maths	%	48	September 2012
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There is no official target, so this is the SEN gap for England. The gap is between pupils with SEN and pupils with no SEN - lower is better.

1.1.4

Learners eligible for Free School Meals (FSM) Gap as a % of 5+ A*- C grade GCSE including English & Maths	%	28	September 2012
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There is no official target, so this is the FSM gap for England. The gap is between pupils with FSM and pupils not on FSM - lower is better.

1.1.5

All our schools are judged good or outstanding by OFSTED	%	100	72	 AMBER
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Our aim is for all our schools to be judged good or outstanding and we accept that this is a very challenging and aspirational target. This result does not include the two academies since neither have had a full inspection yet. The Annual Report of Her Majesty's Chief Inspector of Education, Children's Services and Skills 2010/11 said that the most recent inspection judgments for all schools in England showed that 70% of schools were found to have been delivering a good or better standard of education. In Brighton and Hove most recent data shows that 72% of schools are judged to be good or outstanding at their last inspection, so whilst there is still much to be done, the city is above the national average.

Appendix 1 - BHCC Corporate Plan 2011-15: Annual Performance Indicator Report 2011/12

Indicator	Unit	Target	Result	Status
1.1.6 Reduction in the number of young people aged 16 – 18 who are Not in Employment Education or Training	%	9	7.9	 GREEN
City Performance Plan (CPP) Key Indicator				
The definition for 16 to 18 year olds who are not in education, employment or training was changed by the Government in April 2011. Despite the change and the subsequent difficulty in comparing like with like, the figures show significant improvement.				
We now measure the 'academic years of people who left school'; meaning that this indicator includes people aged 16-19. Previously it only measured ages 16-18. This has the effect of increasing the % of young people who are not in education, employment or training as more young people aged 18 and 19 are in that position compared to 16 and 17 year olds. The Department for Education provided a result for the city (adjusted to the new definition) for 2010/11 of 9.6%.				
1.1.7 Reduction in the number of first time entrants to the youth justice system	No.	Less than 123	87	 GREEN
CPP Key Indicator				
The result for 2011/12 is a significant improvement on previous years; the number of first time entrants in 2010/11 was 171, and in 2009/10 there were 251. Prevention activity has continued to reduce the numbers of young people entering the youth justice system. The introduction of the Community Resolution (out of court non-recorded police disposal) has also contributed to this reduction. End of year comparison data is not yet available. Targets have been agreed by the 'Safe In The City Partnership' and align with the priorities in the Community Safety Crime Reduction and Drug Strategy.				
1.1.8 Reduction in rate of youth reoffending	%	Not set	30.1	
Latest data is from 2009/10. The proportion of young people re-offending in Brighton & Hove is slightly better than for all England and Wales. The proportion has slightly increased due to the overall cohort reducing from 497 to 418 (a 16% reduction). There is no target set because the data supplied by the Ministry of Justice only became available for the first time at the end of October 2011.				
1.1.9 Increase in the number of young offenders in suitable education, training or employment	%	More than 51	65	 GREEN
This measure is no longer monitored nationally and comparator data is not available. Over half of young offenders who are aged over 16 are engaged in education, employment or training, with much of this organised through the Youth Offending Service Employment Project and specialist staff.				
1.1.10 Increase in stability of placements of Looked After Children	%	11	11.2	 AMBER
CPP Key Indicator				
This is an improvement on the previous year when 12.4% of children looked after had three moves or more. The national average for this indicator is 11% which is being used as our target.				

Appendix 1 - BHCC Corporate Plan 2011-15: Annual Performance Indicator Report 2011/12

Indicator	Unit	Target	Result	Status
1.1.11 Reduction in the rate of children who were the subject of a child protection plan per 10,000 children	No.	Not set	66	
Statistical neighbouring authorities average 47.3.				
1.1.12 Reduction in the rate of children in need per 10,000	No.	Not set	October 2012	
The 2011-12 result will be released by the Department for Education in October; the provisional result for Brighton & Hove is 402.6, a decrease on the 2010/11 result of 493.8. Statistical neighbouring authorities average 391.				
1.1.13 Increase in evidence based family intervention work to better support children at risk				
Work is progressing well to identify families who will receive additional support through work on Families in Multiple Disadvantage. This will address anti-social behaviour, exclusion and truancy, youth offending and parental worklessness. In 2012/13 we aim to work with 225 families.				
1.1.14 Increase in the number of care leavers in education, employment or training	%	Not set	60.3	
The provisional outturn figure for 2011/12 is 60.3%, a fall from 70.8% last year and slightly below the 2011 national average of 61%. The 3 year average (2009 to 2011) for this indicator is 71% which ranks Brighton and Hove joint 52nd out of 152 Local Authorities. This result is based on relatively small numbers; 35 care leavers in the year are in education, training or employment, out of a total cohort of 58.				
1.1.15 Proportion of children in poverty	%	Not set	22	
Latest child poverty data for Brighton & Hove from 2009 shows that 10,555 children and young people are raised in poverty. This represents 22% of the total population of children and young people under the age of twenty in the city. Brighton & Hove is roughly in line with the national England average for child poverty (20.9%) but significantly behind the South East regional average (14.5%). Portsmouth (24%) and Southampton (26.5%), nearby cities within the same region, have slightly higher levels.				
1.1.16a Reduction in the % of young people reporting misuse of alcohol	%	Not set	32	

Appendix 1 - BHCC Corporate Plan 2011-15: Annual Performance Indicator Report 2011/12

Indicator	Unit	Target	Result	Status
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In 2011, 32% of 3,704 secondary school pupils stated they drank alcohol in the last 7 days in the Safe at School survey.

1.1.16b

Reduction in the % of young people reporting misuse of drugs/volatile substances	%	Not set	25	
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A result is available from the 2011 Safe and Well at School survey showing 25.4% (609 of 2396 respondents) of Year 10 and 11 students (14 to 16 year olds) replied Yes to the question 'Have you ever taken drugs that were not prescribed for you or available at a chemist?' 82.3% of these respondents also replied 'yes' to the question 'Have you ever used Cannabis?'

1.1.17

Reduction in the number of under 18 conceptions per 1,000 15-17 year olds	No.	26.4	36.5	 RED
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The 2011/12 target of 26.4 was a statutory NHS Vital Signs target. There is no longer a statutory target; the local target aims to reduce the under 18 conception rate below the current rate of 36.5.

1.1.18

Increase in take up of Disability Living Allowance and Severe Disability Allowance by working age clients with children	No.	Not set	1,280 (2011)	
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The number of people in receipt of benefits who are disabled has reduced. In November 2010 there were 1,380 people and in November 2009 there were 1,360.

1.2. Outcome: Vulnerable adults supported to live healthy independent lives


1.2.1

Increase in the proportion of people taking up self-direct support	%	45	63	 GREEN
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CPP Key Indicator


This is a significant increase in the percentage of social care clients being offered self directed support. We are required by the Department of Health to offer self directed support to 100% of social care clients by 2013/14.

1.2.2

Increase in the percentage of people receiving Supporting People services who have established or are maintaining independent living	%	68	74.6	 GREEN
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This is a positive result. More people receiving Supporting People services have established or maintained independent living over 2011/12; the result in 2010/11 was 72%.

Appendix 1 - BHCC Corporate Plan 2011-15: Annual Performance Indicator Report 2011/12


Indicator	Unit	Target	Result	Status
1.2.3 Increase in the number of carers receiving needs assessment or review and specific carers service or advice and information	%	34	41.7	 GREEN

This is a significant improvement on previous years and represents 1,407 people out of 3,374 clients in total receiving Community based services. The 2010/11 result was 35.7%.

1.2.4 **Reduction in the number of people living in fuel poverty (Indicator currently under review by National Government)**

A new indicator is in development nationally, once the definition has been agreed this measure will be reported in future.

1.3. Outcome: Decent, affordable, healthy housing


1.3.1 Increase in the number of council homes meeting Decent Homes Standard	%	88	88	 GREEN
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CPP Key Indicator

There has been consistent improvement in the number of council homes meeting the Standard. The target for 2012/13 is 95%, rising to 100% by December 2013.


1.3.2 Increase in the supply of ready to develop housing sites	No.	No set	921	
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921 sites were available for development during 2011/12.

1.3.3 10% of all new affordable housing meet wheelchair standard	%	10	22	 GREEN
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While this target has been significantly exceeded and is positive, the result is affected by the wider situation in house building. Of 58 new affordable homes available in the city in 2011/12, 13 were wheelchair accessible. The target for affordable housing as published in Brighton & Hove's Housing Strategy 2009-2014 is 230 per year (see City Performance Plan), with 23 of these being wheelchair accessible. This has been negatively affected by the overall drop in levels of home building caused by the international financial situation.

Appendix 1 - BHCC Corporate Plan 2011-15: Annual Performance Indicator Report 2011/12

Indicator	Unit	Target	Result	Status
1.3.4 153 empty homes brought back into use per year	No.	153	160	 GREEN

CPP Key Indicator


The target has been met and the final number of private sector dwellings returned into occupation may rise as data becomes available from other sources. This has historically been the case.

1.3.5

Increase in the energy efficiency of local authority owned homes	%	Not set	61	
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There has been a change in the way energy efficiency of homes is measured. The process is called Standard Assessment Process (SAP); this is now recorded by different methodology (2009 guidance) to fit in with the Energy Performance Certificate approach required by Government. Under the previous methodology, the 2011-12 result was 76.8, an improvement from 76.6 in 2010-11.

1.3.6

Increase in the number of households where homelessness was prevented due to casework by the council	No.	2200	2542	 GREEN
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Ongoing good performance, preventing significant numbers of households from becoming homeless. The result for the year is comparable to 2010/11 when homelessness was prevented for 2598 households, demonstrating the ongoing high demand in this area for the council and its partners. The target of 2200 was set in Brighton & Hove's Housing Strategy 2009-2014.

1.4. Outcome: Reduce health inequalities and long standing public health issues

1.4.1

Reduction in the number of alcohol-related hospital admissions per 100,000 population	No.	Not set	2,274.2	
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CPP Key Indicator

The number of alcohol related hospital admissions continues to rise; in 2010/11 the result was 2005. The forecast for 2012/13 is 2,665; this is a 2% decrease in the projected increase in alcohol related hospital admissions, based on the trajectory up to 2010/11. This forecast has been agreed by the Alcohol Programme Board.

1.4.2


Reduction in the rate of drug-related deaths	No.	Not set	August 2012	
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CPP Key Indicator

Drug related deaths vary significantly year on year. Since 2000 they have ranged from a high of 67 to a low of 38 per year. A three year average is used to address these variances.

A forecast by 'Public Health Intelligence' supposes a three year trend and a total of 114 deaths, an

Appendix 1 - BHCC Corporate Plan 2011-15: Annual Performance Indicator Report 2011/12

Indicator	Unit	Target	Result	Status
average of 38 per year; a figure at the lower end of the variances expected. Successful intervention work will further reduce this figure.				
1.4.3 % of adults leaving drug treatment who do so in a planned way	%	50	48	 AMBER

CPP Key Indicator

The measure for 'Drug related offending' is in development. This indicator has been included in its place to give further context to the work around drug misuse. Final data is not yet available so the result to December 2011 is shown. The target was set using national data as a reference point and was agreed by the 'Safe In The City Partnership' and align with the priorities in the Community Safety Crime Reduction and Drug Strategy.

1.4.4

Reduction in differences of life expectancy between communities

This indicator is in development nationally and will be added to the full set of measures once the definition has been clarified.

1.5. Outcome: Access to quality employment with wages that pay for a decent standard of living

1.5.1

Increase in the percentage of adults with learning disabilities known to the council in paid employment	%	Not set	September 2012
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Data will be provided by the Department of Health in September 2012.

1.5.2

Increase in the percentage of the population qualified to at least National Vocational Qualification (NVQ) Level 2, 3 and 4	%	Not set	Level 2 79.4% Level 3 54.9%
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Brighton & Hove level 2 and level 3 results show continuing improvement, although they are below the South East average on both measures (Level 2 82.4% / Level 3 58.4%) and below the national average on Level 2 at age 19 (81%). Targets are no longer set for these indicators. The Level 4 measure has been removed as the City Employment and Skills Plan shows very high comparative levels in Brighton and Hove, particularly related the numbers of former students at the Universities who stay on after graduation, and is not a priority. Level 4 achievement will still be monitored for changes.

Appendix 1 - BHCC Corporate Plan 2011-15: Annual Performance Indicator Report 2011/12


Indicator	Unit	Target	Result	Status
1.5.3 Increase in the percentage of adults receiving secondary mental health services who are in paid employment, self-employment or supported employment	%	Not set	September 2012	

Data for this indicator will be released by the Department of Health in September 2012.

1.6. Outcome: Culture and leisure opportunities for all

1.6.1 Increase in the percentage of the adult population that has engaged in the arts at least three times in the past 12 months	%	Not set	November 2012	
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This will be measured by the City Tracker Survey in November 2012.¹

1.6.2 Increase in adult participation in sport and active recreation	%	More than 23.2	25.2	 GREEN
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The 2010/11 result was 23.2%. The latest result is not a statistically significant difference and does not necessarily indicate an increase in participation. This indicator is measured by Sport England's Taking Part survey.

1.6.3 Increase in the percentage of the adult population who have attended a museum at least once in the last 12 months	%	Not set	November 2012	
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This will be measured by the City Tracker Survey in November 2012.

1.7. Outcome: Cohesive and safe communities


1.7.1 Increase in the percentage of people who believe that people from different backgrounds get on well together in their local area	%	Not set	November 2012	
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¹ The City Tracker Survey is being collected for the first time in 2012. The methodology for collecting this survey is different to previous surveys so is not directly comparable. Consequently, 2012 data will be used as a baseline and targets have not been set for the City Tracker Survey indicators.

Appendix 1 - BHCC Corporate Plan 2011-15: Annual Performance Indicator Report 2011/12

Indicator	Unit	Target	Result	Status
CPP Key Indicator				
This will be measured by the City Tracker Survey in November 2012.				
1.7.2				
Increase in the percentage of people who think that not treating one another with respect and consideration is a problem in their area	%	Not set	November 2012	
This will be measured by the City Tracker Survey in November 2012.				
1.7.3				
Increase in the percentage of people feeling safe in the daytime and after dark in their local area	%	Not set	November 2012	
CPP Key Indicator				
This will be measured by the City Tracker Survey in November 2012.				
1.7.4				
Percentage of finalised Domestic Violence (DV) prosecutions resulting in a conviction	%	72	78.3	 GREEN
This indicator replaces the proposed indicator, 'Reduction in levels of domestic violence' to align with existing reporting. This result is an improvement on 2010/11 when 66.6% of DV prosecutions resulted in convictions.				
1.7.5				
Reduction in racist and religiously motivated hate incidents and crimes	No.	550	Awaiting data	
CPP Key Indicator				
The overall aim is to reduce crimes and incidents. However, work to increase reporting remains a priority. Increased reporting could therefore, indicate increased trust and confidence or an actual increase in the numbers of crimes and incidents. New data gathering and analytical arrangements which include police recorded crimes are in development.				
1.7.6				
Reduction in disability motivated hate incidents and crimes	No.	60	31	 AMBER
CPP Key Indicator				
The aim is to increase access to and confidence in reporting of disability hate crime, while reducing its underlying occurrence. In 2009/10, 16 cases were reported and in 2010/11 this rose to 33. The increased target of 60 was set as a result of the development and launch of Disability Hate Incident Report Forms and related training. This is being taken forward through the Disability Hate Steering Group to review the area and strengthen the effectiveness of the work to increase reporting.				

Appendix 1 - BHCC Corporate Plan 2011-15: Annual Performance Indicator Report 2011/12

Indicator	Unit	Target	Result	Status
1.7.7 % of LGBT hate crime prosecutions that result in conviction	%	80	84	 GREEN

CPP Key indicator

The result of 84% represents twenty five prosecutions for LGBT hate crime, of which twenty one led to conviction.

2. Priority Two: Creating a More Sustainable City

2.1. Outcome: A strong and low carbon economy

2.1.1

Reduction in the percentage of the working age population claiming out of work benefits	%	Not set	12.4
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The overall proportion of people in Brighton & Hove claiming out of work benefits is 12.4% (latest data compiled November 2011). This compares to South East 8.6% and Great Britain at 12.2%. Brighton & Hove's figures are now much closer to national totals, dropping from a high of 13.6% in 2009 (Office of National Statistics).

2.1.2

Increase in the number of new business registration for VAT per 10,000 resident population aged 16 years old and over	No.	Not set	80
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This indicates the potential growth of numbers of businesses in the city. The data is time-lagged, with the latest from 2010. In 2008 there were 74.5 and in 2009 there were 69. The latest figure represents an improvement.

2.1.3

Growth in number of digital media businesses (employee growth)	%	Not set	25
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Latest data is time lagged and refers to 2009-10. During this time there was a 25% employee growth in the digital media sector.

2.1.4

Increase the number of tourism businesses that have green accreditation	No.	Not set	6
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This relates to the Green Tourism Business Scheme which rates tourism businesses across a set of criteria, covering a range of areas including: energy and water efficiency, waste management, biodiversity and others.

2.1.5

Increase conference income	£ million	Not set	58
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Appendix 1 - BHCC Corporate Plan 2011-15: Annual Performance Indicator Report 2011/12

Indicator	Unit	Target	Result	Status
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Income to the city from conferences has increased substantially. In 2010, the estimated benefits from conferences secured by the Convention Bureau for the City for future years was £38m (which included confirmation of one political conference taking place in 2012); a significant increase from £19m secured in 2009. In 2011, the Convention Bureau secured conference business for the City which will bring economic benefit of £58m in future years. This includes two political party conferences which will be hosted by the Brighton Centre. From January to June 2012, the Convention Bureau has already confirmed 17 conference bookings, with an estimated benefit of £55m in future years, which includes a 6 year deal for UNISON. This reflects the work that has taken place at the Brighton Centre, re-establishing it as a major venue for conferences.

2.1.6

Reduction in Carbon Dioxide emissions per capita	Tonnes	4.55	September 2012	
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CPP Key Indicator

2009 data showed that per capita carbon dioxide emissions had reduced by 15.6% to 4.8t per capita since 2005, short of the 16% reduction target. The cumulative target for the year is 4.55t per capita - a 20% reduction on the 2005 baseline. Data is time lagged and for 2010 should be available during September 2012.

2.1.7

Inward investment enquiries to the city	No.	Not set	5,404	
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This is a proxy measure to replace 'Increase the number of businesses relocating to the city.' Data does not show businesses relocating to the city since business data is generally anonymised.

Enquiries are currently showing a positive trend as follows:

2009 = 4,267 inward investment enquiries;

2010 = 4,397 inward investment enquiries (+3% on 2009);

2011 = 5,404 inward investment enquiries (+27% on 2009);

2012 to June = 2,711 (up on the 2011 by +21 for these two quarters, up 13% on the first 2 quarters of 2009)


2.2. Outcome: A fair balance between the needs of pedestrians and cyclists, public transport users and motorists

2.2.1

Increase in the number of cycle trips	No.	No data	
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A new baseline using data from automatic counters is being calculated. Provisional results will be available early in 2013/14.

2.2.2

Increase in cycle parking across the city	No. of stands	More than 2268	2647	 GREEN
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Facilities for cycle parking are increasing as planned in the city. 379 more stands were installed during 2011/12. The result shows the total number of stands in the city.

Appendix 1 - BHCC Corporate Plan 2011-15: Annual Performance Indicator Report 2011/12

Indicator	Unit	Target	Result	Status
2.2.3 Increase in bus patronage originating in the local authority area	No. per million	43.75	43	 AMBER
<p>Brighton and Hove is one of the best performing authorities in terms of bus passenger journeys. The 'Transport Strategy' department of the council proposes a target of an average increase of 800,000 passenger journeys per year. While this result falls short of that target it is still an increase on previous years. The target for 2012/13 is 44.55m.</p>				
2.2.4 Increase in the percentage of bus services running on time	%	91	89	 AMBER
<p>Performance has reduced from 91% in 2010/11 and is largely due to delays caused by extensive road works being carried out by utilities, affecting infrequent services more seriously. Frequent services which are measured by how late they are show an average of 42 seconds late; this has not changed since last year and is largely credited to frequency improvements on key routes.</p>				
2.2.5 Reduction in airborne particulate (PM10) levels in local authority area	Micrograms per cubic metre (µg/m3)	40	27.4	 GREEN
<p>During 2011, PM10 (Particulate Matter with aerodynamic diameter less than ten microns) has been monitored at the roadside of Beaconsfield Road adjacent to the A23. An eleven month average was recorded from the second week of February to the end of December equal to 27.4 µg/m3. This compares to an annual average limit of 40 µg/m3. In this period, there were 15 daily average greater than 50 µg/m3. Equivalent to 20 days for the full year which compares to an allowed number of 35 days for the calendar year.</p>				
2.2.6 Reduction in Carbon Dioxide emissions in the local authority area (attributed to transport)	Kilo tonnes	306	September 2012	
<p>Data for this indicator is time-lagged and will be available in September 2012. The target is based on estimated reductions necessary to meet carbon dioxide emissions per capita reduction targets. 317kt of carbon dioxide emissions were estimated to be attributed to transport in 2009.</p>				
2.2.7 Reduction in the number of adults and children killed or seriously injured in road traffic incidents	No.	146	172	
<p>CPP Key Indicator 6 people were killed, and 168 people seriously injured in road traffic accidents during the calendar year 2011. 146 is the number of people forecast to be killed or seriously injured in road traffic accidents in Brighton and Hove in 2011/12. It is important to note that this is a forecast and not a target, and is calculated using methodology provided by the Department for Transport.</p>				

Appendix 1 - BHCC Corporate Plan 2011-15: Annual Performance Indicator Report 2011/12

Indicator	Unit	Target	Result	Status
2.2.8 A higher proportion of access to employment by public transport	%	Not set	99 (2010)	
<p>Latest data from the Department of Transport indicate that the city has excellent levels of access to significant employment locations, based on journey times by public transport. This indicator shows the percentage of people who can travel to a place of employment within 20 minutes either by public transport or by walking. A place of employment is defined as being a part of the city with 500 jobs or more located there.</p>				
2.2.9 Reduction in nitrogen dioxide levels in local authority area				
<p>As part of the Local Transport Plan 2, four designated sites in the city have been monitored for Nitrogen Dioxide. According to information collected from these sites, Nitrogen Dioxide levels have not improved in the city and are higher than they were in 2005. Continuous analysers have been installed in Lewes Road and North Street, with the information from these proposed to be used as an indicator for this area in the future. The first year of complete data will be available in March 2013.</p>				
2.3. Outcome: A low waste city				
2.3.1 Decrease of residual waste per household	kg	Not set	581.3	
<p>CPP Key Indicator This result is provisional, subject to sign off by Department for Environment, Food and Rural Affairs (DEFRA). No target is set for this year however the BHCC waste strategy sets out a 2012/13 target of 602kg. Current results show this indicator is on track to meet this target.</p>				
2.3.2 Increase in the percentage of household waste sent for reuse, recycling and composting	%	Not set	28	
<p>CPP Key Indicator This result is provisional, subject to sign off by Defra. No target is set for this year however the BHCC waste strategy sets out a 2012/13 target of 32% of household waste sent for reuse, recycling and composting.</p>				
2.3.3 Decrease in the percentage of municipal waste landfilled	%	Not set	26.8	
<p>This result is provisional, subject to sign off by Defra. No target is set for this year however the BHCC waste strategy sets out a 2012/13 target of 11.6% of municipal waste sent to landfill.</p>				

Indicator	Unit	Target	Result	Status
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2.4. Outcome: A healthier and higher quality built environment

2.4.1

Consistent high level of user satisfaction of council parks

%

Not set

November
2012

This will be measured by the City Tracker Survey in November 2012.

2.4.2

Reduction in the number of conservation areas at risk

No.

5

5



AMBER

This result has remained unchanged since the current criteria to assess conservation areas was introduced in 2010. There were originally six areas at risk, but Stanmer conservation area now falls within the responsibility of the South Downs National Park Authority.

The five conservation areas at risk are Benfield Barn, East Cliff, Queens Park, Sackville Gardens, and Valley Gardens.

2.4.3

Reduction in the number of listed buildings at risk

No.

14

13



GREEN

When the register was first compiled in 2008 there were 22 buildings at risk, the trend has been gradually downwards despite the recession. Three buildings were removed from the register last year and two were added, giving a net reduction of one. The three removed were:

- 38 Brunswick Street East (rear of 14 Brunswick Square), Hove
- The former coach station office at the rear of the Royal York Hotel, Pool Valley, Brighton
- 16 Ship Street, Brighton

The two added were:

- Saltdean Lido
- 43 Russell Square, Brighton

2.4.4

Increase in the number of allotment plots available

No.

2818

2934



GREEN

This shows an increase of 116 allotment plots in the city during 2011/12.

2.4.5

Reduction in the number of residents awaiting an allotment plot

No.

1714


2071



RED

Demand for allotment plots in the city is high. The number of residents awaiting an allotment plot has risen during 2011/12 by 357.

Appendix 1 - BHCC Corporate Plan 2011-15: Annual Performance Indicator Report 2011/12

Indicator	Unit	Target	Result	Status
2.4.6				
Increase in the proportion of approved planning applications for new build (residential) development committing to high standards of environmental design	%	Not set	See text	
<p>The mechanisms available in planning to influence this outcome are determined by current local and national policy. There is information available on applications committing to meet the Code for Sustainable Homes levels 3, 4 and 5 for the period July 2011 to March 2012.</p> <p>Over this period, 100% of approved applications for new build homes committed to meet markers (steps towards target) set in the Government's roadmap towards zero carbon homes in 2016. The baseline marker set for the period 2011-2013 is Code level 3. Half of these applications committed to achieving this marker. The other half committed to levels above the marker as this is recommended by local policy, with 12% of these committing to Code level 5, which equates to zero carbon and complies with targets set for 2016.</p>				
2.4.7				
Enforcement notices regarding appearance of sites/buildings	No.	Not set	32	
<p>Currently, the council is able to issue an enforceable notice under Section 215 of the Town and Country Planning Act 1990, requiring the owner or occupier to improve the condition of the land or building.</p> <p>A total of thirty two notices were issued over 2011/12. The number of notices served has increased from eleven the previous year, and reflects the targeted pro-active work being carried out to improve the condition and appearance of properties.</p> <p>This is a proxy measure to replace 'Reduction in complaints regarding appearance of sites/buildings'</p>				
2.5. Outcome: Protection and enhancement of the city's natural environment				
2.5.1				
Maintain the condition of the city's two Sites of Special Scientific Interest (SSSI)	No.	2	2	 GREEN
<p>The city's two SSSIs, Brighton to Newhaven Cliffs, and Castle Hill near Woodingdean, both meet the Government's Public Service Agreement targets and are in favourable condition.</p>				
2.5.2				
Improvement in groundwater status			Poor	
<p>Groundwater status is assessed according to both quality and quantity of groundwater.</p> <p>The groundwater for Brighton and Hove currently fails to meet the set criteria for quantity. This is due to overall water use being high and specifically two water company abstractions being investigated for potential environmental impacts within the national Restoring Sustainable Abstraction (RSA) programme. Actions to take forward are ensuring people are aware where their water comes from and the impacts this can cause, as well as keeping work on track for the RSA programme.</p> <p>The current status of quality is 'good' but it is flagged as 'at risk'. Quality is at risk due to increasing trends in use of pesticides and nitrates used in farming and also due to also highway, municipal & domestic pesticide use & leaking sewers. Actions to take forward are to be engaged with catchment groups where land management practice can impact water supply, and ensuring urban diffuse pollution sources are tackled.</p>				

Indicator	Unit	Target	Result	Status
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3. Priority Three: Engaging People Who Live and Work in the City

3.1. Outcome: A council that is easy to contact and demonstrates that it listens to residents

3.1.1

Increase in customer satisfaction levels with the council	%	Not set	66	
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This result has been taken from the City Tracker Survey conducted in May 2012. This is a baseline result and is not directly comparable to previous surveys conducted in 2008. The next result will be captured by the City Tracker Survey in November 2012.

3.2. Outcome: Improved collaboration between the council and communities

3.2.1

Increase in percentage of people who feel that they belong to their local neighbourhood	%	Not set	November 2012	
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This will be measured by the City Tracker survey in November 2012.

3.2.2

Increase in percentage of people participating in decision making groups that affect their area	%	Not set	November 2012	
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This will be measured by the City Tracker survey in November 2012.

3.3. Outcome: Improved council engagement with businesses

3.3.1

Increase in number of businesses represented and involved in council and city planning and decision making

Businesses are represented in 12 of the 14 city's partnerships. The only partnerships they are not represented at are the City Inclusion partnership and the City Engagement partnership.

Indicator	Unit	Target	Result	Status
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3.4. Outcome: A more open and transparent council

3.4.1

Increase in the number of e-petitions submitted to council	No.	25	45	 GREEN
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The Council's e-petition scheme has proved to be an effective engagement tool in 2011/12 with 45 e-petitions being submitted and considered by Full Council or a relevant decision-making body.

3.4.2

Increase in webcast views of council and cabinet meetings	No.	12,000	12,845	 GREEN
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The web casting of meetings has been reduced for 2012/13 to 3 committees from 4 but it is intended to explore other on-line engagement mechanisms so that the overall figures remain in line with those for 2011/12.

3.4.3

Increase in the number of public questions and deputations to Council and Cabinet meetings	No.	35	33	 AMBER
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The number of public questions and deputations submitted to the Council and meetings varies depending on the nature of the issues, however with the introduction of the committee system it is anticipated that these will rise for 2012/13.

3.4.4


Increase in the percentage of people who feel they can influence decisions in their locality	%	Not set	November 2012	
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This will be measured by the City Tracker Survey in November 2012.

4. Priority Four: A Responsible and Empowering Employer




4.1 Outcome: A responsible and empowering employer

4.1.1

Decrease in percentage of employees responding that they have experienced discrimination or harassment or bullying in the last 12 months	%	Less than 15	18	 RED
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The 2011 result shows an increase of 3% more than the 15% result of the Staff Survey in 2009 and is based on the number of staff who completed the survey.

Appendix 1 - BHCC Corporate Plan 2011-15: Annual Performance Indicator Report 2011/12

Indicator	Unit	Target	Result	Status
4.1.2 Increase in percentage of employees who declare that they have a disability as a percentage of the total workforce (not including schools)	%	6	5	 AMBER
OHR indicator The current target will be reviewed in line with 2011 Census data when available in November 2012.				
4.1.3 Increase in percentage of employees who declare that they are from an ethnic minority as a percentage of the total workforce (not including schools)	%	5.49	5	 AMBER
OHR indicator The current target will be reviewed in line with 2011 Census data when available in November 2012.				
4.1.4 Decrease in number of working days/shifts lost due to sickness absence (not including schools)	No.	10	9.13	 GREEN
OHR indicator This is an improvement against the 2010/11 result of 10.38.				
4.1.5 Increase in the number of staff receiving Individual Performance Reviews (IPR)	%	Not set	75	
2009/10 Staff Survey reported 73% of staff who completed the survey had received an IPR.				
4.1.6 Increase in staff who would tell others the council is a good employer	%	Not set	58	
Data for an overall staff satisfaction measure is unavailable through the Staff Survey. This has been replaced with a proxy indicator 'How much do you agree or disagree with the following: I would tell others the council is a good employer?' The 2011 Staff Survey reported that 58% strongly agree or agree, 31% neutrality, 11% disagree or strongly disagree.				

Indicator	Unit	Target	Result	Status
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5. Priority Five: A Council the City Deserves - Our Programme for Change

5.1. Outcome: Excellent customer service

5.1.1

Reduction in customer repeat contact as they need only tell us once

We are currently unable to collect the information required for this measure. A Customer Experience Management system is being purchased and will be rolled out across the council. This will allow us to collect the information, beginning with the first service areas by the end of the 2012/13 financial year.

5.1.2

A consistent customer experience for common transactions

We are currently unable to collect the information required for this measure. The introduction of improved customer contact systems, such as website, telephone and the Customer Experience Management system, will allow us to collect the information, beginning with the first service areas by the end of the 2012/13 financial year.

5.1.3

Quicker turnaround time of customer transactions

We are currently unable to collect the information required for this measure. The introduction of improved customer contact systems, such as website, telephone and the Customer Experience Management system, will allow us to collect the information, beginning with the first service areas by the end of the 2012/13 financial year.

5.2. Outcome: An efficient and effective council

5.2.1

Increase in the proportion of staff working under new workstyle arrangements

No.	450	450	
			GREEN

5.2.2

Achieve a 'desk to people' ratio of 7:10 (full time employees)


Ratio	7:10	7:10	
			GREEN

5.2.3

Reduction in office accommodation by 30%

%	30	35	
			GREEN

Appendix 1 - BHCC Corporate Plan 2011-15: Annual Performance Indicator Report 2011/12

Indicator	Unit	Target	Result	Status
5.2.4 Reduction in the council's Carbon Dioxide emissions (from its operations)	Kilo tonnes	37,182	38,034	 AMBER

The accuracy of our carbon footprint improves year on year and this means additional data is captured to reveal a more accurate picture. Despite this, the latest data indicates that we have seen a 2% reduction in emissions between 2010/11 and 2011/12. In April 2012 the council set carbon budgets to provide accountability in carbon emissions in 2012/13 and a 4% reduction target has been set for housing, schools, corporate buildings, street lighting, fleet fuel and work-related travel. Going forward, One Planet principles will underpin our future strategy to reduce carbon emissions from local authority operations. For our buildings we are starting feasibility work on developing a detailed zero carbon programme, this plan will be in place within 3 years. Note: the 2010/11 result has been recalculated in line with improved methodologies, and has been restated to 38,731 tonnes.

5.2.5 Reduction in the annual cost of council business travel	£ Million	Lower than 2.02	1.8	 GREEN
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The result for 2011/12 was £1.8 million, a 10.7% reduction on the 2010/11 spend of £2.02 million. A principle reason for the reduction could be related to the changes that have been made to improve the accuracy of the reporting. The total value of claims that are categorised as 'Unknown Mode' has significantly decreased as we could be more confident on which items should be included within the analysis. Also, fewer private vehicle miles were claimed and fewer train journeys were undertaken contributing in sizeable spend reductions.

5.2.6 **Reduction in waste produced from council operations**

The council's corporate commercial waste contract does not currently weigh individual bins across the council buildings so we are unable to determine an accurate level of waste produced during 2011/12. However the council is negotiating an extension to the contract and as part of this the contractor has agreed to put weighing equipment on their vehicles. They will collect weighing data so that it can be monitored and improvements put in place to ensure waste reduction and recycling targets can be met as part of our One Planet Living council work. The first full performance data including baseline information will be available for 2013/14.

5.3. Outcome: Value for money

5.3.1 Achievement of our value for money saving targets	£ Million	7.752	7.529	 GREEN
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Indicator	Unit	Target	Result	Status
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6. Corporate Plan Indicators under review

When the Corporate Plan was published it included a suite of indicators to measure progress against its priorities and the outcomes. This section includes those indicators from the plan which require either further work to capture relevant data or the collection of data has ceased and is therefore no longer available.

Priority One: Tackling Inequality

Outcome: Children and young people have the best start in life

1.1.19

Increase in the number of young people in out of school activities

Responsibility for Out of School Activities has been transferred to schools and the data is no longer collected by the council.

Outcome: Vulnerable adults supported to live healthy independent lives

1.2.5

Increase in the percentage of people supported to live independently through social services

This indicator has been discontinued and is no longer collected.

Outcome: Access to quality employment with wages that pay for a decent standard of living

1.5.4

Increase in the take-up of formal childcare by low income working families	%	Not set	20.9
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Increasing access to affordable & accessible childcare is a key priority in the Child Poverty Commissioning Strategy. The proportion of families benefiting from the Childcare element of family tax credits was 20.9% when last measured in August 2009, compared to 16.3% (South East) and 17.4% (England). This data is no longer collected nationally.

Priority Two: Creating a More Sustainable City

Outcome: A strong and low carbon economy

2.1.8

Increase in the percentage of small businesses showing a year on year increase in number of employees

Data for small businesses is not available at a sufficiently detailed level to measure this indicator. Further work will be done to establish relevant data for this sector.

Indicator	Unit	Target	Result	Status
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2.1.9

Growth of the environmental industries sector

Work is ongoing to develop this indicator. The data that is available in this area is limited since companies do not fall into clearly defined categories. For example, there is a trend towards 'green branding' by some companies that may result in these being counted in the indicator, while not delivering the environmental benefits hoped for. A revised definition focusing on stock meeting accreditation standards in use of resources (i.e. energy, water, carbon) is being developed.

Outcome: Dignified and decent treatment of animals

2.6.1

Continue to meet the standards for the control system for animal health

East Sussex collected this information on behalf of Brighton and Hove but as the requirement to collect it was stopped with the ending of the National Indicator set, it has stopped being collected.

Priority Three: Engaging People Who Live and Work in the City

None

Priority Four: A Responsible and Empowering Employer

None

Priority Five: A Council the City Deserves – Our Programme for Change

Outcome: An efficient and effective council

5.2.7

Decrease in the number of separate software applications

Further work will be done to establish relevant data for this indicator.

OVERVIEW AND SCRUTINY COMMITTEE

Agenda Item 16

Brighton & Hove City Council

Subject:	City Performance Plan 2011/12 Report		
Date of Meeting:	Policy and Resources – 12 th July Council 19 th July 2012 OSC 10th September 2012		
Report of:	Strategic Director, Resources		
Contact Officer:	Name:	Paula Black	Tel: 29-1740
	Email:	paula.black@brighton-hove.gov.uk	
Key Decision:	No		
Ward(s) affected:	All		

FOR GENERAL RELEASE

1. SUMMARY AND POLICY CONTEXT:

- 1.1 In July 2011 Cabinet approved the new Performance and Risk Management Framework for the City Council and this was subsequently also agreed by the Public Service Board (PSB), where the City Performance Plan was adopted as the performance management tool for the PSB. This report provides the first annual report on the City Performance Plan (CPP).
- 1.2 The CPP moves away from being indicator driven towards reporting progress on city outcomes. The report outlines: current activity, future activity, and barriers for each outcome and associated priority area. The accompanying indicator report provides measures on selected key indicators in each outcome area in order to offer additional performance information in assessing progress.
- 1.3 A named responsible officer within the City Council or partner organisation and accountable Strategic Director, are identified for each section within the CPP. This is in order to identify clear local accountabilities now that Central Government requirements have changed and much accountability has been devolved to the local area, in line with the Localism agenda.
- 1.4 This report presents the first annual performance update on the CPP. The report was presented to Policy and Resources Committee and to Full Council in July 2012. The report follows to Overview and Scrutiny Committee for information and contains additional performance information that has since become available.
- 1.5 There are two appendices to this report:
 - The CPP Headline Performance Indicators report in **Appendix 1** contains information on key indicators selected from each priority area.
 - The City Performance Plan annual progress report in **Appendix 2** provides performance and progress information on the first full year of the CPP. It also identifies future activity and potential barriers to progress. Note that responsibility for outcomes and priorities are shared across partner organisations.

2. RECOMMENDATIONS:

- 2.1 That Committee notes the areas of good progress made in the City Performance Plan (CPP) progress report in Appendix 2 and the Performance Indicators Headline report Appendix 1.
- 2.2 That Committee notes the future activity, but also barriers outlined in the CPP report Appendix 2 in areas of concern.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

3.1 Performance and Risk Management Framework

- 3.1.1 The component parts of the Performance and Risk Management Framework (PRMF) are:

- Sustainable Community Strategy
- City Performance Plan
- BHCC Corporate Plan
- Business Plans and Risk Register
- Individual Performance Reviews (all staff)

- 3.1.2 **City Performance Plan:** This plan reports on how the city is doing in terms of achieving its key objectives. Previously, the Local Area Agreement (LAA) was used as a tool to measure performance on city issues. Following the abolition of the LAA the council and its partners have taken the opportunity to create a new much more localised and outcome driven performance plan. The new City Performance Plan is led by the priorities and outcomes defined in the Sustainable Community Strategy (SCS) which was refreshed in 2010. There is no financial reward attached to the City Performance Plan. The Strategic Partnership is not required to report progress against the plan to Government.

Targets for relevant indicators in the CPP were set with responsible officers, thematic partnerships and partner organisations and agreed by Cabinet in January 2012.

3.2 Key Performance Issues in the City Performance Plan

- 3.2.1 A range of indicators underpin the outcomes in the CPP. Key headline indicators have been selected from these and are shown in Appendix 1 Headline Performance Indicators report. The more detailed and comprehensive set will be reported to, and discussed with, thematic partnerships whose responsibility it is to oversee their areas within the Sustainable Community Strategy and the CPP.

3.2.2 Progress has been made in the following areas:

The number in brackets refers to the progress update reference shown in Appendix 2.

(1.1.3) Improving the visitor economy: there is a time lag in the data which relates to 2010 and shows £718m visitor spend in the city despite the prevailing economic conditions. Proxy measures available from Visit Brighton and enquiry numbers at the visitor centre indicate performance for 2011 is up on 2010.

(1.2.3) A strong conference economy: both enquiries and bookings are up on last year and partial refurbishment of the Brighton Centre has been completed.

(1.3.1) Educational attainment: there has been an improvement of 3.5% in the proportion of students achieving 5+ A*-C grades at CGSE. Also in this section, people Not in Education or Employment (NEETs) have reduced in the city. The NEET rate has reduced to 7.9% compared to 9.6% last year. However, when broader employment figures are taken into account, this remains an area of concern and is outlined more fully in 3.2.3 below.

(1.5.1) Maintain and improve our reputation as a leading cultural city: significant activities including major purchases such as the Turner watercolour of the Chain Pier; increased visitor numbers to the city; the Brighton Marathon; Pride; the Childrens' Festival; Burning the clocks; and many more supported events. The Brighton Festival 2012 broke previous records for advance ticket sales.

(2.1.1) Reduced alcohol misuse and alcohol related disorder: This is the result of one of the pilots for Intelligent Commissioning: the proxy indicator used to measure this (police recorded injury assaults) is at 1,552 incidents down on last year (1,881) and better than target reflecting the success of the significant activities across the four domains of work arising from the pilot:

1. Addressing the Drinking Culture
2. Availability of Alcohol
3. Night Time Economy
4. Early Identification, Treatment and Care

Significant national challenges remain in this particular area (see 3.2.3 below). Commissioning plans and risk registers will need to take account of these wherever possible.

(2.3.1) First time entrants to the youth justice system aged 10-17: the results here are significantly better than previous years and target.

(2.5.1) Persistent and prolific offenders (PPOs): offending by PPOs in 2010/11 has reduced, with a drop of 22% against the projected result.

(3.1.2) A key part of the helping people to live healthy lifestyles work is the national child measurement programme (NCMP) which monitors the prevalence of overweight and obesity in children in Reception Year (4-5 year olds) and children in Year 6 (10-11 year olds). The past four years have seen a sustained (though not statistically significant) fall in obesity and overweight levels in Year 6 children while levels in Reception Year children have remained stable.

(3.3.2) % Social care clients receiving self-directed support has significantly increased during 2011/12 to 63% of clients.

(3.3.4) Delayed transfers of care: these are down to single figures from 41 in 2007/08 and 26 in 2010/11.

(5.2.3) Decent homes: we have met the 2011/12 target of 88% of council homes meeting the Decent Homes Standard.

(5.2.4) Bringing empty properties back into use: this has met the target of 153 homes in year. However, funding is not available in 2012/13 to continue the programme, so the situation for this year is unclear.

(5.3.4) Supporting people: 72% of service users in short-term services being supported to move on in a planned way and 99% long term service users either sustaining or improving their independence.

(6.1.1-6.1.4) The City's Climate Change Strategy was adopted by Brighton & Hove Strategic Partnership (BHSP) in December 2011 and approved by the Public Service Board a month earlier. The strategy provides a framework to bring together and build on the range of city commitments and policies already in place, to focus effort and work over the next 4 years and beyond: to become a low carbon city, adapting well to climate change.

(6.1.2) Brighton & Hove community, voluntary, private and public sector groups have developed partnerships to work on projects that contribute to reducing carbon emissions and adapting to climate change. Brighton & Hove 10:10, Brighton Energy Co-operative, the Low Carbon Trust and Brighton Peace and Environment Centre, working with community partners, were successful in winning £250,000 in government funds under the Local Energy Assessment Fund for projects delivered successfully by 31 March 2012.

3.2.3 Areas for possible concern:

Whilst progress has been made on key activities some issues remain of concern to the city. This is generally because broader social and economic factors are impacting upon the city, despite the positive work which is on-going.

Youth Employment and Not in Education, Employment or Training (NEETs):

- There has been a large reduction in the percentage of NEETs in the city compared to the previous year (from 9.6% to 7.9%) as shown in the section above, but this remains an area of considerable challenge. The definition of this measure has changed as of April 2011; previously people were included on their actual age up to their 19th birthday, however they are now counted by academic year group rather than actual age. Therefore, some young people who left compulsory education in 2009/10 will turn 19 this year and will still be counted in this indicator. More young people aged 18 and 19 are NEET compared to 16 and 17 year olds so this will tend to raise the result. Comparative figures are: South East 5.5% and all England 6.1%. The additional older NEETs may be more difficult to help than their younger counterparts (see 1.3.1 appendix 2).
- This NEET category is part of a wider group of young unemployed people. For context, the overall proportion of people in Brighton & Hove claiming out of work benefits is 12.4% (latest data November 2011). This compares to South East 8.6% and Great Britain at 12.2%. Trends

amongst 18-24 year olds show a significant increase from the beginning of 2012. Whilst the rate for 18-24 year olds who have been unemployed for over a year is below the regional and national figure, from January 2012 when it stood at 0.2% it has risen to 0.4% in March. For those out of work for between 6 months-1 year, the rate also increased from January 2012 to 1% in March. The graphs of unemployment rates for 18-24 year olds do appear to mirror the 'double dip' recession profile.

Housing:

- Work to prevent homelessness and rough sleeping: 37 rough sleepers were recorded in Nov 2011, increasing from 14 at the same point the previous year. While the work to prevent homelessness in the city continues to help significant numbers of households, barriers to future progress are evident. The numbers of rough sleepers around the country are rising, and the changes to the Local Housing Allowance are expected to impact on housing affordability for those receiving benefits (see 5.3.3).
- Pressures on availability of housing in the city. The supply of affordable rented accommodation in the city is significantly off track, due to the economic downturn and consequent lack of new house building (see 5.1.1).

Alcohol:

- The number of people admitted to hospital for alcohol related reasons continues to rise. Projections for the coming year are based on lowering the rate of increase. There is significant activity in the city, led by the Partnership's Alcohol Programme Board, to address the issues around alcohol misuse and alcohol-related disorder (see 2.1.1) but many of the problems faced by the city relate to national challenges and embedded social norms.

4. COMMUNITY ENGAGEMENT AND CONSULTATION

- 4.1 Each thematic partnership was responsible for contributing and confirming the outcomes and indicators for their relevant parts of the City Performance Plan. In addition, BHCC Lead Commissioners and Heads of Delivery were given opportunity to contribute and clarify the outcomes and indicators relevant to their responsibilities. Discussion was also held with the Third Sector Reference Group for Intelligent Commissioning and the three political groups within the council. The outline Plan was also discussed at the Overview and Scrutiny Commission.
- 4.2 Data for each area in the report has been provided by the responsible officer.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 The City Performance Plan is part of Performance & Risk Management Framework and enables progress against targets to be reviewed with strategic partners. It supports the identification of all potential financial impacts of risks which can then be reflected in medium term financial plans and future budget strategies for the Council and partners.

Finance Officer Consulted: Anne Silley

Date: 21/05/12

Legal Implications:

- 5.2 There are no legal implications arising from this report. Council agreed in October 2011 that the City Performance Plan would be one of the Plans and Strategies to be approved by full council and therefore the annual plan is required to be approved by full council.

Lawyer consulted:

Elizabeth Culbert

Date: 15/05/12

Equalities Implications:

- 5.3 An underlying principle of the city performance plan is that it focuses on the significant issues for the city, some of which are about tackling the inequality experienced by of our residents.

Sustainability Implications:

- 5.4 The City Sustainability Partnership contributed to the sustainability outcomes and indicators for inclusion in the City Performance Plan. These are most notable in the section 'Living within Environmental Limits'. However, as reported in the Sustainable Community Strategy sustainability issues are embedded across the strategy's priorities and as such are reported across various parts of the City Performance Plan i.e. transport and the economy.

Crime & Disorder Implications:

- 5.5 The City Performance Plan includes a specific section on outcomes and indicators for crime and disorder. These have been suggested and confirmed with the Crime and Disorder Reduction Partnership.

Risk and Opportunity Management Implications:

- 5.6 Accompanying the City Performance Plan a city risk register has been developed.

Corporate / Citywide Implications:

- 5.7 The City Performance Plan is a partnership document. It is owned by, and the responsibility of, the Local Strategic Partnership and the Public Service Board. Therefore, CPP progress reports have implications for all public sector partners in the city.

6. EVALUATION OF ANY ALTERNATIVE OPTION(S):

- 6.1 Through consultation with CMT and SLB the proposed Performance and Risk Management Framework was deemed to be the most suitable model. This was agreed by Cabinet and the Public Service Board.

6.2 Possible alternative options to developing the City Performance Plan included not developing a plan. This was deemed unsafe and unwise by the PSB.

7. REASONS FOR REPORT RECOMMENDATIONS

7.1 The council needs to ensure that it has a robust performance and risk management framework that meets the needs of the new structure and model of working.

7.2 The reports contain performance information upon which the recommendations are based.

SUPPORTING DOCUMENTATION

Appendices:

1. City Performance Plan 2011/12 annual report
2. The CPP annual Performance Indicators headline report

Documents in Members' Rooms

None

Background Documents

None

Indicator	Unit	Target	Result	Status
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Economic Partnership (Accountable Director: Geoff Raw)

CPP 1.1				
Improve the visitor economy	£	732m (2010 target)	718m (2010 data)	AMBER

Data is time lagged, this is 2010 data.

The visitor economy shows marginal growth (based on occupancy rates from 2011). Increased visitor figures, a buoyant conference market and resilient day trip market suppose a 2% year on year growth for 2011.

The forecasts are estimates based on:

- visitor trips and visitor spending at a regional/county level derived from national survey sources (county/City)
- local supply data on accommodation, attractions and other factors specific to the City
- the use of information derived from business surveys in England to estimate full time equivalent and actual jobs generated by visitor spending in the area

(see Appendix 2 ref 1.2.3)

Safe in the City Partnership (Accountable Director: Charlie Stewart)

CPP 2.1				
Police recorded total crime	No.	23,330 (-3%)	23,668	AMBER

This is a positive result and close to target, with a positive trend year on year in the city. Total crime levels have decreased from 24,421 in 2009/10 and 24,052 in 2010/11. Targets have been agreed by the 'Safe In The City Partnership' and align with the priorities of the Community Safety Crime Reduction and Drug Strategy. (see Appendix 2 ref 2. Reducing Crime & Improving Safety)

CPP 2.2				
Police recorded assaults with minor injury (proxy for alcohol related crime)	No.	1,787 (-5%)	1,552	GREEN

This is a significant improvement on the 2010/11 result of 1,881, a 17% decrease, and continues a downward trend in this measure. Proactive work by the Safe in the City Partnership with licensed premises in the city is driving this improvement. Targets have been agreed by the 'Safe In The City Partnership' and align with the priorities in the Community Safety Crime Reduction and Drug Strategy. (see Appendix 2 ref 2.1.1)

CPP 2.3				
Number of drug related deaths	No.	Not set	Awaiting data	

Drug related deaths vary significantly year on year. Since 2000 they have ranged from a high of 67 to a low of 38 per year. A three year average is used to address these variances.


A forecast by 'Public Health Intelligence' supposes a three year trend and a total of 114 deaths, an

2011-12 City Performance Plan - Appendix 1 Headline Performance Indicators

Indicator	Unit	Target	Result	Status
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average of 38 per year; a figure at the lower end of the variances expected. Successful intervention work will further reduce this figure. (see Appendix 2 ref 2.1.2)

CPP 2.4

Percentage of adults leaving drug treatment who do so as a planned exit	%	50	48	 AMBER
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The measure for 'Drug related offending' is in development. This indicator has been included in its place to give further context to the work around drug misuse. Final data is not yet available so the result to December 2011 is shown. The target was set using national data as a reference point and was agreed by the 'Safe In The City Partnership' and align with the priorities in the Community Safety Crime Reduction and Drug Strategy. (see Appendix 2 ref 2.1.2)

CPP 2.5

First time entrants to the Youth Justice System aged 10-17	No.	Less than 123	87	 GREEN
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The result for 2011/12 is a significant improvement on previous years; the number of first time entrants in 2010/11 was 171, and in 2009/10 there were 251.

Prevention activity has continued to reduce the numbers of young people entering the youth justice system. The introduction of the Community Resolution (out of court non-recorded police disposal) has also contributed to this reduction. (see Appendix 2 ref 2. Reducing Crime & Improving Safety)

CPP 2.6

% of domestic violence victims seen at the Multi-Agency Risk Assessment Conference (MARAC) who are repeat cases	%	28%	27%	 AMBER
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A higher percentage of repeat domestic violence victims have been seen at MARAC; in 2010/11 it was 23%, in 2009/10 it was 17%. (see Appendix 2 ref 2.4.1)

CPP 2.7

Number of racist and religiously motivated hate incidents and crimes	No.	550	Awaiting data	
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The overall aim is to reduce crimes and incidents. However, work to increase reporting remains a priority. Increased reporting could therefore indicate increased trust and confidence or an actual increase in the numbers of crimes and incidents. New data gathering and analytical arrangements which include police recorded crimes, are in development. (see Appendix 2 ref 2.2.2)

CPP 2.8

No of disability motivated hate incidents and crimes	No.	60	31	 AMBER
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2011-12 City Performance Plan - Appendix 1 Headline Performance Indicators

Indicator	Unit	Target	Result	Status
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The aim is to increase access to and confidence in reporting of disability hate crime, while reducing its underlying occurrence. In 2009/10, 16 cases were reported and in 2010/11 this rose to 33. The increased target of 60 was set as a result of the development and launch of Disability Hate Incident Report Forms and related training. This is being taken forward through the Disability Hate Steering Group to review the area and strengthen the effectiveness of the work to increase reporting. (see Appendix 2 ref 2.4.3)


CPP 2.9

% of LGBT hate crime prosecutions that result in conviction	%	80	84	 GREEN
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The result of 84% represents twenty five prosecutions for LGBT hate crime, of which twenty one led to conviction. (see Appendix 2 ref 2.4.3)


Children and Young People committee (Accountable Director: Terry Parkin)

CPP 3.1

Achievement of 5 or more A*- C grades at GCSE or equivalent including English and Maths	%	56	52.8	 RED
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Secondary schools in the city have agreed a target that overall performance against this measure should be in the top quartile of our statistical neighbours by 2014. To achieve this over the next three years, improvement will need to be in the region of 62-65%. (see Appendix 2 ref 1.3.1)


CPP 3.2

16 to 18 year olds who are not in education, employment or training	%	9	7.9	 GREEN
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The definition for 16 to 18 year olds who are not in education, employment or training (NEET) was changed by the Government in April 2011. Despite the change and the subsequent difficulty in comparing like with like, the figures show significant improvement.

We now measure the 'academic years of people who left school'; meaning that this indicator includes people aged 16-19. Previously it only measured ages 16-18. This has the effect of increasing the % NEET as more young people aged 18 and 19 are NEET compared to 16 and 17 year olds. The Department for Education provided a result for the city (adjusted to the new definition) for 2010/11 of 9.6%. (see Appendix 2 ref 1.3.1)

CPP 3.3

Stability of placements of looked after children: % of children with three or more placements	%	11	11.2	 AMBER
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2011-12 City Performance Plan - Appendix 1 Headline Performance Indicators

Indicator	Unit	Target	Result	Status
<p>This is an improvement on the previous year when 12.4% of children looked after had three moves or more. The national average for this indicator is 11% which is being used as our target. (see Appendix 2 ref 3.2.3)</p>				
<p>Healthy City Partnership (Accountable Director Terry Parkin with Tom Scanlon and Denise D'Souza)</p>				
<p>CPP 4.1</p>				
Alcohol related hospital admissions per 100,000 population	No.	Not set	2,274.2	
<p>The number of alcohol related hospital admissions continues to rise; in 2010/11 the result was 2005. The forecast for 2012/13 is 2,665; this is a 2% decrease in the projected increase in alcohol related hospital admissions, based on the trajectory up to 2010/11. This forecast has been agreed by the Alcohol Programme Board. (see Appendix 2 ref 2.1.1)</p>				
<p>CPP 4.2</p>				
Stopping smoking (4 week smoking quitters)	No.	2,350	Awaiting data	
<p>Final data for 2011/12 is not yet available as smoking quitters must be monitored at three months after leaving the programme to ensure they have stopped smoking. The result for 2010/11 was 1081. The 2011/12 forecast takes into account additional resources required to deliver this significant increase. (see Appendix 2 ref 3.1.2)</p>				
<p>CPP 4.3</p>				
Obesity in primary school age children in Reception - percentage of children measured this year who are obese	%	8.4	Awaiting data	
<p>Data will be available in August 2012. The target has been set in line with the previous NHS Vital Signs strategy. The result in 2010/11 was 8.2%. (see Appendix 2 ref 3.1.2)</p>				
<p>CPP 4.4</p>				
Obesity in primary school age children in Year 6 (10–11 years) -percentage of children measured this year who are obese	%	17.4	Awaiting data	
<p>Data will be available in August 2012. The target has been set in line with the previous NHS Vital Signs strategy. The result in 2010/11 was 15.2%. (see Appendix 2 ref 3.1.2)</p>				
<p>CPP 4.5</p>				
Reduction in the number of under 18 conceptions per 1000 15-17 year olds	No.	26.4	36.5	 RED

2011-12 City Performance Plan - Appendix 1 Headline Performance Indicators

Indicator	Unit	Target	Result	Status
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Target is taken from the NHS Vital Signs strategy (a 45% reduction from the baseline result of 48.1 in 1998). (see Appendix 2 ref 3.2.5)

CPP 4.6

Delayed transfers of care

No. 11 8


GREEN

The target of 11 for 2011/12 has been agreed by Brighton & Hove City Council and NHS Brighton and Hove, both engaged in reducing delayed transfers of care in the city. (see Appendix 2 ref 3.3.4)

CPP 4.7

% Social care clients receiving Self Directed Support

% 45 63


GREEN

This is a significant increase in the percentage of social care clients being offered self directed support. We are required by the Department of Health to offer self directed support to 100% of social care clients by 2013/14. (see Appendix 2 ref 3.2.2)

Strategic Housing Partnership (Accountable Director: Geoff Raw)

CPP 5.1

% council homes that meet the Decent Homes Standard

% 88 88.2


GREEN

There has been consistent improvement in the number of council homes meeting the Standard. The target for 2012/13 is 95%, rising to 100% by December 2013. (see Appendix 2 ref 5.2.3)

CPP 5.2

Private sector vacant dwellings returned into occupation or demolished

No. 153 160


GREEN

The target has been met, but the final number of private sector dwellings returned into occupation may rise as data becomes available from other sources. This has historically been the case. (see Appendix 2 ref 5.2.4)

CPP 5.3

Total households where homelessness was prevented by BHCC and partner agencies, through housing advice case work


No. 2,200 2,542


GREEN

This is ongoing good performance, preventing significant numbers of households from becoming homeless. The result for the year is comparable to 2010/11 when homelessness was prevented for 2598 households, demonstrating the ongoing high demand in this area for the council and its partners, Brighton Housing Trust and the Youth Advice Centre.

The target of 2200 was set in Brighton & Hove's Housing Strategy 2009-2014. (see Appendix 2 ref 5.3.3)

2011-12 City Performance Plan - Appendix 1 Headline Performance Indicators

Indicator	Unit	Target	Result	Status
CPP 5.4 Number of affordable homes delivered (gross)	No.	230	58	 RED

This target was published in Brighton & Hove's Housing Strategy 2009-2014; the result has been affected by the overall drop in levels of home building linked to the international financial situation. (see Appendix 2 ref 5.1.1)

Sustainability Partnership (Accountable Director: Geoff Raw)

CPP 6.1 Per capita reduction in CO2 emissions in the LA area	Tonnes	4.55 t per capita	September 2012
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2009 data showed that per capita carbon dioxide emissions had reduced by 15.6% to 4.8t per capita since 2005, which falls short of the 16% reduction target. The target of 4.55t per capita is a 20% reduction on the 2005 baseline. Data is time lagged and will be available in September 2012. (see Appendix 2 ref 6.1.1)


CPP 6.2 Residual household waste per household	kg	Not set	581.3
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This result is provisional, subject to sign off by Department for Environment, Food and Rural Affairs (DEFRA). No target is set for this year however the BHCC waste strategy sets out a 2012/13 target of 602kg. Current results show this indicator is on track to meet this target. (see Appendix 2 ref 6.3.1)

CPP 6.3 Percentage of household waste sent for reuse, recycling and composting	%	Not set	28
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This result is provisional, subject to sign off by Defra. No target is set for this year however the BHCC waste strategy sets out a 2012/13 target of 32% of household waste sent for reuse, recycling and composting. (see Appendix 2 ref 6.3.1)

Transport (Accountable Director: Geoff Raw)

CPP 7.1 Local bus passenger journeys originating in the authority area (millions)	No.	43.75m	43.0m	 AMBER
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Brighton and Hove is one of the best performing authorities in terms of bus passenger journeys. The

2011-12 City Performance Plan - Appendix 1 Headline Performance Indicators

Indicator	Unit	Target	Result	Status
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'Transport Strategy' department of the council proposes a target of an average increase of 800,000 passenger journeys per year. While this result falls short of that target it is still an increase on previous years. (see Appendix 2 ref 7.1.1)

CPP 7.2

Carbon Dioxide emissions in the local authority area (attributed to transport)

Kilo tonnes

306

September 2012

Data for this indicator is time-lagged and will be available in September 2012. The target is based on estimated reductions necessary to meet carbon dioxide emissions per capita reduction targets. 317kt of carbon dioxide emissions were estimated to be attributed to transport in 2009. (see Appendix 2 ref 7.1.1)

CPP 7.3

The number of people killed or seriously injured in road traffic accidents in the calendar year

No.

**146
(forecast)**

172

6 people were killed, and 168 people seriously injured in road traffic accidents during the calendar year 2011.

146 is the number of people forecast to be killed or seriously injured in road traffic accidents in Brighton and Hove in 2011/12. It is important to note that this is a forecast and not a target, and is calculated using methodology provided by the Department for Transport.

(see Appendix 2 ref 7.3.1)

Brighton & Hove City Council



Action Grouping Progress Report (11/12)



Filters used in the report:
- City Performance Plan

1. Promoting Enterprise and Learning

1.1 Sustain and grow the business base

Strategy: 1.1.1 Strong International Trade

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Strong international trade	Cheryl Finella - Lead Economic Development Officer	Ongoing	01/04/2011	31/03/2012	
<p>ACTION PROGRESS COMMENTS</p> <p>Progress so far</p> <p>Officers from the council participated in the first Coast to Capital International Trade Conference which was held in Crawley on Tuesday 20th March. The event was targeted at organisations that currently provide business support and provided an opportunity to engage in discussion on how to encourage Small and Medium Enterprises (SME) to trade internationally. Research indicates that only 10% of businesses in the Local Enterprise Partnership (LEP) area actively export however they generate around £13.6bn which represents around 42% of the Coast to Capital GVA (Gross Value Added). Around 70 representatives from accountancy and legal firms, specialist providers, banks, chambers of commerce, trade bodies, UKTrade & Investment, universities, Gatwick Airport and local authorities attended the event which will help to inform the LEP policy for the wider promotion of international trade to businesses in the LEP.</p> <p>Accountable Strategic Director: Geoff Raw Last Updated - 09/05/2012</p>					

Strategy: 1.1.2 A Globally competitive creative and environmental industries sector

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: a globally competitive creative and environmental industries sector	Paula Murray - Head of Culture & Economy	Ongoing	01/04/2011	31/03/2012	
<p>ACTION PROGRESS COMMENTS</p> <p>Progress so far</p> <p>The Economic Development team brought together key business networks to plan a consultation event for the environmental industries. The consultation event was held on 8th February 2012 for environmental industry businesses, business networks and stakeholders to determine the most pressing challenges for taking forward the sector in Brighton & Hove. A number of priorities emerged which are now being reviewed by the working group. Main priorities which emerged:</p> <ul style="list-style-type: none"> • Create an independent umbrella organisation to showcase the sector, lobby for resources, respond to policy changes, bid for funding and act as the voice for the sector • Engage in targeted marketing to promote the sector and engage other non-environmental industry businesses in considering low carbon alternatives for their businesses • Commercial Food recycling pilots should be explored <p>Economic Development is continuing membership of the East Sussex Sustainable Business Partnership (see www.betre.org.uk). They are a delivery partner for the Low Carbon Essentials project, and EU funded scheme aimed at reducing waste, carbon emissions, energy and therefore cost base for local businesses.</p> <p>The BETRE (Business Excellence Through Resource Efficiency) scheme continues to provide SME's with advice on reducing energy costs and developing more sustainable business practices.</p> <p>Eco-Technology Show 15/ 16 June 2012 – this event will show case local businesses in the environmental industries and provide opportunities for business to business and business to customer trading. The event will include a conference attracting around 200 delegates, the focus will be on how smart technology can reduce carbon consumption and provide new business opportunities. The council is working with the organisers to ensure that local businesses and social enterprises are showcased; it is anticipated that this will be the first of what will become an annual event for the region.</p>					

Work to develop a website for the creative industries is ongoing; the merger of the Arts Commission with Creative Brighton has caused some delay to the work however there is agreement to develop the work under the new heading of the Arts and Creative Industries Commission

Accountable Strategic Director: Geoff Raw
Last Updated - 03/05/2012

Strategy: 1.1.3 A City that attracts visitors from the UK and near Europe

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: a city that attracts visitors from the UK and near Europe	Adam Bates - Head of Tourism & Venues	Ongoing	01/04/2011	31/03/2012	
<p>ACTION PROGRESS COMMENTS</p> <p>Progress update</p> <p>The latest economic impact assessment is from 2010. It shows an economic impact of £718m on the local economy and that it supported 18,154 jobs and 13,345 FTEs. This is a slight reduction on 2009 and is due largely to prevailing macro-economic conditions. It is also worth noting that in 2009 the city hosted a Party Political Autumn Conference which it did not in 2010.</p> <p>At the council Visitor Information centre, enquiries for the calendar year of 2011 are up 5.74% in comparison to the previous year, e mails are up 8.03%, footfall up 6.97% and agency/ticket sales up 6.64%.</p> <p>Accommodation occupancy is up across 11 of the 12 months - room occupancy achieved was: Jan 39.47%; Feb 51.7%; Mar 52.6%; Apr 73.42%; May 65.6%; Jun 76.2%; Jul 85.6%; Aug 82.73%; Sept 77.18%; Oct 62.99%; Nov 55.56% and Dec 49.49%.</p> <p>Activity on Visitbrighton.com has increased by 26% in 2011 compared to 2010, with more than 1.5million unique users, and 39 conferences have been secured by Visitbrighton in 2011, with an economic benefit of £58m.</p> <p>Accountable Strategic Director: Charlie Stewart Last Updated - 24/04/2012</p>					

Strategy: 1.1.4 Thriving Social enterprise sector

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: thriving social enterprise sector	Cheryl Finella - Lead Economic Development Officer	Ongoing	01/04/2011	31/03/2012	
<p>ACTION PROGRESS COMMENTS</p> <p>Progress so far</p> <p>The European Urban Network of Social Enterprises (Urban NOSE) project is now complete; Brighton & Hove participated in the majority of knowledge exchange visits, produced a local action plan and a member of the Brighton & Hove local support group won the Urban NOSE Award for the best social enterprise.</p> <p>A number of key partners delivering support to the sector have vastly reduced their operations during the past 12 months; the Economic Development team in the Council is helping to fill gaps in provision by scheduling a number of social enterprise training workshops to be delivered as part of Ride the Wave . The Ride the Wave 2012 programme of business support workshops and events has been commissioned and will include workshops designed to support fledgling and established social enterprises. The Chamber of Commerce will be devising the programmes based on the outcome of consultation with the local specialist social enterprise and not-for-profit networks to ensure that the sessions are relevant to the needs of the sector.</p>					

Opportunities to attract European and other funds to support the sector are being explored.

Accountable Strategic Director: Geoff Raw
Last Updated - 09/05/2012

1. Promoting Enterprise and Learning

1.2 Encourage Investment and Innovation

Strategy: 1.2.1 A reputation as a prime business location, place to invest and innovate

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: a reputation as a prime business location, place to invest and innovate	Cheryl Finella - Lead Economic Development Officer	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far

Six inward investment and business retention enquiries have been received in the last 6 months of 2011-12; three inward investment enquiries are still live. One business retention enquiry is still live and has been completed with a local steel fabricator relocating to larger premises to accommodate their business expansion. 3 events have been attended to promote the city as a business location. The commercial property database managed by the city council has received 3,000 hits to the site from September 2011 to March 2012 which is common for the time period looking at past years trends. Business promotion material will be installed in the Brighton Centre.

Future work planned: Blocks J and K in the New England Quarter are due and programmed to start on site providing a further circa 60,000ft² of grade A office space; The Business Improvement District (BID) has been approved; the BID geographical area has been expanded to encompass Western Road, Preston Street, Montpellier to the west and East Street to the south along with parts of the Lanes, the North Laine and Churchill Square and projects are now being delivered by a newly appointed BID Manager.

The City Prospectus (see 1.2.4) will also contribute to this target by providing more comprehensive information for potential investors about the city's inward investment opportunities. A promotional video has been commissioned which was played in the foyer of the Brighton Centre at the Council of Europe conference in April 2012; the video is the pre-cursor to the City Prospectus providing a snap shot of the city and highlighting the cities key strengths as a business location.

The Economic Development team has contributed to the Coast to Capital LEP consultation on Foreign Direct Investment and will be signing up to a LEP wide protocol to maximise the benefits of its engagement with UKTI, ensuring that opportunities for investment across the LEP area are not lost to other regions.

Accountable Strategic Director: Geoff Raw
Last Updated - 09/05/2012

Strategy: 1.2.2 Encourage developer contributions toward employment and training

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: encourage developer contributions towards employment and training	Cheryl Finella - Lead Economic Development Officer	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far

Developer Contributions Interim Technical Guidance has been approved by Environment Cabinet and will be used to ensure that developers make provision for local employment and training. Developer Contributions in the form of Employment and Training Strategies have been approved for 7 major developments.

Future work planned:

Development Contributions totalling £72,020 in the form of Section 106 planning agreements have been approved or requested from 7 major developments; contributions will be put towards training, job matching and support services for unemployed and underemployed residents seeking work in construction.

The Building Futures (BUFU) project is ongoing with 259 residents have received information advice and guidance sessions since the start of the project, 192 have taken part in construction taster sessions; 134 have achieved NVQ Level 1 in construction skills, 123 secured Construction Skills Certification Scheme (CSCS) cards to access site work, 45 gained work experience and 49 jobs have been secured through the City Council's Local Employment Scheme.

Accountable Strategic Director: Geoff Raw
Last Updated - 24/04/2012

Strategy: 1.2.3 A strong conference economy

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: a strong conference economy	Adam Bates - Head of Tourism & Venues	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far

Refurbishment of the ground and 3rd floors of the Brighton Centre has been completed. This has resulted in increasing numbers of enquiries, client interest and bookings. Current new bookings which have confirmed as a direct result of the refurbishment include a meeting of European Ministers to the Parliamentary Assembly of the Council of Europe in April 2012, welcoming VIP's from 47 member nations and the Labour Party Conference in September 2013 which will attract over 8000 delegates. Negotiations are at an advanced stage to secure a 6 year deal with UNISON to host their national conference, which attracts 1500 delegates.

A total of 27 National and International conferences were held at the Brighton Centre covering 108 open days during 2011/12; an impressive increase on 2010/11 when 17 conferences were held, accounting for 74 open days.

Conference enquiries through the Conventions Bureau (CVB) are exceptionally buoyant. In 2011 the CVB has received and created bespoke proposals for 122 conference clients, a 15% year-on-year increase. Of these 32% have been converted into bookings. For the financial year 2012-13 we anticipate confirming conferences with a direct economic benefit of £50m, bringing in excess of 30,000 delegates.

In 2012 Brighton will host 30 conferences confirmed by the Convention Bureau. A further 20 significant conferences have been secured for the city to take place in 2013 and beyond.

Accountable Strategic Director: Geoff Raw
Last Updated - 24/04/2012

Strategy: 1.2.4 Promote job creation

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Promote job creation	Cheryl Finella - Lead Economic Development Officer	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far

A new three-year City Employment & Skills Plan (CESP) 2011-14 has been developed, which takes into account the socio-economic and policy changes that have occurred in the last few years and which will influence how actions are taken forward. Priorities include creation of at least 6,000 jobs by 2014 in order to maintain the city's current employment rate of 71.6%, and ensuring that local residents are equipped to compete for jobs in the city's labour market. See http://www.brighton-hove.gov.uk/downloads/bhcc/economicdevelopment/CESP_2011-2014.pdf

The City Employment & Skills Steering Group (CESSG) that drives the work is chaired by the Principal of City College and the membership of the group has been reconfigured to include a wider range of businesses and business networks. The Major Providers group (a sub-group of the CESSG) now includes the two prime contractors for the

Government's Work Programme along with their locally sub-contracted providers. The group meets to address service issues, reduce overlap and access current information on local issues; Jobcentre Plus is actively engaged in this group and provides local data to inform their work.

Progress on the work plan

The three areas identified as key priorities for the Plan's first year delivery remain ;

- The establishment of a one-stop shop for Apprenticeships – with support from the City council, City College has secured the lease on a shop front in Queens Road; the shop will operate as the Apprenticeship Training Agency for the city where local businesses will be able to post opportunities and where residents will be able to find out about and sign up for apprenticeship places. The centre will be launched at the end of April 2012
- To explore the development of an Ecotech business park – The CESSG submitted a response to the City Plan indicated a desire to secure employment space for an Eco-technology Park for the City; it is the first stage of progressing this aspiration and, if included in the final draft, will make it easier to secure the employment space needed to take the project forward. The City plan consultation feedback is being included in a revised City Plan which will go to Council Members in May; further consultation is planned in June/ July with final sign off of the document in 2013/14
- The creation of high-value added jobs to match the skills of the city's graduates . The key to securing additional jobs at graduate level is by supporting and growing the existing business base and attracting new business to the city. There are two strands of work underway:
 - 1) Eco- Technology Show 15/ 16 June 2012 – this event will show case local businesses in the environmental industries and provide opportunities for business to business and business to customer trading. The event will include a conference attracting around 200 delegates, the focus will be on how smart technology can reduce carbon consumption and provide new business opportunities. The council is working with the organisers to ensure that local businesses and social enterprises are showcased; it is anticipated that this will be the first of what will become an annual event for the region.
 - 2) City Prospectus – the prospectus will set out the city's business investment offer ; information on key sectors, the universities, key development sites and other investment opportunities will be housed on a new contemporary website making it easier for potential investors to understand how locating in Brighton & Hove will enhance their business. The website is due for launch in summer 2012.

Accountable Strategic Director: Geoff Raw

Last Updated - 03/05/2012

1. Promoting Enterprise and Learning

1.3 Culture of learning and training for people of all ages

Strategy: 1.3.1 Children and young people leave full-time education with the skills, qualifications and knowledge to secure employment, apprenticeship or to progress in their education

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Children and young people leave full-time education with the skills, qualifications and knowledge to secure employment, apprenticeship or to progress in their education	Michael Nix - Partnership Adviser, Secondary, Colleges and Adult Learning	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far

The proportion of students achieving 5+ A* - C grades including English and Maths at GCSE improved by 3.5% to 52.6% in 2011. Schools collectively predict that this could improve by around 5 ppts in 2012.

The annual NEET (not in employment, education or training) figure for local authority areas published by the Department for Education (DfE) is the average across Nov – Jan each year. The B&H figure for Nov 2011 – Jan 2012 was 7.9%, a small increase on the previous year's figure of 7.45%. This is largely accounted for by a change in the method of counting NEETs, which now includes young people up to the end of the academic year in which they become 19, whereas previously they ceased to be counted at their 19th birthday. 7.9% is well within the revised target of 9% which takes account of this change.

Developing appropriate provision for young people who are NEET, especially in vulnerable groups, is a key focus of the Council's Raising Participation Age (RPA) action plan, and the council has been successful in securing a second year of funding from the DfE to continue this work in 2012-13.

In January 2012, the Connected Hub was formed. The Hub provides a personalised learning programme for around 30 Year 11 students, including new arrivals in the city, those who have been educated at home, and those who are at serious risk of becoming disengaged from education.

Future work planned

The focus for securing school improvement and raising attainment has passed to the Secondary Schools Partnership (SSP) of the nine schools and academies. The SSP has set a target, supported by a joint action plan, of being in the upper quartile of statistical neighbours on this measure by 2014. This will require further improvement to at least 62% by that date.

The key focuses of the SSP action plan are on improving teaching and learning so that at least 80% of teaching in secondary schools across the city is good or outstanding, and on improving leadership and management at all levels. The aim is that all nine schools should be judged good or outstanding by 2014, and that this will be supported through collaborative support and peer challenge. A key milestone this year has been the Joint Practice Development Day on 27 February 2012, when staff from all nine schools and academies came together in subject groups for in service training, and planned joint work for the coming year.

The relationship between the local authority and the SSP is the subject of a Compact which is being negotiated. The SSP is also considering, in response to a recommendation of the Secondary Commission, entering into a legal Trust or Company arrangement, so that it is able to appoint staff and enter into contracts.

Accountable Strategic Director: Terry Parkin

Last Updated - 24/04/2012

Strategy: 1.3.2 Every child and young person has the opportunity to access excellent and inclusive child care and education

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Every child and young person has the opportunity to access excellent and inclusive child care and education	Caroline Parker - Sure Start Service Manager	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far:

The quality of childcare is very high in the city with 87% being judged good or outstanding by Ofsted, compared to 73% in England. This includes all council run nurseries, with 96% of 3 and 4 year olds in the city attending free, part time early learning.

In 2011/12, the council is funding 135 free childcare places for disadvantaged two year olds for 10 hours a week – a 31 place increase on the 104 funded in 2010/11.

Key Stage 1 and Key Stage 2

'Narrowing the gap'

In partnership with the teaching school, courses on effective strategies for closing the gap in educational attainment have been run for schools. A group of headteachers will work with the Standards and Achievement Team to ensure the data released by the Department for Education, and detailed analysis by the council is distributed to all headteachers. A pilot project with a group of schools is planned for the summer term 2012, 'every school good or outstanding'.

Key Stage 3 and Key Stage 4

The secondary schools are working in partnership to reach the challenging targets they have agreed around narrowing the gap. Most recently a 'joint practice development day' has brought teachers from across the city together to develop their practice further.

Future work planned

The Government has announced a statutory duty for local authorities to provide free childcare for all disadvantaged two year olds by September 2013 and 40% of two year olds from September 2014. Additional funding is available to increase the number of funded places to 199 places for 15 hours a week from September 2012, however the number will need to increase to 600 from September 2013 and funding arrangements for this are not yet clear.

The new Ofsted framework (launched in 2012) has raised the bar for schools. A range of workshops and training are being provided to support schools to understand this and help them to challenge and support each other. Further support is commissioned for schools in challenging circumstances and causing concern.

Accountable Strategic Director: Terry Parkin

Last Updated - 24/04/2012

Strategy: 1.3.3 Raise adult literacy, language and reading skill levels

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Raise adult literacy, language and reading skill levels	Sally McMahon - Head of Libraries & Information Services	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far:

Throughout the year, libraries have supported literacy, language and reading skills development across all ages through a range of provision. This includes core services such as lending books and encouraging reading development. It also includes a range of activities and events such as:

running book groups; adult learning activities; author events; family history; Rare books events; writing workshops; support to adults with special needs; job seeker/career events.

Libraries were a supporter of City Reads last October, gifting the chosen book in different formats, running a series of community engagement activities like the Read Aloud groups and a special Book Group Event. Libraries have worked in partnership with New Writing South to deliver writers workshops.

World Book day on 1 March saw a range of events mainly for children and young people involving local authors and local schools.

For Children: Bookstart events; children's reading groups, writing groups and poetry groups; class visits; family learning events; pre-school visits; special school visits; Homework clubs; film events, and craft events; story time and summer reading challenge.

Over 33,000 children and 4,000 adults attended learning events run by Libraries in 2011-2012.

Accountable Strategic Director: Charlie Stewart

Last Updated - 24/04/2012

Strategy: 1.3.4 This is a digitally literate and accessible city

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: This is a digitally literate and accessible city	Sally McMahon - Head of Libraries & Information Services	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far:

Libraries help increase digital literacy and enable more people, able to take advantage of the benefits of online access, to use the internet and access online services. Libraries provide free access to the Internet at all service points. Staff and volunteers support people using the internet and accessing online services. The latest initiative is Council Connect which is focussed on helping people access Council services online. Libraries also took part in 'Go On Give an Hour' campaign to get more people online across the country as part of the Government's Race Online initiative.

In 2011-2012, Libraries supported over 28,000 people to use the internet. This included:

- supporting 2,332 people seeking jobs
- 420 adults in 10 drop-in sessions
- 137 children in 12 school related sessions
- 364 adults attending 43 ICT course sessions
- 464 Silver surfers over 207 sessions

Accountable Strategic Director: Charlie Stewart

Last Updated - 24/04/2012

1. Promoting Enterprise and Learning

1.4 Reduce Child Poverty

Strategy: 1.4.1 Mitigate the impact of poverty on childrens life chances

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Mitigate the impact of poverty on childrens life chances	Sarah Colombo - Childcare Strategy Manager	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far

Child Poverty Needs Assessment completed June 11. The executive summary of this is available at http://www.bhlis.org/children_and_young_people/

Reducing Child Poverty Strategy Consultation Aug-Nov 11

Child Poverty Strategy Consultation Completed November 2011

Child Poverty Commissioning Strategy agreed by City Council and Local Strategic Partnership February 2012

Future work planned

Establish Child Poverty Task Group May 2012

Deliver baseline monitoring report to inaugural meeting of Task Group

Initiate work on actions within the Child Poverty Strategy May 2012

Potential barriers faced

Welfare benefit changes increasing family poverty

Economy remaining stagnant with diminished jobs market

Reductions in service provision impacting upon advice, housing, children's services etc.

Accountable Strategic Director: Terry Parkin / Charlie Stewart
Last Updated - 14/05/2012

Strategy: 1.4.2 Reduce the number of children living in poverty

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Reduce the number of children living in poverty	Sarah Colombo - Childcare Strategy Manager	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

This long term target will be monitored by the Child Poverty Task Group

Accountable Strategic Director: Terry Parkin/ Charlie Stewart
Last Updated - 24/04/2012

1. Promoting Enterprise and Learning

1.5 Vibrant, socially and culturally diverse city

Strategy: 1.5.1 Maintain and improve our reputation as a leading cultural city

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: maintain and improve our reputation as a leading cultural city	Paula Murray - Head of Culture & Economy	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far

The council and Brighton & Hove Arts & Creative Industries Commission continue to support and develop a full cultural offer year round for residents and visitors alike during the period October 2011 – March 2012. Notable highlights include:

The Royal Pavilion and Museum Services have been successful in gaining a significant amount of external funding: approximately £2.5m for the period 2012-15 through the Renaissance funding Programme and £100k from the Department of Culture Media and Sport/Wolfson Museums and Galleries Improvement Fund. The service has also been successful in two recent acquisitions; a Turner watercolour called The Chain Pier at Brighton (1824/5) which was purchased with funding from the heritage Lottery Fund, an award from the Art Fund and a donation from an anonymous Foundation Patron. The service has also purchased a unique and valuable collection of Roman coins due to another successful grant application to the Heritage Lottery Fund.

Visitor numbers across all sites in the museums service continue to rise during the year. There have been nearly 600,000 visits up until January of this year which is a significant increase of over 75,000 on the figures for the previous year. The programming content is the reason for this success; focussing on family friendly activity at Hove Museum, the successful exhibitions at Brighton Museum and Art Gallery such as Dress for Excess and the extent of national press and media coverage attracted by the Royal Pavilion in particular.

The last White Night festival took place in October 2011, organised and produced by the council in association with the Arts & Creative Industries Commission. It was the most successful yet with 24 new commissions/ world premieres and an audience of approximately 50,000.

Burning the Clocks took place in December. The event was able to go ahead through donations and sponsorship after the organisation's Arts Council England (ACE) grant was cut.

There were more than 40 free cultural events and activities in the city between December and February alone.

Blast Theory was successful in gaining a Culture 2007 bid for a new international project: the first Brighton based award from that stream for more than 10 years.

Lighthouse was selected to run the Short Films Fund by British Film Institute for the UK.

The Arts Commission changed its name to Arts & Creative Industries Commission in acknowledgment of the synergy and crossover of the sectors and the merger with Creative Brighton.

The Children's Festival led by Brighton & Hove Arts & Creative Industries Commission, the council and Komedia Productions took place from 6 to 15 April. The festival for under 11s took place over 10 days, 8000 opportunities to participate, 70% of which are free. Highlights include a special event for grandparents, the John Hegley closing event and Break the Spell. More information at <http://www.thechildrensfestival.co.uk/>

In June the council supported Brighton Japan Festival grew to become the largest annual festival of Japanese culture in the UK and attracts an audience of 12,000.

This was the first year of a ticketed Pride which achieved a paying audience of 30,000 plus thousands more enjoying the free parade. The festival is a significant tourist event. The council finds core costs, assists with the costs of infrastructure and provides ongoing support and advice.

The city was chosen to host an evening Torch Relay event as part of London 2012. This will be one of the highlights of a summer of Cultural Olympiad events in the city including Lone Twin's The Boat and Stories of the World at Brighton Museum.

The Brighton Festival has broken its previous records for advance ticket sales. The Brighton Fringe (formerly the Brighton Festival Fringe) is on track to be larger than ever and with a larger free programme. The Great Escape, the music industry conference and festival, is also larger than in previous years. The Artist Open Houses again present its curated programme of work. May 2012 is on course to be the busiest ever.

Accountable Strategic Director: Charlie Stewart

Last Updated - 24/04/2012

Strategy: 1.5.2 All residents have opportunities to engage and participate in the city's sport and cultural offer

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: All residents have opportunities to engage and participate in the city's sport and cultural offer	Ian Shurrock - Head of Sport and Leisure	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far:

Active People Survey 5 results (October 2010-October 2011)

- 25.2 % of adults in Brighton & Hove take part in sport and physical active recreation compared to the national average of 21.8%
- 41.8%of adults however do no sport or active recreation at all.
- 62.5% of adult residents in Brighton & Hove want to start playing sport or do a bit more.
- 5.6% of adults residents are regular sports volunteers compared to the national average of 7.3%
- 24.7% are members of sports clubs compared to 23.3% nationally
- Most popular sports for adults are swimming, athletics, football and cycling

Joint Needs Assessment on Sport and Physical Activity and Strategy:

As part of the Sport and Physical Activity Strategy review, a Joint Needs Assessment on Sport and Physical Activity has been undertaken with 30 stakeholders interviewed, 75 clubs taking part in a sports club survey and 500 residents participating in a public survey on sport and physical activity in the city. The review is due for completion in the autumn. See <http://www.brighton-hove.gov.uk/index.cfm?request=b1000043>

Public consultation has also taken place on a 10 year Sports Facilities Plan for the city. Over 850 responses were received from members of the public and key stakeholders including sports clubs. The Facility plan has been agreed by Cabinet with recommendations including improvements specifically proposed for the Withdean Sports Complex.

Delivery of Programmes & Events

The Sports Development team delivered and supported over 100 activity programmes and events including TAKEPART, the Brighton & Hove Festival of Sport, the Brighton Marathon, Ping Pong by the Sea and White Nights Urban Golf. Over 30,000 people took part in total across these events.

The third Brighton Marathon took place on Sunday 15th April and built on the tremendous success of previous races. This year over 9000 runners took part watched by huge crowds bringing a substantial economic benefit to the city. In addition, there were a record number of young people taking part in the Mini Mile races with nearly 1800 running. As well as the sporting spectacle the Marathon raises funds for over 300 charities and over 17,000 visited the Marathon Exhibition held over two days in the Brighton Centre.

10,762 residents living in areas of higher deprivation attended sport and activity sessions delivered through the Active for Life programme. 100 events delivered healthy living and 78 different weekly sessions. Inclusion events delivered included: the Girls Getting Active events for young women, the Black and Minority Ethnic (BME) Women's Well Being events, the Older Peoples Olympics and a new initiative, The Street Games Festival to encourage young people to get more active.

8,000 participants took part in 648 healthwalks with 34% having one or more health conditions. 50 new walkers took part each month and 50 volunteers were trained. More than 3,000 young people enjoyed Sports Development activities during the school holidays, including 'Looked after Children' activity days and 700 young people participated in skate park activities. The Primary Schools Athletics Championships had 34 schools entered with 1200 children taking part and 368 pupils took part in the Indoor Athletics Competition for primary and secondary schools.

Free swimming for children aged 11 and under: during 2011-12 there were 39,310 free swims.

In addition, at the council's sports facilities including swimming pools, sports halls, health & fitness, and golf courses there were over 1.2 million attendances during 2011-2012.

Supporting the sustainability of our sports and activity clubs

10 capacity building training events were held to support local sports clubs.

Over 200 sports clubs and groups were supported and over 450 promoted through the Active For Life website and directory. 6,300 people each month viewed the website.

TAKEPART - Brighton & Hove Festival of Sport 2011 supported over 150 sports clubs and organisations to offer over 200 different activities for local residents.

Funding advice and support was given to clubs and groups of which 27 Clubs and individuals received funding support through the City Sport & Physical Activity Grant Scheme.

External funding of over £80,000 was drawn down to enhance activity provision in the City as well as funding for two outdoor table tennis tables were donated located in St Annes Well Gardens and Preston Park.

The Sports Development programmes are attracting adults that are inactive which is important to improve the health and well-being of the city. More than 250 volunteers supported Sport Development activities. Over 200 people attended the City Sport & Physical Activity Awards to pay tribute to volunteers who have made either an outstanding contribution to local community sport or an outstanding achievement while representing the city regionally, nationally and internationally at sport.

Total: over 60,000 people engaged in Sports Development activities in 2011-12.

Accountable Strategic Director: Charlie Stewart
Last Updated - 03/05/2012

Strategy: 1.5.3 Thriving arts and cultural businesses

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
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Progress update: thriving arts and cultural businesses	Paula Murray - Head of Culture & Economy	Ongoing	01/04/2011	31/03/2012
<p>ACTION PROGRESS COMMENTS</p> <p>Progress so far</p> <p>A new website for the creative and cultural industries is being developed; working with the Brighton and Hove Arts & Creative Industries Commission, the council is building a focal point for information on business support activity and networking opportunities and will support the partnership to develop further training and networking sessions directly.</p> <p>The council-led local music industry support initiative Made in Brighton has now met 3 times and has negotiated a partnership with the Great Escape that will profile the city's music businesses through branding, press campaign and a dedicated seminar event. The Great Escape (international music conference and showcase) is in its 7th consecutive year and is on course for 2000 delegates and 12,000 gig goers.</p> <p>The council and Arts & Creative Industries Commission are helping support the development of a film cluster in the city. In the first instance this will involve pulling together structured meetings across aspects of the cluster to identify shared goals and opportunities that will benefit all aspects of film culture/film industry.</p> <p>Future work planned</p> <p>Economic Development Officers are working with Wired Sussex in a partnership led by Medway County Council to secure Interreg funds to support a creative use of empty commercial space as a regeneration tool (CURE project). If successful this project will attract funds for the refurbishment of part of a floor in New England House which will act as a managed workspace where businesses in the digital sector will be encouraged to work collaboratively with businesses in the creative industries on projects and events. The fund will also support the use of vacant shop premises for creative industries providing much needed space for the sector and helping to mitigate the impact of retail closures that can cause blight to prime shopping areas.</p> <p>Accountable Strategic Director: Charlie Stewart Last Updated - 24/04/2012</p>				
<p>2. Reducing Crime & Improving Safety</p>				
<p>2.1 Root causes of crime are addressed</p>				
<p>Strategy: 2.1.1 Reduced alcohol misuse and alcohol-related disorder</p>				
<p>Action</p>				
<p>Responsibility</p> <p>Tom Scanlon - Director of Public Health</p>				
<p>Progress Update: Reduced alcohol misuse and alcohol related-disorder</p>				
<p>ACTION PROGRESS COMMENTS</p>				
<p>There is an Alcohol Strategy and Action Plan in place to tackle issues arising through alcohol use across the city. The strategy is managed by the Alcohol Programme Board (APB), which includes key partners within the City. The APB follows on from the Intelligent Commissioning Alcohol Pilot Project. The Alcohol Strategy is divided into four strategic domain groups; progress in each is outlined below. A national Alcohol Strategy is due to be published in March 2012. Appropriate recommendations will be implemented locally.</p>				
<p>Domain 1: Addressing the Drinking Culture</p>				
<p>Past performance:</p>				
<p>The 'Big Alcohol Debate' was carried out from October to December 2012 engaging the public on the issue of alcohol and developing insights within target groups to inform future policy. This involved:</p>				
<ul style="list-style-type: none"> • Pre-promotion in local media. • 2,000 paper surveys distributed to Libraries, Pharmacies and GPs. 				

- 20,000 response cards distributed across the city.
- 24-hour tweetathon at launch.
- Continued promotion through Twitter (#bhdrink) and local media.
- Beer mats with Quick Response (QR) code to link back to @bhdrink.
- Video pod at various locations.
- 15 in-depth focus groups held with local community groups.
- Production of a DVD and report.

Five key themes emerged from the big alcohol debate:

- Provide non-alcohol driven alternatives that will help local businesses.
- Alcohol is too available.
- Cheap offers encourage pre-loading and excessive drinking.
- Existing laws need to be enforced - i.e. not serving people who are drunk already.
- Education is required early to highlight the potential impacts of alcohol.

Future work planned:

- DVD featuring the results of the big alcohol debate is to be placed on YouTube and relevant website .
- Work with local business to offer help providing non alcohol driven alternatives , and highlight the financial opportunities that exist.
- The government is proposing a minimum price of 40p per unit of alcohol in England and Wales in an effort to "turn the tide" against binge drinking.
- Currently commissioning Crime Reduction Initiative (CRI) health promotion posts to train frontline staff and raise awareness .
- New sub-group of domain group one set up to explore ways forward and support healthy schools team.

Domain 2: 'Availability of Alcohol'

Past performance:

Licensing density and diversity is managed by licensing policy. This is being reviewed to introduce a method for more consistent decisions to restrict the sale of alcohol, and to expand the cumulative impact-zone in the city. The Treasury was lobbied for amending pricing by way of differential value added tax (VAT).

Future work planned:

Planning officers' advice has been sought on planning policy changes to reclassify and restrict off-licensing. These are being considered in a city wide plan and potential lobbying for integration of relevant council policies (Commercial Landlord, Planning Authority, and Licensing Authority) is being explored.

Barriers to future performance:

VAT change is impeded by Euro-law constraint of alcohol tax system. The Government deregulatory 'cutting red tape challenge' will not support greater regulation.

Domain 3: Night Time Economy

Past performance:

- Work has continued with the council's events team , in ensuring that public events take every opportunity to promote activities and behaviours which are not centred on binge drinking.
- The 'Cardiff Model' (data sharing between Emergency Departments and Crime and Disorder Reduction Partnerships) has been successfully implemented, and police now have monthly access to the Accident and Emergency (A&E) services assault data, which is used to encourage and enforce licensing capabilities.

- Businesses are making positive steps towards providing consistent business responsibility via their Inn-Credible scheme, which has now been nationally endorsed by Best-Bar-None (the UK's national awards scheme for best practice in the licensed trade).
- There has been a focus on reducing assaults within licensed premises, which has contributed to reducing assault with injuries by 20% across the City.
- Taxi Marshal and Safe Space funding has been secured until next spring.
- Operation Marble, which includes effective tone-setting during the early part of the evening followed by proportionate levels of engagement by officers, continues to evolve and will have impacted on assault reductions.
- Police staff contributed to the Big Alcohol Debate activities, which included operational tweets to illustrate the issues which arise.

Future work planned:

- Ongoing work planned with the local authority for future public events.
- Evaluation outcomes derived from the Cardiff Model have been circulated.
- Efforts continue to achieve more with off licence retailers, and it is hoped that sustained responsible management will impact on all areas of alcohol-related harm.
- Terms of reference are being agreed for Metropolitan Police to visit and learn from good practice from Operation Marble, which will also present opportunities to learn from them.

Barriers to future performance:

- There are financial pressures and limitations to campaigns. National challenges are presented by the affordability of alcohol and embedded social norms.
- There are ongoing debates around current business pressures including the late night levy.
- Associated rising trend in counterfeit/smuggled alcohol.
- Sustainable solutions still need to be found via the APB and joint-commissioning process for continued funding in priority areas.

Domain 4: Early Identification, Treatment and Aftercare

Past performance:

There has been a focus on:

- Improving training for staff responsible for identification and screening of alcohol problems, in particular the new alcohol Local Enhanced Service for primary care.
- The evaluation of two current pilot "Frequent Flier" alcohol outreach posts in the RSC Hospital and local hostels.

Future Work Planned

- There are a number of initiatives under development to ensure that the right 'Early Identification', 'Treatment' and 'Aftercare' services are in place. These are:
- Establishment of a low cost transition service for 18-25 years olds, in recognition of local and national evidence that this age group frequently experiences alcohol (and cannabis) related problems, but is reluctant to approach opiate-orientated adult services.
 - Funding of hostel alcohol nurse for a further year given excellent outcomes of pilot.
 - Funding of frequent flier worker for a further year given excellent outcomes of pilot.
 - Continued funding of Safe Space and consideration given to expanding this in the future. Safe Space gives free help to people (clubbers etc.) at night who are incapable of looking after themselves, with the intention of sending them home safely.
 - Continued funding of Taxi Marshall allocation.
 - Continued funding of LGBT support worker given potential need in this community.
 - Funding of an additional health promotion advisor post to provide alcohol specific advice, brief information and screening training to frontline workers.
 - Restructure of community brief intervention service to focus on the provision of more intensive support via extended brief interventions.
 - Development of 'Health Trainers' for service users who have successfully completed treatment to provide support to prevent relapse and encourage reintegration into the community.

Barriers to future performance
Funding for Safe Space has been identified as an issue. Current funding levels are inadequate to ensure that it opens every weekend, and alternative funding sources are being sought. Plans to expand the service so that fewer people attend A&E are potentially very promising, but funding for this expansion has not yet been confirmed.

Accountable Strategic Director: Charlie Stewart
Last Updated - 11/05/2012

Strategy: 2.1.2 Reduced drug misuse and drug-related offending

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Reduced drug misuse and drug-related offending.	Kate Lawson - Health Promotion Lead Manager	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress So Far:

Nationally, the number of young people reporting drug use has fallen and locally the numbers in drug treatment with the specialist drug service 'ru-ok?' have reduced. A drugs and alcohol policy has been agreed for all nine secondary schools and a programme has been launched for Personal Health and Social Education classes in schools (PHSE). Improvements have been made in screening and referral of vulnerable young people via Accident & Emergency (A&E), Child and Adolescent Mental Health Services (CAMHS), hostels and social care.

The number of adults in effective treatment has reduced, reflecting a national trend. Significant improvements have been made in encouraging access and engagement, following the establishment of satellites services, with a new care pathway and care-co-ordination model, which includes a single comprehensive assessment on demand and the allocation of a single worker throughout the treatment journey. The estimated number of 'local opiate and crack users not known to the treatment system' reduced by 8% in 2010-11.

The number of people successfully completing treatment has remained lower than the national average and the number of people re-presenting for treatment higher. Effort, therefore, has focused on improving treatment effectiveness, assisted by the National Treatment Agency. Data, which will indicate the impact of measures taken to reduce drug related deaths in 2011, is not yet available.

The Communities Against Drugs [CAD] Team has continued to cement strong relationships with local communities of interest and was successful in applying for European Interreg funding for three years for its Communities and Families Tackling Addiction [CAFTA] project.

Ongoing monitoring of Operation Reduction has provided continued evidence of its impact on disrupting drug markets, on levels of acquisitive crime, and on reducing demand for drugs by diversion into treatment. Local partnership intelligence sharing initiatives have contributed to this process.

Future work planned:

For young people, there will be a focus on the implementation of an integrated care pathway and of an improvement plan for the council's in-house Youth Service. There will be further analysis of the transitional needs of 18-25 year olds, particularly those not known to the treatment system.

For adults, there will be a focus on sustaining the positive provider-led work on recovery and reintegration, as well as developing the concept of a Golden Thread approach to commissioning, to produce a system wide understanding of partnership aims and intended performance outcomes. The DAAT Annual Conference in the summer will have recovery as a major theme and the fourth national Recovery Walk will be hosted by Brighton & Hove on 29th September 2012.

The CAD Team will be focusing on implementing the CAFTA Project objectives, as well as sustaining the core neighbourhood liaison programme of activities, as part of the

council's Safe in the City Delivery Unit, and in tandem with the council's Public Health Commissioning Unit.

On enforcement, the partner agencies concerned will endeavour to ensure that Operation Reduction remains well resourced and regularly evaluated, particularly in the light of the forthcoming Police Reform and Social Responsibility Act 2011 changes.

Delivery of future work will be influenced by the emergence and establishment of new structures within and between partnership organisations. Work with young people will be affected by the new arrangements for Youth Service provision; Communities Against Drugs work with families and local neighbourhoods will form part of the activity of the council's new Safe in the City Delivery Unit, but will also have Public Health and Health Promotion links; and treatment services will be commissioned through the Public Health lead team based in the council and contribute to a new Substance Misuse Programme Board.

Barriers to achieving good performance:

Reduced resources will impact on services. Structural change at a national and local level may require different approaches to maintain and support essential partnership working between criminal justice and primary and secondary care providers. Specific initiatives, such as the 'Injectable Opioid Treatment' service, which have been positively evaluated as successful, will provide a challenge for commissioners to sustain, in the absence of national funding. Reductions in funding will impact on the development of local joint commissioning, which requires initial investment to reap longer term savings.

Accountable Strategic Director: Charlie Stewart / Terry Parkin
Last Updated - 30/04/2012

2. Reducing Crime & Improving Safety

2.2 The city's physical and social infrastructure is resistant to crime and disorder and people feel safer

Strategy: **2.2.1 Improved physical environment, physical and social infrastructure, and community resolution, and; Improved feelings of safety and quality of life**

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Improved physical environment, physical and social infrastructure, and community resolution, and; Improved feelings of safety and quality of life	Matthew Eastale - Senior Sustainable Communities Officer	Ongoing	07/10/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far:

- The Home Office funded Design Against Crime (DAC) research centre (based within Central St Martins College of Design) has joined the local Community Safety Partnership, bringing national research and policy to the team. This will increase resilience to crime and anti social behaviour (ASB) at the design stage of products and places.
- The Design Out Crime Association (DOCA) - a national and largely police led association, has requested that an officer from the council's Environment Improvements Team join the national board as a member. This will bring a local authority perspective to the association's work in reducing crime and disorder through good design of products and public spaces.
- The partnership is working with the Noise Abatement Society and the European Cooperation of Sciences and Technology (COST). An Action Group is leading the development of practical solutions to street noise issues and associated anti social behaviour through a range of initiatives linked to 'Soundscape' - which involves the practical application of the health and well being effects of a good quality Soundscape.
- Scientifically validated results of a trial of changing the Soundscape of one of the city's most chaotic streets demonstrated a reduction in ASB and reduced the need for police resources in that area, traditionally associated and with a reputation for public disorder. Although a "one off" trial the results are conclusive enough to warrant further development and an application for European Union (EU) funding for future delivery of this project with other European cities is in progress.

Future work planned:

Closer working between the council and Sussex police is being developed and the concept of "street focus" as a method of addressing community concerns is a priority for the partnership over the next 6 months. This will respond to recommendations set out in the Cabinet Office "Crime and Communities Review: Engaging Communities in Fighting Crime".

Local Approach to Planning

- Community safety concerns and the impact of development of public spaces are now given a higher profile at the planning stages of development locally, and the partnership will ensure that the actions covered by this strategy objective are given appropriate profile during the design stages of planning developments.
- The proposal to integrate the council's Community Safety delivery unit within the Neighbourhood Policing Team offers opportunities for closer working between the council and Sussex Police to improve outcomes, and inform the future work of the team.

Community Payback

- A partnership with Sussex and Surrey probation Service delivers a variety of local environment improvement projects across the city. With the council providing the basic materials and offenders given community service orders providing the labour the city benefits from additional works to improve public spaces valued at £ 100,000 per year. Projects are community led and often compliment the work of other agencies to tackle crime and anti social behaviour.

Barriers to achieving good performance:

Any reduction in resources and/or the consequences of the economic downturn on the city's infrastructure and support agencies for residents will have a negative impact in achieving the goals that have been set out.

Accountable Strategic Director: Charlie Stewart / Geoff Raw

Last Updated - 30/04/2012

Strategy: 2.2.2 Build long-term resilience to all forms of extremism amongst individuals, institutions and communities; reduce harm and increase trust and confidence

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Build long-term resilience to all forms of extremism amongst individuals, institutions and communities; reduce harm and increase trust and confidence.	Nahida Shaikh - Community Safety Manager (Hate Crime & Prevent)	Ongoing	07/10/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far:

Successful engagement and partnership work with local Muslim communities continues, together with consultation with statutory partners on findings of a community needs assessment, identifying unmet needs and priorities of local Muslim communities. Training has been delivered to 10 front-line staff of key partners to raise awareness of the Prevent agenda and their role within it. Prevent is a national strategy, launched in 2007, which seeks to stop people becoming terrorists or supporting terrorism. The training will help staff recognise those potentially vulnerable to radicalisation, reduce potential risk and harm, and support individuals to build resilience. Training has also been delivered to council staff promoting best practice in engaging with the Black and Minority Ethnic communities.

Findings from the community needs assessment will be reported to the Prevent Partnership Group (which includes community representatives). Needs and priorities will be fed into a strategic needs assessment and commissioning plans to influence mainstream work programmes and public services to Muslim communities. Progress has already been made through co-ordinating partnership responses and funding and supporting community projects. These projects build community capacity by involving communities in the design, planning and strengthening of governance, as well as the in the implementation and evaluation of projects. The impact of community projects are evaluated effectively through monitoring and project performance reports. Joint work with communities and partners continues to reduce risks and vulnerabilities of individuals and communities, and also addresses community tensions and concerns, maintaining trust and confidence within the communities.

Successful engagement with higher and further education institutions is supported by police prevent engagement officers linked to the two universities. A best practice 'Virtual

Local Action Team' extends the neighbourhood policing model to the universities, creating an improved response to concerns.

Future work planned:

The council are reviewing the Prevent strategy with our partners to agree objectives and actions for 2012/13.

The council is to facilitate the Sussex Prevent Partnership Board which provides strategic direction to delivery of Prevent work in the county, monitoring progress on action plans and providing opportunity to share good practice from the three governance groups and a wide range of partners.

Training for frontline and other key staff to understand and challenge the ideological narratives used by right wing and Al -Qaida inspired extremist groups, enabling staff to identify and support vulnerable individuals and divert them away from risk. In partnership with the City College we aim to deliver a mentoring and enrichment programme.

A Workshop to Raise Awareness of Prevent (WRAP) training is scheduled in quarter one of 2013 aimed at frontline staff that may come into contact with people that are vulnerable to extremism. Further WRAP sessions will be offered to front-line staff throughout the year to increase awareness of the Prevent stream of work.

A second course of Family Links or Nurturing Module will be delivered by trained facilitators of a local Muslim Women's group, the project will be evaluated and learning acted on in future.

Barriers to achieving good performance:

Developing the skills of frontline staff to understand the new Prevent agenda and their role within it is resource intensive for all partners. Maintaining a shared understanding, expertise, clear communication and effective partnership is key to achieving progress.

Accountable Strategic Director: Charlie Stewart

Last Updated - 10/05/2012

2. Reducing Crime & Improving Safety

2.3 Risks for children, young people and families are reduced

Strategy: 2.3.1 Children are protected from risk and their safety increased

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Children are protected from risk and their safety increased	Kerry Clarke - Strategic Commissioner - Children, Youth and Families	Ongoing	07/10/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress So Far:

Common standards of good sexual health and substance misuse education across the city:

- The drugs and alcohol policy has been agreed across all secondary schools, the Alternative Centre for Education (ACE), Patcham House and each of the four learning providers commissioned to deliver the Brighton & Hove Foundation Learning Engagement Programme (a local programme which aims to reduce the numbers of learners leaving school with no progression route into further learning).
- Currently waiting for finalised Department for Education guidance on dealing with drug related incidents in order to complete local guidance.
- The key Personal, Social, Health and Education (PSHE) programme has been launched to all above education providers and the system to monitor attendance is under development.
- Now this is in its final stages the support will be extended to colleges and 6th forms.
- Core messages leaflet for parents/carers has been developed and is to be distributed via drug and alcohol or sexual health awareness sessions in schools.

Access to contraception:

• Service improvements for contraception and sexual health (CASH) services this year have increased the numbers of young people accessing services. Developments include providing an open access service at the Morley Street Hub and developing a complementary CASH service hub in the West.

Early identification and intervention:

- An integrated care pathway ensures early identification and delivery of screening and interventions for substance misuse and sexual health
 - Screening and brief intervention targets have been achieved for hostels yet referrals are low.
 - Screening and brief intervention targets have significantly improved within social care although slightly below target
 - All are screened in Child and Adolescent Mental Health Services (CAMHS) and we are now reviewing the interventions provided and pathway
 - The In house Youth service remains below target and a priority focus will be to implement an improvement plan.
 - Referrals across the system to targeted teenage prevention post are below target.
 - Targeted youth programs are being delivered in all schools and the evaluation is expected mid June 2012. The 'Service for Young Peoples' joint commissioning strategy has been finalised and the Brighton and Hove In-house Youth service and the Community and Voluntary Sector (CVS) Youth Service are in a period of co-production. This includes changes being implemented to increase evidence based effective interventions in informal education settings. The existing curriculum delivery programs are scheduled for review by June 2012.
 - Youth Crime Prevention works effectively with preventing young people identified through Early Identification Groups, entering the criminal justice system. The numbers entering the system in 2011/12 are significantly lower than in previous years. However, what remains unclear is how effective the pathways into prevention are and whether intervention is provided at the right level. Some young people are entering the criminal justice system and then escalating through the system quickly and they would benefit from prevention from escalation support – we are to include looking at the thresholds as part of the Youth Crime review.
 - The Accident and Emergency (A&E) pathway continues to provide an effective care pathway. A joint piece of work is being undertaken with East Sussex Young People's Substance Misuse Service and South Coast Ambulance Service to roll out the pathway. This will ensure all young people seen by the ambulance service due to drugs or alcohol, but not transferred to hospital, are followed up by the substance misuse service.
 - Specialist services: 'u-ok', the young people's substance misuse treatment service continues to show positive results against their targets and the outcomes achieved are above regional comparators. The 5% reduction in young people attending is considered to be a result of a reduction in identification and referrals of young people with substance misuse issues, as opposed to be a reduction in need.
- Future work planned:
- Roll out the developments of PSHE policy's and programs to colleges.
 - Skills audits will form part of next year's performance compacts.
 - Focus attention of the implementation of an integrated care pathway approach – increase use of CAF's and increase the use of evidence based best practice.
 - Collaborative Needs Assessment of Youth Crime Prevention and YOS with the delivery unit.
- Barriers to Future Performance:
Budget reductions will reduce service capacity.

Effective monitoring and early identification is a challenge as care pathways are integrated to ensure the right young people are accessing the most appropriate services. Many specialist and targeted services work with young people who have chaotic lives and complex needs which often present immediate welfare and safe guarding issues. The impact of interventions on these vulnerable young people can take a long time to become apparent.

Accountable Strategic Director: Charlie Stewart / Terry Parkin
Last Updated - 11/05/2012

Action	Responsibility	Action Status	Start Date	End Date	% Comp.

Progress update: Children are protected from risk and their safety increased	Steve Barton - Lead Commissioner - Children, Youth and Families	Ongoing	01/04/2011	31/03/2012
<p>ACTION PROGRESS COMMENTS</p> <p>Progress so far:</p> <p>Following feedback from external inspection and a Peer Review, the council and its partner's have agreed a Youth Justice Strategy including a commissioning review of youth crime prevention arrangements and the Youth Offending Service. This will dovetail with the implementation of a Joint Commissioning Strategy for Services for Young People, agreed in January 2012, and a review of housing and accommodation services for vulnerable young people scheduled to complete by August 2012.</p> <p>A ground-breaking approach to enabling multi-agency working is being trialled which uses modern social networking technology to "glue together" professionals working with a child to help them work together in a much more joined-up way. The trial of Patchwork began in March and will initially run till the end of May when an interim evaluation will take place. Police, community health, GPs, Fire and Rescue and schools are all involved along with a number of community and voluntary sector agencies.</p> <p>Future work planned:</p> <p>The council and its partner's have taken a proactive approach to the needs of families in multiple disadvantage. A city wide commission provides the platform for a coordinated response to the Government's Troubled Families initiative and will connect up to a range of other initiatives responding to the anticipated impact of changes to welfare benefits including the introduction of universal credit.</p> <p>The Children's Value for Money Programme will continue successful collaborative re-modelling of preventative services and provision for children and families within the formal social care system. This includes exploration of initiatives in response to the national Family Justice Review jointly with East and West Sussex and the local judiciary.</p> <p>Barriers to achieving good performance:</p> <p>In relation to comparative levels of deprivation and need, Brighton and Hove remains an outlier in respect of statutory social care interventions, formal children in need and/or child protection plans, and the number of looked after children. This level of activity continues to place significant demands on local systems and services.</p> <p>Accountable Strategic Director: Terry Parkin / Charlie Stewart Last Updated - 24/04/2012</p>				

Strategy: 2.3.2 Reduced risks for families with multiple needs and reduced harm in neighbourhoods

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Reduced risks for families with multiple needs and reduced harm in neighbourhoods	Debbie Corbridge - Community Safety Mgr - Family Intervention	Ongoing	01/04/2011	31/03/2012	

<p>ACTION PROGRESS COMMENTS</p> <p>Progress so far:</p> <p>The change to the threshold for accessing the Family Intervention Project (FIP) intensive service is fully implemented along with supporting procedures. Robust processes are now in place to gather feedback from families and referrers once FIP intervention has ceased. From April 1st 2011 until 31st December 2011, for families ending their intervention with FIP where persistent antisocial behavior was an issue, there was a 93% reduction in the number of anti-social behaviour (ASB) complaints. In the same period, 77% of the families ending FIP intervention that had been contacted felt their family situation had improved as a result of FIP intervention. 100% of referrers felt there had been improvement.</p> <p>The Family Child Assessment Framework (CAF) mentoring service provide (in addition to offering professionals general advice and guidance on any aspect of the Family CAF process) an enhanced intervention for families that do not meet the new FIP or social services threshold but have complex aspects of support need. The number of families</p>					
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supported through the FIP CAF mentoring service has increased due to additional funding being secured .

To date, during 2011-12, the FIP Family CAF Mentoring Coordinator has co-facilitated five Family CAF training courses, offering a three day modular course to 89 professionals across the city. In addition the coordinator has supported a number of bespoke training workshops, practice development sessions and networking events.

Future work planned:

The future of the services provided by the FIP is being determined by a multi-agency working group led by the Director of Adult Social Care within the council . The review being undertaken is seeking to build on the effective service model developed by the FIP and Living Without Violence (LWV) programme in order to meet guidelines shortly to be issued by the governments 'Troubled Families' unit and to reduce the number of 'looked after' children within Brighton & Hove.

Barriers to Future Performance:

The outcomes of the coming multi agency working group will identify and resolve any barriers to performance.

Accountable Strategic Director: Charlie Stewart / Terry Parkin

Last Updated - 27/04/2012

2. Reducing Crime & Improving Safety

2.4 Victims feel safer and their risks are reduced

Strategy: 2.4.1 Reduced domestic violence by increasing survivor safety and perpetrator accountability

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Reduced domestic violence by increasing survivor safety and perpetrator accountability	Eleri Butler - Senior Policy Development Officer	Ongoing	07/10/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress So Far:

Reducing and preventing domestic and sexual violence is a national priority. Its prevention is central to good public health, reduced crime; safeguarding vulnerable children and adults, supporting families with multiple needs, promoting equality and improving education, learning and skills development.

Achievements in 2011/12:

- Reviewed the Multi Agency Risk Assessment Conference (MARAC) operation and doubled the number of meetings held a month due to increasing high-risk cases being referred each month
- Running an extra (3rd) perpetrator group with associated partner support, within Living Without Violence from 2012
- Invested in prevention work by developing a whole school model to address domestic violence, which will be delivered in partnership with local primary and secondary schools in 2012/13.
- Invested in early intervention, by developing a coordinated community group programme for children and young people affected by domestic violence , which will involve training professionals and to be delivered through multi-agency collaboration in 2012/13.
- Investing in early intervention and prevention work with local Black, Minority and Ethnic (BME) women's groups to develop a community awareness raising programme .
- Investing in early intervention work, by developing a training programme and procedures to improve how employers and professionals identify and respond to domestic violence, in accordance with national occupational and service standards for domestic violence.
- Reviewing local contracts with services and within the council to include domestic violence outcomes measures, to improve the way we measure effectiveness of local services
- Held awareness raising workshops with local arts and culture organisations in the city to explore how they can contribute to domestic violence prevention work in future.
- Delivered training to substance misuse services in the city, on working with perpetrator and victims of domestic violence, in recognition of the co-existence of these issues.
- Provided and distributed a wider range of information on DV by updating website content and distributing thousands of local domestic violence 'amber cards' and ensured

translated versions are available online. We have also circulated e-newsletters and updates via social media, including supporting the police social media awareness campaign in November.

- Invested in prevention work by organising a programme of events to increase awareness of domestic and sexual violence and the help available, as part of the '16 Days' campaign to coincide with the international 16 days to end violence against women (November 25 – December 10th). This included supporting a national Violence Against Women conference in November in Sussex University; organising a theatre production at the Dome followed by a Q&A with a panel, to raise awareness of violence against women issues; liaising with Duke of York Cinema to screen films associated with violence against women during CineCity, and organising a benefit event for local services.
- Senior male Chief Officers in the council and police signed up to the nationally co-ordinated 'White Ribbon' pledge to 'never to condone, commit or remain silent about DV': this pledge will inform programme of prevention work involving men to be taken forward in 2012
- Commitment to develop the first citywide Violence Against Women and Girls strategy to develop a coordinated approach to these crime types from 2012.
- The work in Brighton (including our commissioning pilot) is recognised as best practice nationally by the Home Office Violence Against Women strategy and by the Local Govt. Association (LGA). As a result, we have led at national conferences and events, presented to MPs, and were involved in the development of National Institute for Health and Clinical Excellence (NICE) and Department of Health expert group on domestic violence.

Future work planned:

In 2012/13, in addition to prioritising the strengthening of specialist independent support services for survivors, the foundations have also been laid to deliver a coordinated work programme on domestic and sexual violence prevention in schools; a multi-agency Domestic Violence Coordinated Community Group programme for children and young people; work to increase the capacity of Black and minority women's groups in the city, and deliver a modular training programme and revise procedures to improve the responses of public services.

In 2012 we also aim to roll out the Identification & Referral to Improve Safety (IRIS) early intervention programme with GPs, subject to resources; improve responses to domestic violence amongst Gypsy and Traveller communities; coordinate a publicity strategy; and deliver targeted service improvements across children's services, adult services, housing services and health services.

We are due to begin collaboration on a national research programme (with Child & Women Abuse Studies Unit/London Metropolitan Police/Department of Health) on developing a Violence Against Women outcomes framework for commissioners and services in future.

Barriers to Future Performance:

All city partners need to commit to the delivery of the citywide strategic outcome for domestic violence: "Brighton & Hove residents and communities to be free from domestic violence by increasing survivor safety, reducing the risk posed by perpetrators, decreasing social tolerance and increasing people's ability to have healthy relationships". There remain significant systemic and service gaps that need to be addressed if we are to achieve agreed outcomes.

The Community Safety Partnership will sustain the increased allocation to maintain the capacity of independent Domestic Violence services that was made in the latter half of 2011/12; matching these resources from other council and partnership budgets will sustain services for 2012/13 and beyond in accordance with accreditation standards and quality frameworks.

Domestic violence needs to be considered by GP Clinical Commissioning Groups and the Health and Wellbeing Board. The council has reinforced that domestic violence commissioning and prevention work be integrated with commissioning, strategic and operational responses to sexual violence and other forms of violence against women and girls. This approach needs to be delivered by all partnerships to be successful.

Accountable Strategic Director: Charlie Stewart

Last Updated - 30/04/2012

Strategy: 2.4.2 Sexual violence and abuse is prevented and reduced

Action	Responsibility	Action Status	Start Date	End Date	% Comp.

Progress update: Sexual violence and abuse is prevented and reduced	Eleri Butler - Senior Policy Development Officer	Ongoing	07/10/2011	31/03/2012
<p>ACTION PROGRESS COMMENTS</p> <p>Progress So Far:</p> <p>Reducing and preventing sexual violence and abuse is a national priority. Its prevention is central to agendas on public health promotion; reducing crime; safeguarding children and adults with support needs; supporting families facing multiple needs and promoting equality, improved education, learning and skills development.</p> <p>The Sexual Violence Reference Group oversees the delivery of the local Action Plan and in accordance with pan -Sussex partnerships, including the SARC Management Board and Operational Group, the Rape and Serious Sexual Offences Steering Group and its rape prevention sub group .</p> <p>The Community Safety Partnership commissions Independent Sexual Violence Advocacy services , the Sexual Assault Referral Centre and counselling services . Foundations are laid to deliver a coordinated work programme on domestic and sexual violence prevention in schools, deliver a modular training programme and revise procedures to improve the responses of public services.</p> <p>Meetings have been held with student union officers at Sussex University to discuss the need for increased awareness of the help available amongst students and for closer working between the partnership and University</p> <p>Future work planned:</p> <p>In 2012 we aim to improve responses to domestic and sexual violence amongst Gypsy and Traveller communities ; work more closely with the Universities on addressing sexual and domestic violence amongst students and University staff ; and coordinate a publicity strategy to contribute to early intervention.</p> <p>Publicity campaigns to raise awareness of the reality of rape and sexual violence, and to target perpetrators and potential perpetrators are needed for 2012/13. This should include increased awareness of the local media of national guidelines on reporting of violence against women.</p> <p>Current arrangement for contributing to the commissioning of the SARC in Sussex will continue in 2012/13 and SARC commissioning will be taken over by the national health commissioning board from 2013.</p> <p>Further work is needed in 2012/13 to sustain support services for women in the sex industry and at risk of commercial sexual exploitation, and to monitor the success of work that supports women to safely exit from prostitution. Further work is also needed to identify offending associated with prostitution and bringing them to justice .</p> <p>Funding opportunities continue to be explored in partnership with third sector specialist services, in order to develop community approaches to address stalking and harassment.</p> <p>A commitment has been made by senior officers and Members within the Council to support the white ribbon campaign ; and to develop a citywide violence against women strategy and action plan, which includes the aim of obtaining 'white ribbon city status' in 2012.</p> <p>Barriers to Future Performance:</p> <p>More attention is needed by partner agencies on increasing reporting and improving agency responses to rape and sexual violence in 2012/13, particularly focussing on those groups most at risk of rape and sexual violence.</p> <p>Partnership data on sexual violence and abuse is needed from adult social care services, community safety services, health services, children's services or housing services. There is also limited data on the extent of sexual exploitation of children, young people and adults, through the sex industry or as a result of trafficking locally.</p> <p>Greater capacity is needed in the local independent rape crisis and sexual violence support service in order to meet demand. It is important that rape crisis services work within</p>				

national quality frameworks to achieve accreditation and compliance with national Rape Crisis Service Standards (published 2012).

Sexual violence needs to be addressed by GP Clinical Commissioning Groups, and the new the Health and Wellbeing Board. The council has reinforced the importance of sexual violence commissioning and prevention work being integrated with commissioning, strategic and operational responses to domestic violence and other forms of violence against women and girls, which needs to be delivered by all partnerships to be successful.

Accountable Strategic Director: Charlie Stewart
Last Updated - 24/04/2012

Strategy: 2.4.3 Reduced racist/religiously motivated, LGBT and disability hate incidents

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Reduced racist/religiously motivated, LGBT and disability hate incidents	Linda Beanlands - Head of Community Safety	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far:

Nationally, it has been acknowledged that disability hate incidents, religiously motivated incidents, and transphobic incidents are significantly under-reported. Additionally, there are significant issues in identification and recording of hate incidents leading to under-recording by most statutory, voluntary and community sector organisations. There is a wide variation in data collection and monitoring of ethnicity, religion and impairment of the victims, reducing the evidence base to monitor if the high risk, vulnerable and marginalised groups are reporting and accessing support services.

A key target is therefore, to increase the reporting of hate incidents including those from at risk and marginalised groups, improved recording and responses to reported incidents to increase victims' safety, reduce risk and harm, improved outcomes with respect to the victims and perpetrators, prevention and reduction of hate incidents. However, locally, the level of reported racist, religiously motivated and disability hate incidents has been declining. There have been changes in the way the Partnership Community Safety Team responds to hate incidents in terms of reporting mechanisms, entry level for casework, monitoring information, and reporting on levels and trends of hate incidents. We are mid-process in implementing the changes to the reporting and monitoring systems, hence, it has been difficult to establish the levels and trends of reported hate incidents accurately.

Research is being carried out to understand the experiences of victims of reported hate incidents; the findings are expected in the next year and will be used to adjust our services to effectively respond to the feedback from the victims and communities.

The Racial Harassment Forum is mid-process in reviewing its role, purpose and structure. The review findings will be implemented in the next year.

The racist, religiously motivated, disability, homophobic, transphobic, and biphobic strategies are currently being reviewed and refreshed for the next year. Extensive consultation has been carried out with partners for them to sign up to the disability hate incident action plan and promote greater reporting of disability hate incidents.

Future work planned:

A subgroup of the disability hate incident steering group will be reviewing the publicity campaign and its impact on the level of reported incidents, the findings will be used to implement further changes to encourage reporting of hate incidents by disabled people, risk groups and carers.
The extent to which statutory sector has implemented the recommendation of Stephen Lawrence Inquiry and its impact in the city are being examined. Findings will be reflected in future service changes.

Barriers to achieving good performance:

Under reporting and under recording of the hate incidents across all sectors may impede future progress.

Accountable Strategic Director: Charlie Stewart
Last Updated - 27/04/2012

Strategy: 2.4.4 Reduced anti-social behaviour

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Reduced anti-social behaviour	Aaron Devereaux - Anti-Social Behaviour Co-ordinator	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far:

There were 41 anti social behaviour orders in place in the city at the end of March 2012. The vast majority of these are very effective in protecting communities from problematic anti social behaviour. Reported incidents of anti social behaviour caused by young people who are gathered in groups have fallen largely due to the success of the Operation Park, a multi agency response to youths, ASB and alcohol.

The Partnership Community Safety Team is managing a co-ordinated response to the most vulnerable victims of anti-social behaviour (ASB) and hate incidents through a vulnerability assessment tool facilitated by a new IT case management solution (ECINs). Monthly meetings agree lead agency responsibilities and actions which protect the most vulnerable victims from harm. The new arrangements are firmly embedded in mainstream services including community safety, adult safeguarding, council housing, environmental health (noise), neighbourhood policing and increasingly, social housing providers (Southern housing, Affinity Sutton and Hyde-Marlett). This work is based on the principles of Multi-Agency Risk Assessment Conferences (MARACs) and the aim of this work is to reduce harm, risk and vulnerability. There are currently 15 high risk, 40 medium risk and 8 standard risk victims.

The new approach enables the city to identify and respond according to prioritised need. Its use will be put forward as best practice in forthcoming national guidance.

The Home Office have confirmed Brighton & Hove as a pilot authority to trial a 'community trigger' duty also to be contained in anticipated national guidance. This will enable us to build on existing arrangements with the Community Safety Forum, Racial Harassment Forum and Local Action Teams.

Future work planned:

The research phase of the now annual ASB & Hate Incidents Customer Insight & Experience is well underway in preparation for the 2012 survey results. The research phase will consist of questionnaires, face to face interviews and focus groups and will allow us to evaluate our performance against Victim & Witness Service Standards. A report will be available in October 2012 to coincide with the anniversary of the launch of the standards across the city.

Barriers to achieving good performance:

The ASB and Hate crime teams are now structured into one team and are in the process of establishing new working practices.

Accountable Strategic Director: Charlie Stewart
Last Updated - 11/05/2012

2. Reducing Crime & Improving Safety

2.5 Offenders are deterred/ prevented from re-offending

Strategy: 2.5.1 Reduced offending by prolific and other offenders

Action	Responsibility	Action Status	Start Date	End Date	% Comp.

Progress update: Reduced offending by prolific and other offenders	Leighe Rogers - Director Brighton and East Sussex Local Delivery Units	Ongoing	01/04/2011	31/03/2012
<p>ACTION PROGRESS COMMENTS</p> <p>Progress So Far:</p> <ul style="list-style-type: none"> • Sussex and Surrey Probation Trust (SSPT) have commissioned Sheffield Hallam to undertake a research and evaluation project on Integrated Offender management (IOM). Sheffield Hallam's final report is due for May 2012. • The SSPT 'Liaise and Diversion' service, which includes 'test on arrest' and 'dual diagnosis' assessments, is being introduced to Brighton Custody Suite and Brighton Magistrates Court on the first of April 2012. A third sector event is also due to take place on the 29th of March 2012. • SSPT and Sussex Police retain the lead for the 'Integrated Offender Management' of offenders serving under 12 months and released from HMP Lewes. Interventions are now delivered by Sussex Pathways and the Princes Trust. Mentoring services are provided to offenders in this cohort, who may be subject to 'compact' on release. • The 'Think Family' approach has been promoted with all individuals working with offenders. A postcard referral scheme to Children's Centres has been established at Brighton Magistrates Court and the 'Families of Prisoners Group' continues to hold family days at HMP Lewes. A steering group is in place to co-ordinate statutory and third sector activities. <p>Future work planned:</p> <ul style="list-style-type: none"> • Through co-ordinated and partnership services, the Brighton & Hove Integrated Offender Management Commissioning Strategy shifts investment to activity which prevents their occurrence rather than dealing with the consequences. • Linking the 'Criminal Justice Liaison and Diversion Scheme' initiative with the 'Families with Multiple Problems' strategy. • Strengthening links between IOM Teams at HMP Lewes and Brighton IOM Team <p>Barriers to Future Performance:</p> <ul style="list-style-type: none"> • Budgetary reductions across all partners will have an adverse impact on the delivery and development of IOM. <p>Accountable Strategic Director: Charlie Stewart Last Updated - 30/04/2012</p>				

3. Improving Health & Wellbeing and reducing ill health inequalities

3.1 Promote Health and Wellbeing and reduce health inequalities across the city

Strategy: 3.1.1 Improve the conditions that improve health

Action		Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: improve the conditions that improve health		Tom Scanlon - Director of Public Health	Ongoing	01/04/2011	31/03/2012	
<p>ACTION PROGRESS COMMENTS</p> <p>Progress so far:</p> <p>The focus of much of this work has been the Healthy City Workplace initiative in keeping with the younger working age population of the city. A new 'Workplace Wellbeing Charter' (WWC) is being promoted to businesses and business forums, highlighting the importance of health and wellbeing in the workplace and providing details of support and funding available. The charter will be adapted to suit the needs of small and medium sized enterprises (SMEs).</p> <p>'Active & Healthy Workplace' funding available to employers is being promoted. The fund (up to £500 per business) provides the opportunity for businesses to trial programmes that aim to improve the health and wellbeing of their staff whilst creating a healthier workforce and ultimately a healthier business.</p> <p>Ongoing examples of health promotion within the workplace include:</p> <ul style="list-style-type: none"> • Presenting case studies of businesses that have addressed the health and wellbeing of their workforce and the subsequent impact 						

- Promoting NHS Health Checks to workplaces
- Promoting physical activity to workplaces

Future work planned:

A questionnaire is being designed to send out to businesses to identify their concerns about health and wellbeing in the workplace /amongst their workforce to inform future actions.

Joint strategic needs assessment (JSNA) for sport and physical activity is underway and will form part of the JSNA portfolio for 2011/12. This will include additional work to capture:

- The public voice – a public consultation will take place utilising a questionnaire method which will be hosted on the partnership 's consultation portal.
- The professional voice – a number of semi-structured interviews with a wide range of stakeholders.

Once the needs assessment has been completed the sub group will begin work on an updated strategic action plan for physical activity. This will replace the existing and separate action plans for Sport and Active Living.

A study will be commissioned to build an evidence base of the quality of the urban space and how specific aspects encourage more active living , connectivity and social cohesion. The study will explore how to incorporate specific activities to create urban spaces and to encourage movement in line with NICE guidance in order to introduce the concept and principle into officers' work.

Following the production of the city-wide JSNA in May further consideration will be given to how health and wellbeing can be improved and health inequalities reduced in a Health and Wellbeing Strategy that will be overseen by the Health and Wellbeing Board .

Barriers to future performance:

This will be the first year of the Health and Wellbeing Board and the same for the Health and Wellbeing Strategy . With the council moving to a committee structure and Public Health formally transferring to the council, there are likely to be structural and organisational issues which could interfere with the work of improving wellbeing and reducing health inequalities.

Accountable Strategic Director: Terry Parkin
Last Updated - 24/04/2012

Strategy: 3.1.2 Helping people to live healthy lifestyles

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: helping people to live healthy lifestyles	Tom Scanton - Director of Public Health	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

The focus for this work has been tobacco and improving diet and exercise. Between them these are the biggest contributors to premature mortality.

TOBACCO

Progress so far:

Smoking prevalence in adults (4 week quitters). The target for 2011/12 is 2,350 4 week quitters. The number of 4 week quitters up to Dec 2011 is 1,417.

Increased advertising has taken place to increase footfall into the Stop Smoking Service and close monitoring of clinic activity. A new Stop Smoking Service Manager now in post due to restructure within Sussex Community NHS Trust and also a Co-ordinator will be in post for Brighton & Hove. The Stop Smoking Co-ordinator will be working closely with colleagues and monitor clinic activity.

The Brighton & Hove Stop Smoking Service has appointed a new Clinical Service Manager and a Stop Smoking Service Manager. The quit data for October was not on target

and an improvement plan has been put in place to further raise the profile of the adverse effects of smoking and the availability of smoking cessation services with adverts in local newsletters and magazines and also community events. Clinic activity sheets have been introduced to monitor footfall. Both the NHS Stop Smoking Service and the intermediate service (provided by GPs and Pharmacies) contribute to the target. The NHS Stop Smoking Service runs a variety of clinics across the city, both in the community and also in workplaces. One of the areas of focus of this work has been pregnant women. All pregnant women in Brighton & Hove are now offered a carbon monoxide test at booking (irrespective of their declared smoking status) and referred to the Stop Smoking Service if required.

A pilot project is running in three secondary schools in Brighton. The schools' PSHE co-ordinators have been trained to run Stop Smoking groups in the three schools and each school received a resource box with information leaflets and a carbon monoxide monitor. Every secondary school in Brighton received a Tobacco Education Curriculum pack (toolkit). The pack contained lesson plans and activities which will support PSHE co-ordinators. This pilot will be evaluated.

A Brighton & Hove Tobacco Control Alliance has been established. It is made up from different partners working together to reduce smoking and the associated health inequalities in Brighton & Hove. A draft strategy action plan has been developed which will focus on three domains with action for each one.

The Brighton & Hove Council website now has pages which give information about stop smoking and also how to make a pledge to make your home and car smokefree. www.brighton-hove/getsmokefree

A range of activities were organised for "No smoking day" on the 14th March 2012. As part of these activities smokers were referred or encouraged to refer themselves to the Stop Smoking services.

A 'final push' has been established with the Smoking Cessation Service, with new management agreed. Early indications (data to January 2012) suggest that this may have the desired effect of increasing the number of quitters to above 2000.

Barriers to future performance:

Smoking cessation services have had a mixed track record in terms of meeting quit targets, following the reorganisation two years ago. The changes to the management structure should address much of this.

DIET AND EXERCISE

Progress so far:

A key part of this work is the national child measurement programme (NCMP) which monitoring the prevalence of overweight and obesity in children in Reception Year (4-5 year olds) and children in Year 6 (10-11 year olds). For the academic year 2010/2011 8.2% of Reception children and 15.2% of children in Year 6 were in the very overweight (obese) category which is lower than the national average and the local target. The past four years have seen a sustained (though not statistically significant) fall in obesity and overweight levels in Year 6 children while levels in Reception Year children have remained stable.

Future work planned:

The NCMP implementation for 2011/2012 is well underway. The additional capacity provided by the two new School Health Support Workers means that two thirds of pupils have already been measured and schools can be visited twice if necessary in order to ensure that as many pupils as possible are measured. As soon as the results have been processed and are available to the school nurses, they will contact parents of children in Year 6 in the very overweight category to offer support and advice on accessing services. It will be the first time that, in addition to the result letters sent to all parents, parents of children who are very overweight are pro-actively contacted by the school nurses.

Barriers to Performance:

The risk to delivery may be around the capability of the Department of Health's tool to up-load the local data and produce the results in time for all parents to have their child's

measurement results before the end of the summer term.

Accountable Strategic Director: Terry Parkin
Last Updated - 24/04/2012

Strategy: 3.1.3 Preventing ill health

Responsibility		Action Status	Start Date	End Date	% Comp.
Tom Scanton - Director of Public Health		Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

It is well established that the national immunisation programme makes the single biggest contribution to preventing ill health. Breastfeeding is recognised as an important contributor to future health and wellbeing. The largest cause of deaths in young children is accidents. Work in this area of preventing ill health has focussed on improving immunisation rates, increasing breastfeeding rates and reducing the number of accidents in young people.

Progress so far:

Childhood immunisation: In the second quarter of 2011/12 coverage of the baby primary immunisations was 92.1% and the first Measles Mumps & Rubella (MMR) vaccination by two years was 87.7%. For five year olds the coverage for completing two MMR vaccinations was 84.3% and for the pre-school booster 86.4%. The Primary Care Trust and Sussex Community NHS Trust Immunisation Team have worked together on promoting Immunisation Week in October promoting immunisations for children and young people - concentrating on pre-school and teenage boosters and distributing Strategic Health Authority funded immunisation resources. These uptake rates are the highest for several years and vaccination rates, in particular MMR have continued to improve since the low point of the late 1990s.

Breastfeeding: The prevalence of breastfeeding is measured at 6-8 weeks after birth. The city continues to exceed the target with our prevalence being significantly higher than the national average which around is 50%. The prevalence for quarter 2 was 75.9% and for quarter 3 was 79.7%. Cumulative prevalence data at 6-8 weeks quarters 1-3 is 76.7% against a total breastfeeding prevalence SHA target of 69.2%. Public Health and the breastfeeding co-ordinators were recently asked to present at a meeting of the Health and Overview Scrutiny Committee the good work to promote breastfeeding.

Accidents: Since the Home Safety Equipment scheme (funded by Public Health) was established in 2008 around 500 families in areas of inequalities in the city have had home safety equipment installed in their homes including stair gates, fireguards, high chairs and cots among others. The scheme also provides safety sessions to families by way of training or group work. The impact of this work at a local level, as is the case for many initiatives that build resilience, is very difficult to gauge in terms of hard outcomes as opposed to uptake of services.

Future worked planned:

Immunisation: The Immunisation Team will continue to follow-up children that have missed their primary immunisations via a communications based plan and distribution of flyers through schools. They are also developing a Patient Group Directive (PGD) for vaccination at home.

Breastfeeding: There will be more targeted work in areas of inequalities where breastfeeding rates are relatively low, such as in North Portslade where there has been a reduction on breastfeeding compared to the West area and the city as a whole. This work is being rolled out to other areas of inequalities.

Accidents: A workshop with A&E staff is planned to raise awareness of the scheme so that they can promote it to parents attending A &E with their children. Future actions will include some evaluation of service effectiveness through analysis of A&E data related to accidents at home for children aged 0-5 years old.

Barriers to performance:

Immunisation: Although immunisation rates are improving, there have been two measles outbreaks and one mumps outbreak in the last three years. While these outbreaks are associated with greater vaccine uptake, they are a measure of the population's sceptical stance on vaccination. Brighton & Hove may be one of the biggest improvers in terms of vaccine uptake, but it starts from a lower point.

Breastfeeding: There are occasional problems with data collection. Also it should be noted that prevalence is measured at 6 weeks whereas there are benefits from breastfeeding for much longer than that. It is important that women are encouraged to breastfeed throughout the first year of their child's life.

Accidents: As noted above, evaluation of the Home Safety Equipment scheme is challenging. Work is underway with the Children's hospital A&E which will help to provide clearer information.

Accountable Strategic Director: Terry Parkin
Last Updated - 24/04/2012

Strategy: 3.1.4 Healthy life expectancy, working to prevent people from dying prematurely

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: healthy life expectancy, working to prevent people from dying prematurely	Tom Scanton - Director of Public Health	Ongoing	14/11/2011	31/03/2012	
ACTION PROGRESS COMMENTS					
Progress so far: There are several programmes in place to promote healthy life expectancy. Many of these have already been considered above or in other parts of this performance plan (sexual health, drug and alcohol).					
One additional area worth considering is the work to prevent and detect cancer at an earlier stage. Over the past three years, the PCT has successfully bid for National Awareness & Early Diagnosis Initiative (NAEDI) funding to raise awareness and promote early diagnosis. Albion in the Community, the charitable arm of Brighton and Hove Albion, have been commissioned to deliver campaigns on colorectal, lung and over 70s breast cancer; Sussex Community Trust's cancer health promotion team have been commissioned to support this work through training health professionals and other staff. The PCT continues to work with Sussex Cancer Network, who also have funding to integrate the NAEDI agenda into general practice. The public health leads of the Sussex cluster PCTs regularly meet with the cancer network to ensure a co-ordinated approach and shared learning across the patch. The cancer health promotion team continue to promote the national cancer screening programmes for breast, bowel and cervical cancer across the city, with a particular focus on disadvantaged groups.					
Future work planned: There will be further initiatives and campaigns to raise awareness of the importance of earlier detection. Two of the areas where there have been problems with early referral, delays in diagnosis, and where death rates have not decreased are lung cancer and bowel cancer. These have been highlighted in the Director of Public Health's Annual Report and will be subject to further scrutiny and action throughout 2012.					
Barriers to performance: As with all campaigns, it is important to find new and innovative ways of engaging the public and relevant health professionals.					
Accountable Strategic Director: Terry Parkin Last Updated - 24/04/2012					

3. Improving Health & Wellbeing and reducing ill health inequalities

3.2 Promote health and well being and reduce health inequality for children and

Strategy: 3.2.1 A robust and confident child protection pathway that protects children and young people who are at risk of maltreatment, harm, neglect and/or sexual exploitation

Action	Responsibility	Action Status	Start Date	End Date	% Comp.

Progress update: A robust and confident child protection pathway that protects children and young people who are at risk of maltreatment, harm, neglect and/or sexual exploitation	James Dougan - Head of Service Children	Ongoing	01/04/2011	31/03/2012
<p>ACTION PROGRESS COMMENTS</p> <p>Progress so far</p> <p>The number of children on a child protection plan in a city has fallen by 24% from a peak of 440 in March 2011. Service Managers attribute this decrease to Children In Need plans being seen as a more robust option.</p> <p>Activity over the last 6 months includes a rigorous and positive external inspection by Ofsted, a fundamental re-shaping of the social work service including a new single entry point, a dedicated children in need team, strengthened quality assurance systems, and implementation of a comprehensive social work transformation programme to develop the skills and capacity of front line staff and managers.</p> <p>Future work planned:</p> <p>A multi-professional team within Social Work duty team is being introduced as part of a phased reorganisation of social work services to ensure better integration between social work and other children's services to ensure appropriate and timely assessments and support to young people and families in need</p> <p>Accountable Strategic Director: Terry Parkin Last Updated - 26/04/2012</p>				

Strategy: 3.2.2 Needs of vulnerable children and young people where families are affected by adult substance or alcohol misuse, domestic violence, mental health or learning disability

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Needs of vulnerable children and young people where families are affected by adult substance or alcohol misuse, domestic violence, mental health or learning disability	Kerry Clarke - Strategic Commissioner - Children, Youth and Families	Ongoing	01/04/2011	31/03/2012	
<p>ACTION PROGRESS COMMENTS</p> <p>Progress so far</p> <p>See comments in 2.3.1 and 3.2.1</p> <p>A draft protocol is now in place attached to working with families where substance misuse has an impact on parenting. This is to be signed off by the Local Safeguarding Children Board. The organisation Community Awareness of Drugs (CAD) has secured additional European funding to support families where substance misuse is an issue. Future plans are to implement and review the protocol cross adults and children's services, and to work in partnership with CAD to implement their EU work with families.</p> <p>A Social work Practice/Skill transformational programme is being designed and implemented to support staff in further improving the quality of assessments and interventions delivered to families with a strong focus on those affected by adult substance or alcohol misuse, domestic violence, mental health or learning disability.</p> <p>Accountable Strategic Director: Terry Parkin Last Updated - 24/04/2012</p>					

Strategy: 3.2.3 Children and young people looked after by the local authority to have stability, security and be well cared for

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Children and young people looked after by the local authority to have stability, security and be well cared for	James Dougan - Head of Service Children	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far

The number of Looked after Children (LAC) at 31st March 2011 is 483, a 4% increase from 2010 compared to a 2% increase nationally, and a 21% increase from 2007 compared to a 9% increase nationally. At 109 per 10,000, Brighton & Hove has one of the highest LAC rates in England.

Adoption activity has continued to rise in Brighton & Hove in line with the rise in numbers of children in care and reflects the high number of children under 5 in the care system. In 2010/11 13% of looked after children in Brighton & Hove were adopted, compared to the England average of 11%.

In 2011 5 LAC achieved five A* - C GCSEs including English and Maths – this is 19.2%, a notable improvement compared to last year and above the 2011 national average of 12.8%.

The Virtual School runs a summer catch up programme with the aim of supporting transition to secondary school for all year 6 pupils working below expected national curriculum levels (in both English & Maths). This summer 11 pupils joined the programme. As a proportion of the cohort in year 6, this is the highest number of pupils who have engaged in this programme and we are extending the support available to them until the October half term.

93.8% of care leavers were in suitable accommodation in 2010/11 which is a significant improvement from 82.6% in 2009/10. This is above the England average (90%) and statistical neighbours (89.3%).

70.8% of care leavers were in education, training or employment, an improvement from 63% last year and well above the national average of 61% and 56.3% for our statistical neighbours. A Specialist 16+ Employment Adviser for looked after children has been appointed.

Work has been completed to ensure looked after children reviews and pathway plans identify cultural and identity needs and plan how these needs are met .

Future work planned

Focused work is taking place to establish more effective and coherent systems for the involvement of looked after children and young people in strategic decision making to influence service improvement.

Managers are continuing to develop a more coherent pre- and post-16 education provision to provide a seamless service including specialist support with regard to information, advice and guidance about employment, education and training opportunities.

Accountable Strategic Director: Terry Parkin
Last Updated - 26/04/2012

Strategy: 3.2.4 All children to have access to high quality healthcare including services for the most vulnerable

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: All children to have access to high quality healthcare including services for the most vulnerable	Steve Barton - Lead Commissioner - Children, Youth and Families	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far

The council and the Clinical Commissioning Group have a formal agreement to pool budgets and commission an integrated social care and community health service for children and families. The agreement includes a joint commitment to review the wider health care pathway from acute to primary care health services.

Brighton and Hove is one of 20 Early Implementer Sites to showcase the new service model for the national Health Visiting Implementation Plan . Local developments focus on

the delivery of the Healthy Child Programme including the early intervention role of health visitors with families identified as requiring a targeted or enhanced service to support them to look after their children.

Future work planned

Public Health has re-located into council offices in anticipation of the Health and Social Care Bill. Plans are in place to establish a shadow Health and Well being Board by April 2013, also in line with the Bill before parliament.

Accountable Strategic Director: Terry Parkin
Last Updated - 24/04/2012

Strategy: 3.2.5 Young people make positive choices about their sexual health, their lives and risk taking behaviours are minimised, especially alcohol use and substance misuse

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Young people make positive choices about their sexual health, their lives and risk taking behaviours are minimised, especially alcohol use and substance misuse	Kerry Clarke - Strategic Commissioner - Children, Youth and Families	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far

Between 1998-00 and 2008-10, the under 18 conception rate fell from 49.7 to 36.5 per 1000 women aged 15-17 which is statistically significant 26.6% reduction equivalent to 43 fewer pregnancies. Over the same period, the 2008-10 regional rate was 17% reduction and the national rate a reduction of 15%.

In 2011, group work sessions were delivered across the city and the targeted teenage pregnancy service provided brief interventions to 176 vulnerable young women. A service impact evaluation showed that, overall, nine out of 10 (87%) service users demonstrated improved outcomes across a number of domains with varying levels of impact: 77% showed improvements in general health, 65% in emotional wellbeing, 63% in family and relationships, 59% in self esteem, and 55% in aspirations. Furthermore, 93% of those not using contraception moved onto effective contraception use of which 86% was Long acting reversible contraception (LARC). In 2011, post termination contraception support was accessed by 95 young women and 84% were fitted with contraception post termination, 74% of which was LARC.

There is improved access to Contraception and Sexual Health (CASH) services so that young people have the use of effective contraception when they need it.

Future work planned

A key priority for 2012/13 is to ensure that early identification screening processes are embedded in both schools and youth services, to a common minimum standard, and are supported by clear care pathways to interventions and support services.

To develop effective early identification and on-going support through a lead professional for the mothers aged under 19. This should be underpinned by a family Common

Assessment Framework and include addressing Education Employment and Training needs.

To ensure that the voice of young people is heard and they have the opportunity to be involved in the design of all services by routinely collecting feedback from service users, and using it for service development.

Accountable Strategic Director: Terry Parkin
Last Updated - 24/04/2012

3. Improving Health & Wellbeing and reducing ill health inequalities

3.3 Improving care and support

Strategy: 3.3.1 Enable people who need social care and support services to live in safety with maximum independence

Action		Responsibility		Action Status		Start Date	End Date	% Comp.
Progress update: enable people who need social care and support services to live in safety with maximum independence		Brian Doughty - Head of Service Adults Assessment		Ongoing		01/04/2011	31/03/2012	
ACTION PROGRESS COMMENTS								
Progress so far The council have been changing services and training staff so that when people are needing social care services the first priority is to support that person to regain as much independence as possible in their lives. They are worked with over a short period to help them get their skills and confidence back. This approach to services is called re-abling. This is clearly important for local people who want to remain in their own homes and be as independent as possible. The re-abling approach is being promoted across all Adults Assessment and Adults Providers services and there are dedicated services in place which focus on reablement , such as the Independence at Home and Intermediate Care Services. The council contacts everyone who received Intermediate Care Services after leaving hospital to see if they are still in their own homes after 90 days rather than being in residential care. In 2011 over 87.9% of people were still in their own homes, a higher rate than most other councils have achieved. This monitoring is ongoing. Another measure for the Independence at Home service is to see how much care and support someone requires at the start and at the end of a period of reablement. In the 3 month period April to June 2011 over 90% of people who completed a reablement period required less support and some of these people no support at all. This strategy continues with number of people going into institutional care continuing to decline as a result of investment in reablement and assistive technology, also resulting in budget savings. Future work planned To continue service delivery as outlined above. Accountable Strategic Director: Terry Parkin Last Updated - 24/04/2012								
Strategy: 3.3.2 Provide personalised care services which promote choice, control and independence for service users and carers								
Action		Responsibility		Action Status		Start Date	End Date	% Comp.
Progress update: Introduction of the carers card		Brian Doughty - Head of Service Adults Assessment		Ongoing		01/04/2011	31/03/2012	
ACTION PROGRESS COMMENTS								
Progress so far A new development in services for carers was the introduction of the Carers card to support the health and well being of carers , a priority in the 2009/12 Carers Joint Commissioning Strategy. Brighton & Hove City Council commissioned the development of the Carers Card and funds the issuing of the card plus some ongoing development support. The Carers Card is available for all carers in the city including carers of adults, parent carers and young carers. There are no actual subsidies for any of the services offered through the card, these are all subsidised by the providers themselves. The Carers' Card is an initiative to offer discount on a range of activities across the city to help carers to look after their own health and wellbeing . Carers' Card holders are offered a range of discounts on leisure and wellbeing activities across the city including discounted theatre tickets , hair and beauty, massage, complementary therapies, council and private gyms, golf etc. To date, approx 600 cards have been issued, many to carers who were not previously known to Adult Social Care . and to young carers. Funding has been made available via the Primary Care Trust to appoint a number of Carer Support workers who will be located in GP clusters , this will enable us to reach out further to hidden carers.								

Accountable Strategic Director: Terry Parkin
Last Updated - 24/04/2012

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
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Tendering new services	Denise D'Souza - Lead Commissioner People	Ongoing	01/04/2011	31/03/2012	
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ACTION PROGRESS COMMENTS

Progress update:

We will be tendering out for some of our most important services over the next year as existing contracts come to an end. This includes home care services which support many people to live in the community as independently as possible. We have consulted widely with people for their views on how these services should be delivered and how we can ensure they support a personalised approach. People raised a range of important issues for them including the importance of continuity in carers, flexibility in service delivery to respond to service users changing needs and timeliness. We have included these issues in our service specifications and our performance monitoring once the service is in place. We have representatives from the Local Involvement Network (LINK) and Impetus on the Steering Group overseeing this procurement work and they are also actively involved in the evaluation process. The tender exercise has kept to the original timescale and we anticipate that the new contract will commence in May 2012. We have also agreed the Commissioning principles that will inform our procurement of the community meals service through the Cabinet Members Meeting Adult Social Care & Health and with the Adult Social Care and Housing Scrutiny Committee. A further report on options for this service will be presented to Adult Social Care & Health Committee in June 2012.

Accountable Strategic Director: Terry Parkin
Last Updated - 24/04/2012

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
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Progress update: Provide personalised care services which promote choice, control and independence for service users and carers.	Brian Doughty - Head of Service Adults Assessment	Ongoing	01/04/2011	31/03/2012	
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ACTION PROGRESS COMMENTS

Progress so far

People receiving social services in the community are involved as fully as possible in identifying what their needs and aspirations are and how these can best be met. This includes making clear to people how much money is available to meet their needs, offering them the direct management of that money (a direct payment) or if they request it arranging services for them but with the user maintaining control and flexibility. This way of working is called 'self directed support'. By December 2011 40% of service users benefited from this new approach.

Future work planned

To enable at least 45% of people by March 2012 to benefit from self directed support and by March 2013 to offer this service to all people. We are currently on track to achieve our target in this financial year

Accountable Strategic Director: Terry Parkin
Last Updated - 24/04/2012

Strategy: 3.3.3 People with social care needs supported into training and employment

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
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Progress update: People with social care needs supported into training and employment (Adults Assessment Delivery)	Brian Doughty - Head of Service Adults Assessment	Ongoing	01/04/2011	31/03/2012	
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ACTION PROGRESS COMMENTS

Progress so far

For many people who use social care services the quality of their life can be improved by employment or training and volunteering opportunities. There are a range of services in

place that support people with a learning disability to gain employment and support them to keep the job once they are in it.

In 2010/11 the council supported 110 people to be in work. This was about 16% of all people with a learning disability who are known to the services. A further 12% of these people were supported to find opportunities in voluntary work. Please note collection of this data is time-lagged.

Future work planned

To continue with this work, a better performance than most other councils.

Barriers to achieving good performance

In the current economic climate it will be a challenge to sustain this level of performance over the next few years.

Accountable Strategic Director: Terry Parkin
Last Updated - 24/04/2012

Strategy: 3.3.4 Improve planned discharge rates for clients

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: improve planned discharge rates for clients	Brian Doughty - Head of Service Adults Assessment	Ongoing	01/04/2011	31/03/2012	
ACTION PROGRESS COMMENTS					
Progress so far					
When people are well enough to leave hospital but health or social care services are needed to support this, it is important that they are able to be discharged from hospital quickly and safely with the support they need. People do sometimes get delayed in hospital for a range of reasons, some of them linked to NHS services and some of them to social care; these people are sometimes referred to as 'bed blockers' in the media. This is clearly a negative experience for people. The council and NHS have been working together and with other care providers to improve services and avoid delays.					
An integrated hospital discharge service has been implemented. This operates extended hours over 7 days a week. Performance has steadily improved: in 2007/08 the average number of delays per week was 41, in 2010/11 it was 26. There has been continued improvement with delays at the end of 2011/12 now averaging in single figures.					
Future work planned					
Ongoing					
Last Updated - 20/03/2012					

4. Strengthening Communities & Involving People

4.1 Strong, Inclusive, Cohesive Communities

Strategy: 4.1.1 Communities have shared values and a strong sense of belonging to Brighton & Hove

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress Update: Communities have shared values and a strong sense of belonging to Brighton & Hove	Mary Evans - Commissioner: Communities and Equality	Ongoing	01/04/2011	31/03/2012	
ACTION PROGRESS COMMENTS					
Progress so far:					
Community Development has been commissioned for 2011/12 to engage people in the most disadvantaged communities. A wide range of groups have been supported and activities have taken place to increase community cohesion, working with people from many different communities of interest and identity. Much of this work has focussed on breaking down real and perceived barriers between disparate communities, such as the 'Bridging the Gap' event, an intergenerational celebration of talent in Portslade, classes for children to learn to speak German and write their name in Chinese in Hollingdean, and the Stoneham Park International Festival.					

Community Development work engages a diverse range of individuals and communities. For example, of 2,583 people managing and attending local groups between April-September 2011, 392 (15%) were from BME communities. In the same period 11 of the 200 community groups worked with were specifically BME groups. These include the Hangleton & Knoll Multi Cultural Women's Group and the Moulsecoomb Bangladeshi Women's Group.

Accountable Strategic Director: Charlie Stewart
Last Updated - 24/04/2012

Strategy: **4.1.2 Culture of active citizenship in the city:**

- People at risk of exclusion have support to access to volunteering
- Volunteering is a valued and high quality experience
- Volunteering has a real impact on the economic and social wellbeing of the city

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress so far: Culture of active citizenship in the city: - People at risk of exclusion have support to access volunteering - Volunteering is a valued and high quality experience - Volunteering has a real impact on the economic and social wellbeing of the City	Mary Evans - Commissioner: Communities and Equality	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far:

The City Volunteering Strategy was reviewed in April and new actions identified for 2012-13. Discussions relating to how volunteering by City Council workers will support the wider city are being included in projects such as We Live Here. Volunteering as a key issue is being fed into the Joint Strategic Needs Assessment as this underpins much of the resilience of communities.

Accountable Strategic Director: Charlie Stewart
Last Updated - 26/04/2012

Strategy: **4.1.3 Opportunities for people to get involved and influence decision making**

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Opportunities for people to get involved and influence decision making	Mary Evans - Commissioner: Communities and Equality	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far:

The Community & Voluntary Sector Forum (CVSF) were commissioned for 2011/12 to support representation from the community and voluntary sector, including neighbourhood groups and communities of interest. The new Representatives Council has now embedded well and what has been key is that the CVSF representatives have scrutinised the budget setting process. Representatives sit on city partnerships and also influence decision making through a number of specialist network groups, including Children and Young People Network; Housing Network; and Mental health Network.

The Community Development commission supports people from neighbourhoods to get involved locally, through mechanisms such as community associations, action groups, fora and LATs (Local Action Teams).

CVSF has launched and is developing a number of new networks with a focus on community groups, equalities and Health and Wellbeing, and is supporting a new and more streamlined group of CVSF representatives who are regularly coming together as a 'reps council' to steer and take decisions around CVSFs representative activities has enabled

a more effective approach of gaining collective voice. CVSF has also developed its information provision to make it more accessible. The result is that the sector is becoming more informed, stronger lines of communication are being developed within the sector and with partners, and there is clearer and ever more effective representation of CVSF members' views through the new CVSF reps and structures. The CVSF co-ordinates and publishes "Position Statements" which represent its members' collective views on key citywide issues.

Future work planned:

The council plans to pilot new neighbourhood governance. The consultation for this has now closed and processes are being developed to establish two pilots later this year.

Accountable Strategic Director: Charlie Stewart

Last Updated - 26/04/2012

4. Strengthening Communities & Involving People

4.2 Individuals are able to improve their quality of life

Strategy: 4.2.1 Support individuals and communities including seldom heard sections of the community to ensure they are provided with the information, advice and support needed to develop their confidence, skills, knowledge and ability to:

- Engage with services
- Engage in local decision-making
- Understand and engage with democratic processes

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Support individuals and communities including seldom heard sections of the community to ensure they are provided with the information, advice and support needed to develop their confidence, skills, knowledge and ability to: - Engage with services - Engage in local decision-making - Understand and engage with democratic processes	Mark Wall - Head of Democratic Services	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far

The council has explored the use of web-casting and interactive media for the City Assembly and Cabinet Member Meetings. E-petitions are a constant form of engagement, over the last year there have been 41 with 5 debates at Full Council in July and October resulting from e-petitions.

Future Plans

The council is planning further Democracy Workshops and have a list of potential groups who have requested these. There are currently 5 e-petitions running on the council web site.

Barriers to success

Available resources to provide the workshops, the council has lost 3 members of the team.

Coping with introducing the new Committee System and vast amounts of change as a result.

Accountable: John Barradell

Last Updated - 01/05/2012

Strategy: 4.2.2 Increased opportunities for individuals and communities to take control over the issues that affect their lives in order to:

- meet their needs
- contribute to their economic and social opportunities
- build active and inclusive communities based on mutual respect

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
<p>Progress update: Increased opportunities for individuals and communities to take control over the issues that affect their lives in order to:</p> <ul style="list-style-type: none"> - meet their needs - contribute to their economic and social opportunities - build active and inclusive communities based on mutual respect <p>ACTION PROGRESS COMMENTS</p> <p>Progress so far:</p> <p>Community Development provides support to individuals and communities to get involved in their neighbourhood and influence service provision. Under the Sustainable Community Strategy's aims of Strengthening Communities and Involving People, the Community Development Commissioning Programme has supported 14 neighbourhoods, approximately 2,500 people, 200 community groups, 216 community events and 77 funding applications, which has brought in an additional £181,163 into neighbourhoods in the city during April – September 2011. Resident involvement, engagement and empowerment have increased significantly and there are many more people active in their communities. This programme of work underpins engagement work carried out by the council and its partners and is an essential part of the process which enables that work to happen.</p> <p>The council plans to pilot new neighbourhood governance. The consultation for this has now closed and processes are being developed to establish two pilots later this year.</p> <p>Accountable Strategic Director: Charlie Stewart Last Updated - 26/04/2012</p>	Mary Evans - Commissioner: Communities and Equality	Ongoing	01/04/2011	31/03/2012	

4. Strengthening Communities & Involving People

4.3 Support a Thriving Third Sector – Indicators to be confirmed

Strategy: 4.3.1 High quality and accessible support services for the third sector

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
<p>Progress update: High quality and accessible support services for the third sector</p> <p>ACTION PROGRESS COMMENTS</p> <p>Progress so far:</p> <p>The Community & Voluntary Sector (CVSF) forum is commissioned to provide voice, influence, networking, information and representation for the community & voluntary sector. Other infrastructure organisations who provide services such as training & development, and support for small groups, receive strategic grants. A partnership of the infrastructure organisations, supported by the city council, has been successful in a bid to government for the resources to transform the local infrastructure support, to enable effective support for the sector in the future.</p> <p>CVSF led on the development of a partnership for this TLI (Transforming Local Infrastructure) bid. Brighton and Hove's bid is made up of a partnership between Brighton and Hove Community and Voluntary Sector Forum; Brighton and Hove Volunteer Centre; Impetus; South East Wellbeing Consortium; The Business Community Partnership/Skills Exchange; and The Trust for Developing Communities.</p> <p>The Working Together Project was also part of this partnership until their closure at the end of March 2012. This bid aims to merge services provided by a number of providers into a single new infrastructure organisation which would provide continuity of service; better diagnosis of support needs; a unified voice for the sector and create efficiencies and economies of scale that would ensure long term sustainability for infrastructure provision.</p>	Mary Evans - Commissioner: Communities and Equality	Ongoing	01/04/2011	31/03/2012	

CVSF has continued to work with the ChangeUp partners and other agencies to ensure that the needs of the community and voluntary sector, in terms of support services, are met. As part of the TLI bid the CVSF held a number of sessions on what CVS groups want from their support services. This is now being built into the CVSF's Work Plan for 2012-13.

Accountable Strategic Director: Charlie Stewart
Last Updated - 26/04/2012

Strategy: 4.3.2 City commissioning values the benefit, and contributions of the 3rd Sector

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: City commissioning values the benefit, and contributions of the third sector	Mary Evans - Commissioner: Communities and Equality	Ongoing	01/04/2011	31/03/2012	
ACTION PROGRESS COMMENTS					
Progress so far: The new city commissioning processes include a commitment to best practice in the involvement of the community & voluntary sector. The pilot commissions tested this out and included both representatives of the sector and the groups themselves in their processes. The council's Commissioning Board includes representation from the Community & Voluntary Sector forum and their input has shaped much of the work.					
Accountable Strategic Director: Charlie Stewart Last Updated - 25/04/2012					

Strategy: 4.3.3 High quality and consistent community representation and influence across the public sector and partnership

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: High quality and consistent community representation and influence across the public sector and partnership	Mary Evans - Commissioner: Communities and Equality	Ongoing	01/04/2011	31/03/2012	
ACTION PROGRESS COMMENTS					
Progress so far: The Community & Voluntary Sector Forum (CVSF) continues to support and develop a number of representatives to sit on partnership and council bodies. This will include representation in the Council's Scrutiny process of the budget setting for 2012/13. The CVSF has worked to ensure that the needs, priorities and aspiration of communities are heard, understood and considered in the design and development of services, policy and strategy. CVSF staff and reps met with a number of representatives from the new council administration to build relationships and discuss the needs and priorities of the sector and its client groups. A hustings event prior to the most recent local elections enabled CVSF members to directly question key citywide decision makers.					
In addition, the CVSF have been involved in or organised the following: Youth Service review; Meeting with Clinical Commissioning Group; Child Poverty and Youth Service Strategy Workshop; Reports to PSB (Public Service Board); Workshop on IC (Intelligent Commissioning).					
Accountable Strategic Director: Charlie Stewart Last Updated - 26/04/2012					

Strategy: 4.3.4 An informed voluntary and community sector engaged collaboratively in decision making

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: An informed voluntary and community sector engaged collaboratively in decision making	Mary Evans - Commissioner: Communities and Equality	Ongoing	01/04/2011	31/03/2012	
ACTION PROGRESS COMMENTS					

Progress so far:

The Community & Voluntary Sector Forum (CVSF) continues to support and develop a number of representatives to sit on partnership and council bodies. This included representation in the Council's Scrutiny process of the budget setting for 2012/13.

CVSF is working closely with the TDC (Trust for Developing Communities) to strategically develop its Small Community Groups Network so that it complements the work of the TDC's Neighbourhoods Network and offers maximum opportunity for smaller groups and volunteers to get involved and influence decision making .

The CVSF co-ordinates and publishes "Position Statements" which represent its members' views on key citywide issues .

The Sector is well informed about issues that affect it such as local and national policy , strategy developments and Commissioning through resources such as: Dialogue, CVSF's e-newsletter; CVSF website with access to 'themed' policy information and news; Information on new reps and reps council sent to all CVSF members; and Procurement training.

Accountable Strategic Director: Charlie Stewart

Last Updated - 26/04/2012

Strategy: 4.3.5 A strong and resilient voluntary and community sector that delivers high quality services for individuals and communities in the city

Responsibility		Action Status	Start Date	End Date	% Comp.
Progress update: A strong and resilient voluntary and community sector that delivers high quality services to individuals and communities in the city	Mary Evans - Commissioner: Communities and Equality	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far:

The Council's grants programme continues to support the community & voluntary sector through the provision of resources for core funding and specific activity.

Strong lines of communication continue to exist within the sector and with its partners. Community & Voluntary Sector Forum (CVSF) has continued to offer a quality enquiries and signposting service to residents, communities and public sector partners through email and telephone, and to circulate information through the CVSF email-list. CVSF now has a social media presence on Facebook, Twitter and Youtube where it can share information with the sector and partners in alternative formats. CVSF is developing themed email-lists to better facilitate 'themed' policy discussions, and continues to maintain a generic email list, a Children & Young People list, a mental health network list, and an environment list.

CVSF continues to support the sector to meet up in 'theme' based network meetings: Children and Young People Network; Housing Network; and Mental health Network. This year CVSF has also launched several new networks: Small Community Groups Network; Equalities Network; Health and Wellbeing Network; and a virtual Enterprise & Learning Network. CVSF is also supporting a Safeguarding Sector Group which was launched this year and the Intelligent Commissioning Reference Group. CVSF has held a number of one-off events to bring together the sector and partners. This regular bringing together of members under themed meetings enables the sector to regularly share information and talk about the needs of their clients and communities. Key council and Primary Care Trust officers also attend these meetings to share information across sectors .

The CVSF, Trust for Developing Communities (TDC), Black and Minority Ethnic Community Partnership (BMECP), Federation of Disabled People and Brighton and Hove City Council developed a showcase engagement event in February 2012. This event showcased effective engagement in the City that highlighted how engagement reduces inequality. The event outcomes showed the resilience and effectiveness of how community and voluntary sector organisations are engaging with and developing appropriate services for residents in the city and directly showed how some residents were gaining skills and developing activities that address their needs in being active citizens,

Accountable Strategic Director: Charlie Stewart

Last Updated - 26/04/2012



5. Improving Housing & Affordability

5.1 Improving Housing Supply

Strategy: 5.1.1 Increase the supply of affordable rented housing

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Increasing supply of affordable rented housing	Jugal Sharma - Lead Commissioner, Housing	Ongoing	01/04/2011	31/03/2012	
<p>ACTION PROGRESS COMMENTS</p> <p>Progress so far</p> <p>There are 65 affordable homes in the development programme for 2011/12, 55 rented, 10 shared ownership. The council will continue to work with providers, developers, planning colleagues and the Homes and Communities Agency to enable the delivery of affordable housing in the City.</p> <p>Barriers to success</p> <p>Due to the downturn in the economy and lack of new house building the overall target of 230 new affordable homes per year will not be achieved.</p> <p>Accountable Strategic Director: Geoff Raw Last Updated - 10/05/2012</p>					

Strategy: 5.1.2 Improve and develop deprived neighbourhoods

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Improve and develop deprived neighbourhoods	Jugal Sharma - Lead Commissioner, Housing	Ongoing	01/04/2011	31/03/2012	
<p>ACTION PROGRESS COMMENTS</p> <p>Progress so far</p> <p>An initial survey has identified opportunities for the development of 800 new homes over the next 10 years in Council housing estates and the council are working with tenants to progress development opportunities however funding is expected to be a particular challenge.</p> <p>The first phase of the Building New Council Homes, Ainsworth House started on site in February 2012, and will deliver 15 council homes for rent. The second phase of the project includes proposals to build 35 new housing units on vacant sites. These projects are a vital element of our long term regeneration plans for the City and also demonstrate our commitment to tackling the desperate need for more affordable homes in Brighton & Hove.</p> <p>Future work planned</p> <p>All new developments will include a local labour plan. The council will work with Mears Group on meeting the Education, Employment and Training (EET) aspects of the council housing maintenance contract and development of social enterprise opportunities such as void clearance and white goods recycling. Work is ongoing with the Local Labour Scheme Co-ordinator to develop employment opportunities in construction/building and identifying potential EET opportunities in other contracts such as Lift Maintenance and repair etc.</p> <p>Accountable Strategic Director: Geoff Raw Last Updated - 25/04/2012</p>					

Strategy: 5.1.3 Provide opportunities for households to move to larger homes or downsize as their needs change

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Provide opportunities for households to move to larger homes or downsize.	Jugal Sharma - Lead Commissioner, Housing	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far

The lack of suitable sites in the City can require high density developments not suitable for large amounts of family homes. This combined with the economic downturn impact on building is resulting in 11% (7 of 65) of the new affordable housing developed this year being 3 bedroom homes. To mitigate the impact of this those downsizing from three bedroom homes are prioritised for homes on all new developments in the City through the Local Lettings Plan.

Accountable Strategic Director: Geoff Raw
Last Updated - 25/04/2012

Strategy: 5.1.4 Make the best use of the housing stock

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Freeing up homes for families in need.	Jugal Sharma - Lead Commissioner, Housing	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far

The council's underoccupation officer has been successful in freeing up 26 homes for families in need by helping people to downsize. Not only were 19 of these homes 3-bed or larger, but 8 households were helped to move into the private sector from council housing.

The Local Delivery Vehicle (LDV) has successfully borrowed £28.5 million to refurbish 499 council homes to house some of the city's most vulnerable residents and also help modernise thousands of the council's homes to meet the Decent Homes Standard. The first batch of properties was leased to the LDV on 1 November 2011 with the second batch in February 2012.

Future work planned

To address homelessness pressures the council are continuing to procure long term higher quality temporary accommodation (on 5-10 year leases) in the private rented sector as an alternative to B&B and other unsuitable temporary accommodation.

Accountable Strategic Director: Geoff Raw
Last Updated - 25/04/2012

Strategy: 5.1.5 Help households become home owners

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: help householders become home owners	Jugal Sharma - Lead Commissioner, Housing	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far

During 2011/12 10 homes were developed for low cost home ownership. The council will continue to work with providers, developers, planning colleagues and the Homes and Communities Agency to enable the delivery of affordable housing in the City.

Barriers to success

Due to the downturn in the economy and lack of new house building the target will not be achieved.

Accountable Strategic Director: Geoff Raw
Last Updated - 25/04/2012

5. Improving Housing & Affordability

5.2 Improving Housing Quality

Strategy: 5.2.1 Work with home owners and landlords to maintain and improve the quality of their housing

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Work with home owners and landlords to maintain and improve the quality of housing in the private sector	Jugal Sharma - Lead Commissioner, Housing	Ongoing	01/04/2011	31/03/2012	
<p>ACTION PROGRESS COMMENTS</p> <p>Progress so far</p> <p>90% of non-decent homes in the city are in the private sector (rented & owner occupied) and housing contributes 42 per cent of our total carbon emissions. In 2010-11 the Private Sector Housing Renewal programme in Brighton & Hove delivered the following key outputs:</p> <ul style="list-style-type: none"> • 392 tonnes of CO2 saved • 231 homes with vulnerable residents made decent or moved towards decency, involving a range of measures from minor repairs and/or security work to major renovation • 737 energy efficiency measures installed, including 25 renewable energy solar thermal hot water systems. • 20 empty properties bought back into use with renewal assistance for leasing to homeless households. This was out of a total of 154 long-term empty privately owned properties brought back into use in 2010/11. • 161 Disabled Facilities Grant (DFG) completions, and more than £140,000 for other adaptations in the private sector that were not able to be funded via DFG. Private sector renewal programme provided £440,000 funding to support the Government's £660,000 Disabled Facilities Grant 2010/11 allocation as well as additional disabled assistance over and above mandatory grant. • 1000 handyperson jobs for vulnerable residents. • Over 100 Home Safety and Security audits. • 14 home improvement loans via not for profit community finance partnership with loans totalling £129,508 completed <p>Future work planned</p> <p>The 2008-2011 Brighton & Hove and East Sussex Together (BEST) private sector housing renewal capital funding programme has now come to an end. The Government announced as part of the Comprehensive Spending Review in the autumn of 2010 that further funding for private sector housing renewal would not be made available. In light of this it was agreed to carry forward some existing capital funding into 2011/12. This was to ensure sufficient support remains available to vulnerable & eligible households for ongoing commitments and to ensure that continued levels high performance are maintained around: decent homes; empty properties; home energy efficiency; & disabled adaptations during 2011/12. £2.83m BEST funding has been carried over into 2011/12. There are already significant commitments against this remaining budget.</p> <p>Delivery of the renewal assistance programme is subject to availability of capital funding resources. The council is currently reviewing the private sector Housing Renewal Policy based on the end of the current programme and availability of future funding.</p> <p>Accountable Strategic Director: Geoff Raw Last Updated - 25/04/2012</p>					

Strategy: 5.2.2 Reduce fuel poverty and minimise CO2 emissions

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Reduce fuel poverty and reduce co2 emissions	Jugal Sharma - Lead Commissioner, Housing	Ongoing	01/04/2011	31/03/2012	
<p>ACTION PROGRESS COMMENTS</p> <p>Progress so far</p>					

2011-12- first half year achieved 163.5 tons of CO2 savings (target of 225 tons). Underachievement due to reduced promotional activity on all grants and suspension of some schemes to ensure we manage within available resources. Success with Warm Homes Insulation grants in previous years mean there are now fewer un-insulated homes in the city that can be assisted through this grant. Budget constraints are impacting on availability of grants and the number of measures installed; in addition, previous successes have left remaining homes 'harder to treat'.

17 solar PV (Photo Voltaic) installations were completed on council housing prior to 12th December 2011 (date of planned Feed In Tariff reduction).

Future work planned

Free insulation available through Warm Homes Insulation grant.

Options appraisal shows approximately 1,600 dwellings suitable for solar PV (in council housing stock). The appraisal identified that a solar PV scheme has the potential to provide lifetime carbon dioxide savings of over 48,000 tonnes through an estimated capital expenditure in the region of £15 million. Cabinet on 22 Sept 2011 agreed approval of a capital programme budget up to a maximum of £15m for Solar Photovoltaic Panels on council housing stock to be financed through unsupported borrowing funded by the Feed In Tariff payment. We anticipated the scheme to have a potential net present value (NPV) surplus, in the region of £9 million for 1,600 properties after repayment of borrowing. The Government, as part of a wider consultation, has proposed a reduction in Tariff rates far in excess of the levels anticipated by the sector and which risks the schemes viability. As a result the business case will be remodelled, based on the new tariff rates and will outline options once the Government's consultation has closed and key issues confirmed. Consideration to be given to models for Council involvement in the Green Deal and Energy Company Obligation due to be launched in Autumn 2012. There are a number of opportunities; wide ranging in terms of scale, required investment, impact and opportunity for partnership working. We anticipate that these options will be further assessed over the next months to ensure that Brighton & Hove is in a strong position to maximise the benefits presented by the Green deal both in addressing CO2 emissions and climate change and in tackling fuel poverty for residents.

Barriers to success

Solar PV – Availability of finance is key, particularly as rates of return are now likely to be lower than originally projected. The council is currently finalising specification and evaluation of preferred procurement framework for the delivery of this project should it prove to be viable after remodelling in light of the review, we are also identifying if there are opportunities within existing programme of works for smaller/targeted installation programmes. The council continues to engage closely with tenants on development and delivery of Solar PV on Council housing. In addition to the potential CO2 savings of this project it can also assist tenants at risk of fuel poverty through cheaper electricity bills.

Last Updated - 10/05/2012

Strategy: 5.2.3 Develop the Brighton & Hove standard for high quality and well maintained council housing and improve tenants' homes to ensure that they meet the standard

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Ensure the council's housing stock meets the Brighton & Hove standard through a programme of works delivered in partnership between the council and Mears Group.	Nick Hibberd - Assistant Director, Housing Management	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far

The Repairs & Improvement Partnership with Mears has made good progress with improving the quality of the council's housing stock and has met this years target of bringing 88% of the council's housing stock up to the Decent Homes Standard. This follows on from meeting the 74% target last year and means that over 10,000 of the 12,000 council homes in the city are now decent.

This year the partnership has delivered:

736 Kitchens
273 Bathrooms
950 Boilers
471 Re-wires

1652 Properties with new doors

Further work has been done with residents and councillors on the Housing Management Consultative Committee around communicating how the council delivers the Decent Homes Standard and particularly the detail of what works are carried out when a property fails the standard. The council's Property & Investment team has recently published a four year investment programme that builds on our target to deliver Decent Homes in full by the end of 2013.

Accountable Strategic Director: Geoff Raw
Last Updated - 26/04/2012

Strategy: 5.2.4 Work with owners to bring more of the city's long term empty homes back into use

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Bringing empty homes in the private sector back into use.	Jugal Sharma - Lead Commissioner, Housing	Ongoing	01/04/2011	31/03/2012	
ACTION PROGRESS COMMENTS					
Progress so far					
On track with 73 empty homes brought back into use since April and at least 153 empty privately owned properties will be brought back into use this financial year. End of Q3 figures are 117 back in use (76% of annual target of 153 –on target) with 21 of those leased to the council.					
The council continues working with owners to bring properties back into use - and as a last resort using enforcement action and Compulsory Purchase Orders. 17 of the homes brought back into use have been on long term leases with the council for homeless families.					
Barriers to success					
Funding for refurbishment will end in March 2012 impacting on future years work.					
Accountable Strategic Director: Geoff Raw Last Updated - 26/04/2012					

Strategy: 5.2.5 Ensure new housing is developed to the latest standards

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Ensure new housing is developed to the latest standards (Code for Sustainable Homes and Lifetime Homes Standard)	Jugal Sharma - Lead Commissioner, Housing	Ongoing	01/04/2011	31/03/2012	
ACTION PROGRESS COMMENTS					
Progress so far					
Aim for 100% affordable homes being developed this year meet at least Level 4 of the Code for Sustainable Homes and also the Lifetime Homes Standard. In addition, target of 10% new affordable homes to be developed specifically for wheelchair users.					
Accountable Strategic Director: Geoff Raw Last Updated - 26/04/2012					

5. Improving Housing & Affordability

5.3 Improving Housing Support

Strategy: 5.3.1 Support households to make informed choices about their housing options

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Support Households to make informed choices about their housing options	Jugal Sharma - Lead Commissioner, Housing	Ongoing	01/04/2011	31/03/2012	
ACTION PROGRESS COMMENTS					
Progress so far A monthly bulletin for staff to use with those in housing need has been developed. This details the number of private sector homes available to rent in the city and neighbouring towns, and breaks these down into property size and households type, highlighting the availability of suitable homes that fall within housing benefit Local Housing Allowance limits. A housing options guide for people with a Learning Disability has been produced and there is a dedicated housing options specialist for this client group.					
Work to include private rented homes in the Homemove magazine and to move overcrowded households into leased properties is currently under review.					
Accountable Strategic Director: Geoff Raw Last Updated - 26/04/2012					
Strategy: 5.3.2 Provide adaptations and support to households and their carers					
Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Adults Providers delivery - provide adaptations and support to households and their carers	Denise D'Souza - Lead Commissioner People	Ongoing	01/04/2011	31/03/2012	
ACTION PROGRESS COMMENTS					
Progress so far: In the month of January 2012 the integrated Community Equipment Service (which provides equipment for both social care and NHS) received 306 social care referrals for equipment, which resulted in 434 items of equipment being delivered and 97.53% of these were delivered within a week.					
Future work planned: Over the coming months Adult Care Commissioning and Housing Commissioning in the council will explore how to provide a more integrated service in relation to adaptations.					
Accountable Strategic Director: Terry Parkin Last Updated - 10/05/2012					
Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Provide adaptations and support to householders and carers	Jugal Sharma - Lead Commissioner, Housing	Ongoing	01/04/2011	31/03/2012	
ACTION PROGRESS COMMENTS					
Progress so far: The Housing Adaptations Occupational Therapy (HAOT) team attends housing viewings with disabled applicants to support & advise on the suitability of the property, adapted to meet long term needs or suitability to adapt, making best use of the accessible housing stock and reducing the pressure on the Housing & Revenue Account adaptations budget.					
Jan 2011 HAOT and the housing Estates Services launched the minor works without delay initiative, simplifying and speeding up access to minor adaptations for council tenants. In the first six months the neighbourhood response team completed 41 jobs 100% completed within the target 10 days.					
There have been 63 Disabled Facilities Grant completions, investing £466K in major housing adaptations in the private sector to enable people to live as independently as possible for as long as possible in their own homes with a further commitment (grants approved not completed) of £670K.					
Future work planned					

Minor adaptations; in March 2012 members of the neighbourhood response team will have completed Enhanced Assessor training to assess and install a wider range of minor adapts and equipment. In April 2012 promotion and publicity are planned.
Decent Homes; the HAOT team continuing to work closely with Mears on the Decent Homes programme to deliver adaptations alongside decent homes work and to more pro-actively manage the demand for major adaptations.

Accountable Strategic Director: Geoff Raw
Last Updated - 26/04/2012

Strategy: 5.3.3 Prevent homelessness and rough sleeping

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Working to prevent homelessness and rough sleeping	Jugal Sharma - Lead Commissioner, Housing	Ongoing	01/04/2011	31/03/2012	
<p>ACTION PROGRESS COMMENTS</p> <p>Progress so far:</p> <p>Last Official Rough Sleeper count in November 2011 was 37, a significant increase from 14 recorded in previous year. Crime Reduction Initiatives (CRI) Rough Sleepers Team are refocusing resources to work with rough sleepers new to the streets to provide earlier interventions to help people avoid becoming entrenched in street life, and are actively supporting people to find somewhere to live. Around 65% of rough sleepers in the city come from outside the area and over 250 people a year are supported to find accommodation solutions outside Brighton and Hove. The council has supported a successful voluntary sector bid from CRI and Brighton Housing Trust from the Homelessness Transition Fund, which brings an additional £248k into the city over the next two years which will directly support rough sleepers off the street and into accommodation .</p> <p>Further innovative services have been commissioned, including: Sussex Nightstop which provides emergency accommodation for young people; Recovery Mentor Service which trains ex rough sleepers to mentor those who are accessing hostels for the first time after long periods of street life and other services, in line with the Governments No Second Night Out Strategy. This seeks to ensure that rough sleepers get the right help at the right time to prevent them arriving on or returning to the streets.</p> <p>The city's Severe Weather Emergency Shelter for rough sleepers this year over the course of two weeks accommodated between 19 and 36 people a night and delivered some positive outcomes for people who have accessed other services such as mental health accommodation and treatment, a detox support project, and one client has been reconnected with their family.</p> <p>Barriers to success</p> <p>Numbers of rough sleepers have been recorded as rising across the UK and a similar picture has been noted in Brighton & Hove. This is presenting extra pressures on services to deliver more in an environment where resources are mainly staying the same or reducing.</p> <p>Accountable Strategic Director: Geoff Raw Last Updated - 26/04/2012</p>					

Strategy: 5.3.4 Reducing worklessness, community cohesion, reducing anti-social behaviour, and reducing inequality

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Reducing worklessness, community cohesion, reducing anti-social behaviour, and reducing inequality	Leighe Rogers - Director Brighton and East Sussex Local Delivery Units	Ongoing	01/04/2011	31/03/2012	
<p>ACTION PROGRESS COMMENTS</p> <p>Progress so far:</p> <p>Research shows that homelessness and poor housing are significant criminogenic needs and that access to good quality housing with appropriate tenancy support is a key factor in re-integrating offenders into the community and reducing re-offending. The majority of offenders face multiple disadvantages in the housing market because of problems</p>					

additional to their criminal record, such as unemployment, substance misuse, poor family and social integration, poor educational attainment and lack of basic and other key skills.

Surrey and Sussex Probation Trust in partnership with BHCC supports offenders to help then find , access and keep appropriate housing in order to reduce offending and in this way enhance community safety. Complex offenders are referred to specialist services and into temporary units where they receive a housing support service , for example: Glenwood Lodge; PHASE 1; William Collier House. Any provision includes the scope to move offenders from supported accommodation into more mainstream rental provision with Registered Social Landlords and floating support.

Accountable Strategic Director: Charlie Stewart
Last Updated - 30/04/2012

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Support provided through the Supporting People programme	Jugal Sharma - Lead Commissioner, Housing	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far

The Supporting People programme continues to help 4,800 households maintain their independence and quality of life. These services are reducing the need for more intensive and costly alternatives saving the city's public sector more than £30m per annum after costs are taken into account. Targets are being exceeded with 72% of service users in short term services being supported to move on in a planned way and 99% of long term service users either sustaining or increasing their independence.

Satisfaction rates in respect of dealing with Anti-Social Behaviour cases is exceeding the national average (96% compared to 68%) with 89% of tenancies sustained despite a caseload 28% higher than the national average. Residents and staff are working on action plan to improve community involvement in tackling ASB.

Future work planned

Supporting People are supporting ongoing education, employment and training opportunities within homelessness and supported housing such as Business Action on Homelessness; Step by Step Literacy and Numeracy project; Accredited Life skills programmes; Accommodation for Work Project; First Base Day centre and social enterprises (DINE; Sussex Central Social enterprise with Mears). An Interreg Bid has been made for targeted education, employment and training initiatives for residents in council housing stock. We are also working with DWP/JCP to minimise impact of the Welfare Reform Bill on housing and homeless clients.

Accountable Strategic Director: Geoff Raw
Last Updated - 26/04/2012

Strategy: 5.3.5 Work to ensure student housing provides a positive contribution to students' lives and the city

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Student Housing Strategy related actions plus additional programmes of work	Jugal Sharma - Lead Commissioner, Housing	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far

Under the Student Housing Strategy (see <http://www.brighton-hove.gov.uk/index.cfm?request=c 1188834>) work is ongoing with the Universities to consider options for purpose built student housing (such as on the Preston Barracks site) to manage pressures from an expanding student population and also encourage fewer students to live in the city's family sized housing.

In addition, the Council's Private Sector Housing service is looking at options for implementing additional HMO licensing in studentified areas of the city. It would require landlords and managers to meet appropriate personal and professional standards of conduct; the upgrading of poorer buildings to minimum health and safety standards including fire safety; and the sufficient day-to-day management and supervision of the buildings to help reduce antisocial behaviour.

The University of Brighton and the Council have joined forces to provide a joint 'social lettings agency'. In return for higher accommodation standards and value for money, landlords are being offered the opportunity of long term contracts, guaranteed rent, and management of the entire lettings process. Targeted neighbourhoods will benefit from these combined resources to effectively deal with housing management including aspects of anti-social behaviour that can arise.

The Private Sector Housing team is currently consulting on proposals to extend HMO licensing in five wards with high concentrations of smaller HMO's not currently covered by our existing mandatory scheme.

Barriers to success

There has been increased interest recently by the development industry in building 'speculative' purpose-built student housing at a time when the viability of the building market / affordable housing has declined. This is putting pressure on sites the council wants to see developed for needed market or affordable housing .

Accountable Strategic Director: Geoff Raw

Last Updated - 10/05/2012

6. Living within Environmental Limits and enhancing the environment

6.1 A low carbon city

Strategy: 6.1.1 Low carbon economy

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Low carbon economy	Thurstan Crockett - Head of Sustainability	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

The city's Climate Change Strategy (CCS) was adopted by Brighton & Hove's Strategic Partnership (BHSP) in December 2011 and approved by the Public Service Board a month earlier. The strategy provides a framework to bring together and build on the range of city commitments and policies already in place, to focus effort and work over the next 4 years and beyond in becoming a 'low carbon city, adapting well to climate change'. The CPP sub outcomes low carbon economy, low carbon transport and low carbon homes feed into low carbon city and align directly with the CCS.

Progress so far:

The business champion for a low carbon local economy is the Executive Director of the Brighton & Hove Business Forum and runs the city's Economic Partnership as well as being a member of the City Sustainability Partnership (CSP). Work in this area has been strengthened with the Chamber of Commerce's Green Business Group, through its new partnership representative, and another new business representative has joined the CSP from the Sustainable Energy Working Group.

Progress has been made against the recommendations of the council's Environmental Industries Scrutiny Panel to develop the globally competitive environmental industries sector in the city. An 'Open Space' business consultation event was held in February 2012 to establish, "What is needed to grow the size, creativity and impact of the environmental sector in our city?", and some 70 participants developed themes that are now being prioritised and taken forward via a working group.

Facilitating 'energy efficient private, public & third sector organisations', progress has been made in improving co-ordination of council business support offers in resource efficiency and local procurement. However, this work could still be promoted more widely. Carbon reduction is being tracked through the Low Carbon Essentials programme, a free, accessible service that can help businesses across the South East find out how to save on energy bills and improve their carbon footprint, as well as reduce waste. Links are being established through the Brighton and Hove Strategic Partnership (BHSP) and Public Service Board (PSB) members (via CSP members and specialists including University of Brighton, University of Sussex and Sussex NHS Trust) to share understanding and good practice in carbon reduction plans.

Future work planned:

- The City Economic Strategy is to be reviewed and revised to integrate the 'low carbon economy' outcome from the Climate Change Strategy and Brighton and Hove City Council's Corporate Plan.
- An eco tourism strategy is planned for the city which aligns to the objectives of sustainable tourism .
- The City Employment & Skills Group has identified working up proposals for an Eco Tech Business Park in the city as a priority for future job creation and is exploring setting up a network of environmental businesses. This will help foster well developed environmental knowledge and skills.

Barriers to achieving good performance:

While cutting carbon through resource efficiency is an important driver , especially for large employers, other concerns about the impact of the recession dominate and the public sector budget squeeze may make it difficult to develop greater support for the business community .

Fragmentation of policies and programmes, and lack of focus could lead to other cities becoming more competitive in attracting investment in environmental industries. There is an opportunity for the Brighton and Hove City Plan (previously known as the council's Core Strategy) to influence aspiration and achievement in Brighton and Hove as a sustainable city if programmes (e.g. One Planet, Climate Change Strategy, Economic Strategy, Transport Plan, Climate Change Strategy, Biosphere Reserve work) are effectively aligned.

Accountable Strategic Director: Geoff Raw
Last Updated - 30/04/2012

Strategy: 6.1.2 Low carbon buildings

Responsibility		Action Status	Start Date	End Date	% Comp.
Thurstan Crockett - Head of Sustainability		Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far:

The CPP sub outcomes low carbon economy, transport and homes feed into low carbon city and this framework aligns directly with the Climate Change Strategy.

A review of existing programmes, policies and strategies has been undertaken to inform the development of the Climate Change Strategy, and the 'low carbon homes and buildings' outcome.

The council began the procurement of Solar Photovoltaic (PV) panels for council houses and corporate buildings, however changes in the Government's 'Feed in Tariff' rate affected the financial viability of this work, and it has been significantly scaled down.

A new Sustainability Checklist developed by the council's City Planning department has to be completed by developers for all residential planning applications involving new builds and conversions, incorporating an embodied energy calculator. The Eco-Open Houses event in September 2011 raised awareness of energy efficiency and sustainable energy solutions in homes and buildings.

Brighton & Hove community, voluntary, private and public sector groups have developed partnerships to work on projects that contribute to reducing carbon emissions and adapting to climate change. Brighton & Hove 10:10, Brighton Energy Co-operative, the Low Carbon Trust and Brighton Peace and Environment Centre, working with community partners, were successful in winning £250,000 in government funds under the Local Energy Assessment Fund for projects delivered successfully by 31 March 2012. Together they:

- Carried out 175 home energy surveys, 150 of which were completed by the Green Building Partnership
- Carried out energy surveys on Hollingdean and Hanover community centres (with energy efficiency measures to be installed in April)
- Worked with Hanover Action for Sustainable Living, Hanover 10:10 and the Hollingdean Development Trust to hand out more than 200 energy saving packs containing simple to

install energy efficiency measures such as energy meters and draught-proofing kits

- Created a home energy self-assessment survey for use by anyone in the city
- Published guidance on how to cut bills and make your home more energy efficient, where to go to find grants to do so and advice for tenants and landlords
- Re-launched the Green Pages — a directory, listing green products and services in the city
- Raised awareness of how to stop wasting energy in the home and cut energy bills
- Written retrofit planning guidance, which will help homeowners assess what energy efficiency technologies work for them and what planning permission they may require
- Drafted a Planning Advice Note (PAN) on external wall insulation for use by planners, developers, architects and facility managers.
- Created a computerised graphic of a typical Hanover street clad in external wall insulation
- Researched the viability of a buyer's club, which would allow residents to bulk purchase energy efficiency measures and thus qualify for a discount

A wider partnership has won funding to develop a bid for the next stage of the Big Lottery's 'Communities Living Sustainably' fund with a significant further focus on expanding some of these carbon reduction projects.

The Warm Homes scheme has been extended until October 2012.

City carbon emissions (NI186) data has been analysed, and a target of 4% per year validated to align with the longer term city 2020 target of a 42% reduction on CO2 emissions.

Future work planned:

- A review of sustainability performance standards of general planning procedures in the city, specifically reviews of the council's Local Development Framework supplementary planning document (SPD08), the City Plan and the Site Allocations Development Plan Document.
- The council is currently evaluating its role in the Green Deal, due to be launched by Government in October 2012.

Barriers to achieving good performance:

There is currently no national funding being distributed to the council for private sector housing renewal and therefore new options for investment to reduce carbon emissions from the private rented sector would need to be identified.

Accountable Strategic Director: Geoff Raw
Last Updated - 10/05/2012

Strategy: 6.1.3 Low carbon transport

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Low carbon transport	Thurstan Crockett - Head of Sustainability	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress So Far:

This outcome aligns directly with the Climate Change Strategy.

Also see the Sustainable Transport section of this document (7.1.1), as this area of work is relevant to both sections.

Carbon reduction from transport is a high priority in the council's Local Transport Plan 3 (LTP3), the transport strategy for the city (approved in May 2011). To support this, the council successfully secured over £4 million from the government's Local Sustainable Transport Fund (LSTF) for the A270 Lewes Road corridor in mid-2011. This project involves key partners such as Southern Rail, Brighton & Hove Buses, Sussex and Brighton Universities, the Primary Care Trust, and the Engineering and Physical Sciences Research Council.

Continued investment in low emission technology, such as electric vehicle charging points, will also contribute towards reducing carbon emissions. There are currently eight charging points in the city, including two new charging points in Madeira Drive.

Work has also been undertaken to review and update the council's Climate Change Strategy, including the compilation of an adaptation risk register including flood and drainage issues, which will help identify the ways in which transport can support other citywide and council initiatives to reduce carbon emissions.

Future work planned:

- The LSTF Lewes Road project has started to be implemented and include:
- Upgrades to public transport facilities such as real time bus signs, bus shelters and accessible bus stops
- Improvements for pedestrians, buses and cyclists
- Improved links to the new South Downs National Park, and; provision of sustainable travel information and incentives to residents, school children and university students

A review of existing electric vehicle charging points will be undertaken in order to assess how future provision can be developed. A further £20,000 from the LTP capital programme has been allocated for 2012/13 to assist in the management and development of the charging point network.

The Local Transport Plan includes activities which include:

- Encouraging a transfer to lower carbon forms of transport, such as buses
- Encouraging zero carbon options, such as walking & cycling; changed travel behaviour (e.g. greater use of car sharing)
- Reducing the need to travel (e.g. through more sustainable business practices)

Barriers to Future Performance

- Adequate progress in vehicle and engine technology development and adoption. Associated initial costs and the cultural shift required (ie adapting to charging times) to increase the uptake of electric vehicles are recognised by the Department for Transport (DfT) as being potential barriers to progress in this area.
- Ensuring adequate levels of funding are secured to support and expand existing projects, and develop new initiatives.
- Meeting targets set for carbon reduction is reliant on the combined efforts of partners, stakeholders, local communities and residents
- The council is reliant on popular support during consultations for sustainable transport options and initiatives that reduce carbon emissions
- Sufficient change in travel behaviour to lower carbon transport alternatives such as walking, cycling and public transport.

Accountable Strategic Director: Geoff Raw

Last Updated - 10/05/2012

Strategy: 6.1.4 Increasing the use of renewable and sustainable energy sources

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Increasing the use of renewable and sustainable energy sources	Thurstan Crockett - Head of Sustainability	Ongoing	18/10/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far:

This sub outcome aligns directly with the Climate Change Strategy.

The council's Scrutiny Panel on the city's 'Renewable Energy Potential' made 13 recommendations, and provides a valuable evidence base for this issue as well as a mechanism for tracking progress. The Panel's main themes included looking at the national and regional policies and opportunities for renewable energy, looking at other authorities for good practice, considering the successes and barriers that had been experienced by renewable energy installers in Brighton and Hove, and how the Council could encourage the growth of renewable energy.

The Sustainable Energy Working Group is now a sub-group of the City Sustainability Partnership and is developing a work programme.

A council officer group has been convened to re-establish focus in delivering the Environment and Sustainability Overview and Scrutiny Commission's recommendations on Renewable Energy Potential in the city. Work is now in progress to develop a council policy for sustainable energy and clear position in the city, linking to the Sustainable Energy Working Group.

Future work planned:

A city Energy Study is being commissioned by the Planning Team to inform City Plan Part 2.

Barriers to achieving good performance:

Uncertainty for investors created by further changes to the 'Feed in Tariff rate' and delays to the 'Renewable Heat Incentive' are once again changing the incentives underpinning investment in renewables.

Dedicated resourcing for this work has not been identified locally and limited further progress will be made without renewed city ambition, leadership and focus leading to additional resourcing.

Accountable Strategic Director: Geoff Raw
Last Updated - 27/04/2012

6. Living within Environmental Limits and enhancing the environment

6.2 A city adapted well to climate change

Strategy: 6.2.1 Robust planning in place for climate change adaptation

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Robust planning in place for climate change adaptation	Thurstan Crockett - Head of Sustainability	Ongoing	18/10/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress so far:

Phase 1 of the city Surface Water Management Plan (flood modelling) has been completed and the Environment Agency has published a Preliminary Flood Risk Assessment for the city (see <http://www.environment-agency.gov.uk/research/planning/135538.aspx>)

Coastal study funding has been secured from the Environment Agency.

A Local Climate Impact Profile study (see: <http://www.ukcip.org.uk>), using national methodology has been undertaken. This tool is designed to enable local authorities to understand how their council services are affected by historical climate events and how they can learn from such experience to adapt to a future climate. Basic analysis of Climate Projections has been undertaken and further work is required.

Drought planning is well underway for the council and all its operations and a business briefing on drought is planned for May 3 as part of business continuity planning.

The key short term risk has been and continues to be drought and detailed risk work has been undertaken to reduce the impact of drought on the city.

Future work planned:

Phase 2 of the Surface Water Management Plan will be completed by June 2013. Brighton Marina to River Adur Flood and Coastal Erosion Risk Management Strategy work will start.

The Local Climate Impact Profile work made steps towards raising awareness of climate change adaptation across the organisation within Brighton and Hove City Council. Much more could be done across the city to improve resilience and preparedness, including detailed analysis of the local climate projections, a comprehensive assessment of risks and opportunities of our changing climate and a community engagement programme to increase resilience in severe weather.

An adaptation group has been convened with a remit to agree the best approach in taking forward actions identified in the Local Climate Impact Profile (LClip) work, and regional links are being explored through the Environment Agency, who now is the responsible authority for Climate Change Adaptation.

Joint working opportunities are also being explored with neighbouring local authorities, organisations and public sector bodies. A workshop was held with members of the Sussex Sustainability Network (local authority officers) to share progress on climate change work across the region, learn from each other and identify opportunities for joint working.

Climate Local will shortly be re-launched (in May 2012) to replace the Nottingham Declaration, and this will provide a framework and greater opportunity for regional collaboration, and well as opportunity for the city to re-state its commitment to tackling climate change – both carbon reduction and adapting to climate change.

Barriers to achieving good performance:

Resource constraints make it difficult to undertake further projections work.

Accountable Strategic Director: Geoff Raw
Last Updated - 02/05/2012

6. Living within Environmental Limits and enhancing the environment

6.3 Less waste creation in the city and cost effective, sustainable management of waste that is created

Strategy:

6.3.1 Reduction of waste and increased levels of reuse, recycling and composting

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress Update: Reduction of waste and increased levels of reuse, recycling and composting	Jan Jonker - Head of Strategy	Ongoing	07/11/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress So Far:

Draft Waste Strategy approved by Environment Transport & Sustainability Cabinet Members Meeting, and consultation is currently underway - due to be completed end of April 2012.

The consultation on communal recycling is completed and the decision to proceed with trial was agreed by Environment, Transport & Sustainability CMM in January. The trial is to commence in April 2012.

Expression of interest submitted to DCLG 'Supporting Weekly Collections' Fund. The proposal is to submit a bid to roll communal recycling out in the city centre subject to the trial being successful.

Interreg funding bid for food waste collection completed and submitted. Decision on whether bid is successful in June 2012. Successful bid will require match funding.

The business case for a commercial waste collection trial in the Business Improvement District area is being progressed.

Future work planned:

Future action plan set out in Waste Management Strategy Review;

Barriers to Future Performance

Food waste collection trial is subject to Interreg bid being successful and match funding being secured.
Roll out of communal recycling is subject to the trial being successful and the DCLG funding bid being successful.

Accountable Strategic Director: Geoff Raw
Last Updated - 01/05/2012

6. Living within Environmental Limits and enhancing the environment

6.4 Increase and conserve levels of biodiversity in the city

Strategy: 6.4.1 Increased habitat connectivity

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Increased Habitat Connectivity	Jan Jonker - Head of Strategy	Ongoing	07/11/2011	31/03/2012	
ACTION PROGRESS COMMENTS					
Progress So Far: Surveys of potential Sites of Nature Conservation Importance (SNCIs) are now completed. The data is being compiled for consideration by independent selection panels later in the year. When selected, the new SNCIs will form an important component of the citywide green network.					
Future work planned: Public engagement work on the draft Biodiversity Action Plan scheduled to start May/June 2012. This will include consultation on the proposed city-wide green network which will form the basis for improving habitat connectivity.					
Barriers to Future Performance: Careful planning is needed to ensure the consultation is efficient and effective .					
Accountable Strategic Director: Geoff Raw Last Updated - 01/05/2012					

Strategy: 6.4.2 Important species and habitats and sites are defined, conserved; their favourable conservation status achieved

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Important species and habitats and sites are defined, conserved; their favourable conservation status achieved	Jan Jonker - Head of Strategy	Ongoing	07/11/2011	31/03/2012	
ACTION PROGRESS COMMENTS					
Progress So Far: The council has published a draft Local Biodiversity Action Plan (BAP) for the city. The BAP identifies the most important habitats and species locally, assesses their nature conservation status and sets out the actions needed to ensure a favourable conservation status is achieved for them. The draft BAP is available to view on the CityWildlife Forum – see http://www.citywildlife.org.uk/forum					
Future work planned: Public engagement work on the draft Biodiversity Action Plan scheduled to start May/June 2012.					
Barriers to Future Performance: Careful planning is needed to ensure the consultation is efficient and effective .					

Accountable Strategic Director: Geoff Raw
Last Updated - 01/05/2012

Strategy: 6.4.3 Measurable benefits to communities and the economy

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Measurable benefits to communities and to the economy	Jan Jonker - Head of Strategy	Ongoing	07/11/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress So Far:

The Biosphere Partnership and the South Downs Chalk Partnership have successfully won Defra funding as one of twelve Nature Improvement Areas in England . NIAs will take forward an initiative to create large, discrete areas that will deliver a step change in nature conservation, delivering significant improvements for wildlife and people. The initiative includes over £100,000 Defra funding for Brighton and Hove.

Future work planned:

Public engagement work on the proposed Biosphere Reserve scheduled to start May/June 2012.

Habitat creation work, beginning with 'B banks' for butterflies and bees, has commenced and will be ongoing in public spaces across Brighton and Hove through the year.

Barriers to Future Performance:

Careful planning is needed to ensure the consultation is efficient and effective .

Accountable Strategic Director: Geoff Raw
Last Updated - 01/05/2012

7. Promoting Sustainable Transport

7.1 Improving health and tackling climate change

Strategy: 7.1.1 Reducing carbon emissions

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Reducing carbon emissions	Andrew Renaut - Head of Transport Policy and Major Projects	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress So Far:

Carbon reduction from transport is a high priority in the council's Local Transport Plan 3 (LTP3), the transport strategy for the city (approved in May 2011). To support this, the council successfully secured over £4 million from the government's Local Sustainable Transport Fund (LSTF) for the A270 Lewes Road corridor in mid-2011. This project involves key partners such as Southern Rail, Brighton & Hove Buses, Sussex and Brighton Universities, the Primary Care Trust, and the Engineering and Physical Sciences Research Council.

Continued investment in low emission technology, such as electric vehicle charging points, will also contribute towards reducing carbon emissions. There are currently eight charging points in the city, including two new charging points in Madeira Drive.

Work has also been undertaken to review and update the council's Climate Change Strategy , including the compilation of an adaptation risk register including flood and drainage issues, which will help identify the ways in which transport can support other citywide and council initiatives to reduce carbon emissions.

Future work planned:

The LSTF Lewes Road project has started to be implemented and include:

- Upgrades to public transport facilities such as real time bus signs, bus shelters and accessible bus stops
- Improvements for pedestrians, buses and cyclists
- Improved links to the new South Downs National Park, and provision of sustainable travel information and incentives to residents, school children and university students

A review of existing electric vehicle charging points will be undertaken in order to assess how future provision can be developed . A further £20,000 from the LTP capital programme has been allocated for 2012/13 to assist in the management and development of the charging point network.

The Local Transport Plan includes activities which include :

- Encouraging a transfer to lower carbon forms of transport, such as buses
- Encouraging zero carbon options, such as walking & cycling; changed travel behaviour (e.g. greater use of car sharing)
- Reducing the need to travel (e.g through more sustainable business practices)

Barriers to Future Performance

- Adequate progress in vehicle and engine technology development and adoption . Associated initial costs and the cultural shift required (ie adapting to charging times) to increase the uptake of electric vehicles are recognised by the Department for Transport (DfT) as being potential barriers to progress in this area.
- Ensuring adequate levels of funding are secured to support and expand existing projects, and develop new initiatives.
- Meeting targets set for carbon reduction is reliant on the combined efforts of partners , stakeholders, local communities and residents
- The council is reliant on popular support during consultations for sustainable transport options and initiatives that reduce carbon emissions
- Sufficient change in travel behaviour to lower carbon transport alternatives such as walking , cycling and public transport.

Accountable Strategic Director: Geoff Raw

Last Updated - 10/05/2012

Strategy: 7.1.2 Improving air quality

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Improving air quality	Andrew Renaut - Head of Transport Policy and Major Projects	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress So Far:

Improvements to transport provision feature prominently in the council's new Air Quality Action Plan (AQAP) [see <http://www.brighton-hove.gov.uk/index.cfm?request=c 1001183>], which has strong links to Local Transport Plan (LTP3) [see <http://www.brighton-hove.gov.uk/index.cfm?request=c 1146323>] and the new Sussex Low Emission Strategy, which include improving traffic flow, influencing decisions people make when travelling, and introducing cleaner vehicles to the city. The council has completed works jointly with West Sussex County Council, to deliver transport improvements in the Shoreham Harbour area through the government's Community Infrastructure Fund (CIF). This location is within the city's Air Quality Management Area (AQMA) and the funding has helped to upgrade and improve traffic signals at 7 junctions in the area, reducing congestion and benefiting all road users.

Future work planned:

Continued investment in measures to improve air quality will be undertaken using Local Transport Plan funding . Projects such as Brighton Station Gateway, improved car park signing and 'intelligent' traffic signals will help to reduce congestion and keep traffic moving , while the construction of the A270 Old Shoreham Road cycle route and improvements for public transport passengers such as real-time information and accessible bus stops provide incentive public transport use and contribute towards reducing

car use.

Monitoring of air quality levels has shown that improvements have been recorded in recent years. However, additional monitoring across the city has also shown that there are other sites with poorer air quality such as areas adjacent to the AQMA (Portslade Old Village, the main roads surrounding Preston Park and Ditchling Road to Five Ways). A more detailed assessment is required for the junction of Preston Drive and Preston Road (A23) and a distinct local area remote from the existing AQMA in Rottingdean High Street. Particular focus will also be placed on addressing the contribution of diesel-fuelled and heavy vehicles to local air pollution.

Barriers to Future Performance

- As with reducing carbon emissions, adequate progress in vehicle and engine technology development and adoption is required to reduce emissions and improve air quality.
- Sufficient change in travel behaviour is required, to reduce road traffic levels.

Accountable Strategic Director: Geoff Raw

Last Updated - 27/04/2012

Strategy: 7.1.3 Increasing levels of walking and cycling in the city

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Increasing levels of walking and cycling in the City	Andrew Renaut - Head of Transport Policy and Major Projects	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress So Far:

The council continues to help businesses develop and deliver sustainable approaches to transport with Workplace Travel Plans, through voluntary participation and the planning system. Surveys have shown an average reduction in driver-only car use of nearly 10%. The now well-established Brighton & Hove Travel Plan Partnership meets regularly and continues to welcome new members. Consideration has recently been given to the Royal Sussex County Hospital 3 T's development, and the Amex Community Stadium.

The School Travel Plan programme includes many activities to support access to schools. Significant numbers (700+) of children have received road safety pedestrian training, and 15 school crossing patrols also continue to operate across the city, serving 20 schools. There has also been a focus on promoting and providing training and facilities for scooters in at least 3 schools.

The development and delivery of the new Safer Routes to School scheme in the South Portslade area has continued to assist movement to and from a number of schools. The council has now completed its involvement in the EU-funded MMOVE project, which promoted examples of transport successes in the city and considered the transferability of a school 'bike train' initiative, in partnership with the council's Bike-It officer.

Future work planned:

The council will continue to request and secure Travel Plans through the planning system, and ensure that existing plans are fully implemented, and work with the Travel Plan Partnership. Funding from the LTP will be used to help match-fund improved transport provision at a number of sites. Analysis of staff travel surveys from 25 sites across the city using the iTrace software will provide some new information on travel patterns. The next Travel Plan Partnership meeting will be held in mid 2012.

Officers will continue to work with schools that do not have School Travel Plans, or require their plan to be reviewed and updated, especially those that are privately run. Continued support and advice for schools through the provision of road safety education, training and publicity will help to ensure that safe and sustainable transport is promoted and used for the journey to school.

A new programme of Safer Routes to School projects will be developed to continue to improve journeys to school.

Barriers to Future Performance

- Maintaining and growing the travel plan partnership and resourcing this work.
- There are private and public schools that are yet to sign up to the travel plans . One of the key challenges is engaging with these schools effectively to encourage them to sign up to the process.

Accountable Strategic Director: Geoff Raw
Last Updated - 27/04/2012

7. Promoting Sustainable Transport

7.2 Keeping the city moving

Strategy: 7.2.1 Improving access to jobs and schools

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Improving access to jobs and schools	Andrew Renault - Head of Transport Policy and Major Projects	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress So Far:

The council continues to help businesses develop and deliver sustainable approaches to transport with Workplace Travel Plans , through voluntary participation and the planning system. Surveys have shown an average reduction in driver-only car use of nearly 10%. The now well-established Brighton & Hove Travel Plan Partnership meets regularly and continues to welcome new members. Consideration has recently been given to the Royal Sussex County Hospital 3 T's development, and the Amex Community Stadium.

The School Travel Plan programme includes many activities to support access to schools . Significant numbers (700+) of children have received road safety pedestrian training, and 15 school crossing patrols also continue to operate across the city, serving 20 schools. There has also been a focus on promoting and providing training and facilities for scooters in at least 3 schools.

The development and delivery of the new Safer Routes to School scheme in the South Portslade area has continued to assist movement to and from a number of schools. The council has now completed its involvement in the EU-funded MMOVE project, which promoted examples of transport successes in the city and considered the transferability of a school 'bike train' initiative, in partnership with the council's Bike-It officer.

Future work planned:

The council will continue to request and secure Travel Plans through the planning system, and ensure that existing plans are fully implemented, and work with the Travel Plan Partnership. Funding from the LTP will be used to help match-fund improved transport provision at a number of sites. Analysis of staff travel surveys from 25 sites across the city using the iTrace software will provide some new information on travel patterns . The next Travel Plan Partnership meeting will be held in mid 2012.

Officers will continue to work with schools that do not have School Travel Plans, or require their plan to be reviewed and updated, especially those that are privately run. Continued support and advice for schools through the provision of road safety education, training and publicity will help to ensure that safe and sustainable transport is promoted and used for the journey to school.

A new programme of Safer Routes to School projects will be developed to continue to improve journeys to school .

Barriers to Future Performance

- Maintaining and growing the travel plan partnership and resourcing this work.
- There are private and public schools that are yet to sign up to the travel plans . One of the key challenges is engaging with these schools effectively to encourage them to sign up

to the process.

Accountable Strategic Director: Geoff Raw
Last Updated - 27/04/2012

Strategy: 7.2.2 Increased use of car clubs and public transport

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Increase use of car clubs and public transport	Andrew Renaut - Head of Transport Policy and Major Projects	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress So Far:

Until late 2011, there were approximately 70 dedicated on-street parking spaces for vehicles provided in the city by two car club operators – City Car Club and Streetcar. Streetcar has subsequently withdrawn its operation and discussions are required to ascertain how their members and access to vehicles will be managed. The council will continue to support car club use and try to help meet residents' demands for increased access to cars. These requests are usually addressed alongside other similar requests e.g. disabled driver bays, through the current 6-monthly Traffic Regulation Order advertisement process and therefore there is no cost to the car club operator. Some bays are also provided in association with planning agreements, and the costs of their implementation are paid by the developer.

Bus passenger journeys were estimated to have risen from 40 million to 41 million in 2010 and the very recently released results of the National Transport and Highways (NHT) Network survey has also shown that levels of satisfaction with local bus services in the city are the highest in the country [full details of the survey can be found at <http://nhtsurvey.econtrack.co.uk/>]. This demonstrates the work done by bus operators in partnership with the council is continuing to be successful and benefiting local residents.

Work is continuing on the design and construction of more accessible bus stops in the city, most recently in Church Road, Hove. An Area Network Review of supported bus services was carried out in July and August 2011 which involved full consultation with elected members, user groups, and community groups and data assimilated from requests made by members of the public. This has informed the consideration of the future provision of the supported bus network.

Building on its reputation for having one of the best taxi licensing policies in the country, the council has been instrumental in achieving a number of improvements in both taxi operation and passenger provision recently. These have been achieved with the help of the city's Taxi Forum. Improvements include:

- A new complaints procedure and leaflet
- Increasing the age limit for a wheelchair accessible vehicles from 10 to 12 years
- Approval of the phased introduction of closed circuit television (CCTV) in all vehicles
- Better promotion of accessible taxi/Private Hire Vehicle services to taxi voucher recipients.

Future work planned:

Further consideration will now be given to how the city's car club network will operate with one operator. This will include a review of the overall distribution of vehicles; their location e.g. inside and outside parking zones; levels of use of vehicles/spaces by residents; and consideration of how other authorities manage/accommodate car club operators.

The council will continue to develop its Quality Bus Partnership, working with bus operators to facilitate co-operative working on shared outcomes. In particular, the upgrading of the real-time information system will be progressed to enable people to have better access to information and the development of Smartcard technology for bus passengers is being supported and promoted. Through comprehensive and inclusive consultation, increasing the provision of accessible bus stops will continue, with particular emphasis on providing improvements in the outlying areas of the city where current provision is needs attention. The operation of supported bus network contracts due for commencement in September 2012 is under review.

The city council will continue to lobby for improved rail services when required and work with Southern Railways on further provision of passenger shelters, cycle storage facilities,

and additional CCTV cameras on routes to and from stations, alongside small-scale works to improve station access, especially those stations that serve the Lewes Road corridor.

In order to progress the improvement of taxi services in the city, the council plans to review the Taxi Forum's terms of reference; additional improvements will be sought to taxi licensing including wheelchair accessible vehicle specifications; a survey to establish levels of unmet demand for taxi services will be undertaken and CCTV will be required to be provided.

Barriers to Future Performance

- Reduction in access to car club membership
- Achieving greater distribution of car club vehicles across the city.
- Maintaining continued and increased levels of access to public transport.

Accountable Strategic Director: Geoff Raw

Last Updated - 27/04/2012

7. Promoting Sustainable Transport

7.3 Keeping people safe

Strategy: 7.3.1 Reducing road related injuries

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Reducing road related injuries	Andrew Renaut - Head of Transport Policy and Major Projects	Ongoing	01/04/2011	31/03/2012	

ACTION PROGRESS COMMENTS

Progress So Far:

The Council has continued to work with Sussex Safer Road Partnership (SSRP) and other stakeholders to deliver a joint programme of enforcement, road safety engineering schemes, education, training and campaigns aimed at reducing casualties particularly amongst our most vulnerable road user groups, including cyclists, pedestrians, powered two-wheelers (motorcyclists and mopeds) and young drivers (16 – 25yrs). This work has included 'Bikeability' cycle and child pedestrian training, the 'Share the Road' campaign encompassing the 'Exchanging Places' cycle safety initiative and pedestrian distraction awareness, the summer anti drink/drug driving campaign and New Driver Awareness courses.

The Road Safety Team has attended numerous events to promote road safety and provide advice to all types of road user, including those associated with changes made to the operating times of School Keep Clear zones to improve safety outside schools, as well as the 'White Night' festival.

Future work planned:

Continuing the programme of engineering, education, training and publicity but also focusing on seasonal issues; including tackling the reducing conspicuousness of cyclists and pedestrians during the darker conditions of autumn and winter, and the Christmas anti drink/drug driving campaign. The Road Safety Team will attend various events and will continue with ongoing partnership work.

The council is playing an active part in developing the new 2012–2015 business plan for the Sussex Safer Roads Partnership (SSRP). This will secure the future of the current valuable partnership working and enable us to develop the education linked to enforcement programmes that are widely accepted as an effective way to change driver /rider behaviour, i.e. offering education instead of fines and penalty points, for those offenders identified as suitable for such a sanction.

The implementation of two pilot 20mph speed limit areas has started in Portslade and Stanford, and changes to some speed limits will be implemented over various stretches of

the City's A and B Class roads, following recommendations of the Speed Limit Review. Scoping the creation of a large 20mph speed limit across a substantial area within the City centre will continue with £500k worth of funding in 2012/13.

Collision data will continue to be monitored to investigate the causes of collisions and this data-led approach will enable the most effective and efficient targeting of the limited resources which are available

Barriers to Future Performance

The City's night time economy can be clearly linked to casualties, especially in the area of Kings Road and West Street. Despite the provision of better pedestrian crossing facilities, wider refuges and time controlled Vehicle Activated Signs, pedestrians under the influence of drink/drugs being involved in collisions is still a concern, as are distractions such as mobile phones and personal music players.

The interaction between different types of road user and a blame culture where each group blames the other for road safety issues is hindering progress, and we aim to promote the 'Share the Road-Share the Responsibility' message even harder in the next 6 months in order to raise awareness of the personal responsibility each road user has for making the roads safer for all to use.

Accountable Strategic Director: Geoff Raw
Last Updated - 27/04/2012

7. Promoting Sustainable Transport

7.4 Maintaining the city's transport infrastructure

Strategy: 7.4.1 Improved road and pavement condition

Action	Responsibility	Action Status	Start Date	End Date	% Comp.
Progress update: Improved roads and pavement condition	Andrew Renaut - Head of Transport Policy and Major Projects	Ongoing	01/04/2011	31/03/2012	
ACTION PROGRESS COMMENTS					
Progress So Far:					
The council has almost completed its 2011/12 programmes of resurfacing or reconstructing roads and footways to address locations with poor surfaces. All of this work has been funded from the Local Transport Plan (LTP).					
Future work planned:					
The 2011/12 works programme for the LTP will continue and be completed before the end of March 2012. Further work is planned for 2012/13 with allocations of nearly £1.5 million from the LTP capital programme.					
Barriers to Future Performance					
Reductions in levels of revenue funding for preventative maintenance.					
Accountable Strategic Director: Geoff Raw Last Updated - 27/04/2012					

Subject:	Changing the Age Range of Three Primary Schools in Portslade – Final Decision		
Date of Meeting:	12 th July 2012 Policy & Resources Committee 19th July 2012		
Report of:	Strategic Director People		
Contact Officer:	Name:	Gil Sweetenham	Tel: 29-3433
	Email:	Gil.sweetenham@brighton-hove.gov.uk	
Ward(s) affected:	All		

FOR GENERAL RELEASE**1. SUMMARY AND POLICY CONTEXT:**

- 1.1 Current and projected pupil numbers for the city show there is an immediate and ongoing need for additional school places in the city as a whole. This need is most acute in the west of the city.
- 1.2 As part of the solution for providing these places, Benfield Junior School was made into a primary school in September 2010. This has resulted in a mismatch in the numbers of forms of entry for infant places and junior places.
- 1.3 Cabinet agreed at its meeting on 10th May 2012 to publish the required statutory notices for providing the 3 additional junior forms of entry that are needed.
- 1.4 The purpose of this report is to report the representations and objections received during the period of the statutory notice period and to seek Policy and Resources endorsement to the proposals.

2. RECOMMENDATIONS:

- 2.1 That Policy and Resources endorse the decision to proceed with each of the three proposals
- 2.2 That Policy and Resources recommend that on 19th July 2012 Council confirms the statutory notices and resolves to change the age range to allow for an additional junior form of entry and expand the premises of St Peter's Community Infant School, Portslade Infant School and St Nicolas Voluntary Aided Church of England Junior School from September 2013.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

- 3.1 Pupil numbers across the city are rising generally and the rise in Hove and Portslade is greater than the city generally and already causing a pressure on

school places that cannot be met locally

- 3.2 The need for additional reception and infant class places in the city over the last three years has been partly addressed by providing permanent additional forms of entry Benfield Primary School. As a result of this change there still exists a need to find sites for three additional forms of entry for juniors (school years 3 to 6) in Portslade.
- 3.3 At its meeting on 10th May 2012 Cabinet agreed to publishing the three statutory notices required to progress the proposals for providing the 3 additional junior forms of entry that are needed and that the final decision be made by the Strategic Director, People and the lead member for Children and Young People following the end of the statutory notice period.
- 3.4 Owing to changes in the Council's constitution all decisions regarding proposed changes to the Council's school admission arrangements currently need to be determined by full Council. This means the final decision regarding the change of age range and consequential enlargement of premises of St Peter's Community Infant School, Portslade Infant School and St Nicolas Voluntary Aided Church of England School will need to be taken by full Council on 19 July 2012.

4. COMMUNITY ENGAGEMENT AND CONSULTATION

- 4.1 Consultation on expanding the age range of community schools must follow the processes set out in section 19 (1) of the Education and Inspections Act 2006 (EIA 2006). The Act provides that before publishing any proposals to change the age range of a community school, the Council must have consulted 'such persons as appear to them to be appropriate'. This consultation was carried out between January and May 2012.
- 4.2 On 10th May 2012 Cabinet authorised the Strategic Director People to proceed to publish the required statutory notices for the change in age range and consequential enlargement of St Peter's Community Infant School, Portslade Infant School and St Nicolas Voluntary Aided Church of England School. The subsequent representation period of six weeks was the final opportunity for interested people and organisations to express their views on the proposals.
- 4.3 Statutory notices were published in the local newspaper on 25th May 2012. In addition Notices were displayed at the entrances to the schools and at other places used by the community (details of locations are in the full proposal information in the Members rooms). The statutory notice stated how the full proposal information on the proposal could be obtained.
- 4.4 The Statutory Notices form part of the full proposals. Copies of the full proposals were sent to the Anglican and Catholic diocese, the governing body of the school, ward members, the Children and Young people Cabinet Member, the Member of Parliament and the Department for Education (DfE). Copies of the complete proposal have to be made available to anyone who requests a copy during the publication period. A copy of the full proposal information has been made available as an electronic addendum for Members.

- 4.5 The closing date for receipt of representations or objections was 6th July 2012 in all cases. The date for submitting this report was 29th June 2012.
- 4.6 At that date there had been no requests received for the full proposal information for any of the proposals.
- 4.7 At that date there had been no objections received to any of the three proposals.
- 4.8 At that date a response from each of the schools head teacher and Chair of governors in support of each of the three proposals had been received.
- 4.9 If this position has changed at the meeting a verbal update will be given.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 Capital costs arising from the proposal would have to be met from within the Education Capital Programme which includes funding for additional pupil places and maintenance. In addition to this the council as received additional funding for additional pupil places in the current financial year.
- 5.1.2 The revenue costs of funding the additional forms of entry will be met from the Dedicated Schools Grant (DSG) in 2013/14 onwards.

Finance Officer Consulted: Andy Moore

Date: 07/06/12

Legal Implications:

- 5.2 Statutory notices were published on 25th May 2012 in accordance with Section 19(1) and 19(3) of the Education and Inspections Act 2006 and the accompanying School Organisation Regulations (Prescribed Alterations to Maintained Schools)(England) Regulations 2007 as amended in respect of the proposals to change the age range and enlarge the premises of St Peters Community Infant School and St Nicolas Church of England Junior School, and to change the age range of Portslade Infants School. Following publication there followed a statutory six week period for representations to be made. The closing date for receipt of representations or objections was 6th July 2012 in all cases.
- 5.2.1 At the end of this representation period a decision on the proposals will need to be taken within 2 months.
- 5.2.2 The Education and Inspections Act 2006 sets out who decides proposals for any alterations to schools. In the case of these proposals the decision is to be taken by the LA with some rights of appeal to the schools adjudicator. Full Council will act as the Decision Maker for the Local Authority on these proposals.
- 5.2.3 Guidance published by the Department for Education ((i)Expanding a Maintained Mainstream School by Enlargement or Adding a Sixth Form and (ii) Making Changes to a Maintained Mainstream School) provide that there are 4 key issues which the

Decision Maker should consider before judging the respective factors and merits of the statutory proposals;

- a) Is any information missing? If so, the Decision Maker should write immediately to the proposer/promoter specifying a date by which the information must be provided.
- b) Does the published notice comply with statutory requirements? The Decision Maker should consider whether the notice is valid as soon as a copy is received. Where a published notice does not comply with statutory requirements it may be judged invalid and the Decision Maker should consider whether they can decide the proposals.
- c) Has the statutory consultation been carried out prior to the publication of the notice? Details of the consultation should be included in the proposals. The Decision Maker should be satisfied that the consultation meets statutory requirements. If some parties submit objections on the basis that consultation was not adequate, the Decision Maker may wish to take legal advice on the points raised. If the requirements have not yet been met, the Decision Maker may judge the proposals to be invalid and should consider whether they can decide the proposals. Alternatively the Decision Maker may take into account the sufficiency and quality of the consultation as part of their overall judgement of the proposals as a whole.
- d) Are the proposals linked or related to other published proposals? Regulation provides that where proposals are related they must be considered together. Paragraphs 4.11- 4.14 provide statutory guidance on whether proposals should be regarded as "related".

5.2.4 In considering proposals for making changes to the age range of a school, the Decision Maker can decide to:

- reject the proposals
- approve the proposals
- approve the proposals with a modification
- approve the proposals subject to them meeting a specific condition

5.2.5 The regulations provide for a conditional approval to be given where the Decision Maker is otherwise satisfied that the proposals can be approved, and approval can automatically follow an outstanding event. Conditional approval can only be granted in the limited circumstances specified in the regulations. In this instance there are no circumstances where a conditional approval would be acceptable.

5.2.6 All decisions must give reasons for the decision, irrespective of whether the proposals were rejected or approved, indicating the main factors/criteria for the decision. Section 7 of this report gives the reasons for the decision based on the legislative framework within which the decision must be decided.

Lawyer Consulted: Serena Kynaston

Date: 13/06/12

Equalities Implications:

- 5.3 Planning and provision of school places is conducted in such a way as to avoid potentially discriminatory admissions priorities or planning processes. The city council and voluntary aided school governing bodies must be mindful of best practice as described in the Admission Code of Practice.

Sustainability Implications:

- 5.4 All new extensions to Brighton and Hove Schools utilise, where ever possible, environmental and sustainable principles such as higher than minimum insulation levels, the use of efficient gas condensing boilers, under floor heating, solar shading and natural ventilation. Materials are sourced from sustainable sources where ever possible.

Crime & Disorder Implications:

- 5.5 Throughout the development of the proposals consultation will be undertaken with community groups and the Community Safety team and police liaison officers. It is anticipated that by including the community in the development and use of the facilities at the schools that crime and disorder in the local area will be reduced. This will be further improved by offering extended use of the facilities to the community outside of the school day.

Risk and Opportunity Management Implications:

- 5.6 It is important that this opportunity is taken to ensure the future provision of learning and teaching, and continuing improvement in standards of education in the city.

Public Health Implications:

- 5.7 There are no public health implications arising from this report.

Corporate / Citywide Implications:

- 5.8 These proposals are an essential element in providing additional local school places for children.

6. EVALUATION OF ANY ALTERNATIVE OPTION(S):

- 6.1 A paper to Cabinet in January 2012 presented the full range of options available to address the need for future places in Portslade. The proposals within this report were the preferred option for addressing this need

7. REASONS FOR REPORT RECOMMENDATIONS

- 7.1 The Council has a statutory duty to provide a school place for any child that wants one. Current and projected pupil numbers for the city as a whole show there is an immediate and ongoing need for additional school places in the city.
- 7.2 It is recommended that the proposals to change the age range of St Peter's Community Infant School, Portslade Infant School and St Nicolas Church of

England Junior School and expand the premises accordingly are approved as this will provide the three additional forms of entry for junior age children needed in Portslade.

7.3 The Council believes the advantages of the creation of all through primary schools are as follows:

- Greater continuity in teaching, pupil care and development under a single head teacher and teaching staff. It is very important to ensure continuity in planning the curriculum across the stages of education so that pupils make the best possible progress in learning.
- The school could offer a greater range of teaching skills, including the opportunity to appoint curriculum co-ordinators with the time to oversee the effective teaching of individual subjects across the whole 4–11 age range.
- Greater flexibility that a 4–11 school has in organising classes, deploying teachers and support staff and using resources, including buildings, more effectively.
- Closer contact with parents over a longer period of time and covering the full span of the children's primary education.
- Practical advantages to parents' e.g. same staff development days, the same school policies relating to home links, uniform, codes of conduct etc.
- Transfer to a different school environment after three years or less of schooling might be seen as an unnecessary disruption to pupil's sense of security and well being. A positive feature of 4–11 schools is the social interaction between younger and older pupils.

7.4 The initial public consultation on options for providing the additional places showed that the majority of parents and carers of children at the current schools were happy with the proposal to create all through primary schools. Very few parents and carers were unhappy with the selected option. Subsequent consultation has shown that the number of parents and carers who do not support the proposals has further diminished. The vast majority of respondents (96%) to the consultation just prior to publication of the statutory notice supported the proposals.

7.5 The schools currently provide a range of extended services to the school community; this situation will not change as a result of these proposals.

7.6 The schools are covered by the admissions arrangements which strives to provide truly local schools which serves its most immediate community and assists in the aspirations of the Local Authority in terms of green travel arrangements.

SUPPORTING DOCUMENTATION

Appendices:

1. None

Documents in Members' Rooms

None, the following documents have been included in an addendum which was provided in electronic form to Members of the Committee and included in the Members' intranet.

1. Full Proposal information for each school
2. Department for Education guidance document Making Changes to a Maintained Mainstream School
3. Department for Education guidance document Expanding a Maintained Mainstream School by Enlargement or Adding a Sixth Form

Background Documents

1. None

Subject:	Proposed Options for the Provision of 3 Junior Forms of Entry in Portslade – Results of Consultation – Extract from the proceedings of the Cabinet Meeting held on the 10th May 2012.		
Date of Meeting:	19 July 2012		
Report of:	Strategic Director; Resources		
Contact Officer:	Name: Mark Wall	Tel: 29-1006	
	E-mail: mark.wall@brighton-hove.gov.uk		
Wards Affected:	All		

CABINET

**4.00 pm 10 May 2012
COUNCIL CHAMBER, HOVE TOWN HALL**

MINUTES

Present: Councillors Randall (Chair), Bowden, Duncan, Jarrett, J Kitcat, Shanks, Wakefield and West.

Also in attendance: Councillors G. Theobald and Mitchell.

Other Members present: Councillor Fitch.

PART ONE**267. PROPOSED OPTIONS FOR THE PROVISION OF 3 JUNIOR FORMS OF ENTRY IN PORTSLADE - RESULT OF CONSULTATION**

267.1 Councillor Shanks introduced the report and noted that an addendum to the recommendations had been circulated as the matter needed to be approved by full Council and would therefore go to the July meeting. The intention was to create three through primary schools in Portslade and she hoped the proposals would be supported.

267.2 The Chair then put the recommendations as amended to the vote.

267.3 RESOLVED:

(1) That the preferred option of making St Peters Community Infant School, Portslade Infant School and St Nicolas Church of England Junior School into all through primary schools from September 2013 be endorsed;

- (2) That the publication of the required Statutory Notices to progress this proposal be agreed; and
- (3) That the final decision on the proposal be made by full Council at its meeting on the 19th July 2012, following the end of the statutory notice period and that any responses received in respect of the statutory notice be reported to Council in July 2012.

Subject:	Proposed options for the provision of 3 Junior forms Portslade - Results of consultation		
Date of Meeting:	10th May 2012		
Report of:	Strategic Director, People		
Lead Cabinet Member:	Cabinet Member for Children & Young People		
Contact Officer:	Name:	Gil Sweetenham	Tel: 29-3474
	Email:	Gil.sweetenham@brighton-hove.gov.uk	
Key Decision:	Yes/No	Forward Plan No: 28968	
Ward(s) affected:	All		

FOR GENERAL RELEASE**1. SUMMARY AND POLICY CONTEXT:**

- 1.1 Current and projected pupil numbers for the city show there is an immediate and ongoing need for additional school places in the city as a whole. This need is most acute in the west of the city.
- 1.2 As part of the solution for providing these places, Benfield Junior School was made into a primary school in September 2010. This has resulted in a mismatch in the numbers of forms of entry for infant places and junior places.
- 1.3 Cabinet agreed at its meeting on 19th January 2012 on the preferred option for providing the 3 additional junior forms of entry that are needed.
- 1.4 The purpose of this report is to report the outcome of the initial consultation undertaken between February and April 2012 and to seek Cabinet endorsement to proceeding with the publication of the necessary statutory notice. In addition to seek Cabinet endorsement to the necessary site acquisition for the expansion of St Peter's Community Infant School.

2. RECOMMENDATIONS:

- 2.1 That Cabinet endorses the preferred option of making St Peters Community Infant School, Portslade Infant School and St Nicolas Church of England Junior School into all through primary schools from September 2013.
- 2.2 To agree to the publication of the required Statutory Notices to progress this proposal.
- 2.3 To delegate the final decision on the proposal to the Strategic Director, People and the lead member for Children and Young People following the end of the statutory notice period.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

- 3.1 Pupil numbers across the city are rising generally and the rise in Hove and Portslade is greater than the city generally and already causing a pressure on school places that cannot be met locally.
- 3.2 The need for additional reception and infant class places in the city over the last three years has been partly addressed by providing permanent additional forms of entry Benfield Primary School. As a result of this change there still exists a need to find sites for three additional forms of entry for juniors (school years 3 to 6) in Portslade.
- 3.3 At its meeting on 19th January 2012 Cabinet agreed the preferred option for providing the 3 additional junior forms of entry that are needed and that the further consultation required by the Education and Inspections Act 2006 on the proposals to extend the age range of all three schools be undertaken and the results be reported back to Cabinet.

4. COMMUNITY ENGAGEMENT AND CONSULTATION

- 4.1 Following the Cabinet meeting on 19th January 2012 a consultation document was prepared for each of the schools and was circulated to the parents, pupils, staff and governors at the schools. Copies of the document were also placed in the reception areas of each school and on the website of each school.
- 4.2 Copies of the consultation document were also sent to the head teachers of all other schools in Portslade, ward councillors, the local Member of Parliament and representative of the Diocese.
- 4.3 The consultation document included details of how to respond and a tear of response slip. The closing date for the consultation was 2nd May 2012. The responses to the consultations are reported below.

St Nicolas Church of England Junior School.

- 4.4 A total of 11 responses were received of this 10 were in favour and 1 was against.

Portslade Infant School.

- 4.5 A total of 54 responses were received of this 52 were in favour and 2 were against.

St Peter's Community Infant School

- 4.6 A total of 6 responses were received of this 6 were in favour and none were against
- 4.7 Guidance issued by the DfE entitled "Making changes to a maintained mainstream school' sets out the procedures that will have to be followed by the

Authority in order to effect these proposed changes. A copy of this document is in the members rooms for information.

- 4.8 The results of the consultation indicate that there is support to make the changes as suggested it is therefore recommended to proceed to the next stage of the process which is the publication of the statutory notices.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 There are no direct implications as a result of the recommendation to note the outcome of the informal consultation on the proposal to extend the age range of the three schools, or the recommendation to publish the statutory notices, however if the proposals are approved at a later stage then any Capital implications of the expansion will have to be met from the existing Capital programme in 2012/13.
- 5.2 The cost of acquiring the site adjacent to St Peters Infants School will have to be met from the existing Capital programme in 2012/13 along with the costs of furnishing the new building in 2013/14 which will also have to be found from the existing Capital programme.
- 5.3. The revenue costs of funding the additional forms of entry will be met from the Dedicated Schools Grant (DSG) in 2013/14 onwards.

Finance Officer Consulted: Andy Moore

Date: 17 04 12

Legal Implications:

- 5.4 In order to achieve the proposed changes in age range it has been necessary to carry out a formal consultation exercise with all interested parties. If the decision is now made to proceed with the proposals following this consultation, statutory notices will need to be published in accordance with the Education and Inspections Act 2006 and associated regulations. There will then follow a period of 6 weeks within which any person may make comment or object to the proposal.

At the end of this representation period a decision on the proposals will need to be taken within 3 months.

Lawyer Consulted:

Natasha Watson

Date: 27/05/12

Equalities Implications:

- 5.5 Planning and provision of school places is conducted in such a way as to avoid potentially discriminatory admissions priorities or planning processes. The city council and voluntary aided school governing bodies must be mindful of best practice as described in the Admission Code of Practice.

Sustainability Implications:

- 5.6 All new extensions to Brighton and Hove Schools utilise, where ever possible,

environmental and sustainable principles such as higher than minimum insulation levels, the use of efficient gas condensing boilers, under floor heating, solar shading and natural ventilation. Materials are sourced from sustainable sources where ever possible.

Crime & Disorder Implications:

- 5.7 Throughout the development of the proposals consultation will be undertaken with community groups and the Community Safety team and police liaison officers. It is anticipated that by including the community in the development and use of the facilities at the schools that crime and disorder in the local area will be reduced. This will be further improved by offering extended use of the facilities to the community outside of the school day

Risk and Opportunity Management Implications:

- 5.8 It is important that this opportunity is taken to ensure the future provision of learning and teaching, and continuing improvement in standards of education in the city.

Public Health Implications:

- 5.9 There are no public health implications arising from this report.

Corporate / Citywide Implications:

- 5.8 These proposals are an essential element in providing additional local school places for children.

6. EVALUATION OF ANY ALTERNATIVE OPTION(S):

- 6.1 This paper presented to Cabinet in January 2012 presented the full range of options available to address the need for future. These were the preferred option for addressing this need.

7. REASONS FOR REPORT RECOMMENDATIONS

- 7.1 Current and projected pupil numbers for the city as a whole show there is an immediate and ongoing need for additional school places in the city as a whole. This need is most acute in the west of the city on the Portslade / Hove border.
- 7.2 To meet the projected future growth in pupil numbers we need to provide three additional forms of entry in Portslade.

SUPPORTING DOCUMENTATION

Appendices:

1. None

Documents in Members' Rooms

1. DfE document 'Making changes to a maintained mainstream school'

Council

19 July 2012

Agenda Item 18

Brighton & Hove City Council

Subject:	Standards Update
Date of Meeting:	19 July 2012 26 th June 2012 – Audit & Standards Committee
Report of:	Monitoring Officer
Contact Officers:	Abraham Ghebre-Ghiorghis Tel: 29-1500 abraham.ghebre-ghiorghis@brighton-hove.gov.uk Elizabeth Culbert Tel: 29-1515 elizabeth.culbert@brighton-hove.gov.uk
Ward(s) affected:	All

FOR GENERAL RELEASE**1. SUMMARY AND POLICY CONTEXT:**

- 1.1 The Localism Act 2011 makes fundamental changes to the regulation of standards of conduct for elected Members. The date for these changes to come into force is 1st July 2012. Regulations in relation to the commencement of the new arrangements and the registration of interests for Members and co-opted Members were not made until 8th June 2012, presenting local authorities with a difficult timetable for implementation.
- 1.2 This report updates the Audit and Standards Committee on the requirements of the new regime and the work of the Cross Party Working Group on Standards. The report proposes a new code of conduct for Members and a new complaints procedure, based on the requirements of the Localism Act and the new Regulations.

2. Recommendations

That the Audit and Standards Committee:-

- 2.1 Recommends to Council the adoption of the new Code of Conduct for Members as set out at **Appendix One**;
- 2.2 Recommends to Council the adoption of a simplified Complaints Procedure as set out at **Appendix Three**;
- 2.3 Instructs the Monitoring Officer to advertise a vacancy for the appointment of two Independent Persons in accordance with statutory requirements and to convene an appointment Panel of Members in accordance with the proposals in paragraphs 3.20 and 3.21 of the report;

- 2.4 Instructs the Monitoring Officer to put in place arrangements for training for Members on the new Code and arrangements for the register of Members' interests;
- 2.5 Instructs the Monitoring Officer to consult with the Parish Council and to report to the next meeting of the Audit and Standards Committee with details of the Code of Conduct to be adopted by the Parish Council and the arrangements for the register of Parish Council interests.

3. Background

3.1 Audit and Standards Committee

- 3.2 The Localism Act 2011 (the Act) repeals the statutory requirement for Councils to have a Standards Committee. Current co-opted Independent Members will cease to hold office from 1st July 2012 and a new category of Independent Persons, who are to be consulted at various stages, must be appointed.
- 3.3 The Council remains under a duty to promote and maintain high standards of conduct for its elected and co-opted Members. The Council must also adopt a system to investigate and assess standards issues. For this reason, the Council has agreed to operate an Audit and Standards Committee which, whilst not a statutory requirement, will enable the Council to fully meet its responsibilities in relation to standards matters.
- 3.4 The new arrangements for the standards regime are due to take effect from 1st July 2012. The interim arrangements in Brighton & Hove (applicable to the first meeting of the Audit and Standards Committee on 26th June 2012) were approved by Council on 26th April 2012 and are set out below for ease of reference:-

- a) the merger of the Audit and Standards Committee takes effect immediately following Annual Council on 17th May 2012;
- b) the Committee, as an interim measure, adopts a two part agenda starting with standards followed by audit;
- c) the Independent Member chairs the Committee when sitting as a Standards Committee and a Councillor chairs the meeting when the Committee acts as an Audit Committee;
- d) the existing Independent Members (3) and Parish Council representatives (2) continue as members of the committee with voting rights on standards matters;
- e) the above arrangements cease to operate once the provision of the Localism Act relating to standards come into force;
- f) Once the new regime is in force, the Audit and Standards Committee is authorised to adopt such arrangements (including chairing) as are consistent with the requirements of the law and having regard to the advice of the Monitoring Officer and the Director of Finance.

3.5 Code of Conduct

- 3.6 The current ten General Principles and Model Code of Conduct are repealed under the Act and the Council is required to adopt a new Code of Conduct governing elected Members and co-opted Members when acting in that capacity.

The Council's new Code of Conduct must, when viewed as a whole, be consistent with the following seven principles:-

- Selflessness
- Integrity
- Objectivity
- Accountability
- Openness
- Honesty
- Leadership

- 3.7 The Council has a wide discretion as to what it includes within its new Code of Conduct, provided that it is consistent with the above principles and meets the statutory requirements regarding disclosable pecuniary interests.
- 3.8 A Cross Party Working Group was set up to consider the best approach for the Councillor Code of Conduct in Brighton & Hove. The Working Group met on three occasions, most recently on 12th June 2012, to consider the range of model Codes being promoted by different organisations and the new interest provisions.

The model Codes considered were:-

- The LGA draft Code of Conduct;
 - The CLG draft Code of Conduct;
 - The East Sussex Authorities draft Code of Conduct.
- 3.9 The Working Group did not consider that the draft LGA and CLG Codes (included at **Appendix Two** for information) provided adequate guidance for Members or for officers in applying the Code. The model worked up by the East Sussex Authorities was considered by the Working Group to be more helpful, providing clear guidance to Members regarding their obligations, rather than statements of general principle.
- 3.10 A draft Code of Conduct for Brighton & Hove, incorporating the views and comments of the Cross Party Working Group, is attached at **Appendix One**. The key change from the current Code that all Members will need to be aware of relates to the disclosure of interests in Part 2 of the Code. The concepts of personal and prejudicial interests are replaced with 'Disclosable Pecuniary Interests' (DPIs) and 'Other Disclosable Interests'. DPI's are defined in the Disclosable Pecuniary Interests Regulations 2012 and a Member's failure to comply with the requirements is a criminal offence. A DPI must be registered or declared at the meeting and a Member may not participate in any discussion on that matter at a meeting. In order to ensure that there are no allegations of bias or undue influence, the draft Code also proposes that the Council's Standing Orders require a Member with a DPI to leave the room for that item. The categories of DPI that are included in the draft Brighton & Hove Code (at Part 2 Section 8) are taken directly from the new Regulations to ensure clarity for Members in relation to their legal obligations.
- 3.11 In addition to DPI's, the draft Code for Brighton & Hove includes a category of 'Other Disclosable Interests'. These are interests that are not Disclosable Pecuniary Interests as defined in the new Regulations and do not therefore carry

criminal sanctions. This category broadly picks up what was covered by the old category of personal interests, but with a narrower scope to be consistent with the new approach to the Code. Other disclosable interests must be disclosed at the meeting but there is no requirement not to participate or to leave the meeting.

- 3.12 Throughout the new disclosure of interests provisions, the definition of a 'relevant person' is much narrower than in the previous Code and applies only to a spouse or civil partner or someone a Member is living with as if they are a spouse or civil partner. (The previous provisions applied to any family member or 'close associate' and their employers).
- 3.13 Audit and Standards Committee is asked to note the work of the cross party Working Group and to recommend the draft Code at **Appendix One** to full Council for approval at its 19th July 2012 meeting.

3.14 Dealing with misconduct complaints

- 3.15 The Act requires the Council to adopt arrangements for dealing with complaints about a breach of the Code of Conduct by both Council and Parish Council Members. The arrangements must set out the process for dealing with complaints of misconduct and the actions which may be taken against a Member who is found to have failed to comply with the Code of Conduct.
- 3.16 The Council currently has very detailed procedures for assessing complaints and, under the new regime, it will be possible to simplify and shorten them. There will no longer be a requirement for separate Referrals, Review and Hearings Sub-Committees. A key new flexibility is the option of delegating to the Monitoring Officer, in consultation with the Independent Member, the initial consideration as to whether a complaint requires investigation.
- 3.17 Officers have considered the current cumbersome investigation and assessment process and have produced a streamlined process, with general principles, as set out at **Appendix Three**. This reflects the limited sanctions that are now available to Standards Committees in relation to breaches of the Code.
- 3.18 Where a failure is found, the range of actions the authority can take is limited and must be directed at securing the continuing ability of the authority to discharge its functions effectively. In practice, this can include the following:-
- Reporting the findings to Council for information;
 - Recommending to Group Leaders removal from Committees/Sub-Committees;
 - Formal letter to the Councillor found to have breached the Code;
 - Press release/other publicity.
- 3.19 A failure to register or declare, without reasonable excuse, Disclosable Pecuniary Interests is a criminal offence under the Act and a matter for police investigation rather than for the Council's Complaints Procedure. The Magistrates Court is empowered, on conviction to impose a maximum level 5 fine (currently £5,000) and an order disqualifying the person from being a Member of the relevant authority for up to five years.

3.20 The proposed complaints process was considered by the Cross Party Working Group on 12th June. The Working Group agreed the proposals, subject to the addition of an appeal process in cases of a finding of a breach. The appeal would be a review of the process followed rather than a re-hearing. Audit and Standards Committee is asked to recommend the Complaints Procedure and General Principles at **Appendix Three** to full Council for approval at its 19th July 2012 meeting.

3.21 Independent Person

3.22 The arrangements adopted by the Council must include provision for the appointment of at least one Independent Person. The Independent Person(s) must be appointed through a process of public advertisement, application and appointment by a positive vote of a majority of all Members of the Council. The Act excludes existing Independent Members from becoming an Independent Person and therefore the Council will be required to advertise and appoint to the new posts. The Independent Person can be a co-optee on the Audit and Standards Committee but cannot vote.

3.23 It is recommended that the Monitoring Officer be instructed to advertise a vacancy for two new positions of Independent Person and that a Panel comprising the Chair of the Audit and Standards Committee and three other elected Members of the Committee be set up to shortlist and interview candidates, and to make a recommendation to Council for appointment. In view of the scope and focus of the new Audit and Standards Committee it is proposed that applicants are sought who will have an interest and ability to develop expertise in both Audit and Standards matters.

3.24 Parish Councils

3.25 Under the Act, Parish Councils are required to adopt their own Code of Conduct relating to their Members and co-opted Members. The Parish Council has the option of adopting the same Code of Conduct as its principal authority or its own Code. NALC (the National Association of Local Councils) has produced its own draft Code for local councils to consider.

3.26 If a complaint is made about an alleged breach of the Code by a Member or co-opted Member of the Parish Council, it is the responsibility of the principal authority to investigate and determine the complaint. Where a breach is determined to have occurred it is for the Parish Council to decide whether to take action and what action to take. A register of interests must also be maintained by the Monitoring Officer in relation to Parish Council Members and co-opted Members and must be available on the Council's website.

3.27 In view of the ongoing involvement of the Council in investigating and determining Parish Council complaints and in maintaining the register of interests for the Parish Council, it is proposed that the Monitoring Officer work with the Chair of the Parish Council to establish which Code they will be adopting and to make arrangements for the register of Parish Council interests and to report those arrangements to the next meeting of the Audit and Standards Committee.

4. COMMUNITY ENGAGEMENT AND CONSULTATION

- 4.1 The Cross Party Working Group on Standards has been consulted on this report, including both elected and Independent Members.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 The costs associated with the advertising for independent members and associated expenses can be met within the allocated budget

Finance Officer Consulted: Anne Silley

Date: 31/05/12

Legal Implications:

- 5.2 These are set out in the body of the report

Lawyer Consulted: Elizabeth Culbert

Date: 19/06/12

Equalities Implications:

- 5.3 None

Sustainability Implications:

- 5.4 None

Crime & Disorder Implications:

- 5.5 None

Risk and Opportunity Management Implications:

- 5.6 The delay by Government in producing the Regulations to enable the Council to adopt a Code of Conduct which incorporates the necessary arrangements for disclosure of interests means that the Council has been unable to adopt a new Code by 1st July 2012. However, full Council will meet on 10th July 2012 to consider the approval of the new Code and Complaints procedure. In the time available, it has not been possible to arrange a Special Council Meeting prior to the 19th July meeting.

Public Health Implications:

- 5.7 None

Corporate / Citywide Implications:

- 5.8 None

SUPPORTING DOCUMENTATION

Appendices:

1. Draft Code of Conduct Brighton & Hove Council
2. Model Codes of Conduct from LGA and CLG
3. Draft Complaints Procedure Brighton & Hove Council

Documents in Members' Rooms

1. None

Background Documents

1. None

BRIGHTON & HOVE COUNCIL DRAFT MEMBER CODE OF CONDUCT

Code of Conduct for Members

On their election or co-option to Brighton & Hove City Council, members are required to sign an undertaking to comply with the authority’s Code of Conduct.

Part 1 – General provisions

Introduction and interpretation

1. (1) This Code applies to **you** as a member of the authority, when acting in that capacity.

(2) This Code is based upon seven principles fundamental to public service - set out below. You should have regard to these principles as they will help you to comply with the Code.

Principles fundamental to Public Service
<p>Selflessness 1. Members should serve only the public interest and should never improperly confer an advantage or disadvantage on any person.</p>
<p>Integrity 2. Members should not place themselves in situations where integrity may be questioned, should not behave improperly and should on all occasions avoid the appearance of such behaviour. Members should show integrity by consistently treating other people with respect, regardless of their race, age, religion, gender, sexual orientation, disability or position, for example as an officer or employee of the authority.</p>
<p>Objectivity 3. Members should make decisions in accordance with the law and on merit, including when making appointments, awarding contracts, or recommending individuals for rewards or benefits.</p>
<p>Accountability 4. Members should be accountable to the public for their actions and the manner in which they carry out their responsibilities, and should co-operate fully and honestly with any scrutiny appropriate to their particular office.</p>
<p>Openness 5. Members should be as open as possible about their actions and those of their authority, and should be prepared to give reasons for those actions.</p>
<p>Honesty 6. Members should declare any private interests relating to their public duties and take steps to resolve any conflicts arising in a way that protects the public interest.</p>
<p>Leadership 7. Members should promote and support these principles by leadership, and by example, and should act in a way that secures or preserves public confidence.</p>

BRIGHTON & HOVE COUNCIL DRAFT MEMBER CODE OF CONDUCT

(3) If you need guidance on any matter under this Code you should seek it from the authority's monitoring officer or your own legal adviser – but it is entirely your responsibility to comply with the provisions of this Code.

(4) It is a criminal offence to fail to notify the authority's monitoring officer of a disclosable pecuniary interest, to take part in discussions or votes at meetings, or to take a decision where you have disclosable pecuniary interest, without reasonable excuse. It is also an offence to knowingly or recklessly provide false or misleading information to the authority's monitoring officer.

(5) Any written allegation received by the authority that you have failed to comply with this Code will be dealt with by the authority under the arrangements which it has adopted for such purposes. If it is found that you have failed to comply with the Code, the authority has the right to have regard to this failure in deciding:-

- (a) whether to take action in relation to you; and
- (b) what action to take.

(6) In this Code—

'authority' means Brighton & Hove City Council

'Code' means this Code of Conduct

'co-opted member' means a person who is not a member of the authority but who:-

- (a) is a member of any committee or sub-committee of the authority; **or**
- (b) is a member of, and represents the authority on, any joint committee or joint sub-committee of the authority; **and**
- (c) who is entitled to vote on any question that falls to be decided at any meeting of that committee or sub-committee.

'meeting' means any meeting of -

- (a) the authority;
- (b) any of the authority's or its committees, sub-committees, joint committees, joint sub-committees, or area committees;

'member' includes a co-opted member.

'register of members' interests' means the authority's register of members' pecuniary and other interests established and maintained by the authority's monitoring officer under section 29 of the Localism Act 2011.

Scope

2. (1) Subject to sub-paragraph (2), you must comply with this Code whenever you act in your capacity as a member or co-opted member of the authority.

(2) Where you act as a representative of your authority—

- (a) on another relevant authority, you must, when acting for that other authority, comply with that other authority's code of conduct; or

BRIGHTON & HOVE COUNCIL DRAFT MEMBER CODE OF CONDUCT

(b) on any other body, you must, when acting for that other body, comply with your authority's code of conduct, except and insofar as it conflicts with any other lawful obligations to which that other body may be subject.

General obligations

3. (1) You must treat others with respect.

(2) You must not—

(a) do anything which may cause your authority to breach any of its the equality duties (in particular as set out in the Equality Act 2010);

(b) bully any person;

(c) intimidate or attempt to intimidate any person who is or is likely to be—

(i) a complainant,

(ii) a witness, or

(iii) involved in the administration of any investigation or proceedings, in relation to an allegation that a member (including yourself) has failed to comply with his or her authority's code of conduct; or

(d) do anything which compromises or is likely to compromise the impartiality of those who work for, or on behalf of, your authority.

4. You must not—

(a) disclose information given to you in confidence by anyone, or information acquired by you which you believe, or ought reasonably to be aware, is of a confidential nature, except where—

(i) you have the consent of a person authorised to give it;

(ii) you are required by law to do so;

(iii) the disclosure is made to a third party for the purpose of obtaining professional advice provided that the third party agrees not to disclose the information to any other person; or

(iv) the disclosure is -

(aa) reasonable and in the public interest; and

(bb) made in good faith and in compliance with the reasonable requirements of the authority; or

(b) prevent another person from gaining access to information to which that person is entitled by law.

5. You must not conduct yourself in a manner which could reasonably be regarded as bringing your office or authority into disrepute.

6. You—

(a) must not use or attempt to use your position as a member improperly to confer on or secure for yourself or any other person, an advantage or disadvantage;

(b) must, when using or authorising the use by others of the resources of your authority—

BRIGHTON & HOVE COUNCIL DRAFT MEMBER CODE OF CONDUCT

- (i) act in accordance with your authority's reasonable requirements;
- (ii) ensure that such resources are not used improperly for political purposes (including party political purposes); and
- (iii) champion the needs of all residents.

(c) must have regard to any applicable Local Authority Code of Publicity made under the Local Government Act 1986.

7. (1) When reaching decisions on any matter you must have regard to any relevant advice provided to you by—

- (a) your authority's chief finance officer; or
- (b) your authority's monitoring officer,

where that officer is acting pursuant to his or her statutory duties.

(2) You must give reasons for all decisions in accordance with any statutory requirements and any reasonable additional requirements imposed by your authority.

Part 2 – Interests

Disclosable pecuniary interests

8. Notification of disclosable pecuniary interests

(1) Within 28 days of becoming a member or co-opted member, you must notify the Monitoring Officer of any 'disclosable pecuniary interests'.

(2) A 'disclosable pecuniary interest' is an interest of yourself or your partner (which means spouse or civil partner, a person with whom you are living as husband or wife, or a person with whom you are living as if you are civil partners) within the following descriptions:

<i>Interest</i>	<i>description</i>
Employment, office, trade, profession or vacation	Any employment, office, trade, profession or vocation carried on for profit or gain.
Sponsorship	Any payment or provision of any other financial benefit (other than from the relevant authority) made or provided within the relevant period in respect of any expenses incurred by M in carrying out duties as a member, or towards the election expenses of M. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations

BRIGHTON & HOVE COUNCIL DRAFT MEMBER CODE OF CONDUCT

(Consolidation) Act 1992.

Contracts	<p>Any contract which is made between the relevant person (or a body in which the relevant person has a beneficial interest) and the relevant authority—</p> <p>(a) under which goods or services are to be provided or works are to be executed; and</p> <p>(b) which has not been fully discharged.</p>
Land	<p>Any beneficial interest in land which is within the area of the relevant authority.</p>
Licences	<p>Any licence (alone or jointly with others) to occupy land in the area of the relevant authority for a month or longer.</p>
Corporate tenancies	<p>Any tenancy where (to M's knowledge)—</p> <p>(a) the landlord is the relevant authority; and</p> <p>(b) the tenant is a body in which the relevant person has a beneficial interest.</p>
Securities	<p>Any beneficial interest in securities of a body where—</p> <p>(a) that body (to M's knowledge) has a place of business or land in the area of the relevant authority; and</p> <p>(b) either—</p> <p>(i) the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or</p> <p>(ii) if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which the relevant person has a beneficial interest exceeds one hundredth of the total issued share capital of that class.</p>

APPENDIX ONE

BRIGHTON & HOVE COUNCIL DRAFT MEMBER CODE OF CONDUCT

These descriptions on interests are subject to the following definitions;

‘the Act’ means the Localism Act 2011;

‘body in which the relevant person has a beneficial interest’ means a firm in which the relevant person is a partner or a body corporate of which the relevant person is a director, or in the securities of which the relevant person has a beneficial interest;

‘director’ includes a member of the committee of management of an industrial and provident society;

‘land’ includes an easement, servitude, interest or right in or over land which does not carry with it a right for the relevant person (alone or jointly with another) to occupy the land or to receive income;

‘M’ means the person M referred to in section 30 of the Act;

‘member’ includes a co-opted member;

‘relevant authority’ means the authority of which M is a member;

‘relevant period’ means the period of 12 months ending with the day on which M gives a notification for the purposes of section 30(1) of the Act;

‘relevant person’ means M or any other person referred to in section 30(3)(b) of the Act;

‘securities’ means shares, debentures, debenture stock, loan stock, bonds, units of a collective investment scheme within the meaning of the Financial Services and Markets Act 2000() and other securities of any description, other than money deposited with a building society.

9. Register of interests

(1) Any interests notified to the Monitoring Officer will be included in the register of interests.

(2) A copy of the register will be available for public inspection and will be published on the authority’s website.

10. Non participation in case of disclosable pecuniary interest

(1) If you are present at a meeting of the authority, or any committee, sub-committee, joint committee or joint sub-committee of the authority, and you have a disclosable pecuniary interest in any matter to be considered or being considered at the meeting:-

- (a) you may not participate in any discussion of the matter at the meeting;
- (b) you may not participate in any vote taken on the matter at the meeting;
- (c) if the interest is not registered, you must disclose the interest to the meeting;
- (d) if the interest is registered, you may choose to disclose the interest to the meeting
- (e) if the interest is not registered and is not the subject of a pending notification, you must notify the Monitoring Officer of the interest within 28 days.

BRIGHTON & HOVE COUNCIL DRAFT MEMBER CODE OF CONDUCT

Note: In addition, Standing Order [] requires you to leave the room where the meeting is held while any discussion or voting takes place.

11. Offences

(1) It is a criminal offence to:-

- (a) Fail to notify the Monitoring Officer of any disclosable pecuniary interest within 28 days of election;
- (b) Fail to disclose a disclosable pecuniary interest at a meeting if it is not on the register;
- (c) Fail to notify the Monitoring Officer within 28 days of a disclosable pecuniary interest that is not on the register that you have disclosed to a meeting;
- (d) Participate in any discussion or vote on a matter in which you have a disclosable pecuniary interest;
- (e) Knowingly or recklessly providing information that is false or misleading in notifying the Monitoring Officer of a disclosable pecuniary interest or in disclosing such interest to a meeting.

(2) The criminal penalties available to a court are to impose a fine not exceeding level 5 on the standard scale and disqualification from being a councillor for up to 5 years.

12. Other disclosable interests

(1) In addition to the disclosable pecuniary interests defined above, you must, within 28 days of—

- (a) this Code being adopted by or applied to your authority; or
- (b) your election or appointment to office (where that is later),

notify the Monitoring Officer in writing of the details of:-

(i) any body, organisation or association

- (a) exercising functions of a public nature; or
- (b) directed to charitable purposes; or
- (c) one of whose principal purposes includes the influence of public opinion or policy (including any political party or trade union),

and of which you are a member or in a position of general control or management;

(ii) any gift, benefit or hospitality with a value in excess of £50 which you have accepted as a member from any person or body other than the authority.

(2) Where:

- (a) you have a disclosable interest of a type described at sub-paragraph 12(1) above in any business of your authority; or

BRIGHTON & HOVE COUNCIL DRAFT MEMBER CODE OF CONDUCT

(b) a decision in relation to a business of your authority might reasonably be regarded as affecting your well-being or the well-being or financial position of a relevant person to a greater extent than the majority of other council tax payers, ratepayers or inhabitants of the electoral division or ward, as the case may be, affected by the decision; and

(c) you attend a meeting of your authority at which the business is considered;

(i) you must disclose to that meeting the existence and nature of that interest at the commencement of that consideration, or when the interest becomes apparent; and

(ii) you may choose to leave the room where the meeting is held while any discussion or voting takes place.

(3) In sub-paragraph (2)(b), a relevant person is—

(a) your spouse or civil partner;

(b) a person with whom you are living as husband and wife; or

(c) a person with whom you are living as if you are civil partners.

(4) Sub-paragraph (2) only applies where you are aware or ought reasonably to be aware of the existence of the personal interest.

(5) Where you have a disclosable interest but, by virtue of paragraph 14 below, sensitive information relating to it is not registered in the public version of your authority's register of Members' interests, you must indicate to the meeting that you have a disclosable interest, but need not disclose the sensitive information to the meeting.

13. Interests arising in relation to overview and scrutiny

In any business before an overview and scrutiny committee of your authority (or of a sub-committee of such a committee) where:-

(a) that business relates to a decision made (whether implemented or not) or action taken by another of your authority's committees, sub-committees joint committees or joint sub-committees; and

(b) at the time the decision was made or action was taken, you were a member of the committee, sub-committee, joint committee or joint sub-committee mentioned in paragraph (a) and you were present when that decision was made or action was taken,

You may only attend a meeting of the overview and scrutiny committee for the purpose of answering questions or giving evidence relating to the business, and you must leave the room where the meeting is held immediately after making representations, answering questions or giving evidence.

14. Sensitive information

(1) Where you consider that the information relating to any of your disclosable interests is sensitive information, and your authority's monitoring officer agrees, the monitoring officer shall not include details of the interest on any copies of

BRIGHTON & HOVE COUNCIL DRAFT MEMBER CODE OF CONDUCT

the register of members' interests which are made available for inspection or any published version of the register, but may include a statement that you have an interest, the details of which are withheld under this paragraph.

(2) You must, within 28 days of becoming aware of any change of circumstances which means that information excluded under paragraph (1) is no longer sensitive information, notify your authority's monitoring officer asking that the information be included in the register of members' interests.

(3) In this Code, "sensitive information" means information, the details of which, if disclosed, could lead to you or a person connected with you being subject to violence or intimidation.

15. Dispensations

(1) The Audit and Standards committee, or any sub-committee of the Audit and Standards committee, or the monitoring officer, after consulting the Chair of the Audit and Standards Committee and the Independent Person may, on a written request made to the monitoring officer of the authority by a member, grant a dispensation relieving the member from either or both of the restrictions on participating in discussions and in voting, in cases described in the dispensation. Before requesting a dispensation, members should first seek a suitable substitute member to attend the meeting in his/her place.

(2) A dispensation may be granted only if, after having had regard to all relevant circumstances, the standards committee, its sub-committee, or the monitoring officer—

(a) considers that without the dispensation the number of persons prohibited by paragraphs 10 and/or 12 from participating in any particular business would be so great a proportion of the body transacting the business as to impede the transaction of the business;

(b) considers that without the dispensation the representation of different political groups on the body transacting any particular business would be so upset as to alter the likely outcome of any vote relating to the business;

(c) considers that granting the dispensation is in the interests of persons living in the authority's area; or

(d) considers that it is otherwise appropriate to grant a dispensation.

(3) A dispensation must specify the period for which it has effect, and the period specified may not exceed four years.

16. Voluntary Registration of Membership of Private Clubs

You may provide written notification to the authority's monitoring officer of your membership of any private club and of any subsequent change or addition to your membership.

LGA Template Code of Conduct

As a member or co-opted member of *[X authority]* I have a responsibility to represent the community and work constructively with our staff and partner organisations to secure better social, economic and environmental outcomes for all.

In accordance with the Localism Act provisions, when acting in this capacity I am committed to behaving in a manner that is consistent with the following principles to achieve best value for our residents and maintain public confidence in this authority.

SELFLESSNESS: Holders of public office should act solely in terms of the public interest. They should not do so in order to gain financial or other material benefits for themselves, their family, or their friends.

INTEGRITY: Holders of public office should not place themselves under any financial or other obligation to outside individuals or organisations that might seek to influence them in the performance of their official duties.

OBJECTIVITY: In carrying out public business, including making public appointments, awarding contracts, or recommending individuals for rewards and benefits, holders of public office should make choices on merit.

ACCOUNTABILITY: Holders of public office are accountable for their decisions and actions to the public and must submit themselves to whatever scrutiny is appropriate to their office.

OPENNESS: Holders of public office should be as open as possible about all the decisions and actions that they take. They should give reasons for their decisions and restrict information only when the wider public interest clearly demands.

HONESTY: Holders of public office have a duty to declare any private interests relating to their public duties and to take steps to resolve any conflicts arising in a way that protects the public interest.

LEADERSHIP: Holders of public office should promote and support these principles by leadership and example.

The Act further provides for registration and disclosure of interests and in *[X authority]* this will be done as follows: *[to be completed by individual authorities]*

APPENDIX TWO

As a Member of [*X authority*], my conduct will in particular address the statutory principles of the code of conduct by:

- Championing the needs of residents – the whole community and in a special way my constituents, including those who did not vote for me - and putting their interests first.
- Dealing with representations or enquiries from residents, members of our communities and visitors fairly, appropriately and impartially.
- Not allowing other pressures, including the financial interests of myself or others connected to me, to deter me from pursuing constituents' casework, the interests of the [*county*][*borough*][*Authority's area*] or the good governance of the authority in a proper manner.
- Exercising independent judgement and not compromising my position by placing myself under obligations to outside individuals or organisations who might seek to influence the way I perform my duties as a member/co-opted member of this authority.
- Listening to the interests of all parties, including relevant advice from statutory and other professional officers, taking all relevant information into consideration, remaining objective and making decisions on merit.
- Being accountable for my decisions and co-operating when scrutinised internally and externally, including by local residents.
- Contributing to making this authority's decision-making processes as open and transparent as possible to enable residents to understand the reasoning behind those decisions and to be informed when holding me and other members to account but restricting access to information when the wider public interest or the law requires it
- Behaving in accordance with all our legal obligations, alongside any requirements contained within this authority's policies, protocols and procedures, including on the use of the Authority's resources.
- Valuing my colleagues and staff and engaging with them in an appropriate manner and one that underpins the mutual respect between us that is essential to good local government.
- Always treating people with respect, including the organisations and public I engage with and those I work alongside.
- Providing leadership through behaving in accordance with these principles when championing the interests of the community with other organisations as well as within this authority.

CLG Illustrative text for code dealing with the conduct expected of members and co-opted members of the authority when acting in that capacity

You are a member or co-opted member of the [name] council and hence you shall have regard to the following principles – selflessness, integrity, objectivity, accountability, openness, honesty and leadership.

Accordingly, when acting in your capacity as a member or co-opted member -

You must act solely in the public interest and should never improperly confer an advantage or disadvantage on any person or act to gain financial or other material benefits for yourself, your family, a friend or close associate.

You must not place yourself under a financial or other obligation to outside individuals or organisations that might seek to influence you in the performance of your official duties.

When carrying out your public duties you must make all choices, such as making public appointments, awarding contracts or recommending individuals for rewards or benefits, on merit.

You are accountable for your decisions to the public and you must co-operate fully with whatever scrutiny is appropriate to your office.

You must be as open as possible about your decisions and actions and the decisions and actions of your authority and should be prepared to give reasons for those decisions and actions.

You must declare any private interests, both pecuniary and non-pecuniary, that relate to your public duties and must take steps to resolve any conflicts arising in a way that protects the public interest, including registering and declaring interests in a manner conforming with the procedures set out in the box below.

You must, when using or authorising the use by others of the resources of your authority, ensure that such resources are not used improperly for political purposes (including party political purposes) and you must have regard to any applicable Local Authority Code of Publicity made under the Local Government Act 1986.

You must promote and support high standards of conduct when serving in your public post, in particular as characterised by the above requirements, by leadership and example.

Registering and declaring pecuniary and non-pecuniary interests

You must, within 28 days of taking office as a member or co-opted member, notify your authority's monitoring officer of any disclosable pecuniary interest as defined by regulations made by the Secretary of State, where the pecuniary interest is yours, your spouse's or civil partner's, or is the pecuniary interest of somebody with whom you are living with as a husband or wife, or as if you were civil partners.

APPENDIX TWO

In addition, you must, within 28 days of taking office as a member or co-opted member, notify your authority's monitoring officer of any disclosable pecuniary or non-pecuniary interest which your authority has decided should be included in the register.

If an interest has not been entered onto the authority's register, then the member must disclose the interest to any meeting of the authority at which they are present, where they have a disclosable interest in any matter being considered and where the matter is not a 'sensitive interest'.¹

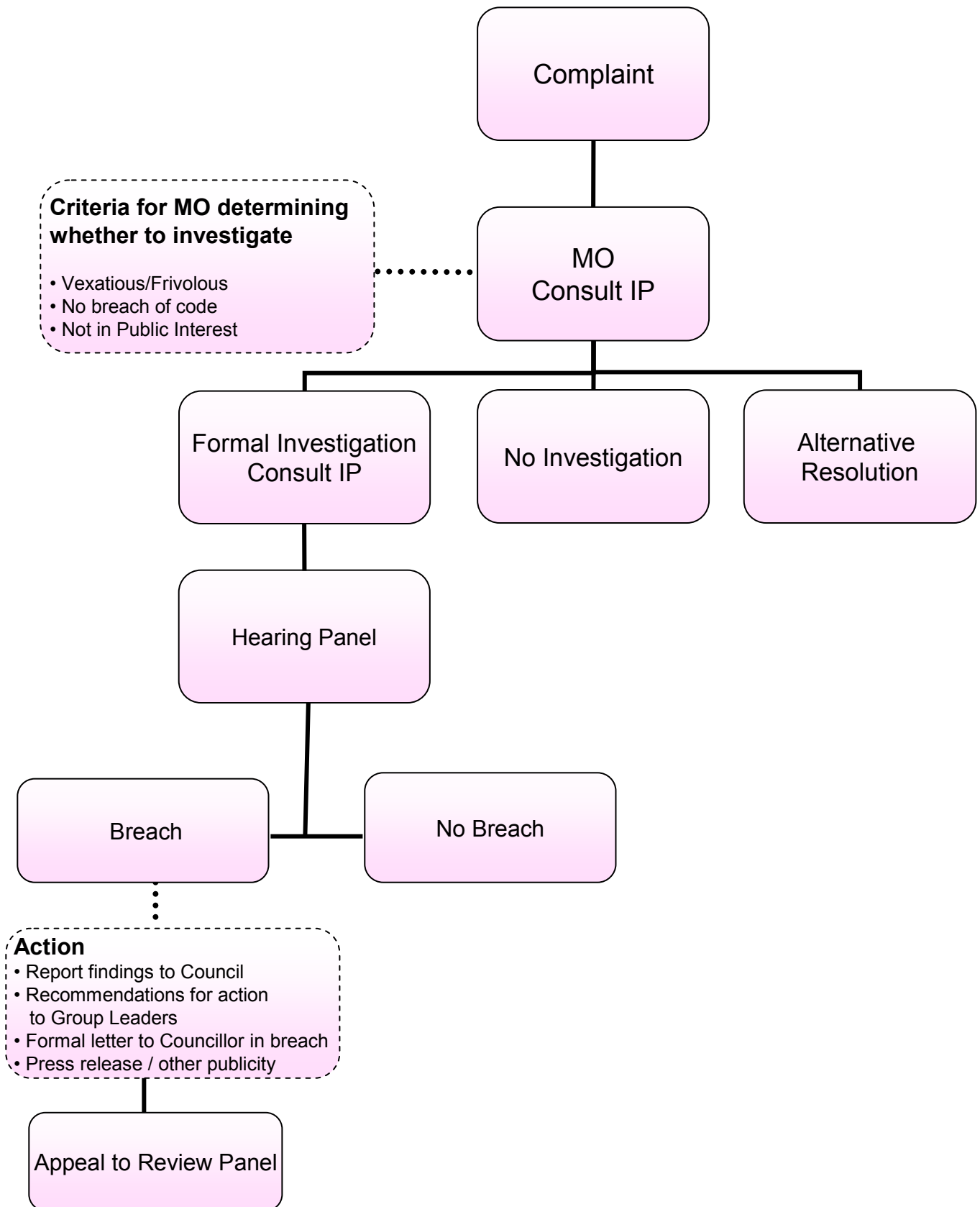
Following any disclosure of an interest not on the authority's register or the subject of pending notification, you must notify the monitoring officer of the interest within 28 days beginning with the date of disclosure.

Unless dispensation has been granted, you may not participate in any discussion of, vote on, or discharge any function related to any matter in which you have a pecuniary interest as defined by regulations made by the Secretary of State.

Additionally, you must observe the restrictions your authority places on your involvement in matters where you have a pecuniary or non pecuniary interest as defined by your authority.

¹ A 'sensitive interest' is described in the Localism Act 2011 as a member or co-opted member of an authority having an interest, and the nature of the interest being such that the member or co-opted member, and the authority's monitoring officer, consider that disclosure of the details of the interest could lead to the member or co-opted member, or a person connected with the member or co-opted member, being subject to violence or intimidation.

Draft Standards Complaints Procedure



GENERAL PRINCIPLES REGARDING THE COMPLAINTS PROCESS

Any complaints submitted shall be investigated and dealt with having regard to the following principles:

- All complaints shall be dealt with as speedily as is reasonably practicable and, in any case, within a maximum of three months;
- The complaints shall be dealt with having regard to the need to uphold high standards of conduct among members as well as enhancing public confidence in the authority and the office of Councillors;
- In considering whether to investigate a complaint, the Monitoring Officer shall consult the Independent Person/s and may consult the Chair and the Audit and Standards Committee;
- The complaint will be put to the Member complained of to ensure that all relevant information obtained;
- Any action or sanction imposed by the Hearing Panel shall be proportionate;
- The Hearing Panel and any Review (Appeal) Panel will be held in public;
- All Members, co-opted Members and Political Groups within the Council shall co-operate in facilitating any investigations and in actioning any sanctions or recommendation of the Hearing Panel;
- All complaints received and a summary of the findings shall be reported to the Audit and Standards Committee in part II or, if the findings have been published, in Part I;
- The Monitoring Officer may issue such guidance, advisory or procedural notes regarding the operation of the complaints process as he considers appropriate.

Document is Restricted

Council	Agenda Item 20(a)
19 July 2012	Brighton & Hove City Council

NOTICE OF MOTION

LABOUR & CO-OPERATIVE GROUP

EQUAL MARRIAGE

“This Council notes the current national consultation on allowing same sex marriage between couples in England and Wales.

This Council also notes the considerable social and economic benefit to the city resulting from the Civil Partnership Act 2004, with Brighton and Hove being the most popular place in the UK for civil partnership ceremonies.

This Council believes that same sex couples should now have equal marriage rights under law, and calls upon the Government to:

1. Change the law to allow same-sex couples to get married.
2. Allow religious bodies to conduct same-sex marriages.
3. End the requirement that transgender people divorce before attaining Gender Recognition.
4. Enable mixed-sex couples to register a civil partnership.”

Proposed by: Cllr Warren Morgan Seconded by: Cllr Gill Mitchell

Supported by Cllrs: Marsh, Turton, Lepper, Pissaridou, Fitch, Farrow, Gilbey, Robins, Meadows, Carden, and Hamilton.

Council	Agenda Item 20(b)
19 July 2012	Brighton & Hove City Council

NOTICE OF MOTION

CONSERVATIVE GROUP

SUPPORTING BRIGHTON & HOVE'S BOWLS CLUBS

“This Council recognises that the sport of bowls is enjoyed by many residents of Brighton & Hove, particularly older residents for whom it is an important way of keeping physically and mentally fit and of maintaining social interaction in later life.

Therefore, this Council notes with concern proposals by the Administration to reduce the budget for the maintenance of bowling greens and other costs associated with running the city's 14 bowls clubs by 60%, or £94,000, in 2013/14. A reduction in funding on this scale will make it virtually impossible for many clubs to survive. Furthermore, putting up membership fees to cover the increased costs would simply make bowls unaffordable for many older residents who are already struggling financially due to, amongst other things, the prolonged low interest rates on savings.

Therefore, this Council urges the appropriate Committee to:

- (i) Withdraw its proposals for drastic across the board cuts in support for the city's bowling clubs;
- (ii) Seek a compromise solution that enables all clubs that wish to do so to continue operating, whilst exploring ways in which they can become more autonomous and less reliant on Council funding in the future;

And

- (iii) Requests officers to bring forward a report to the Economic Development & Culture / Policy & Resources Committee(s) later in the year with concrete proposals about how this can be achieved.”

Proposed by: Cllr Vanessa Brown

Seconded by: Cllr Mary Mears

Supported by: Cllrs G. Theobald, Peltzer Dunn, Cobb, C. Theobald, Cox, A. Norman, K. Norman, Wealls, Janio, Barnett, Simson, Wells, Hyde, Smith, and Pidgeon.

Council	Agenda Item 20(c)
19 July 2012	Brighton & Hove City Council

NOTICE OF MOTION

LABOUR & CO-OPERATIVE GROUP

ASSET REVIEW AND COMMUNITY INVESTMENT PROGRAMME

“This council notes the ongoing difficulty in relation to funding its capital programme over the next three years and commits to taking action to increasing its available capital.

In particular it notes that £34m will be needed to complete the back-log of repairs to the city’s schools and expresses deep regret that the recent bids to the Government’s Priority School Building Programme were refused.

It notes the practice of other councils such as LB Camden that have launched a large-scale Community Investment Programme that will renew school buildings and homes from the disposal of unwanted council assets following widespread public consultation.

It supports the current ‘Workstyles’ programme that has the potential to unlock money from council assets and reduce costs.

Accordingly, this council requests that as soon as possible a report is brought to the Policy & Resources Committee setting out the following:

- A comprehensive plan to demonstrate which further suitable assets, including all or part of King’s House, could be considered for sale based on the council’s Value for Money principals.
- Priorities for the investment from any such sales into public and community facilities. Specifically, covering the shortfall in Coalition Government funding for local school buildings in order to make them fit for a modern education.
- The acceleration of the council’s ‘Workstyles’ programme whilst ensuring that decent working facilities are provided.”

Proposed by: Cllr Meadows

Seconded by: Cllr Pissaridou

Supported by Cllrs: Mitchell, Morgan, Marsh, Turton, Lepper, Fitch, Farrow, Gilbey, Robins, Carden, and Hamilton.

Council	Agenda Item 20(d)
19 July 2012	Brighton & Hove City Council

NOTICE OF MOTION

CONSERVATIVE GROUP

TRAVELLER ENCAMPMENTS ON SENSITIVE SITES IN BRIGHTON & HOVE

“This Council notes the powers contained in the Criminal Justice and Public Order Act 1994 that allow Sussex Police, in conjunction with Brighton & Hove City Council, to move unlawful encampments off public land in the city where they consider that (i) there is disruption to local community activity; (ii) damage has been caused to the land/property, e.g. forced entry; (iii) there is evidence of arrestable offences being committed by the trespassers; or (iv) there is proof that any of the trespassers have used threatening behaviour.

Council further notes that the recent Traveller Scrutiny Panel recommended that, as a matter of priority, the Council produce a plan for identifying and securing sensitive sites in the city.

Given the unprecedented scale of unauthorised encampments in the city in recent months, many of which have occurred on sensitive parkland sites, this Council:

- 1) Agrees that a sensitive site protocol be adopted, in partnership with Sussex Police, as a matter of urgency and that any future incursions on sensitive sites be the subject of immediate eviction utilising the powers described above.
- 2) Believes that any areas not included on a sensitive sites list should not automatically become ‘tolerated’ sites for unauthorised camping.”

Proposed by: Cllr G. Theobald

Seconded by: Cllr Peltzer Dunn

Supported by: Cllrs Cobb, Brown, Bennett, C. Theobald, Cox, A. Norman, K. Norman, Wealls, Mears, Janio, Barnett, Simson, Wells, Hyde, Smith, and Pidgeon.

Council	Agenda Item 20(e)
19 July 2012	Brighton & Hove City Council

NOTICE OF MOTION

GREEN GROUP

AIR QUALITY

“This council notes with concern that street level air quality (AQ) in many parts of central Brighton and Hove has not improved significantly since records started in 1996 and that this has adverse implications for the health of residents of our city as well as being detrimental to the experience of visitors. Nitrogen Dioxide in particular is persistently at levels above those considered safe for health in a number of areas, and above those prescribed by EU Directives.

This council notes the report of the Environmental Audit Committee published 26th October 2011 stating that evidence for the damage caused by air pollution has grown stronger and that air pollution is the second biggest public health risk in the UK after smoking. It is recognised that young children, the older people and those with existing respiratory illness suffer most from the effects of air pollution.

Furthermore this council notes the recent European Commission (EC) announcement rejecting a request by the UK Government to extend to 2015 the deadline by which Zone 10 (Brighton, Worthing, Littlehampton) needs to improve its NOx levels to meet those specified by the EC, indicating instead that compliance in Zone 10 should be achieved by 1st January 2013. Failure to meet this AQ target could result in heavy EC fines being levied on the UK Government and potentially, by dint of the Localism Act, being handed down to BHCC.

Consequently this council:

- Reaffirms its commitment to reducing traffic-related air pollution, particularly in the worst affected areas;
- Requests the Chief Executive to ask the City’s three MPs to write to the Secretary of State at the Department for Environment, Food and Rural Affairs requesting that she work in partnership with us and other Local Authorities to address the root causes of air pollution, providing any necessary technical and financial support alongside whatever additional traffic management powers that may be necessary.”

Proposed by: Cllr Sykes

Seconded by: Cllr Summer

Supported by: Cllrs Bowden, Buckley, Davey, Deane, Duncan, Follett, Hawtree, Jarrett, Jones, Kennedy, A Kitcat, J Kitcat, Littman, Mac Cafferty, Phillips, Powell, Rufus, Shanks, Wakefield and West.

Council	Agenda Item 20(f)
19 July 2012	Brighton & Hove City Council

NOTICE OF MOTION

GREEN GROUP

CUMULATIVE IMPACT OF WELFARE REFORMS

“This council notes with deep concern the cumulative impact of the Government’s welfare reforms upon the residents of Brighton & Hove. This council acknowledges there is a genuine need to rationalise and simplify the existing welfare state. However this council believes that the Government are using the rubric of 'Welfare Reform' to mask a series of cuts to those in undisputed need, as well as to already squeezed council budgets.

For example the Government has chosen to cut funding for council tax support which is likely to affect some 17,000 of the lowest-income households in the city. In addition to this, the Government has confirmed that their proposed cap on welfare support will hurt at least 400 households in Brighton and Hove.

Meanwhile rather than improving the supply and quality of affordable housing, the Government is pulling the rug out from beneath the many pensioners, people with disabilities and hardworking people on low incomes who rely on housing benefit. Further, this council deplores the Prime Minister’s suggestion that young people should see their housing benefit withdrawn altogether.

This council feels that the slashing benefits to meet arbitrary targets rather than considering genuine need is having a devastating effect on the most vulnerable in this city.

Therefore this council urges the Government to reconsider their plans for welfare reform and stop penalising those who are unfortunate enough to be unwell or unable to find work.”

Proposed by: Cllr Wakefield

Seconded by: Cllr Duncan

Supported by: Cllrs Bowden, Buckley, Davey, Deane, Follett, Hawtree, Jarrett, Jones, Kennedy, A Kitcat, J Kitcat, Littman, Mac Cafferty, Phillips, Powell, Rufus, Shanks, Summers, Sykes and West.

Subject: Supported Bus Service Network – Extract from the proceedings of the Policy & Resources Committee Meeting held on the 14th June 2012.

Date of Meeting: 19 July 2012

Report of: Strategic Director; Resources

Contact Officer: Name: **Mark Wall** Tel: **29-1006**

E-mail: mark.wall@brighton-hove.gov.uk

Wards Affected: All

POLICY & RESOURCES COMMITTEE

4.00 pm 14 June 2012

COUNCIL CHAMBER, HOVE TOWN HALL

MINUTES

Present: Councillor J Kitcat (Chair) Councillors Littman (Deputy Chair), Davey, Hamilton, Mitchell, A Norman, Peltzer Dunn, Shanks, G Theobald (Opposition Spokesperson) and West.

Other Members present: Councillors Bennett, Brown and Mears.

PART ONE

13. SUPPORTED BUS SERVICE NETWORK

- 13.1 The Strategic Director; Place introduced the report which outlined the proposed allocation of bus service contracts across the city for those routes that it was felt should be subsidised as they were not commercially viable to bus operators. A full consultation process had been undertaken with user groups and passengers and tenders sought for the various routes. The procurement process was a complex one with contracts being awarded for a 4 year period and information about which routes were being recommended not available until the report was published with the agenda. He also noted that the initial tender submissions had been in excess of the budget identified for the services but following negotiations the deficit had been reduced and the current level of services proposed able to be funded.
- 13.2 The Chair stated that he had received several requests from councillors to speak on this matter and therefore intended to call on them before opening the matter up to questions and debate by the committee. He then called on Councillors Brown and Bennett to address the meeting.

- 13.3 Councillor Brown referred to the N0.81 service and stated that the depth of feeling in support of the service was highlighted in the 160 letters that had been received and which she wished to present to the Chair for the record. The majority of people had only been alerted to the proposal at the weekend and yet they had responded in this way. If the proposal went ahead then a number of people in the Ward be affected, with no alternative evening bus available it would restrict their movements and freedom.
- 13.4 Councillor Bennett stated that there were many elderly people who were dependant on the service and it would mean that they became prisoners in their own homes. There were also a number of host families for foreign students and again they would be directly affected by the loss of the service. She therefore urged the committee to consider the matter and to maintain the service.
- 13.5 The Chair thanked the Members and stated that their concerns would be taken into consideration as part of the debate on the matter. He then invited Councillor Mears to speak on the item.
- 13.6 Councillor Mears stated that as a Ward Councillor for Ovingdean she wished to argue for the retention of the No.52 bus service. She believed that Ovingdean would become the only outlying area in the city which would not have a direct service into the city. She stated that commuters and those residents wishing to get to the Royal Sussex Hospital would find that they had to change at the Marina, which was not a welcome proposition. Furthermore, there were a number of young people who would be directly affected, and their case had been very well expressed earlier in the meeting. She hoped that further consideration would be given to matter and a way found to retain the services that had been highlighted. It was a very short-sighted approach and one that could be resolved if appropriate action was taken.
- 13.7 The Chair thanked Councillor Mears for attending the meeting and stated that the points raised would be considered. He also noted that all 3 political groups had voted for the budget at Budget Council and had thereby supported the level of funding identified for bus services. He stated that the Government had also reduced the level of funding to bus companies and cut grants to the local authorities, which made it difficult to meet the costs of the services provided. He stated that the council would look at alternative mechanisms for supporting the bus services.
- 13.8 Councillor G. Theobald stated that he wished to pay tribute to the two young people who had come to the meeting to raise their concerns and to those others who had very quickly responded to what were a series of dramatic cuts. He believed that there would a significant number of people in the city who were still unaware of the impact of these cuts and would find that they had lost a service. He also queried how the figures for usage on the school buses differed and whether parents had been advised of the loss of these services when considering which schools to send their children to. He referred to the latest bus information and queried whether the No.81 would continue to operate from the city centre to the open market, when the route from Goldstone Valley to the city centre was cut.
- 13.9 Councillor Mitchell queried whether an equalities impact assessment had been undertaken and how it would have related to the proposed loss of services and also

whether both through and saver tickets would be recognised and accepted across all service providers.

- 13.10 The Strategic Director; Place confirmed that through and saver tickets would be accepted across all services as it was listed as a condition in the new contract. He also noted that all the routes had been evaluated and measured and information from the bus companies taken into account.
- 13.11 Councillor West noted that reductions in bus services were happening all across the country with significant cuts being made in certain areas. The council had attempted to keep the level of the reductions to a minimum across the city and was looking to use other factors such as One Planet Living to generate future savings that could be used to support other areas.
- 13.12 Councillor Shanks stated that she had recently travelled on the No.96 bus and a total of 35 children had used it along its route. The pupil numbers travelling from Westdene to Hove Park and Blatchington Mill would be reducing and therefore it was more appropriate to discuss with the Heads and parents options for enabling those children to get to the schools rather than maintain a costly service.
- 13.13 Councillor Hamilton noted that whilst councillors from the 3 groups had voted for the budget, that was in its entirety and it did not mean that some were aspects were not favoured by one or other of the groups. He suggested that in the context of the overall budget of the council there was an opportunity to reprioritise and put funding into the bus service and then look to find alternative savings or funding arrangements.
- 13.14 Councillor A. Norman stated that Brighton and Hove had to be the council's concern not other areas and queried the information given in the report in regard to the evidence for bus usage, in comparison to that provided by others. The loss of the No.96 service would result in pupils having to use alternative services resulting in lengthy journeys and longer days. She was also concerned that Ward Councillors had not been consulted on the proposals and noted that the Woodingdean and Westdene LAT had expressed concern over the loss of the No.27 route.
- 13.15 Councillor G. Theobald then moved an amendment on behalf of the Conservative Group as follows:
- “To amend recommendation 2.2 with the addition of the wording “with the exception of routes 27, 22, 52 and 81” and an additional two recommendations 2.3 and 2.4 as shown in bold italics:
- 2.1 That the Policy & Resources Committee award contracts for the supported bus routes as set out in Appendix 1 in Agenda Item 14 which is a Part Two Report.
- 2.2 That contracts for the additional services, shown in paragraph 3.14, are not awarded on the grounds of insufficient budget, ***with the exception of routes 27, 22, 52 and 81.***
- 2.3 That a report be brought back to the Policy & Resources Committee on 12th July identifying funding for the routes 27, 22, 52 and 81.***

2.4 That officers urgently re-examine the evidence given for terminating the 96 school bus route and that no changes are implemented until September 2013 at the earliest.”

- 13.16 Councillor Peltzer Dunn formally seconded the amendment and asked for clarification in regard to the financial comments in the report in that they implied the decision had been made some months ago not to include routes in the original tender process.
- 13.17 The Director of Finance stated that the contracts were for a 4-year term with the possibility of an extension. They were not due to be let for a single year and if that was decided, it was likely that the tender process would have to be revisited as all routes had been included in the original procurement process. In regard to the No. 96 service however, if it was treated as a single route it was unlikely that it would need to be taken through a procurement process. If all routes were affected then there would be a need to go through a procurement process as the contract was based on a four-year term rather than a single one.
- 13.18 Councillor Peltzer Dunn stated that the presentation from the two young ladies earlier had been excellent and had highlighted the fact that the use of £38k to maintain a service out of a budget of over £700m was possible should the desire be there to do so. He stated that adults found commuting to London tiring and the same situation faced the school children in terms of the length of time it would take to get to school. He believed it would have an effect on their education and their educational achievement.
- 13.19 Councillor Mitchell stated that she wished to move an amendment on behalf of the Labour & Co-operative Group as follows:
- “To delete recommendation 2.2 and replace with a new 2.2 and to insert two additional recommendations 2.3 and 2.4 as shown in bold italics:
- ~~2.2 That contracts for the additional services, shown in paragraph 3.14, are not awarded on the grounds of insufficient budget.~~
- 2.1 That the Policy & Resources Committee award contracts for the supported bus routes as set out in Appendix 1 in agenda item 14 which is a Part Two Report;
- 2.2 That Policy & Resources Committee agrees, in principle, to the award of the contracts and continuation of the services listed in paragraph 3.14 of the report for one year.**
- 2.3 That the Strategic Director: Place (in consultation with the Leaders of the three political groups), be authorised to take all steps necessary to the continuation of the services and award of the contracts as detailed in paragraph 3.14 of the report for year, including compliance the necessary procurement and Transport Act processes,**
- 2.4 That P&R notes the financial implications as set out in the note from the Director of Finance.”**
- 13.20 Whilst she had a great deal of sympathy with the Conservative amendment, the Labour & Co-operative amendment specifically identified funding that could be used to maintain

the services for another year and provide some breathing space. She was concerned about the impact the loss of services would have on the elderly and isolated as well as school children and urged the committee to support the amendment.

- 13.21 Councillor Hamilton formally seconded the amendment and stated that it was obvious from the responses to the proposed loss of services were essential to people and he hoped that all the points raised would be taken on board and the amendment accepted.
- 13.22 The Monitoring Officer informed the Committee that as the Labour & Co-operative amendment was linked to the TBM out-turn item which had been carried, no funding was indentified and therefore a report would be required for the next committee meeting, in order to clarify the funding position, should the amendment be approved.
- 13.23 Councillor Littman stated that whilst he understood the reasons for the two amendments, the council had been placed in an impossible position and had to look at the viability of each service and make a decision. The No. 96 service had a declining number of expected users and the cost of the subsidy was high, therefore it was better to look at other ways of supporting the school children.
- 13.24 Councillor Peltzer Dunn accepted that the Conservative and Labour & Co-operative amendments sought to achieve the same end and hoped that the Conservative amendment would be supported, but if not, then he would support the Labour & Co-operative one.
- 13.25 The Chair noted the comments and stated that there was a need to consider Item 14 which was exempt from disclosure to the press and public and therefore adjourned the part one meeting at 6.00pm and asked for people to leave the chamber.
- 13.26 The Chair reconvened the meeting at 6.25pm following the consideration of Item 14 in closed session and stated that he felt the matter had been fully debated and would therefore put the amendments to the vote. He then put the Conservative amendment to the vote and noted that with 5 for and 5 against, in not having a majority in favour the amendment fell. He then put the Labour & Co-operative amendment to the vote and noted that with 5 for and 5 against, in not having a majority the amendment fell.
- 13.27 The Chair then put the recommendations as listed in the report to the vote, which was tied at 5 for and 5 against. He therefore used his second and casting vote in order to carry the recommendations 6 : 5.
- 13.28 **RESOLVED:**
- (1) That it be agreed to award the contracts for the supported bus routes as set out in Appendix 1 in Agenda item 14 which is a Part Two Report.
 - (2) That it be agreed that the contracts for the additional services, shown in paragraph 3.14 of the report, be not awarded on the grounds of insufficient budget.

PART TWO SUMMARY

14. SUPPORTED BUS SERVICES NETWORK – EXEMPT CATEGORY 3

- 14.1 The Committee considered a report from the Strategic Director; Place concerning supported bus services network, which was exempt from disclosure to the press and public.
- 14.2 **RESOLVED:** That the additional information contained in the report be noted.

15. PART TWO PROCEEDINGS

- 15.1 The Committee considered whether the item and the decisions thereon contained in Part Two of the Agenda should remain exempt from disclosure to the press and public.
- 15.2 Councillor Mitchell noted that under the previous committee system there had been an opportunity for the Opposition Groups to refer an item to Full Council for information. She believed that this was possible under the new arrangements and therefore requested that Item 13, Supported Bus Service Network be referred to the Council meeting in July.
- 15.3 Councillor G. Theobald stated that he supported the request on behalf of the Conservative Group.
- 15.4 The Chair noted the request and stated that it was possible for each Group to refer an item to full council for information and confirmed that this would be actioned and that an item would be included on future agendas so that each Group could utilise this facility.
- 15.5 **RESOLVED:**
- (1) That the item contained in Part Two of the agenda remain exempt from disclosure to the press and public.
 - (2) That Item 13, Supported Bus Service Network be referred to Council for information.

Subject:	Supported Bus Services Network		
Date of Meeting:	19 July 2012 – <i>For Information</i> 14 June 2012 – Policy & Resources		
Report of:	Strategic Director, Place		
Contact Officer:	Name:	Nick Mitchell	Tel: 29-2481
	Email:	Nick.mitchell@brighton-hove.gov.uk	
Ward(s) affected:	All		

FOR GENERAL RELEASE**1. SUMMARY AND POLICY CONTEXT:**

- 1.1 The majority of bus services in the city are operated commercially and registered with the Traffic Commissioners but under the 1985 Transport Act bus operators cannot run loss-making services and cross-subsidise them from profitable routes. This part of the Act was intended to ensure there was healthy competition amongst bus operators. It is for this reason that local authorities are empowered to contract with bus operators for the provision of bus services which meet the needs of the general public but which are not provided commercially. The role of the local authority is thus to review the commercial network to identify missing links which are socially desirable but not commercially viable, and, subject to budget availability, to seek tenders to operate these supported routes.
- 1.2 Before the financial crisis in 2009 the council had been able to expand the network over the years in response to requests from passengers. The difficult financial challenges the council now faces means that it has had to review its continued financial commitment to supporting the network and seek efficiencies where possible and to maintain the majority of the most important services. In terms of bus passenger numbers across the entire network (including commercial) the council supports 3% of overall patronage. Within the proposed service changes in this report the council has ensured that only 0.35% of total bus passengers will be affected.
- 1.3 The pressures on local authorities' ability to continue to financially support bus networks is reflected nationally with some authorities reducing their budgets by 50% in some cases.
- 1.4 A comprehensive Network Area Review, including consultation with passengers and user groups, was carried out before the tenders were drawn up in the summer of 2011. The commercial operators were also approached to participate in a more detailed re-design of the existing network but were unable to provide support at the time.
- 1.5 The current batch of contracts for supported bus routes expires in September 2012 and, due to the value of the contracts, the process for letting new contracts

is governed by the EU procurement rules. Permission to go out to tender for continuing these services was granted at a meeting of the Environment, Transport & Sustainability Cabinet Members Meeting on 04 October 2011.

- 1.6 Initial tender returns revealed cost increases up to 35% for continuing to provide the current service levels. Combining tenders and securing discounts through packaging routes with existing and new operators reduced this cost increase to 10% (£113,000). The cost increases are mainly due to a rise in diesel costs and a further 20% reduction in the rate of Bus Service Operators' Grant announced by Government.
- 1.7 At the council budget meeting on 23 February 2012 it was agreed that £113,000 savings from the supported bus network would be required as part of the council's need to meet its savings targets. The difference between the new tender prices and the available budget is thus £226,000.
- 1.8 Should the Committee accept the recommendation set out below, a high proportion of supported routes will be protected, even though for some services there have been higher tender increases than for others. The recommendation is for most School Bus services to be protected in recognition of the value of transport to educational establishments. The continuation of the award winning Breeze up to the Downs services is dependent on the current partnership arrangement with the National Trust, who contribute financially to their operation, and the South Downs National Park, from whom we are actively seeking funding.
- 1.9 The market for supported bus services has been stimulated to derive competition through the tendering process. The council is now able to award routes to more than one service provider and, for the first time in 8 years, there will be competition in the city for supported bus routes. The council will continue to review and monitor these services and further consider the possibility of re-designing the supported bus network to increase patronage and legibility. There will also be a strong emphasis on trying to simplify map information and promote the destinations of bus routes in a more clear manner.
- 1.10 With school services starting on 05 September and other services on 16 September, combined with a statutory standstill period and a 56 day notice period required by the Traffic Commissioners for changes to or cancellations of bus services, the deadlines required for this report are extremely tight.

2. RECOMMENDATIONS:

- 2.1 That the Policy & Resources committee award contracts for the supported bus routes as set out in Appendix 1 in Agenda item 14 which is a Part Two Report.
- 2.2 That contracts for the additional services, shown in paragraph 3.14, are not awarded on the grounds of insufficient budget.

3. RELEVANT BACKGROUND INFORMATION/CHRONOLOGY OF KEY EVENTS:

Paragraphs 3.1 to 3.8 contain information as defined in paragraph 3 of Schedule 12A to the Local Government Act 1972 (as amended) and are

therefore set out in the Part Two Report relating to this item (Agenda item 14).

- 3.9 The routes which are currently financially supported by the council comprise some entire routes (for example Routes 37B, 47, 52, 56 and 57), in addition to extensions to the time of operation, or diversions from the route, for routes otherwise provided commercially.
- 3.10 The process undertaken to secure supported bus services has been validated by Procurement & Legal departments.
- 3.11 A detailed analysis of all the services currently supported by the council has been created which takes into account cost per passenger, journey purpose, value for money and ranks the services in order (see Appendix 2). This analysis has been used to inform proposed service changes. Where possible the council has sought to protect services or shorten the routes to link up to other services to ensure people are still able to make their journey. For example the Number 52 can terminate at the Marina and passengers can pick up the Number 7 which has a 7 minute service frequency into the city centre. The number 74 school bus is duplicated by the 75 which with double Decker capacity can offer an alternative.
- 3.12 The council has also sought funding from external partners for the three 'Breeze up to the Downs' services which provides an important link to the South Downs National Park. The council is currently seeking contributions from partners and central government as part of the government's Local Sustainable Transport Fund tranche 2 bids. It will therefore not be included in the proposed service changes. The council will also be working with its potential partners to market and promote these services.
- 3.13 The council undertook an equalities impact assessment to try and ensure that proposed services changes do not overtly affect certain groups. The survey also focused on journey purpose to try and ensure that routes where the majority of people are travelling to work are protected as journey to work is the highest scoring purpose on the scoring matrix. Therefore routes that are predominately used for leisure (where external funding is not an option) are considered less of an impact and subject to the service changes, as leisure has been ranked as the lowest scoring priority on the matrix.
- 3.14 The service changes recommended are:
Winter Sunday evening services (21B, 27 , 81A, 26, 22, 24) no longer funded
These services run after 6pm on Sundays between September and May.

SAVING: £51,000 pa

Service 74. School day service from Lewes Road to Patcham no longer funded

SAVING: £34,000 pa

Service 52 Currently operates from City Centre to Ovingdean & Woodingdean.
New contract would operate from the Marina to Ovingdean & Woodingdean.

SAVING: £63,000 pa

Service 81 Monday – Saturday evenings. Old Steine to Goldstone Valley no
longer funded SAVING: £43,000 pa

Service 96. Schoolday service from Carden Avenue to Blatchington Mill School
no longer funded.

SAVING £38,000pa

TOTAL SAVING: £229,000 pa

3.15 The routes affected in 3.14 above serve the following areas:

Winter Sunday evening 21B Frequency: Hourly	Churchill Square – Queens Park – Marina
Winter Sunday evening 22 Frequency: Hourly	Churchill Square – Open Market – Race Hill – Woodingdean
Winter Sunday evening 24 Frequency: Hourly	Churchill Square – Lewes Road – Coldean – Hollingbury
Winter Sunday evening 26 Frequency: Hourly Alternative service: 46. Hourly frequency	Churchill Square – Open Market – Hollingbury – Coldean
Winter Sunday evening 27 Frequency: Hourly	Brighton Station – Rottingdean – Saltdean
Winter Sunday evening 27 Frequency: Hourly	Brighton Station – Seven Dials – Dyke Road – Westdene
Winter Sunday evening 81A Frequency: Hourly	Meadowview – Lewes Road – Old Steine

The above services run after 6pm on Sundays between September and May.

Service 74. Schoolday service from Lewes Road to Patcham via Lower
Bevendean & Coldean. One return service per day. The majority of this route is
also duplicated by school service 75.
Alternative service: 75

Service 52 Currently operates from City Centre to Ovingdean & Woodingdean.
New contract would operate from the Marina to Ovingdean & Woodingdean.
Frequency: Hourly
Alternative service: 7 (change at Marina)

Service 81 Monday – Saturday evenings. Old Steine – Hove Station - Goldstone Valley.
Frequency: Hourly

Service 96 Schoolday service from Carden Avenue – Westdene - Blatchington Mill School. One return service per day.
Alternative service: 5B (via city centre)

4. COMMUNITY ENGAGEMENT AND CONSULTATION

- 4.1 The council's Public Transport Team maintains a database of consultees on matters relating to public transport. There are 380 entries on this list, comprising residents' associations, community groups, affinity groups, ward councillors, MPs and user groups. The input from these groups has been sought to inform the Area Network Review. The consultation period lasted from 20 July 2011 to 09 September 2011.
- 4.2 The council received responses from around 100 individuals to the consultation document and these responses have informed the Area Network Review. The comments in the consultation replies, which were received by e-mail, telephone and by council officers at public meetings, were extremely varied, with reference made both to individual bus services and the supported bus network as a whole.
- 4.3 The council has an adopted methodology that is applied to the current supported network. This methodology consists of weighted scoring criteria to help ensure that supported bus routes meet the needs of the user and provide best value to the council and the wider community.
- 4.4 The methodology contains a range of criteria including historic services, cost per passenger, journey purpose, external funding used and interchange points on route.
- 4.5 The council has liaised with all commercial bus operators serving the City, in order to ensure that the supported bus network supplements and enhances the commercial network, to provide the best possible journey options for residents and visitors and to ensure the council does not duplicate or support any commercially viable routes.
- 4.6 The next steps are to engage with Bus Users UK and our list of consultees to ensure that they are fully aware of all the changes. Officers will also develop an information campaign so that those affected are fully aware of the situation.

5. FINANCIAL & OTHER IMPLICATIONS:

Financial Implications:

- 5.1 The Public Transport budget is planned to make a part-year saving of £66,000 in 2012/13, rising to £113,000 in a full year. The cheapest bid price for all the services (a combination of Brighton & Hove and Compass Travel) is £113,000 greater than the current contracts. Therefore a total of £226,000 needs to be saved from the total for new bids and other current ongoing contracts. The proposed service changes set out in paragraph 3.10 show total savings of £229,000.

Changes to supported bus route providers also impacts on the concessionary fares budget as providers have individually negotiated agreements. The financial impact of these changes could result in increased costs of a maximum of £100,000 in 2012/13 however this will be monitored through the Targeted Budget Management process during 2012/13 and taken into account when setting the 2013/14 concessionary fares budget.

Finance Officer Consulted: James Hengeveld

Date: 17/05/12

Legal Implications:

- 5.2 Under section 63 of the Transport Act 1985, the council has a duty to provide subsidised bus services in part or parts of its areas where there are no commercial services *and* where it thinks it appropriate for such services to be provided. Services are tendered and let to commercial operators in return for payment from the council.

The powers of local authorities to subsidise public passenger transport services are subject to detailed tendering provisions laid down in the 1985 Act and Regulations made under the 1985 Act. In addition, where contracts exceed specified thresholds (as in this case) the EU procurement rules must be followed.

CSO 12.6 requires that any contract with a value over £75,000 must be in a form approved by the Monitoring Officer and must be made under Seal.

In deciding which contracts to award (and which services to provide), the council is required to have regard to the transport needs of members of the public who are elderly or disabled. When entering into agreements for bus subsidies, the council must have regard to the interests of the public and of persons using and providing public passenger services in the Brighton & Hove area. Due consideration of these factors is therefore required before any decision to amend or withdraw subsidised services.

Lawyer Consulted:

Name: Jill Whittaker

Date: 22/05/2012

- 5.3 Equalities Implications:

The provision of safe, accessible, affordable, and reliable public transport provides travel opportunities for all sectors of the community without access to private transport. The contracts specify that, where a whole route is funded, the vehicles used must be wheelchair accessible.

Equalities Impact Assessments have been conducted on the supported bus routes to gain knowledge of the profile of bus passengers using the service.

5.4 Sustainability Implications:

The provision of council supported bus services in areas where there is no commercial bus provision provides a sustainable alternative to car use, with benefits to congestion and air quality. The contracts specify that, where a whole route is to be provided, the vehicles used must meet Euro 3 emissions levels. The council will continue to promote bus services to increase bus patronage which will result in improved carbon efficiency.

5.5 Crime & Disorder Implications:

It is not considered that there are any adverse implications for crime and disorder arising from the recommendations in this report.

5.6 Risk and Opportunity Management Implications:

It is not considered that there are any risks to the city council associated with this report. The successful contractor(s) will be paid four-weekly in arrears for services already delivered.

5.7 Public Health Implications:

It is not considered that there are any Public Health Implications from arising from the recommendations arising from this report.

5.8 Corporate / Citywide Implications:

The availability of safe, accessible, affordable, reliable and frequent public transport services are key to meeting each of the city council's core objectives. Most of the bus routes covered in this report represent the only routes serving certain communities, and without these routes there would be significant social exclusion.

SUPPORTING DOCUMENTATION

Appendices:

1. Appendix 1. Suggested tenders to award – Contained in Part Two Report
2. Appendix 2. Route analysis spreadsheet – Contained in Part Two Report

Documents in Members' Rooms

- 1.
- 2.

Background Documents

- 1.

2.

Document is Restricted

Document is Restricted

Document is Restricted

